

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
August 10, 2026 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Grant Charlick, Trustee
Brian Howe, Trustee (Absent)
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Lisa Hamameh, Township Attorney

Visitors: 18

Approval of Agenda:

Mrs. Lewis moved to approve the agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, Salvia - yes

Consent Agenda Approval:

July 6, 2026 Board of Trustees Board Minutes
List of Bills dated July 9, July 23, and August 6, 2026 plus Additions
Resolution 26-28 to Authorize the Closure of Roads for the Highland Farmers' Market
Fire Department 2026 Budget Amendments
New Probationary Fire Department Members: Eric Lewis, Zack Mace, and Gabe McGugan
Hire Martha McDougall as a substitute Crossing Guard Employee

Receive and File:

- a) Building Department Report – June 2026
- b) Ordinance Report – June 2026
- c) Highland Activity Center Reports and Minutes – June 2026
- d) Library Reports – June 2026
- e) Financial Reports – June 2026
- f) Treasurer's Report - June 2026
- g) HDDA Minutes – June 10, 2026
- h) OCSO Stat Report – June 2026
- i) Fire Department Report – July 2026

Mrs. Lewis moved to approve the consent agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, Salvia - yes

Announcements:

- 1) Highland Township had 6,467 Voters participate in the August Primary. Thank you to the election workers and Township employees for their support!
- 2) Highland Farmers' Market is every Saturday from 10am-2pm in front of the Township Hall and will be open through October 3rd - Special theme Market days are August 15th (Monarch & Native Gardens Celebration), September 12th (Tailgate Party) and October 3rd (Trick or Treat & Family Costume Parade)
- 3) Sounds Like Summer Concert Series, sponsored by the Downtown Development Authority, will have their last concert Tuesday evening August 11th from 7pm to 9pm, at Veteran's Park located at the corner of John Street and W. Livingston Road. Come enjoy Classic Rock and Country Dance music performed by Karen Lynn David
- 4) The Planning Commission Meeting has been moved from August 20th to Thursday, August 27 at 7:30pm in the Township Auditorium
- 5) Township Offices will be Closed on Monday, September 7th in Observance of Labor Day
- 6) Free Community Health Fair on Friday, September 11th from 9am-2pm at the Highland Activity Center featuring free Health Screenings, Information, Michigan SOS Mobile Unit On-Site and Much More
- 7) The next Talk of the Town meeting will be Wednesday, October 20th at 6pm in the Highland Township Auditorium

Public Comment:

Comments were made for and against the proposed fire millage. A variety of questions were asked related to the fire millage. Praise was given for the execution of August Primary election. Some residents expressed concern over the noise level from events held near White Lake Road. Compliments were given on the upkeep of Township parks and recognition given to Cornerstone Church for their community outreach project at Hickory Ridge Pines Park. Recognition given to ZBA vice chair Michael Borg for his service as he moves on to another community.

New Business:

- a) Consider Approving Resolution 26-29 to Establish Millage Rates for 2027 Budget

Ms. Frederick moved to approve Resolution 26-29 to Establish Millage Rates for the 2027 Budget as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, Salvia – yes

- b) Consider Approval of the Public Purpose Service Agreement with Community Sharing for the period of July 2026 through July 2027 in the amount of \$8,500

Ms. Frederick moved to approve the Public Purpose Service Agreement with Community Sharing for the period of July 2026 through July 2027 in the amount of \$8,500.00 and authorize the Township Supervisor to execute the agreement on behalf of Highland Township . Mr. Salvia supported, and the

motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, Salvia – yes

c) Consider Approval of the Transfer of Jeremy Werthman from Part-Time Maintenance to Part-Time Ordinance Officer

Ms. Frederick moved to approve the Ordinance Enforcement staffing transition as presented, with the transfer of Jeremy Werthman to Part-Time Ordinance Officer effective August 11, 2026. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, Salvia – yes

Ms. Frederick moved to approve the budget amendment as presented for elimination of the Part-Time Maintenance position from the budget; and transitioning Jeremy Werthman to Part-Time Ordinance Officer. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, Salvia – yes

d) Consider Approval of Transitioning Laura Carpenter to Full-Time Fire Department Administrative Assistant

Ms. Frederick moved to approve transitioning Laura Carpenter to Full-Time Fire Department Administrative Assistant effective August 11, 2026, funded 100% by the Fire Department. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, Salvia – yes

Ms. Frederick moved to approve the budget amendment as presented transitioning Laura Carpenter from 60-40% to Full-Time Fire Department Administrative Assistant funded 100% by the Fire Department. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, Salvia – yes

e) Consider the Issue of Fire Department Millage Request for General Election – Resolution 26-30

Ms. Frederick moved to approve Resolution 26-30, as amended, for Submission of Fire Millage Proposition to Electors for inclusion on the November 2026 General Election ballot. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, Salvia – yes

Adjourn:

The Supervisor adjourned the meeting at 7:40 p.m.



Tami Flowers, MiPMC
Highland Township Clerk



Rick A. Hamill
Highland Township Supervisor