

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
April 6, 2026 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
 Tami Flowers, Clerk
 Jennifer Frederick, Treasurer
 Grant Charlick, Trustee
 Brian Howe, Trustee
 Beth Lewis, Trustee
 Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
 Lieutenant Matt Snyder
 Kristen Kolb, Township Attorney

Visitors: 20

Approval of Agenda:

Ms. Frederick moved to approve the agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia - yes

Consent Agenda Approval:

March 2, 2026 Board of Trustees Meeting Minutes
March 2, 2026 Closed Session Minutes
List of Bills dated March 12 and March 26, 2026 plus Additions
Resolution 26-10 to Authorize the Closure of Roads for Founder Day Parade and Events
Resolution 26-11 to Authorize the Placement of Signage on M-59 Median for Founders Day Celebration
Resolution 26-12 to Authorize West Nile Virus Fund Expense Reimbursement Request

Receive and File:

- a) Building Department Report – February 2026
- b) Highland Activity Center Reports and Minutes – February 2026
- c) Ordinance Report – February 2026
- d) Financial Reports – January & February 2026
- e) Treasurer’s Report – February 2026
- f) Zoning Board of Appeals Minutes Signed - December 17, 2025 and January 21, 2026
- g) Planning Commission Minutes – February 19, 2026
- h) Library Reports – February 2026
- i) HDDA Minutes – January & February 2026
- j) OCSO Stat Report – February 2026
- k) Fire Department Report – January & February 2026

Mrs. Lewis moved to approve the consent agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia - yes

Announcements:

- a) Talk of the Town meeting will be on Tuesday, April 21st at 6PM – topic is 2026 Election preparations and changes
- b) Saturday, April 25th from 10AM – 5PM Downtown Highland Ladies Day Out
- c) Highland Community Prayer Breakfast will be at Thrive Church on Thursday, May 7th at 8AM, Register at HWLBA.com
- d) Annual Founders’ Day Festival, Parade, and Pickle Fun Run will be on Saturday, May 16th from 8AM – 3PM
- e) Highland Activity Center’s Luau Fundraiser will be on Friday, June 5th at 6PM, Tickets are \$40 and on sale now - Money Raised will go Toward Supporting Programming and Events
- f) Hazardous Waste Day will be Hosted at the Highland Township Complex on June 13th from 9AM – 2PM

Public Comment:

A comment was made against rezoning smaller parcels. There was a resident who expressed concern about the increase in proposed fire millage. A request and quotes were provided to the Board for consideration of the resurfacing of the hockey rink at Duck Lake Pines Park.

Public Hearing:

- a) Special Assessment District for Flynn Road for Improvement and Maintenance of Roads

Public Hearing Opened: 6:49 p.m.

One comment was made by a mail carrier familiar with Flynn Road that supported the widening of this road. There was one question as to where Flynn Road was located.

Public Hearing Closed: 6:52 p.m.

Pending Business:

- a) Consider Continuing the Extension of Unpaid Medical Leave Per Employee’s Request

Mr. Hamill moved to continue the unpaid medical leave for the part-time Township employee due to unforeseen circumstances as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

New Business:

- a) Consider the 2026 Tri-Party Cost Participation Agreement to Regravel Roads

Ms. Frederick moved to approve authorization to the Township Supervisor to sign and execute the contract for the RCOC Cost Participation Agreement for the 2026 Gravel Haul Program as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia – yes

b) Consider Continuing Participation in the 2026 Oakland County Dust Control Program for Local Roads and Subdivisions

Ms. Frederick moved to approve the 2026 Oakland County Dust Control Program, including 5 blanket applications as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia – yes

c) Consider Resolution 26-13 to Proceed with Flynn Drive Special Assessment District for the Improvement and Maintenance of Flynn Drive and Related Services

Ms. Frederick moved to approve Resolution 26-13 to proceed with Flynn Drive Special Assessment District for improvements and maintenance of Flynn Drive and related services as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia – yes

d) Introduce Zoning Ordinance Map Amendment Z-038, Rezoning of a Portion of Parcel 11-29-100-025 from R1.5, Single-family Residential Zoning District, 1.5 Acre Density to C3, Low Impact Commercial Zoning District for 3151 W. Highland Road, Owner and Property Owner Ralko Properties, LLC

Mr. Hamill moved to approve considering zoning ordinance map amendment Z-038, rezoning of a portion of Parcel 11-29-100-025 from R1.5, Single-family Residential Zoning District, 1.5 Acre Density to C3, Low Impact Commercial Zoning District for 3151 W. Highland Road, Owner and Property Owner Ralko Properties, LLC as presented. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia – yes

e) Introduce Zoning Ordinance Map Amendment Z-039, Rezoning Parcel 11-17-300-027 from ARR, Agricultural and Rural Residential Zoning District to R3, Single-family Residential Zoning District, 3.0 Acre Density for 32643 Country Acres Drive, Owner and Property Owner Jeffrey and Shelby Camerella

Mr. Hamill moved to approve considering zoning ordinance map amendment Z-039, rezoning Parcel 11-17-300-027 from ARR, Agricultural and Rural Residential Zoning District to R3, Single-family Residential Zoning District, 3.0 Acre Density for 32643 Country Acres Drive, Owner and Property Owner Jeffrey and Shelby Camerella as presented. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia – yes

f) Consider Resolution 26-14 in Opposition of HB 5529-5532 and HB 5581-5585

Ms. Frederick moved to approve Resolution 26-14 in Opposition of HB 5529-5532 and HB 5581--5585 as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

g) Consider the 2026-2028 Fireworks Display with ACE Pyro, LLC for the Annual Red, White, and Blues Festival

Mr. Hamill moved to approve the Supervisor to sign the 2026-2028 Firework Display with ACE Pyro, LLC contract for the annual Red, White, and Blues Festival as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

h) Consider Authorization of Engineering Design Services for Watermain at Kingsway, Harvey Lake Road and South Milford Road

Ms. Frederick moved to authorize engineering services described in the Design Engineering Services Proposal for Kingsway Watermain Extension by Hubbell, Roth and Clark, dated March 30, 2026 in the amount not to exceed \$9,910.00 to be paid from Water Enterprise Fund. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

Ms. Frederick moved to authorize engineering services described in the Design Engineering Services Proposal for Harvey Lake Road Watermain Extension by Hubbell, Roth and Clark, dated March 30, 2026 in the amount not to exceed \$149,830.00 to be paid from 401-261-971.013, Sewer Anticipation Expense, which will be redesignated as the “Infrastructure Planning and Design.” Mr. Hamill supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

Ms. Frederick moved to authorize engineering services described in the Design Engineering Services Proposal for South Milford Road Watermain Extension by Hubbell, Roth and Clark, dated March 30, 2026 in the amount not to exceed \$201,300.00 conditioned upon an agreement with the Huron Valley School District to cover said expenses. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

i) Consider Sealed Bids for Equipment Sale of Fire Department 2007 Chevrolet Silverado 2500 HD Extended Truck and 2014 Ford F250 Super Duty Regular Cab XL Pickup Truck

Mr. Hamill moved to award the sale of the 2007 Chevrolet Silverado to Gerald Kessler for the total amount of \$5,695.00, and the 2014 Ford F250 to Brett Patti for the total amount \$2,808.18 as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

j) Consider Authorization for the Township Supervisor to Execute Payment to ESO Solutions for the Fire Department’s Annual Reporting System for Incident Reporting, Data Management, Compliance, and Operational Analytics

Mr. Hamill moved to approve the authorization for the Township Supervisor to execute payment to ESO Solutions for the Fire Department's annual reporting system for incident reporting, data management, compliance and operational analytics with approval of Township attorney. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

k) Consider the Fire Millage Renewal

Mr. Hamill moved to approve directing the Elected Officials to prepare ballot language for two proposed fire millage questions and present the language for Board approval at the May 4, 2026 Board meeting for subsequent submission for placement on the August 4, 2026 ballot. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

Comments:

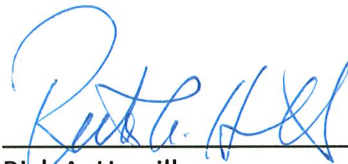
None

Adjourn:

The Supervisor adjourned the meeting at 7:55 p.m.



Tami Flowers, MiPMC
Highland Township Clerk



Rick A. Hamill
Highland Township Supervisor