

CHARTER TOWNSHIP OF HIGHLAND  
REGULAR BOARD OF TRUSTEES MEETING  
May 4, 2026 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor  
Tami Flowers, Clerk  
Jennifer Frederick, Treasurer  
Grant Charlick, Trustee  
Brian Howe, Trustee  
Beth Lewis, Trustee  
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George  
Lieutenant Matt Snyder  
Elizabeth Corwin, PE, AICP - Planning Director  
Kristen Kolb, Township Attorney

Visitors: 47

**Approval of Agenda:**

Ms. Frederick moved to approve the agenda as revised by the removal of item 10 from the Consent Agenda and moving it to New Business: item E . Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia - yes

**Consent Agenda Approval:**

April 6, 2026 Board of Trustees Meeting Minutes

List of Bills dated April 16 and April 29, 2026 plus Additions

Resolution 26-15 to Authorize the Placement of Signage on M-59 Median to Preserve the Milkweed Mile as a Monarch Community

Resolution 26-16 to Authorize the Placement of Signage on M-59 Median for Fireworks Display

Board of Review Appointments: Donna Charlick, Board Member and Cynthia Dane, Alternate

Fireworks Permit for Highland Township Display on June 27, 2026

Fireworks Permit for White Lake Display on June 27, 2026

Mutual decision to sever part-time employment with employee on extended unpaid medical leave

Change of Control letter provided by Priority Waste

~~Fire Department is conducting internal evaluations to fill a full-time position~~ Moved to New Business

Hiring Austin Suthers for the Part-Time Activity Center Cleaning and Maintenance Position

Interlocal Agreement for IT Services between the County of Oakland and the Township of Highland

Budget Amendment Required to Cover the Cost of Dust Control and Gravel

**Receive and File:**

a) Building Department Report – March 2026

Approved Minutes: May 4, 2026 Board of Trustees Meeting

- b) Ordinance Report – March 2026
- c) Highland Activity Center Reports and Minutes – March 2026
- d) Library Reports – March 2026
- e) Financial Reports – December 2025 (Post Audit)
- f) Treasurer’s Report - March 2026
- g) Planning Commission Minutes – March 19, 2026
- h) Zoning Board of Appeals Minutes – February 4, 2026
- i) HDDA Minutes – March 11, 2026
- j) OCSO Stat Report – March 2026
- k) Fire Department Report – March 2026

Mrs. Lewis moved to approve the consent agenda as revised. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia - yes

**Announcements:**

- a) Highland Activity Center is hosting a Red Cross Blood Drive on Tuesday, May 12<sup>th</sup> from 9AM-3PM by appointment through RedCrossBlood.org – Use HACenter as sponsor code
- b) Township Offices will be Closed on Monday, May 25<sup>th</sup> in Observance of Memorial Day
- c) Memorial Day Ceremonies on Monday, May 25<sup>th</sup> Starting at 8AM Highland Cemetery, 8:45AM Veterans Memorial Park and 9:30AM West Highland Cemetery
- d) Thank you to VFW Post 9914 for placing American flags at Highland and West Highland Cemetery in honor of our Veterans
- e) Highland Community Prayer Breakfast will be at Thrive Church on Thursday, May 7<sup>th</sup> at 8AM, Register at HWLBA.com
- f) Annual Founders’ Day Festival, Will Run for Pickles 5K Race on Saturday, May 16<sup>th</sup> from 8AM – 3PM
- g) Highland Activity Center’s Luau Fundraiser will be on Friday, June 5<sup>th</sup> at 6PM, Tickets are \$40 and on sale now
- h) Secretary of State Mobile Office will be visiting Highland Activity Center Thursday, June 11<sup>th</sup> 10AM-12PM
- i) Hazardous Waste Day will be Hosted at the Highland Township Complex on June 13<sup>th</sup> from 9AM – 2PM for Highland residents
- j) Red, White and Blues Festival and Fireworks will be on Saturday, June 27<sup>th</sup> from 5PM – 11PM at John Street Field – (*Rain Date: Sunday, June 28<sup>th</sup>*)
- k) The next Talk of the Town meeting will be on Wednesday, July 22<sup>nd</sup> at 6PM in the Township Auditorium
- l) Welcome Austin Suthers to the Part-Time Activity Center Cleaning and Maintenance Position

**Presentation:**

- a) Congratulations to FF/EMT Aaron Read and Probationary FF/EMT Breanna Cleveland for being selected as recipients of the 2026 Paramedic Scholarship
  
- b) Congratulations to Gavin Wehby, Corey Kerr, Ryan Ternes, and Aaron Read for their success in completing the HTFD Field Training Program and were sworn in as Highland Township Firefighters/EMT’s.

- c) On behalf of the Highland Township Board of Trustees and the following Highland Fire Department were formally recognized for their exemplary service delivering a baby in the field – both mother and child are doing well: Captain Becker, Firefighter/Paramedic Grabowski, Firefighter/Paramedic Moore, Firefighter/Paramedic Vachon, Firefighter/EMT Brill, Probationary Firefighter O'Rourke, Dispatcher Vicktoria Jilling, Dispatcher Joe Quinn

**Public Comment:**

A resident thanked Township staff for their assistance with the Woodland Ridge Road Project. Fire Chief George announced that his department received 3 thank you cards from a resident who received care, West Bloomfield for providing mutual aid, the Robotics Team for providing EMS coverage during their tournament.

**Public Hearing:**

- a) Final Assessment Roll for Flynn Road Special Assessment District for Improvement and Maintenance of Roads

Public Hearing Opened: 6:54 p.m.

Comments: None

Public Hearing Closed: 6:54 p.m.

- b) Final Assessment Roll for Woodland Ridge Subdivision Special Assessment District for Improvement of Roads

Public Hearing Opened: 6:55 p.m.

Comments: None

Public Hearing Closed: 6:55 p.m.

**Pending Business:**

- a) Consider Approval of Resolution 26-20 Final Assessment Roll for Flynn Road Special Assessment District for Improvement and Maintenance of Roads

Ms. Frederick moved to approve Resolution 26-20 Final Assessment Roll for Flynn Road Special Assessment District for Improvement and Maintenance of Roads as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

- b) Consider Approval of Resolution 26-21 Final Assessment Roll for Woodland Ridge Subdivision Special Assessment District for Improvement of Roads

Ms. Frederick moved to approve Resolution 26-21 Final Assessment Roll for Woodland Ridge Subdivision Special Assessment District for Improvement of Roads as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

- c) Consider Adoption of Zoning Ordinance Map Amendment Z-038, Rezoning a Portion of Parcel 11-29-100-025 from R1.5, Single-family Residential Zoning District, 1.5 Acre Density to C3, Low Impact

Commercial Zoning District for 3151 W. Highland Road, Owner and Property Owner Ralko Properties, LLC

Ms. Frederick moved to adopt Zoning Ordinance Map Amendment Z-038, Rezoning a Portion of Parcel 11-29-100-025 from R1.5, Single-family Residential Zoning District, 1.5 Acre Density to C3, Low Impact Commercial Zoning District for 3151 W. Highland Road, Owner and Property Owner Ralko Properties, LLC as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

d) Consider Adoption of Zoning Ordinance Map Amendment Z-039, Rezoning Parcel 11-17-300-027 from ARR, Agricultural and Rural Residential Zoning District to R3, Single-family Residential Zoning District, 3.0 Acre Density for 2643 County Acres Drive, Owner and Property Owner Jeffrey and Shelby Camerella

Ms. Frederick moved to adopt Zoning Ordinance Map Amendment Z-039, Rezoning Parcel 11-17-300-027 from ARR, Agricultural and as presented. Mr. Charlick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

e) Consider Approval of Resolution 26-17 or Resolution 26-18 for Submission of Fire Millage Proposition to Electors

Ms. Frederick moved to approve Resolution 26-17 Submission of Fire Millage Proposition to Electors as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

**New Business:**

a) Consider Approval of Special Use Permit for Barn 45 for Small Scale Institutional Use at 2115 White Lake Road, PIN 11-02-426-002, Applicants and Property Owners Jamie and Joy Lee, Lee Family Foundation

Mr. Charlick moved to approve the Special Use Permit for Barn 45 for small scale institutional use for Barn 45 at 2115 White Lake Road, PIN 11-02-426-002 as recommended by the Planning Commission at their April 16, 2026 meeting based upon the materials submitted by the Applicant, James Lee of the Lee Family Foundation (various dates, filed with the Planning Department) and subject to final review and approval of structural and site modifications required for compliance with the applicable zoning, building and fire codes. This approval is based upon an independent review of the required standards for approval of Special Land Use by the Board of Trustees. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

b) Consider Approval for Supervisor to Sign the Public Service Contract with AMVETS Post 2006 for the “Flags on 59” Program

Ms. Frederick moved to approve the Supervisor to sign the Public Service Contract with AMVETS Post 2006 for the “Flags on 59” program as presented. Mrs. Lewis supported, and the motion carried with

the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

c) Consider Authorization for the Highland DDA to Apply for a SEMCOG Planning Assistance Grant for a Milford Road Safety Path Extension Project During the 2026-2027 Fiscal Year

Mr. Hamill moved that the Highland Township Board of Trustees authorize and support the submission of an application for the SEMCOG Planning Assistance Grant for the South Milford Road Safety Path Extension project, to complete the engineering necessary to plan the connection of the existing path from Colasanti's Market Drive to Watkins Boulevard during the 2026-2027 fiscal years, pending approval from the Highland DDA Board to support the grant application and provide the required local match. Further, I move that the Board direct Township staff to collaborate with the Highland DDA and take all necessary steps to prepare and submit the application. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

d) Consider Approval to Establish an Account for the Highland Activity Center with Eventbrite an Online Event-Registration Platform

Mr. Hamill moved to approve the Highland Activity Center's use of Eventbrite for online event registration, contingent upon the Township Attorney's review and confirmation that the agreement is acceptable, and to authorize the Township Supervisor to sign all necessary documents to establish the account. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

e) Consider Approval of Promoting Internal Candidate to the Open Full-time Position in the Fire Department

Ms. Frederick moved to approve Garvin Wehby being promoted to a full-time position in the Fire Department effective May 7, 2026 with an annual salary of \$54, 712.36. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

**Comments:**

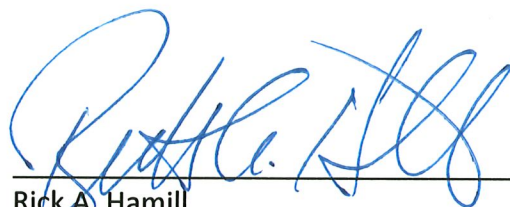
None

**Adjourn:**

The Supervisor adjourned the meeting at 8:23 p.m.



Tami Flowers, MiPMC  
Highland Township Clerk



Rick A. Hamill  
Highland Township Supervisor