



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING AGENDA

August 31, 2026 - 6:30 P.M.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda
 - a) Approve:
 - 1) August 10, 2026 Board of Trustees Minutes
 - 2) List of Bills dated August 20, 2026 plus additions
 - 3) Budget Amendment to cover increase of 140 hours for the HDDA Part-Time Assistant Cathy Tiderington
 - 4) Appoint Jacob Probe from a Substitute Member to a Full Member of the Zoning Board of Appeals for a three-year term from September 2, 2026 to September 2, 2029
 - b) Receive and File:
 - 1) Building Department Report – July 2026
 - 2) Ordinance Report – July 2026
 - 3) Highland Activity Center Reports and Minutes – July 2026
 - 4) Library Reports – July 2026
 - 5) Financial Reports – July 2026
 - 6) Treasurer's Report – July 2026
 - 7) Zoning Board of Appeals Minutes – June 3 and June 17, 2026
 - 8) HDDA Minutes – June 25th (Working Session) and July 8, 2026 (Regular Board Minutes)
 - 9) OCSO Stat Report – July 2026
6. Announcements:
 - 1) We are sad to share news of the passing of Scott Green on August 25, 2026. Scott was appointed to the Planning Commission in March 2014, Elected Chair in February 2019 and retired from serving on the Planning Commission February 2023 – his service to the Township was valued and he will be greatly missed
 - 2) Township Offices will be Closed on Monday, September 7th in Observance of Labor Day
 - 3) Free Community Health Fair on Friday, September 11th from 9am-2pm at the Highland Activity Center featuring free Health Screenings, Information, Michigan SOS Mobile Unit On-Site and Much More
 - 4) Highland Farmers' Market is every Saturday from 10am-2pm in front of the Township Hall and will be open through October 3rd - Special theme Market days are September 12th (Tailgate Party) and October 3rd (Trick or Treat & Family Costume Parade)
 - 5) The next Talk of the Town meeting will be Wednesday, October 20th at 6pm in the Township Auditorium and the topic will be the Highland Township Fire Department and Fire Millage
7. Public Comment

8. Presentation
 - a) Congratulations Breanna Cleaveland for successfully completing the HTFD Field Training Program
9. New Business:
 - a) Consider Hiring Amber Anderson-Swift as Part-Time Bookkeeping/Assistant/Payroll Administrator
 - b) Consider authorizing the Township Supervisor to execute the SEMCOG Planning Assistance Grant/Pass-Through Agreement along with the necessary budget amendment to account for the grant-funded project revenues and expenditures
 - c) Introduce Zoning Amendment Z-040 for a portion of parcel 11-27-237-015 to rezone 1415 S. Milford Road (formerly Dee's Cafe) from C-1, Local Commercial Zoning District to C-2, General Commercial Zoning District with offer of conditions to restrict the land use to a taxidermy studio or any other use permissible in the C-1 Zoning District and further conditioned upon special approval for the taxidermy land use requested
 - d) Consider special land use approval to establish a taxidermy studio in the lease space that was formerly Dee's Café in the Colonial Village Shopping Plaza, parcel 11-27-237-015, if rezoning with offer of conditions necessary to make this property eligible for this land use is approved
 - e) Introduce Ordinance No. 473 to enact a temporary moratorium on data centers
10. Adjourn

No zoom connection will be available to the public for this meeting.
Meeting can be viewed once it's posted on the Highland Township YouTube channel:
<https://youtube.com/@chartertownshipofhighlandm2527>

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

1. Call Meeting to Order

Time: _____

Number of Visitors: _____

2. Pledge of Allegiance

Township Board Meeting Roll

Date: _____

Present

Absent

Board Member

Rick A. Hamill

Tami Flowers

Jenny Frederick

Grant Charlick

Brian Howe

Beth Lewis

Joseph Salvia

Start Time: _____ End Time: _____

Lt. Snyder-Sheriff's Dept.

Chief George – Fire Dept.

Twp. Attorney: _____

Any other notables:

4. Approval of Agenda

5a. Consent Agenda Approval

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
August 10, 2026 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Grant Charlick, Trustee
Brian Howe, Trustee (Absent)
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Lisa Hamameh, Township Attorney

Visitors: 18

Approval of Agenda:

Mrs. Lewis moved to approve the agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, Salvia - yes

Consent Agenda Approval:

July 6, 2026 Board of Trustees Board Minutes
List of Bills dated July 9, July 23, and August 6, 2026 plus Additions
Resolution 26-28 to Authorize the Closure of Roads for the Highland Farmers' Market
Fire Department 2026 Budget Amendments
New Probationary Fire Department Members: Eric Lewis, Zack Mace, and Gabe McGugan
Hire Martha McDougall as a substitute Crossing Guard Employee

Receive and File:

- a) Building Department Report – June 2026
- b) Ordinance Report – June 2026
- c) Highland Activity Center Reports and Minutes – June 2026
- d) Library Reports – June 2026
- e) Financial Reports – June 2026
- f) Treasurer's Report - June 2026
- g) HDDA Minutes – June 10, 2026
- h) OCSO Stat Report – June 2026
- i) Fire Department Report – July 2026

Mrs. Lewis moved to approve the consent agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, Salvia - yes

Announcements:

- 1) Highland Township had 6,467 Voters participate in the August Primary. Thank you to the election workers and Township employees for their support!
- 2) Highland Farmers' Market is every Saturday from 10am-2pm in front of the Township Hall and will be open through October 3rd - Special theme Market days are August 15th (Monarch & Native Gardens Celebration), September 12th (Tailgate Party) and October 3rd (Trick or Treat & Family Costume Parade)
- 3) Sounds Like Summer Concert Series, sponsored by the Downtown Development Authority, will have their last concert Tuesday evening August 11th from 7pm to 9pm, at Veteran's Park located at the corner of John Street and W. Livingston Road. Come enjoy Classic Rock and Country Dance music performed by Karen Lynn David
- 4) The Planning Commission Meeting has been moved from August 20th to Thursday, August 27 at 7:30pm in the Township Auditorium
- 5) Township Offices will be Closed on Monday, September 7th in Observance of Labor Day
- 6) Free Community Health Fair on Friday, September 11th from 9am-2pm at the Highland Activity Center featuring free Health Screenings, Information, Michigan SOS Mobile Unit On-Site and Much More
- 7) The next Talk of the Town meeting will be Wednesday, October 20th at 6pm in the Highland Township Auditorium

Public Comment:

Comments were made for and against the proposed fire millage. A variety of questions were asked related to the fire millage. Praise was given for the execution of August Primary election. Some residents expressed concern over the noise level from events held near White Lake Road. Compliments were given on the upkeep of Township parks and recognition given to Cornerstone Church for their community outreach project at Hickory Ridge Pines Park. Recognition given to ZBA vice chair Michael Borg for his service as he moves on to another community.

New Business:

- a) Consider Approving Resolution 26-29 to Establish Millage Rates for 2027 Budget

Ms. Frederick moved to approve Resolution 26-29 to Establish Millage Rates for the 2027 Budget as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, Salvia – yes

- b) Consider Approval of the Public Purpose Service Agreement with Community Sharing for the period of July 2026 through July 2027 in the amount of \$8,500

Ms. Frederick moved to approve the Public Purpose Service Agreement with Community Sharing for the period of July 2026 through July 2027 in the amount of \$8,500.00 and authorize the Township Supervisor to execute the agreement on behalf of Highland Township . Mr. Salvia supported, and the

Unapproved Minutes: August 10, 2026 Board of Trustees Meeting

motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, Salvia – yes

c) Consider Approval of the Transfer of Jeremy Werthman from Part-Time Maintenance to Part-Time Ordinance Officer

Ms. Frederick moved to approve the Ordinance Enforcement staffing transition as presented, with the transfer of Jeremy Werthman to Part-Time Ordinance Officer effective August 11, 2026. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, Salvia – yes

Ms. Frederick moved to approve the budget amendment as presented for elimination of the Part-Time Maintenance position from the budget; and transitioning Jeremy Werthman to Part-Time Ordinance Officer. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, Salvia – yes

d) Consider Approval of Transitioning Laura Carpenter to Full-Time Fire Department Administrative Assistant

Ms. Frederick moved to approve transitioning Laura Carpenter to Full-Time Fire Department Administrative Assistant effective August 11, 2026, funded 100% by the Fire Department. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, Salvia – yes

Ms. Frederick moved to approve the budget amendment as presented transitioning Laura Carpenter from 60-40% to Full-Time Fire Department Administrative Assistant funded 100% by the Fire Department. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, Salvia – yes

e) Consider the Issue of Fire Department Millage Request for General Election – Resolution 26-30

Ms. Frederick moved to approve Resolution 26-30, as amended, for Submission of Fire Millage Proposition to Electors for inclusion on the November 2026 General Election ballot. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, Salvia – yes

Adjourn:

The Supervisor adjourned the meeting at 7:40 p.m.

Tami Flowers, MiPMC
Highland Township Clerk

Rick A. Hamill
Highland Township Supervisor

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-202.001 BUILDING BONDS PAYABLES					
7655	180 CONTRACTING LLC	101-ESCROW/BUILDING	B26-00123	08/11/2026	125.00
7655	180 CONTRACTING LLC	101-REINSPECTION FEE	B26-00123	08/11/2026	60.00-
6607	800 NEW LOOK	101-ESCROW/BUILDING	B26-00387	08/05/2026	125.00
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B26-00409	08/11/2026	125.00
5414	ALL TYES SERVICES LLC	101-ESCROW/BUILDING	B26-00392	08/11/2026	250.00
5308	ALLSTAR HOME SERVICES LLC	101-ESCROW/BUILDING	B26-00344	08/11/2026	250.00
9225	BELFOR PROPERTY RESTORATION	101-ESCROW/BUILDING	B26-00153	08/11/2026	500.00
9225	BELFOR PROPERTY RESTORATION	101-REINSPECTION FEE	B26-00153	08/11/2026	60.00-
9225	BELFOR PROPERTY RESTORATION	101-REINSPECTION FEE	B26-00153	08/11/2026	60.00-
5413	BIETER-KELLY, CAROLINE	101-ESCROW/BUILDING	B26-00339	08/11/2026	125.00
4597	BOTTOMS UP CONTRACTING	101-ESCROW/BUILDING	B26-00271	08/05/2026	125.00
6091	C & L WARD BROS. CO.	101-ESCROW/BUILDING	B26-00216	08/11/2026	250.00
5969	C J MOORE CUSTOM HOMES	101-ESCROW/BUILDING	B26-00364	08/04/2026	250.00
5415	DODMAN, LEN E	101-ESCROW/BUILDING	B25-00412	08/11/2026	125.00
5409	EDWARDS, MICHAEL	101-ESCROW/BUILDING	B26-00214	08/05/2026	125.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B25-00187	08/05/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B25-00187	08/05/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B25-00187	08/05/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B25-00311	08/03/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B25-00528	08/05/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B25-00528	08/05/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B26-00034	08/05/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B26-00053	08/05/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B26-00057	08/11/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B26-00123	08/11/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B26-00153	08/11/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B26-00153	08/11/2026	60.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B25-00311	08/03/2026	83.00
5315	HUSTON, DEBORAH	101-ESCROW/BUILDING	B25-00187	08/05/2026	1,875.00
5315	HUSTON, DEBORAH	101-REINSPECTION FEE	B25-00187	08/05/2026	60.00-
5315	HUSTON, DEBORAH	101-REINSPECTION FEE	B25-00187	08/05/2026	60.00-
5315	HUSTON, DEBORAH	101-REINSPECTION FEE	B25-00187	08/05/2026	60.00-
5405	IMPERIAL CONSTRUCTION	101-ESCROW/BUILDING	B26-00002	08/05/2026	250.00
5408	INSPECTOR ROOF LLC	101-ESCROW/BUILDING	B26-00402	08/05/2026	250.00
4933	INSTALL PARTNERS	101-ESCROW/BUILDING	B26-00250	08/05/2026	125.00
5949	JT'S CARPENTRY INC.	101-ESCROW/BUILDING	B26-00108	08/11/2026	500.00
6621	KEVIN RASHID CONTRACTING	101-ESCROW/BUILDING	B26-00412	08/05/2026	250.00
5988	MAJIC WINDOW COMPANY	101-ESCROW/BUILDING	B26-00258	08/05/2026	250.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
5406	MDCLB HOLDINGS LLC	101-ESCROW/BUILDING	B26-00395	08/05/2026	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B26-00032	08/05/2026	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B26-00049	08/05/2026	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B26-00053	08/05/2026	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION FEE	B26-00053	08/05/2026	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B26-00129	08/05/2026	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B26-00130	08/05/2026	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B26-00132	08/05/2026	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B26-00164	08/05/2026	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B26-00197	08/11/2026	250.00
6367	MR. ROOF	101-ESCROW/BUILDING	B26-00057	08/11/2026	250.00
6367	MR. ROOF	101-REINSPECTION FEE	B26-00057	08/11/2026	60.00-
8427	NORTHERN HOME BUILDERS LLC	101-ESCROW/BUILDING	B25-00311	08/03/2026	2,500.00
8427	NORTHERN HOME BUILDERS LLC	101-REFUSE FEE	B25-00311	08/03/2026	83.00-
8427	NORTHERN HOME BUILDERS LLC	101-REINSPECTION FEE	B25-00311	08/03/2026	60.00-
5404	PEYTON, CHRIS AND LEISA	101-ESCROW/BUILDING	B26-00365	08/05/2026	125.00
7037	POWER HOME REMODELING GROUP LLC	101-ESCROW/BUILDING	B26-00034	08/05/2026	250.00
7037	POWER HOME REMODELING GROUP LLC	101-REINSPECTION FEE	B26-00034	08/05/2026	60.00-
6045	PRO BUILT CUSTOM BUILDING INC.	101-ESCROW/BUILDING	B25-00400	08/05/2026	125.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B26-00293	08/05/2026	250.00
8003	ROGERS, BRIAN D	101-ESCROW/BUILDING	B26-00100	08/05/2026	250.00
6756	SIZEMORE, KEITH	101-ESCROW/BUILDING	B25-00544	08/05/2026	125.00
4627	STACK, TIMOTHY	101-ESCROW/BUILDING	B25-00528	08/05/2026	500.00
4627	STACK, TIMOTHY	101-REINSPECTION FEE	B25-00528	08/05/2026	60.00-
4627	STACK, TIMOTHY	101-REINSPECTION FEE	B25-00528	08/05/2026	60.00-
6077	TROMBLEY, CAROL LYNNE	101-ESCROW/BUILDING	B26-00386	08/11/2026	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B26-00223	08/11/2026	125.00
4537	ZELENKA, KEVIN J	101-ESCROW/BUILDING	B26-00368	08/11/2026	250.00
101-000-222.000	OAKLAND CO. ANIMAL CONTROL				
4000	CHARTER TOWNSHIP OF HIGHLAND	101-DOG LICENSE	08102026	08/10/2026	37.50
4007	OAK CO. ANIMAL CTRL/PET ADOPT.	101-DOG LICENSE	08102026	08/10/2026	410.50
101-000-412.000	DELINQUENT P. PROPERTY TAX				
6317	OAKLAND COUNTY TREASURER	101-DELINQUENT PROPERTY TAX	07312026	07/31/2026	3,841.15
101-000-642.000	SALE OF CEMETERY LOTS				
5412	FOSTER, ROBERT	101-CEMETERY BUYBACK-GRAVE 439-2	08052026	08/05/2026	120.00
5412	FOSTER, ROBERT	101-CEMETERY BUYBACK-GRAVE 439-3	08052026	08/05/2026	120.00
5412	FOSTER, ROBERT	101-CEMETERY BUYBACK-GRAVE 439-6	08052026	08/05/2026	120.00
5412	FOSTER, ROBERT	101-CEMETERY BUYBACK-GRAVE 439-7	08052026	08/05/2026	120.00
101-000-677.031	MISCELLANEOUS				
1521	CHASE CARD SERVICES	101-SO CHEESY-FLOWERS REIMBURSED W/CK	7/09/26-8/08/26	08/08/2026	15.73

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total :					17,784.88
CLERK					
101-215-730.000 CLERK: ELECTION EXPENSES SUPPL					
1521	CHASE CARD SERVICES	101-BLUE TAPE/FOOD FOR ELECTION WORKERS	7/09/26-8/08/26	08/08/2026	603.07
1541	HOME DEPOT DEPT. 32-2502131828	101-SAND	3620018	07/02/2026	9.14
1541	HOME DEPOT DEPT. 32-2502131828	101-SAND	4011023	07/21/2026	31.99
101-215-820.000 CLERK: DUES/ED/TRAVEL					
1521	CHASE CARD SERVICES	101-MAMC CONF-FLOWERS	7/09/26-8/08/26	08/08/2026	50.00
1521	CHASE CARD SERVICES	101-CERA CONF-FLOWERS	7/09/26-8/08/26	08/08/2026	849.71
Total CLERK:					1,543.91
TREASURER					
101-253-820.000 TREAS: DUES/ED/TRAVEL					
9152	MAERTENS, WENDY	101-MILEAGE REIMBURSEMENT FOR TAX USER GROUP	08122026	08/12/2026	22.91
Total TREASURER:					22.91
ASSESSOR					
101-257-820.000 ASSESSING: DUES/ED/TRAVEL					
1521	CHASE CARD SERVICES	101-OCAAO-EDWARDS	7/09/26-8/08/26	08/08/2026	10.29
Total ASSESSOR:					10.29
GENERAL GOVERNMENT					
101-261-735.000 GEN GOV: POSTAGE					
1035	PITNEY BOWES GLOBAL FINANCIAL SRVS	101-MAILING SYS. QTRLY FEE ACCT#0011920249	3323028807	08/11/2026	402.09
101-261-801.001 GEN GOV: PROF SERVICES					
4988	BAKER TILLY ADVISORY GROUP LP	101-ANNUAL CONTINUING DISCLOSURE FILING	BTAG-10044393	08/06/2026	1,000.00
101-261-804.000 GEN GOV: LEGAL SERVICES					
1407	GROTH PLLC, LAW OFFICES OF PAUL V.	101-PROSECUTION MATTERS	53539	07/30/2026	2,731.25
101-261-850.001 GEN GOV: PHONE SERVICE					
9027	AT&T MOBILITY	101-ORDINANCE CELL PHONE	287287294406X081	08/06/2026	23.72
9027	AT&T MOBILITY	101-TWP CELL PHONE	287287294406X081	08/06/2026	47.09
101-261-850.002 GEN GOV: WEBSITE					
9049	WEB MATTERS	101-TECHNICAL LABOR-TWP	6771	08/02/2026	23.75
101-261-900.001 GEN GOV: ADVERTISING					
2375	USA TODAY MEDIA CORP	101-SYNOPSIS-TWP BOARD	0007810837	07/31/2026	111.28

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-261-936.000	GEN GOV: 205 N. JOHN MAINT				
1521	CHASE CARD SERVICES	101-CLEANING SUPPLIES	7/09/26-8/08/26	08/08/2026	24.00
2596	FIVE STAR ACE	101-MAINTENANCE	34670	08/03/2026	4.99
9208	HIGHLAND SUPPLY INC.	101-MULTI FOLD/TP/HAND SOAP	INV144124	08/13/2026	229.13
5930	SUPREME WATER TREATMENT	101-WATER SOFTENER SALT-TWP	54361	08/07/2026	58.00
101-261-936.002	GEN GOV: MOWING				
2262	BRIEN'S SERVICES INC.	101-LANDSCAPING-MEDIAN	55079	08/07/2026	242.00
4630	MWG LAWN AND SNOW LLC	101-LAWN MOWING-APRIL	1032	05/01/2026	2,992.50
4630	MWG LAWN AND SNOW LLC	101-LAWN MOWING-MAY	1033	06/01/2026	3,990.00
4630	MWG LAWN AND SNOW LLC	101-LAWN MOWING-JUNE	1034	07/01/2026	4,987.50
4630	MWG LAWN AND SNOW LLC	101-LAWN MOWING-JULY	1035	08/01/2026	3,990.00
101-261-936.005	GEN GOV: 3550 N DUCK LK MAINT				
1541	HOME DEPOT DEPT. 32-2502131828	101-REPAIR DUCK LK RINK	1262896	07/24/2026	158.89
101-261-937.000	GEN GOV: VEHICLE OP MAINT				
1521	CHASE CARD SERVICES	101-CAR WASH/BULB/WIPER	7/09/26-8/08/26	08/08/2026	32.49
9232	HIGHLAND WASH MANAGEMENT LLC	101-FORSTERS AUTO WASHES-TWP VEHICLES	2308	07/31/2026	95.00
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT				
8385	AMERI-ALARM	101-FIRE ALARM MONITORING	085168	08/01/2026	75.00
1521	CHASE CARD SERVICES	101-ADOBE/ZOOM/MICROSOFT	7/09/26-8/08/26	08/08/2026	210.73
101-261-955.000	GEN GOV: MISCELLANEOUS				
1839	ABSOPURE WATER CO	101-5 GALLON SPRING-TWP	85207109	08/10/2026	60.50
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY				
1521	CHASE CARD SERVICES	101-TOOLS/BATTERY CHARGER/WATERING SUPPLIES	7/09/26-8/08/26	08/08/2026	2,658.13
1541	HOME DEPOT DEPT. 32-2502131828	101-LADDER	1262896	07/24/2026	259.00
1642	PETER'S TRUE VALUE HARDWARE	101-CHAINSAW	K83666	08/11/2026	499.99
101-261-971.001	GEN GOV: COMP CAP OUTLAY				
2021	GRACON SERVICES INC.	101-APC REPLACEMENT BATTERY	17121	08/10/2026	1,384.88
101-261-971.003	GEN GOV: COMPUTER SOFTWARE				
1521	CHASE CARD SERVICES	101-MAILCHIMP/CANVA	7/09/26-8/08/26	08/08/2026	74.96
Total GENERAL GOVERNMENT:					26,366.87
GENERAL GOVERNMENT PERSONNEL B					
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN				
1350	EQUITABLE RETIREMENT	101-DEF CONTR AUG 2026-ACT CTR PLAN #652977	6599248	08/17/2026	730.03
1350	EQUITABLE RETIREMENT	101-DEF CONTR AUG 2026-IN-HOUSE PLAN #652977	6599248	08/17/2026	2,712.05
1350	EQUITABLE RETIREMENT	101-DEF CONTR AUG 2026-TWP PLAN #652977	6599248	08/17/2026	1,154.16
101-279-712.000	GGP:HEALTH/DENTAL/LIFE/DIS INS				
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 IN-HOUSE	262200017441	08/07/2026	1,745.34
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	262200017441	08/07/2026	9,760.50
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ORDINANCE	262200017441	08/07/2026	494.86

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ACT. CTR.	262200017441	08/07/2026	1,685.09
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR3 LIBRARY	002168146050	08/04/2026	44.80
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR1 ACT CTR	002168146050	08/04/2026	227.66
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 IN-HOUSE	002168146050	08/04/2026	155.66
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 TWP	002168146050	08/04/2026	926.02
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. ORDINANCE OFFICER BR1	002168146050	08/04/2026	41.21
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP.	09/01/26-09/30/26	08/01/2026	1,329.48
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-IN HOUSE	09/01/26-09/30/26	08/01/2026	278.32
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ORDINANCE/FIRE MARSHAL	09/01/26-09/30/26	08/01/2026	27.80
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ACT. CTR.	09/01/26-09/30/26	08/01/2026	459.52
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP COBRA	09/01/26-09/30/26	08/01/2026	55.60
Total GENERAL GOVERNMENT PERSONNEL B:					21,828.10
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	7/29/26-8/11/26	08/11/2026	482.31
Total BUILDING:					482.31
SOCIAL SERVICES					
101-670-880.000 SOC SERV: COMMUNITY PROMOTIONS					
4174	COMMUNITY SHARING	101-PUBLIC PURPOSE SERVICE CONTRACT	CS-350465-2026	07/30/2026	8,500.00
Total SOCIAL SERVICES:					8,500.00
ACTIVITY CENTER					
101-672-850.001 ACTIVITY CTR: INTERNET SERVICE					
1521	CHASE CARD SERVICES	101-DIRECTV	7/09/26-8/08/26	08/08/2026	131.99
101-672-900.000 ACTIVITY CTR: ADVERT./PRINTING					
4000	CHARTER TOWNSHIP OF HIGHLAND	101-NATURALLY CONNECTED ADVERTISEMENT	60	08/03/2026	650.00
101-672-920.000 ACTIVITY CTR: UTILITIES					
1005	DTE ENERGY	101-209 N JOHN ACT CTR 910008266702	08102026 66702	08/11/2026	727.12
101-672-936.000 ACTIVITY CTR: BUILDING MAINT					
1839	ABSOPURE WATER CO	101-5 GALLON SPRING-ACTIVITY CTR.	85207111	08/10/2026	178.90
5930	SUPREME WATER TREATMENT	101-WATER SOFTENER SALT-ACT CTR	54361	08/07/2026	29.00
4685	WOLVERINE POWER SYSTEMS	101-GENERATOR REPAIR-ACT CTR	231413-1	08/05/2026	597.50
101-672-936.002 STEEPLE HALL: BUILDING MAINT					
1839	ABSOPURE WATER CO	101-5 GALLON SPRING-STEEPLE	85207103	08/10/2026	18.85
2262	BRIEN'S SERVICES INC.	101-LANDSCAPING-STEEPLE HALL	55080	08/07/2026	478.00
1702	MILL VALLEY VACUUM	101-NEW VACCUM-STEEPLE HALL	051973	08/12/2026	125.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1702	MILL VALLEY VACUUM	101-VACUUM BAGS-STEEPLE HALL	3661	08/11/2026	20.00
Total ACTIVITY CENTER:					2,956.36
PLANNING & ORDINANCE					
101-701-820.000 PLNG: DUES/ED/TRAVEL					
1521	CHASE CARD SERVICES	101-MICH ASSOC PLNG/APA MEMBERSHIP-MCLEAN	7/09/26-8/08/26	08/08/2026	179.00
101-701-935.000 OE: VIOLATION CORRECTIONS					
1366	TPC LAWN & LANDSCAPE	101-ORDINANCE MOW 2935 JACKSON	8195	08/10/2026	285.00
Total PLANNING & ORDINANCE:					464.00
ZONING BOARD OF APPEALS (ZBA)					
101-702-900.000 ZBA: ADVERTISING					
2375	USA TODAY MEDIA CORP	101-LEGAL ADVERTISEMENT-ZBA	0007810837	07/31/2026	186.78
2375	USA TODAY MEDIA CORP	101-LEGAL ADVERTISEMENT-ZBA	0007810837	07/31/2026	240.70
Total ZONING BOARD OF APPEALS (ZBA):					427.48
PARKS					
101-751-729.002 PARKS: HICKORY RIDGE					
1523	MILFORD FENCE LLC	101-SOCCER FIELD OPERATOR	87262	08/07/2026	1,200.00
8500	ON TIME PORTABLES LLC	101-HICKORY RIDGE PARK-JUN-AUG	4510	08/04/2026	375.00
8500	ON TIME PORTABLES LLC	101-HICKORY RIDGE PARK FUEL SURCHARGE	4510	08/04/2026	30.00
101-751-729.003 PARKS: DUCK LAKE PINES					
1521	CHASE CARD SERVICES	101-CABLE TIES	7/09/26-8/08/26	08/08/2026	23.78
8500	ON TIME PORTABLES LLC	101-DUCK LAKE PINES PARK-JUN-AUG	4510	08/04/2026	525.00
8500	ON TIME PORTABLES LLC	101-DUCK LAKE PINES PARK HANDICAP FUEL SURCHAR	4510	08/04/2026	30.00
101-751-729.006 PARKS: CHILL AT THE MILL					
8500	ON TIME PORTABLES LLC	101-CHILL AT THE MILL-JUN-AUG	4510	08/04/2026	375.00
8500	ON TIME PORTABLES LLC	101-CHILL AT THE MILL FUEL SURCHARGE	4510	08/04/2026	30.00
Total PARKS:					2,588.78
Total GENERAL FUND:					82,975.89
FIRE FUND					
FIRE					
206-336-712.001 FIRE:HEALTH/DENTAL/LIFE/DISINS					
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE	262200017441	08/07/2026	11,231.83
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE-GREEN SE	262200031092	08/07/2026	305.55

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR2 PD. ON CALL	002168146050	08/04/2026	283.50
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR1 F-T FIRE	002168146050	08/04/2026	962.89
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. CHIEF BR1	002168146050	08/04/2026	90.42
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. FIRE MARSHAL BR1	002168146050	08/04/2026	41.22
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE CHIEF	09/01/26-09/30/26	08/01/2026	201.96
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE MARSHAL/ORDINANCE	09/01/26-09/30/26	08/01/2026	27.80
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE	09/01/26-09/30/26	08/01/2026	1,656.72
206-336-713.000 FIRE: FIREFIGHTERS MEDICAL					
8052	SPRINGFIELD URGENT CARE PLLC	206-TB TEST- KERR	1233K31854	08/01/2026	65.00
8052	SPRINGFIELD URGENT CARE PLLC	206-TB TEST- READ	1233K31854	08/01/2026	65.00
8052	SPRINGFIELD URGENT CARE PLLC	206-TB TEST- TERNES	1233K31854	08/01/2026	65.00
206-336-727.000 FIRE: SUPPLIES					
1521	CHASE CARD SERVICES	206-DETERGENT/TP	7/09/26-8/08/26	08/08/2026	253.02
1642	PETER'S TRUE VALUE HARDWARE	206-STATION SUPPLIES	K83497	07/30/2026	34.47
1642	PETER'S TRUE VALUE HARDWARE	206-STATION SUPPLIES	K83521	08/01/2026	90.97
1642	PETER'S TRUE VALUE HARDWARE	206-STATION SUPPLIES	K83626	08/08/2026	.77
206-336-731.000 FIRE: MEDICAL SUPPLIES					
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	86183737	04/27/2026	599.07
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	86301431	08/03/2026	400.32
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	86303321	08/04/2026	131.71
1521	CHASE CARD SERVICES	206-BINS REFUND	7/09/26-8/08/26	08/08/2026	275.53-
1132	LINDE GAS & EQUIPMENT INC	206-OXYGEN RENTAL	58155305	07/31/2026	158.10
206-336-801.001 FIRE: EMS PROFESSIONAL SVCS					
5300	AMBULANCE BILLING NETWORK	206-EMS BILLING SERVICE FEE	HTM 26-06	06/29/2026	103.43
206-336-806.001 FIRE: COMPUTERS/SOFTWARE					
1521	CHASE CARD SERVICES	206-COMPUTER-GEORGE	7/09/26-8/08/26	08/08/2026	1,875.58
206-336-809.000 FIRE: SOFTWARE MAINTENANCE					
9049	WEB MATTERS	206-HTFD WEBSITE-TECH LABOR	6771	08/02/2026	380.00
9049	WEB MATTERS	206-HTFD WEBSITE-TECH LABOR DISCOUNT	6771	08/02/2026	190.00-
206-336-820.000 FIRE: DUES & EDUCATION					
1521	CHASE CARD SERVICES	206-TRAINING DAY LUNCH-GEORGE	7/09/26-8/08/26	08/08/2026	36.74
1521	CHASE CARD SERVICES	206-MEDIC EXAM-PEARCE	7/09/26-8/08/26	08/08/2026	175.00
206-336-890.000 FIRE: PUBLIC EDUCATION					
5030	INTERSTATE SIGN PRODUCTS	206-DROP 3 SIGNS	79480	08/06/2026	81.09
9187	POSITIVE PROMOTIONS INC	206-PUBLIC EDUC. SUPPLIES CUST#00794307-01	07762003	08/10/2026	682.89
206-336-920.000 FIRE: PUBLIC UTILITIES					
9027	AT&T MOBILITY	206-FIRE DEPT CELL PHONES	287287294406X081	08/06/2026	90.09
9027	AT&T MOBILITY	206-FIRE MARSHAL CELL PHONE	287287294406X081	08/06/2026	23.73
9027	AT&T MOBILITY	206-IPADS	287287294406X081	08/06/2026	459.13
2216	COMCAST	206-1600 W HIGHLAND FS #1 0160011	09152026 0160011	08/12/2026	291.90
1005	DTE ENERGY	206-2550 E WARDLOW FS2 06488	08052026 06488	08/06/2026	821.55

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1005	DTE ENERGY	206-ST#3 510 CLYDE RD 910008266207	08132026 66207	08/14/2026	120.83
4503	HIGHLAND TREATMENT	206-WATER METER SERVICE	155395	08/01/2026	90.00
206-336-930.000 FIRE: VEHICLE REPAIR					
1103	AUTO VALUE MILFORD	206-2014 FORD F450 (R213)- HEADLIGHT	02721138871	08/03/2026	10.99
4584	BRIAN'S YELLOW ENGINE SHOP INC	206-2022 ROSSENBAUER (E2)- BRAKE REPAIR	12125	08/05/2026	905.18
5114	RELIANT FIRE APPARATUS OF MI	206-2014 FORD F450 (R211)- SPRING	INV-MI-9264	07/31/2026	86.10
206-336-936.000 FIRE: BLDG MAINT/REPAIR					
1521	CHASE CARD SERVICES	206-FS1 OUTSIDE LIGHTING	7/09/26-8/08/26	08/08/2026	74.70
2285	CUMMINS SALES AND SERVICE	206-FS1 GENERATOR MAINTENANCE	S6-260761276	07/30/2026	261.21
2285	CUMMINS SALES AND SERVICE	206-FS1 GENERATOR MAINTENANCE	S6-260761339	07/31/2026	585.24
4772	OVERHEAD DOOR	206-STN 2 BAY DOOR REPAIR	1504872	08/05/2026	820.00
Total FIRE:					24,175.17
Total FIRE FUND:					24,175.17
POLICE FUND					
POLICE					
207-301-935.000 POLICE: SHERIFF'S MAINT					
1702	MILL VALLEY VACUUM	207-VACUUM BAGS	3661	08/11/2026	20.00
Total POLICE:					20.00
Total POLICE FUND:					20.00
DOWNTOWN DEVELOPMENT FUND					
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-712.000 DDA: HEALTH/DENTL/LIFE/DIS INS					
1967	MUTUAL OF OMAHA	494-LIFE,DENTAL,DISAB. INS. DDA	002168146050	08/04/2026	62.82
9094	STANDARD INSURANCE CO.	494-DENTAL INSURANCE-DDA	09/01/26-09/30/26	08/01/2026	111.36
494-729-728.000 DDA: OFFICE SUPPLIES					
1521	CHASE CARD SERVICES	494-OFFICE SUPPLIES	7/09/26-8/08/26	08/08/2026	99.65
1521	CHASE CARD SERVICES	494-ZOOM/ADOBE	7/09/26-8/08/26	08/08/2026	66.44
494-729-808.000 DDA: MARKETING CONSULTANT					
4690	PATTERSON, HARMONY	494-CONSULTANT DUTIES	2047	07/27/2026	310.00
494-729-820.000 DDA: DUES/ED/TRAVEL					
1521	CHASE CARD SERVICES	494-MAIN STREET MEMBERSHIP	7/09/26-8/08/26	08/08/2026	375.00
494-729-880.001 DDA: PROMOTIONS					
1013	ABC PRINTING INC	494-BALANCE DUE FROM REVISED INVOICE	11001B	07/08/2026	49.50
1521	CHASE CARD SERVICES	494-SAFETY VEST	7/09/26-8/08/26	08/08/2026	22.79

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
494-729-880.003 DDA: DESIGN					
2262	BRIEN'S SERVICES INC.	494-MAINTENANCE OF BEDS	55067	08/06/2026	1,173.00
1521	CHASE CARD SERVICES	494-TSHIRTS-5K FOUNDERS/FLOWERS	7/09/26-8/08/26	08/08/2026	145.23
1521	CHASE CARD SERVICES	494-SOUTHEND BANNERS	7/09/26-8/08/26	08/08/2026	1,875.84
494-729-900.000 DDA: ADVERTISING/PRINTING					
1521	CHASE CARD SERVICES	494-FACEBOOK AD/CONSTANT CONTACT	7/09/26-8/08/26	08/08/2026	143.27
494-729-967.000 DDA: FARMERS' MARKET					
1013	ABC PRINTING INC	494-SIGNS-FARMERS MARKET	11003	07/31/2026	156.00
1521	CHASE CARD SERVICES	494-MONARCH BUTTERFLIES/INK/BALLOONS	7/09/26-8/08/26	08/08/2026	1,709.92
1521	CHASE CARD SERVICES	494-STILT WALKER/BALLOON TWISTER	7/09/26-8/08/26	08/08/2026	572.00
Total DOWNTOWN DEVELOPMENT AUTHORITY:					6,872.82
Total DOWNTOWN DEVELOPMENT FUND:					6,872.82
HIGHLAND ADVISORY COUNCIL					
GENERAL GOVERNMENT					
702-261-729.000 HAAC: DEDUCTIONS					
1521	CHASE CARD SERVICES	702-FOOD	7/09/26-8/08/26	08/08/2026	188.58
1521	CHASE CARD SERVICES	702-MOI TICKETS	7/09/26-8/08/26	08/08/2026	46.74
1521	CHASE CARD SERVICES	702-VAN RENTAL/FOOD	7/09/26-8/08/26	08/08/2026	866.20
1521	CHASE CARD SERVICES	702-MEADOWBROOK	7/09/26-8/08/26	08/08/2026	150.00
8313	TRAVELING TRAINERS, THE	702-EXERCISE CLASS	1159	08/14/2026	1,380.00
Total GENERAL GOVERNMENT:					2,631.52
Total HIGHLAND ADVISORY COUNCIL:					2,631.52
CURRENT TAX COLLECT					
703-000-274.000 TAX COLLECTIONS TO DISTRIBUTE					
5311	MICHIGAN UNITED CREDIT UNION	703-TAX REFUND	H-11-02-126-002	08/10/2026	7,514.66
Total :					7,514.66
Total CURRENT TAX COLLECT:					7,514.66
HIGHLAND LAKE ASSOC					
TRUST & AGENCY ADMIN					
765-255-956.000 HIGHLAND LAKE: DEDUCTIONS					
1005	DTE ENERGY	765-2950 PALLISTER 910008267338	08132026 67338	08/14/2026	1,125.69

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total TRUST & AGENCY ADMIN:					1,125.69
Total HIGHLAND LAKE ASSOC:					1,125.69
TAGGETT LAKE ASSOC					
TRUST & AGENCY ADMIN					
766-255-956.000 TAGGETT LAKE: DEDUCTIONS					
1005	DTE ENERGY	766-4061 TAGGETT LAKE 910008280281	08132026 80281	08/14/2026	1,504.79
Total TRUST & AGENCY ADMIN:					1,504.79
Total TAGGETT LAKE ASSOC:					1,504.79
KELLOGG LAKE ASSOC					
TRUST & AGENCY ADMIN					
767-255-956.000 KELLOGG LAKE: DEDUCTIONS					
1005	DTE ENERGY	767-KELLOGG/4061 TAGGETT LAKE 910008280281	08132026 80281	08/14/2026	1,182.35
9023	PLM LAKE & LAND MANAGEMENT CORP	767-ALGAE TREATMENT-KELLOGG LAKE	4009729	07/14/2026	975.00
9023	PLM LAKE & LAND MANAGEMENT CORP	767-ALGAE/WEED TREATMENT-KELLOGG LAKE	4009826	07/22/2026	2,450.00
Total TRUST & AGENCY ADMIN:					4,607.35
Total KELLOGG LAKE ASSOC:					4,607.35
CHARLICK LAKE ASSOC					
TRUST & AGENCY ADMIN					
768-255-956.000 CHARLICK LAKE: DEDUCTIONS					
1005	DTE ENERGY	768-3938 LOCH DR 910008280414	08132026 80414	08/14/2026	263.10
Total TRUST & AGENCY ADMIN:					263.10
Total CHARLICK LAKE ASSOC:					263.10
WOODRUFF LAKE ASSOC					
TRUST & AGENCY ADMIN					
769-255-956.000 WOODRUFF LAKE: DEDUCTIONS					
1005	DTE ENERGY	769-877 WOODRUFF LK 910008267676	08132026 67676	08/14/2026	17.41
1005	DTE ENERGY	769-877 WOODRUFF LK 910008280547	08132026 80547	08/14/2026	17.41

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total TRUST & AGENCY ADMIN:					34.82
Total WOODRUFF LAKE ASSOC:					34.82
WHITE LAKE IMPROVEMENT					
TRUST & AGENCY ADMIN					
770-255-956.000 WHITE LAKE: DEDUCTIONS					
2375	USA TODAY MEDIA CORP	770-WHITE LAKE BOARD	0007810837	07/31/2026	715.24
Total TRUST & AGENCY ADMIN:					715.24
Total WHITE LAKE IMPROVEMENT:					715.24
Grand Totals:					132,441.05

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-072.000 COUNTY OF OAKLAND					
1159	TREASURER	101-RIDGEWOOD-OAK CTY	JULY 2026	08/11/2026	225.50
1159	TREASURER	101-HIGHLAND HILLS-OAK CTY	JULY 26	08/11/2026	144.50
1159	TREASURER	101-HIGHLAND GREENS-OAK CTY	JULY26	08/11/2026	389.00
101-000-075.000 HURON VALLEY SCHOOLS					
1159	TREASURER	101-RIDGEWOOD-HVS	JULY 2026	08/11/2026	902.00
1159	TREASURER	101-HIGHLAND HILLS-HVS	JULY 26	08/11/2026	578.00
1159	TREASURER	101-HIGHLAND GREENS-HVS	JULY26	08/11/2026	1,556.00
Total :					3,795.00
GENERAL GOVERNMENT					
101-261-728.000 GEN GOV: OFFICE SUPPLIES					
2059	APPLIED INNOVATION	101-PLOTTER PAPER	3240860	08/10/2026	96.00
101-261-802.000 GEN GOV: PAYROLL PROCESSING					
4868	ADP INC	101-TIME AND ATTENDANCE	727587865	07/31/2026	300.30
4868	ADP INC	101-PAYROLL SERVICES	728470986	08/14/2026	287.55
101-261-850.000 GEN GOV: FIBER-OTHER COMMUNICA					
5347	FIBER ASSETCO LLC DBA ZAYO	101-205 N JOHN ST FIBER NETWORK	2194728	08/01/2026	823.00
101-261-938.000 GEN GOV: EQ/SW MAINT CONTRACT					
2059	APPLIED INNOVATION	101-COPIER MAINT. CONTRACT-TWP NORTH SIDE	3241833	08/11/2026	76.04
2059	APPLIED INNOVATION	101-ADDITIONAL PAGES-TWP NORTH SIDE	3241833	08/11/2026	143.73
2059	APPLIED INNOVATION	101-FREIGHT-TWP NORTH SIDE	3241833	08/11/2026	8.79
Total GENERAL GOVERNMENT:					1,735.41
GENERAL GOVERNMENT PERSONNEL B					
101-279-711.000 GGP: DEFINED CONTRIBUTION PLAN					
1502	MISSIONSQUARE RET CLIENTS-109785	101-DEF CONTR AUG 2026-ACT CTR PLAN #109785	6898684	08/17/2026	517.32
1502	MISSIONSQUARE RET CLIENTS-109785	101-DEF CONTR AUG 2026-TWP PLAN #109785	6898684	08/17/2026	4,300.89
Total GENERAL GOVERNMENT PERSONNEL B:					4,818.21
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	7/29/26-8/11/26	08/12/2026	2,884.61
8149	WATKINS III, MITCHELL	101-INSPECTIONS	7/29/26-8/11/26	08/11/2026	2,581.87

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total BUILDING:					5,466.48
ACTIVITY CENTER					
101-672-938.000 ACTIVITY CTR: OFF. EQUIP MAINT					
2059	APPLIED INNOVATION	101-COPIER MAINT. CONTRACT-ACT. CTR	3234452	08/04/2026	282.72
2059	APPLIED INNOVATION	101-FREIGHT-ACT CTR	3234452	08/04/2026	11.31
Total ACTIVITY CENTER:					294.03
Total GENERAL FUND:					16,109.13
FIRE FUND					
FIRE					
206-336-711.001 FIRE:DEFINED CONTRIBUTION F-T					
1502	MISSIONSQUARE RET CLIENTS-109785	206-DEF CONTR AUG 2026-FIRE PLAN #109785	6898684	08/17/2026	4,087.45
Total FIRE:					4,087.45
Total FIRE FUND:					4,087.45
REFUSE FUND					
REFUSE					
227-526-801.000 REFUSE: CONTRACTOR					
4887	PRIORITY WASTE LLC	227-MONTHLY CONTRACT-AUG	INV1959323	08/01/2026	93,827.16
Total REFUSE:					93,827.16
Total REFUSE FUND:					93,827.16
DOWNTOWN DEVELOPMENT FUND					
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-711.000 DDA: DEFINED CONTRIBUTION PLAN					
1502	MISSIONSQUARE RET CLIENTS-109785	494-DEF CONTR AUG 2026-DDA PLAN #109785	6898684	08/17/2026	211.41
Total DOWNTOWN DEVELOPMENT AUTHORITY:					211.41
Total DOWNTOWN DEVELOPMENT FUND:					211.41
Grand Totals:					114,235.15

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
--------	------	-------------	----------------	--------------	----------------

Payroll and Hand Check August 20, 2026 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT) 8/14/2026	\$	33,152.31
General/Fire Payroll 8/14/2026	\$	110,583.23
Equitable - Deferred Comp.	\$	1,250.00
Mission SQ - Deferred Comp.	\$	2,138.23
Flexible Savings Account	\$	740.15
Friend of the Court	\$	107.82
Highland Firefighters Assn	\$	594.00
Highland Firefighters Union Dues-Full-Time	\$	650.00
Highland Firefighters Union Dues-Part-Time		

Total GENERAL FUND:	99,085.02
Total FIRE FUND:	28,262.62
Total POLICE FUND:	20.00
Total REFUSE FUND:	93,827.16
Total DOWNTOWN DEVELOPMENT FUND:	7,084.23
Total HIGHLAND ADVISORY COUNCIL:	2,631.52
Total CURRENT TAX COLLECT:	7,514.66
Total HIGHLAND LAKE ASSOC:	1,125.69
Total TAGGETT LAKE ASSOC:	1,504.79
Total KELLOGG LAKE ASSOC:	4,607.35
Total CHARLICK LAKE ASSOC:	263.10
Total WOODRUFF LAKE ASSOC:	34.82
Total WHITE LAKE IMPROVEMENT:	715.24
Grand Totals:	246,676.20



Outlook

List of Bills dated 8/20/2026 additions

From Renee Bowen <BowenR@highlandtwp.org>

Date Wed 8/19/2026 9:19 AM

To Brian Howe <brian.howe@highlandtwp.org>; Rick A. Hamill <rick.hamill@highlandtwp.org>; Joe Salvia <joe.salvia@highlandtwp.org>; Tami Flowers <tami.flowers@highlandtwp.org>; Jennifer Frederick <FrederickJ@highlandtwp.org>; Beth Lewis <akitatrax@gmail.com>; Grant Charlick <artisan_contracting@outlook.com>

Cc Julie Kabalka <kabalkaj@highlandtwp.org>; Chantelle Green <greenc@highlandtwp.org>; Robin Orlando <OrlandoR@highlandtwp.org>

Hello, the following needs to be added to the List of Bills dated 8/20/2026:

1. Assurity Fund 101 for \$823.98
2. Assurity Fund 206 for \$311.78
3. Assurity Fund 494 for \$218.49

These particular invoices were not available prior to the completion of the LOB's and only just recently became available and needs to be added upon request or to avoid fees.

Checks will be processed and mailed this week.

Please contact me if you have any questions or concerns. Have a nice day.

Thank you,

Renee Bowen

Assistant Bookkeeper

248-887-3791 ext. 140

248-889-0988 Fax

Bowenr@highlandtwp.org





To: Highland Township Board of Directors

From: Melissa Dashevich, "Missy" Executive Director, HDDA

Date: August 26, 2026

Subject: Request for Budget Amendment to Increase Mrs Cathy Tiderington's hours

I am writing to request an increase in hours for part-time assistant staff member Cathy Tiderington . She will require approximately 140 additional hours for the remainder of the year. To fund this request, the HDDA Board made the following motion at their August12, 2026 Regular Board Meeting. Please be aware, this adjusted hourly baseline has also been incorporated into the proposed 2027 budget. Snippet of minutes and Motion noted below:

Mrs. Dashevich informed the board that Cathy Tiderington has had to take on additional hours beyond the estimated amount budgeted:

MS. FREDERICK MOVED TO GRANT Cathy Tiderington 494-729-705.002, part time assistant ,140 additional hours for the remainder of the year and reallocate unspent funds of \$2,000 from Special Project Consultant Line Item 494-729-808.000 and \$1040 from C Art Project 494-729-967.007. MR. WEST SUPPORTED THE MOTION, and the MOTION CARRIED with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Daniel Walker - yes; Chris Hamill - yes; Supervisor Hamill - yes; Roscoe Smith - yes. (9 yes votes)."

BUDGET AMENDMENT WORKSHEET
2026 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - August 31, 2026

FUND & ACCOUNT		ORIGINAL BUDGET 12/31/2026	AS AMENDED 12/31/2026	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<u>DDA FUND</u>					
Expenditures:					
494-729-705.002	DDA: PT ASSISTANT	\$3,261.00	\$3,261.00 +	\$3,040.00 =	\$6,301.00
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	\$2,000.00	\$2,000.00 -	\$2,000.00 =	\$0.00
494-729-967.007	DDA:CART PROJECT	\$2,500.00	\$2,500.00 -	\$1,040.00 =	\$1,460.00
				<u>\$0.00</u>	

Purpose of Amendment:

Increase the budgeted payroll for part-time assistant (140 hours). No additional funding required.



MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: August 31st, 2026

Re: ZBA Appointment

I recommend that Jacob Probe be moved from his current position as a Substitute Member to a Full Member of the Zoning Board of Appeals (ZBA).

The new three-year term will begin September 2, 2026, and expire September 2, 2029.

I respectfully request that the Township Board approve the appointment of Jacob Probe as a Full Member of the Zoning Board of Appeals for the above-mentioned term.

Warm inside. Great outdoors.



5b. Receive and File:

HIGHLAND TOWNSHIP BUILDING DEPARTMENT



*PERMIT ACTIVITY REPORT
JULY 2026*

HIGHLAND TOWNSHIP BUILDING DEPARTMENT/ PERMIT ACTIVITY REPORT

JULY 2026

TOTAL (forward).....	\$26,796
----------------------	----------

Additional fees:	26796
------------------	-------

Building.....	\$789
---------------	-------

Electric.....	\$315
---------------	-------

Plumbing.....	\$180
---------------	-------

Heating.....	\$150
--------------	-------

Licenses & Misc Fees.....	\$68.50
---------------------------	---------

sub total: \$1,502.50

MONTH-END GRAND TOTAL REVENUE.....	\$28,298.50
------------------------------------	-------------

Total number of all Permits to date	This Year:	1207
	Last Year:	1293

Total number of all Electric, Plumbing, & Heating	This Year:	678
	Last Year:	790

Total number of Building permits to date:	This Year:	529
	Last Year:	503

Total number of New Single-Family Units:	This Year:	11
	Last Year:	14

Total number of Land Use Permits	This Year:	23
	Last Year:	24

Respectfully Submitted: STEVE I TINO
Building Official
Ordinance Dept Supervisor

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2026 12:00:00 AM AND
7/31/2026 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Carport					
PB26-0403	3880 Emerald Park Dr	TROMBLEY, CAROL LYNNE	\$20000	\$174	
PB26-0422	3353 Shale Court	TROMBLEY, CAROL LYNNE	\$48500	\$317	
Carport			\$68500	\$491	2
Commercial, Renovations					
PB26-0410	1314 ENTERPRISE DR	CHARLICK, GRANT WILLIA	\$100000	\$731	
Commercial, Renovations			\$100000	\$731	1
Deck					
PB26-0355	6030 Granite Ln	Curtis Builders Inc	\$8000	\$114	
PB26-0356	632 PERTSHIRE CT	Cedar Works Inc.	\$41223	\$295	
PB26-0360	1339 KINGSWAY DR	SIMPSON, TIMOTHY JAMES	\$10000	\$374	
PB26-0363	2501 DAVISTA DR	C & L Ward Bros. Co.	\$68000	\$431	
PB26-0365	1045 TALL PINES TRL	R N Construction Inc	\$33046	\$254	
PB26-0369	2294 N DUCK LAKE RD	SERRE, CAMILLE M	\$18000	\$164	
PB26-0400	3175 OAK RIDGE DR	All Tyes Services LLC	\$10000	\$139	
PB26-0406	4593 BRETTON LN	Custom Deck Creations	\$27447	\$226	
PB26-0430	6101 GRANITE LN	C & L Ward Bros. Co.	\$10646	\$127	
Deck			\$226362	\$2124	9
Demolition					
PB26-0407	2970 BEN DR	Demo Man	\$0	\$162	
Demolition			\$0	\$162	1
Electrical					
PE26-0272	1585 BLUE HERON DR	Family Heating Co Inc	\$0	\$55	
PE26-0273	2668 BAY VISTA DR	Family Heating Co Inc	\$0	\$74	
PE26-0274	3787 HIGHLAND CT	Family Heating Co Inc	\$0	\$81	
PE26-0275	3997 CLYDE RD	DHW Electric LLC	\$0	\$187	
PE26-0276	960 S PARK ST	Robin Aire Htg &Clg	\$0	\$55	
PE26-0277	3915 LOCH DR	Landry and Sons Electrical	\$0	\$117	
PE26-0278	148 E LIVINGSTON RD	HP Electric LLC	\$0	\$65	
PE26-0279	1040 WATERBURY RD	Oak Electric Service Inc	\$0	\$166	
PE26-0280	1246 BLUE HERON DR	Robin Aire Htg &Clg	\$0	\$55	
PE26-0281	2941 KATIE LN	Bridgewood Electrical LLC	\$0	\$78	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2026 12:00:00 AM AND
7/31/2026 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE26-0282	432 KING ST	Bridgewood Electrical LLC	\$0	\$64	
PE26-0283	3651 LAKEVIEW DR	Robin Aire Htg &Clg	\$0	\$55	
PE26-0284	1240 GREBE RD	Noonan Electrical Servcies	\$0	\$158	
PE26-0285	2367 MacLaren Dr.	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE26-0286	2363 Mac Laren	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE26-0287	3928 HILLCREST DR	Bridgewood Electrical LLC	\$0	\$55	
PE26-0288	1689 PERCY LN	Dubs Electric	\$0	\$405	
PE26-0289	251 E Heather	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE26-0290	209 E Heather	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE26-0291	2349 MacLaren	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE26-0292	203 E Heather	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE26-0293	247 E Heather	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE26-0294	243 E Heather	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE26-0295	2485 JACKSON BLVD	M & D Electric	\$0	\$52	
PE26-0296	2485 JACKSON BLVD	M & D Electric	\$0	\$177	
PE26-0297	323 MCPHERSON ST	Bridgewood Electrical LLC	\$0	\$64	
PE26-0298	3519 W HIGHLAND RD	Bright Electric	\$0	\$64	
PE26-0299	283 Sutherland Dr	Randazzo Mechanical Htg & Cl	\$0	\$62	
PE26-0300	1941 WOODRIDGE CT	Family Heating Co Inc	\$0	\$64	
PE26-0301	2192 DAVISTA DR	S & L Electric Inc	\$0	\$355	
PE26-0302	1314 ENTERPRISE DR	Copeman Electric LLC	\$0	\$455	
PE26-0303	2110 NORTH ST	MARLOW, MICHAEL	\$0	\$294	
PE26-0304	5267 CONNORS LN	DENNIS, ERIC	\$0	\$107	
PE26-0305	1740 ROWE RD	Robin Aire Htg &Clg	\$0	\$64	
PE26-0306	2668 BAY VISTA DR	DHW Electric LLC	\$0	\$187	
Electrical			\$0	\$4263	35
Fence					
PB26-0367	6005 CARSCADDEN WAY	PLATT, HUGH F	\$0	\$88	
PB26-0370	2668 BAY VISTA DR	Blue Hawaiian Pools of Michiga	\$8646	\$88	
PB26-0381	5710 JADA DR	Top Rail Fence Northern Detriot	\$17650	\$88	
PB26-0382	5655 N DUCK LAKE RD	Mendieta, Sebastian	\$0	\$88	
PB26-0396	597 FISHER RD	MUSCAT, EVAN	\$14600	\$88	
PB26-0411	2020 ADDALEEN RD	BURKE TRUSTEE, STEPHEN	\$2000	\$88	
PB26-0417	1575 S MILFORD RD 101	1575 HIGHLAND INVESTME	\$800	\$88	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2026 12:00:00 AM AND
7/31/2026 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Fence			\$43696	\$616	7
Fire/Water Damage Repair -- Resid					
PB26-0368	1387 CLYDE RD	ZKI Home improvements	\$36000	\$269	
Fire/Water Damage Repair -- Resid			\$36000	\$269	1
Mechanical					
PM26-0228	2885 MOTORISTS DR	American Heating & Cooling L	\$0	\$149	
PM26-0229	1585 BLUE HERON DR	Family Heating Co Inc	\$0	\$102	
PM26-0230	2668 BAY VISTA DR	Family Heating Co Inc	\$0	\$102	
PM26-0231	2108 WILDFLOWER LN	Shoner Plumbing and Mechanic	\$0	\$290	
PM26-0232	3787 HIGHLAND CT	Family Heating Co Inc	\$0	\$179	
PM26-0233	960 S PARK ST	Robin Aire Htg &Clg	\$0	\$102	
PM26-0234	59 Highland Blvd	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0235	262 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0236	279 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0237	1040 WATERBURY RD	Oak Electric Service Inc	\$0	\$84	
PM26-0238	1246 BLUE HERON DR	Robin Aire Htg &Clg	\$0	\$102	
PM26-0239	3428 CRYSTAL RIDGE DR	Robin Aire Htg &Clg	\$0	\$92	
PM26-0240	2941 KATIE LN	Andy's Statewide Heating and A	\$0	\$169	
PM26-0241	432 KING ST	Andy's Statewide Heating and A	\$0	\$169	
PM26-0242	1280 WIND VALLEY LN	Carters Plumbing	\$0	\$179	
PM26-0243	3651 LAKEVIEW DR	Robin Aire Htg &Clg	\$0	\$102	
PM26-0244	1240 GREBE RD	CJB Mechanical	\$0	\$123	
PM26-0245	2367 MacLaren Dr.	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM26-0246	2363 Mac Laren	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM26-0247	3928 HILLCREST DR	Andy's Statewide Heating and A	\$0	\$112	
PM26-0248	235 W Ross Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0249	254 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0250	2264 Mac Laren	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0251	266 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0252	217 Norman	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0253	242 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0254	251 E Heather	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM26-0255	209 E Heather	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM26-0256	203 E Heather	CAPITOL SUPPLY AND SERV	\$0	\$102	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2026 12:00:00 AM AND
7/31/2026 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM26-0257	247 E Heather	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM26-0258	243 E Heather	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM26-0259	323 MCPHERSON ST	Andy's Statewide Heating and A	\$0	\$159	
PM26-0260	283 Sutherland Dr	Randazzo Mechanical Htg & Cl	\$0	\$100	
PM26-0261	179 N MILFORD RD	ZAMAN, SHIRIN	\$0	\$97	
PM26-0262	1941 WOODRIDGE CT	Family Heating Co Inc	\$0	\$159	
PM26-0263	2349 MacLaren	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM26-0264	1689 GLENEAGLES	Matheson heating, Air & plumbi	\$0	\$231	
PM26-0265	1740 ROWE RD	Robin Aire Htg & Clg	\$0	\$169	
Mechanical			\$0	\$4570	38
Miscellaneous					
PB26-0380	262 Sutherland Dr	Ultimate Care & Maintenance	\$2800	\$103	
PB26-0384	279 Sutherland Dr	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0385	235 W Ross Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0387	242 Sutherland Dr	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0388	254 Sutherland Dr	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0389	2264 Mac Laren	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0390	217 Norman	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0391	266 Sutherland Dr	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0392	244 W Glengarry Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0393	2338 Douglas	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0394	59 Highland Blvd	Ultimate Care & Maintenance	\$2800	\$88	
Miscellaneous			\$30800	\$983	11
Plumbing					
PP26-0092	417 CARNOUSTIE	Northern Plumbing Inc	\$0	\$92	
PP26-0093	59 Highland Blvd	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0094	262 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0095	279 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0096	1957 OAKLAND DR	Foundation Systems of Michiga	\$0	\$52	
PP26-0097	4909 MALLARDS LNDG	Jacuzzi Bath	\$0	\$59	
PP26-0098	3903 BROADVIEW LN	Adams Water Treatment, Inc	\$0	\$65	
PP26-0099	3445 HIGH VIEW RD	Fry's Plumbing	\$0	\$134	
PP26-0100	235 W Ross Ct	Mobile & Modular Homes Inc	\$0	\$77	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2026 12:00:00 AM AND
7/31/2026 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PP26-0101	254 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0102	2264 Mac Laren	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0103	266 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0104	217 Norman	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0105	242 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0106	140 W HIGHLAND RD STE A	Heritage Plumbing LLC	\$0	\$559	
PP26-0107	740 HARVEY LAKE RD	Hoover Electric	\$0	\$92	
Plumbing			\$0	\$1746	16
Res. Additions					
PB26-0399	2004 JACKSON BLVD	ATTARD, THOMAS M	\$250000	\$1363	
Res. Additions			\$250000	\$1363	1
Res. Mobile Home					
PMH26-0037	59 Highland Blvd	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0038	262 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0039	279 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0040	235 W Ross Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0041	254 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0042	2264 Mac Laren	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0043	266 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0044	217 Norman	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0045	242 Sutherland Dr	Mobile & Modular Homes Inc	\$0	\$200	
Res. Mobile Home			\$0	\$1800	9
Res. Renovations					
PB26-0361	3323 LIMESTONE CT.	Armour Construction LLC	\$11500	\$131	
PB26-0362	2569 FOXGROVE DR	Home Pro Roofing	\$21899	\$187	
PB26-0366	3445 HIGH VIEW RD	C J Moore Custom Homes LLC	\$12000	\$149	
PB26-0372	2951 DELROSE ST	Weathergard Window, Co., Inc.	\$4627	\$100	
PB26-0373	3745 CAPITOL WAY	Bottoms Up Contracting, Inc	\$4473	\$100	
PB26-0374	850 N HICKORY RIDGE RD	Home Improvement Solutions	\$8000	\$136	
PB26-0379	3130 BEL AIRE DR	MULDOON, JAMES ROSS	\$6000	\$104	
PB26-0383	3374 STONEYBROOK DR	albert swidan/ nest construction	\$6504	\$111	
PB26-0386	3880 Emerald Park Dr	TROMBLEY, CAROL LYNNE	\$15700	\$152	
PB26-0401	662 EDINBURGH CIR	XYZ Roofco LLC	\$24580	\$233	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2026 12:00:00 AM AND
7/31/2026 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB26-0404	134 MCPHERSON ST	MDCLB HOLDINGS LLC	\$11500	\$631	
PB26-0405	4731 DESERT BRIDGE CT	Antcliff Window & Doors	\$10155	\$131	
PB26-0408	1869 APOLLO	Weathergard Window, Co., Inc.	\$9500	\$126	
PB26-0409	2093 CANTERWOOD	Weathergard Window, Co., Inc.	\$5840	\$106	
PB26-0412	2816 ROSE CENTER RD	Renovations Roofing & Remod	\$12000	\$141	
PB26-0413	500 INTERVALE CT	Inspector Roof LLC	\$21900	\$187	
PB26-0414	4371 HUNTERS DR	A Better Exterior LLC	\$7487	\$111	
PB26-0416	721 TIMBER RIDGE DR	Kevin Rashid Contracting	\$19900	\$192	
PB26-0419	3189 HICKORY STONE LN	Roofing Solutions LLC	\$59500	\$381	
PB26-0421	1276 GLEN CT	Maxim Roofing	\$27128	\$210	
PB26-0425	3391 HIGH KNOLL DR	ABC Roofing and remodeling L	\$25810	\$203	
PB26-0426	3388 HIGH KNOLL DR	ABC Roofing and remodeling L	\$30201	\$225	
PB26-0427	3408 KNOLL CT	ABC Roofing and remodeling L	\$31078	\$230	
PB26-0428	3312 HIGH KNOLL DR	ABC Roofing and remodeling L	\$26881	\$208	
PB26-0429	3427 HIGH KNOLL DR	ABC Roofing and remodeling L	\$23663	\$192	
Res. Renovations			\$437826	\$4677	25
Roof					
PB26-0357	215 ELEANOR RD	BROADWATER, MICHAEL	\$11000	\$136	
PB26-0371	678 JOSHUA DR	Home Pro Roofing	\$20321	\$182	
PB26-0376	2336 S BURWOOD CT	Schoenherr Homes	\$23285	\$198	
PB26-0377	946 BLUE HERON DR	Cornerstone Home Improvement	\$16171	\$162	
PB26-0378	2835 N DUCK LAKE RD	Cornerstone Home Improvement	\$6120	\$111	
PB26-0395	4844 BRETTON LN	800 New Look	\$6895	\$111	
PB26-0402	1730 W WARDLOW RD	Renovations Roofing & Remod	\$24637	\$203	
PB26-0415	4219 W HIGHLAND RD	Schoenherr Homes	\$22150	\$192	
PB26-0420	740 SCOTT DR	XYZ Roofco LLC	\$25908	\$208	
PB26-0424	3490 GADD CT	Weathergard Window, Co., Inc.	\$16500	\$162	
Roof			\$172987	\$1665	10
Shed					
PB26-0358	978 BLUE HERON DR	PEYTON, CHRIS AND LEISA	\$1000	\$88	
PB26-0364	4383 LANCASHIRE LN	CARRIER, MICHELLE	\$1000	\$88	
PB26-0418	1942 PERCY LN	WESTON, LINDSAY	\$3000	\$89	
Shed			\$5000	\$265	3

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2026 12:00:00 AM AND
7/31/2026 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Siding					
PB26-0375	3835 TAGGETT LAKE DR	Power Home Remodeling Group	\$22865	\$192	
Siding			\$22865	\$192	1
Swimming Pools-Hot Tubs/Spas					
PB26-0359	255 E WARDLOW RD	Steven Horning Construction	\$0	\$249	
Swimming Pools-Hot Tubs/Spas			\$0	\$249	1
Wall Mounted Sign					
PSG26-0017	2934 E HIGHLAND RD	Mr. Slabbed	\$0	\$127	
Wall Mounted Sign			\$0	\$127	1
Windows					
PB26-0397	3850 PRESIDENTIAL WAY	Home Depot USA	\$16148	\$162	
PB26-0398	2000 OAKLAND DR	Wallside Inc	\$12890	\$141	
PB26-0423	112 S MILFORD RD	Wallside Inc	\$4865	\$100	
Windows			\$33903	\$403	3
Zoning Land Use					
PLU26-0021	2934 E HIGHLAND RD	Mr. Slabbed	\$0	\$0	
PLU26-0022	2318 ESTATES DR	Ming Bookkeeping	\$0	\$0	
PLU26-0023	2550 S MILFORD RD	Fox Design and Staging	\$0	\$0	
PLU26-0024	440 ROWE RD	DAVIS, DANIEL D	\$0	\$100	
PLU26-0025	1065 S MILFORD RD	Oak & Iorn Golf Lounge	\$0	\$0	
PLU26-0026	1575 S MILFORD RD 101	Milford Gas & Liquor - BP	\$0	\$0	
PLU26-0027	1050 S MILFORD RD	Global Manufacturing Specialist	\$0	\$0	
Zoning Land Use			\$0	\$100	7
Totals			\$1427939	\$26796	182



HIGHLAND TOWNSHIP FIRE RESCUE

Serving & Protecting since 1941

To: Highland Township Board

From: Nick George, Fire Chief

c/o Shawn Bell, Fire Marshal; Laura Carpenter, Admin Asst.

Date: Aug 18th, 2026

Notification to the Board: Monthly End Report

Month in Review: July 2026

Rental Revenue Totals-

YTD Jan 1st – July 31st \$3750.00

July 1st- 31st \$900.00

Rental Inspection(s) Completed by Fire Marshal/Rental Inspector- 8

Rental Certificate(s) Issued by Fire Marshal/Rental Inspector- 6

Land Use Permits (PLU) Inspection(s)- 4

Ordinance/Enforcements Completed by Fire Marshal/Ordinance Inspector- 46

Certificate Details By Type

08/17/2026

Rental

Cert #	Status	Address	Complex	Issued	Expires
CR24-0033	Certified	2960 POPLAR DR		07/07/2026	07/31/2028
CR25-0171	Certified	2932 POPLAR DR		07/07/2026	07/31/2028
CR26-0210	Certified	2309 N DUCK LAKE RD		07/22/2026	04/15/2029
CR26-0238	Certified	572 WOODRUFF LAKE RD		07/29/2026	06/23/2029
CR26-0239	Certified	2506 LYNCH DR		07/31/2026	07/06/2029
CR26-0240	Certified	2542 DAVISTA DR		07/20/2026	07/20/2029

Totals Rental Certifications 6

Inspection List

08/17/26

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
715 ALLEN DR	H -11-09-476-00	re-inspection	07/01/2026	07/08/2026	Complied	ShawnBell/Ord-FireMarshal
3835 HARVEY LAKE RD	H -11-10-426-01	Fire Marhsal	07/01/2026	06/30/2026	Complied	ShawnBell/Ord-FireMarshal
530 WOODRUFF LAKE RD R	H -11-09-431-01	Initial	07/01/2026	07/01/2026	Violation(s)	ShawnBell/Ord-FireMarshal
971 N PARK ST R	H -11-22-227-01	Initial	07/01/2026	07/01/2026	Violation(s)	ShawnBell/Ord-FireMarshal
1300 ENTERPRISE DR PLW	H -11-21-201-00	Special Inspection	07/06/2026	07/06/2026	Approved	ShawnBell/Ord-FireMarshal
140 W HIGHLAND RD STE A PLW	H -11-22-301-00	re-inspection	07/06/2026	07/24/2026	Complied	ShawnBell/Ord-FireMarshal
3390 CHEVRON DR	H -11-11-351-00	re-inspection	07/07/2026	06/23/2026	No Violation	ShawnBell/Ord-FireMarshal
2960 POPLAR DR R	H -11-13-455-01	Re-Inspection	07/07/2026	07/07/2026	Complied	ShawnBell/Ord-FireMarshal
2932 POPLAR DR R	H -11-13-455-00	Re-Inspection	07/07/2026	07/07/2026	Complied	ShawnBell/Ord-FireMarshal
3390 CHEVRON DR	H -11-11-351-00	re-inspection	07/08/2026	07/07/2026	No Violation	ShawnBell/Ord-FireMarshal
3200 N DUCK LAKE RD	H -11-12-452-01	re-inspection	07/08/2026	07/08/2026	Complied	ShawnBell/Ord-FireMarshal
179 JEREMY CT	H -11-34-129-02	re-inspection	07/08/2026	07/08/2026	No Change	ShawnBell/Ord-FireMarshal
332 MERIBAH ST	H -11-10-134-01	ini	07/08/2026	07/20/2026	Violation(s)	ShawnBell/Ord-FireMarshal
3153 N MILFORD RD	H -11-10-351-02	re-inspection	07/09/2026	07/15/2026	Not Complied	ShawnBell/Ord-FireMarshal
3591 RAMADA DR	H -11-11-376-00	re-inspection	07/09/2026	07/20/2026	Complied	ShawnBell/Ord-FireMarshal
280 N TIPSICO LAKE RD	H -11-19-376-02	re-inspection	07/09/2026	07/20/2026	Complied	ShawnBell/Ord-FireMarshal
945 S MILFORD RD	H -11-27-127-02	ini	07/09/2026	07/13/2026	Violation(s)	ShawnBell/Ord-FireMarshal
945 S MILFORD RD	H -11-27-127-02	re-inspection	07/09/2026	07/13/2026	Complied	ShawnBell/Ord-FireMarshal
2600 N MILFORD RD	H -11-15-176-00	ini	07/13/2026	07/13/2026	Violation(s)	ShawnBell/Ord-FireMarshal
179 N MILFORD RD Special	H -11-22-353-01	ini	07/14/2026	07/16/2026	Violation(s)	ShawnBell/Ord-FireMarshal
1575 S MILFORD RD 101	H -11-27-376-00	ini	07/14/2026			ShawnBell/Ord-FireMarshal
1958 SHEWCHENKO DR	H -11-15-428-00	Court Hearing	07/14/2026	07/23/2026	Not Complied	ShawnBell/Ord-FireMarshal
179 JEREMY CT	H -11-34-129-02	re-inspection	07/15/2026	07/14/2026	Complied	ShawnBell/Ord-FireMarshal
3397 HARVEY LAKE RD	H -11-10-431-00	ini	07/15/2026	07/15/2026	Violation(s)	ShawnBell/Ord-FireMarshal
3397 HARVEY LAKE RD	H -11-10-431-00	re-inspection	07/15/2026	07/30/2026	Complied	ShawnBell/Ord-FireMarshal
1575 S MILFORD RD 101	H -11-27-376-00	ini	07/17/2026			ShawnBell/Ord-FireMarshal
1575 S MILFORD RD 101	H -11-27-376-00	ini	07/17/2026			ShawnBell/Ord-FireMarshal

Inspection List

08/17/26

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
	H -11-08-400-02	ini	07/20/2026	07/20/2026	Violation(s)	ShawnBell/Ord-FireMarshal
2824 DAVISTA DR	H -11-12-329-01	ini	07/20/2026	07/27/2026	Violation(s)	ShawnBell/Ord-FireMarshal
2542 DAVISTA DR R	H -11-12-302-04	Initial	07/20/2026	07/20/2026	Complied	ShawnBell/Ord-FireMarshal
2550 S MILFORD RD PLW	H -11-34-151-00	Fire Marshal Insp	07/20/2026	07/21/2026	Disapproved	ShawnBell/Ord-FireMarshal
2115 WHITE LAKE RD	H -11-02-426-00	ini	07/21/2026			ShawnBell/Ord-FireMarshal
1065 S MILFORD RD PLW	H -11-27-326-01	Fire Marshal Insp	07/21/2026	07/21/2026	Not Ready	ShawnBell/Ord-FireMarshal
2935 JACKSON BLVD	H -11-12-204-02	ini	07/22/2026	07/22/2026	Violation(s)	ShawnBell/Ord-FireMarshal
2044 WHITE LAKE RD	H -11-02-427-00	ini	07/22/2026	07/22/2026	Violation(s)	ShawnBell/Ord-FireMarshal
4590 N DUCK LAKE RD	H -11-12-204-00	ini	07/22/2026	07/22/2026	Violation(s)	ShawnBell/Ord-FireMarshal
2600 N MILFORD RD	H -11-15-176-00	re-inspection	07/24/2026	07/23/2026	Partially Complied	ShawnBell/Ord-FireMarshal
1695 VALLEY DR	H -11-13-453-00	re-inspection	07/27/2026	07/27/2026	Complied	ShawnBell/Ord-FireMarshal
1600 VALLEY DR	H -11-13-454-00	re-inspection	07/27/2026	07/27/2026	Complied	ShawnBell/Ord-FireMarshal
1607 VALLEY DR	H -11-13-453-01	re-inspection	07/27/2026	07/27/2026	Complied	ShawnBell/Ord-FireMarshal
788 INTERVALE CT	H -11-09-228-01	re-inspection	07/27/2026	07/27/2026	Complied	ShawnBell/Ord-FireMarshal
1600 LOCKWOOD DR	H -11-13-479-01	re-inspection	07/27/2026	07/28/2026	Complied	ShawnBell/Ord-FireMarshal
3201 N HICKORY RIDGE RD	H -11-07-400-01	ini	07/27/2026	07/27/2026	Violation(s)	ShawnBell/Ord-FireMarshal
2506 LYNCH DR R	H -11-17-278-00	Initial	07/27/2026	07/27/2026	Violation(s)	ShawnBell/Ord-FireMarshal
	H -11-08-400-02	re-inspection	07/28/2026	07/27/2026	Complied	ShawnBell/Ord-FireMarshal
3432 N MILFORD RD	H -11-10-376-01	Court Hearing	07/28/2026	07/28/2026	Canceled	ShawnBell/Ord-FireMarshal
1958 SHEWCHENKO DR	H -11-15-428-00	Court Hearing	07/28/2026	07/29/2026	No Change	ShawnBell/Ord-FireMarshal
4069 LOCH DR	H -11-09-127-00	re-inspection	07/29/2026	07/28/2026	Complied	ShawnBell/Ord-FireMarshal
2044 WHITE LAKE RD	H -11-02-427-00	re-inspection	07/29/2026	07/29/2026	Complied	ShawnBell/Ord-FireMarshal
3153 N MILFORD RD	H -11-10-351-02	ini	07/29/2026	08/07/2026	Violation(s)	ShawnBell/Ord-FireMarshal
1023 TIERNEY AVE	H -11-22-231-01	ini	07/29/2026	07/29/2026	Violation(s)	ShawnBell/Ord-FireMarshal
572 WOODRUFF LAKE RD R	H -11-09-431-00	Initial	07/29/2026	07/29/2026	No Violation	ShawnBell/Ord-FireMarshal
2309 N DUCK LAKE RD R	H -11-13-180-01	Follow-up	07/29/2026	07/22/2026	Complied	ShawnBell/Ord-FireMarshal
2846 CHERRY RD	H -11-12-131-04	re-inspection	07/30/2026	07/30/2026	Complied	ShawnBell/Ord-FireMarshal

Inspection List

08/17/26

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
3541 GRANDVIEW	H -11-09-476-01	re-inspection	07/30/2026	07/30/2026	Partially Complied	ShawnBell/Ord-FireMarshal
2935 JACKSON BLVD	H -11-12-204-02	re-inspection	07/30/2026	07/30/2026	Not Complied	ShawnBell/Ord-FireMarshal
4590 N DUCK LAKE RD	H -11-12-204-00	re-inspection	07/30/2026	07/30/2026	Not Complied	ShawnBell/Ord-FireMarshal
3558 WHITE LAKE RD	H -11-01-426-01	re-inspection	07/31/2026	08/03/2026	Complied	ShawnBell/Ord-FireMarshal

Inspections: 58

Population: All Records

Inspection.DateTimeScheduled Between 7/1/2026 12:00:00 AM AND 7/31/2026 11:59:59 PM
AND

Inspection.Inspector = ShawnBell/Ord-FireMarshal OR

Inspection.Inspector = Rental Inspector OR

Inspection.Inspector = ShawnBell/Ord-FireMarshal

Revenue Totals with Details

08/17/2026

1/1

Record Type	Sub Type	Category	Description		Entries	Amount
Certificate	Rental	Rental Fee	One (1) to Four (4) Rental Units		6	\$900.00
	Record No.	Address	Parcel No.	Bill To		Amount
	CR26-0239	2506 LYNCH DR	H -11-17-278-009	G L HEPNER		\$150.00
	CR26-0241	2551 JACKSON BLVD	H -11-12-129-006	HARUTUNIAN, AARON		\$150.00
	CR26-0233	775 N MILFORD RD	H -11-22-151-004	717 Properties LLC		\$150.00
	CR26-0234	775 N MILFORD RD 2	H -11-22-151-004	717 Properties LLC		\$150.00
	CR26-0235	775 N MILFORD RD 3	H -11-22-151-004	717 Properties LLC		\$150.00
	CR26-0236	775 N MILFORD RD 4	H -11-22-151-004	717 Properties LLC		\$150.00
Totals					6	\$900.00

Population: All Records

Transaction.DateToPostOn Between 7/1/2026
12:00:00 AM AND 7/31/2026 11:59:59 PM

Revenue Totals with Details

08/17/2026

1/1

Record Type	Sub Type	Category	Description	Entries	Amount
Certificate	Rental	Rental Fee	One (1) to Four (4) Rental Units	24	\$3,750.00
	Record No.	Address	Parcel No.	Bill To	Amount
	CR25-0191	1051 DUNLEAVY DR	H -11-15-227-010	HILTON, BRIAN R	\$150.00
	CR26-0194	1672 HIGHLAND PARK DR	H -11-13-354-014	ROSEWARNE, BARBARA E	\$150.00
	CR26-0204	4235 HUNTERS DR	H -11-12-176-018	DAMM, JONATHON NELSON	\$150.00
	CR25-0170	1449 S MILFORD RD	H -11-27-327-015	A&A ENTERPRISE PROPERTIES	\$150.00
	CR26-0192	134 MCPHERSON ST	H -11-27-104-005	BURKE, JODI A	\$150.00
	CR26-0205	3875 HILLCREST DR	H -11-12-427-032	ALLAIN, SUZANNE M TRUST	\$150.00
	CR26-0195	135 E LIVINGSTON RD 1	H -11-22-379-012	JUSTICE, DAVID	\$150.00
	CR26-0195	135 E LIVINGSTON RD 1	H -11-22-379-012	JUSTICE, DAVID	\$300.00
	CR26-0208	3130 CENTER RD	H -11-09-482-002	POWERS INVESTMENTS LLC	\$150.00
	CR26-0211	3005 S HICKORY RIDGE RD	H -11-32-300-002	MICHAEL MARSH RENTAL 2, L	\$150.00
	CR26-0210	2309 N DUCK LAKE RD	H -11-13-180-015	WEST, JOHN	\$150.00
	CR26-0212	1660 ISLAND DR	H -11-13-452-004	OLIVIA JOY LLC	\$150.00
	CR26-0203	3536 JACKSON	H -11-12-276-001	ENZO'S EQUITIES LLC	\$150.00
	CR26-0213	3536 JACKSON 3	H -11-12-276-001	ENZO'S EQUITIES LLC	\$150.00
	CR26-0214	3536 JACKSON 2	H -11-12-276-001	ENZO'S EQUITIES LLC	\$150.00
	CR26-0238	572 WOODRUFF LAKE RD	H -11-09-431-007	WOODRUFF 572/574	\$150.00
	CR26-0237	971 N PARK ST	H -11-22-227-015	SCHICKEL, KEVIN	\$150.00
	CR26-0201	530 WOODRUFF LAKE RD	H -11-09-431-016	SCHICKEL, KEVIN	\$150.00
	CR26-0239	2506 LYNCH DR	H -11-17-278-009	G L HEPNER	\$150.00
	CR26-0241	2551 JACKSON BLVD	H -11-12-129-006	HARUTUNIAN, AARON	\$150.00
	CR26-0233	775 N MILFORD RD	H -11-22-151-004	717 Properties LLC	\$150.00
	CR26-0234	775 N MILFORD RD 2	H -11-22-151-004	717 Properties LLC	\$150.00
	CR26-0235	775 N MILFORD RD 3	H -11-22-151-004	717 Properties LLC	\$150.00
	CR26-0236	775 N MILFORD RD 4	H -11-22-151-004	717 Properties LLC	\$150.00
Totals				24	\$3,750.00

Population All Records

Transaction.DateToPostOn Between 1/1/2026
12:00:00 AM AND 7/31/2026 11:59:59 PM



Highland Township Ordinance Department

MONTH END REPORT

COMPLAINT TYPE

ANIMAL CODES	1
BLIGHT	3
GRASS/WEEDS	6
NUISANCE	1
TOTAL	11

Respectfully Submitted:

Shawn Bell

Fire Marshal / Ordinance Enforcement

Report Filtering Options:

Enforcement.DateFiled Between 7/1/2026 12:00:00 AM AND 7/31/2026 11:59:59 PM
AND

Enforcement.Category = BLIGHT OR
Enforcement.Category = FIRE MARSHAL INSPECTION OR
Enforcement.Category = GRASS/WEEDS OR
Enforcement.Category = ANIMAL CODES OR
Enforcement.Category = SIDEWALKS OR
Enforcement.Category = UNLIC/INOP VEHICLE OR
Enforcement.Category = NUISANCE



**Highland Activity Center
Directors Activity Report
Meeting: Tuesday, August 11th, 2026, at 9am**

July Stats: TBA

FYI

- Health Fair is September 11th.
- The kitchen renovation update: Final plans submitted for review, still Dec/Jan closing planned
- Plant Bingo August 24, September 14 and October 12. If you know plant people, recommend please
- Desert Angels packing growing monthly.
- Slushie machines are very popular. Considering a third for more variety.
- The money from General Funds (operating budget \$) for on-site activities. The amount has not been decided.

UPCOMING EVENTS

8/13	JW Wescott	9am	\$45
8/20	Canoe Day	11am	\$20
8/24	Plant Bingo	6pm	\$35
8/25	Huron Lady II - Port Huron	10:30am	\$60
9/3	Comerica Tour		\$40
9/7	CLOSED		
9/9	Diabetes Bingo	11am	FREE
9/11	Health Fair	9am	FREE
9/14	Plant Bingo	6pm	\$35
9/15	MI Capital & History Museum	8:30am	\$30
9/18	End of Summer BBQ	12pm	\$20
9/22	Firekeepers Casino	8:30am	\$35
9/24	DIA W/Music	11:45am	Free
9/28	Lost Voices Presentation	5pm	\$20
10/2	BP Checks w/Afinity	9am	
10/7	Toledo Zoo	8am	\$25
10/12	Plant Bingo	6pm	\$35
10/13	Diabetes Seminar	10am	FREE
10/15	Detroit Princess	9am	\$80
10/19	Lighthouse talk	5pm	\$20
10/21	Music Bingo	11am	\$1
10/22	Blood Drive	9a-3p	
10/27	Spooky Mystery Trip	9am	\$40
10/30	Halloween Party	12pm	\$20

Highland Activity Center Advisory Council Meeting Minutes

Tuesday, July 14th, 2026

CALL TO ORDER:

The Highland Activity Center Advisory Council meeting was called to order by Carolyn Kress at 9:04 am on Tuesday, July 14th, 2026. This meeting was held at Highland Activity Center.

PRESENT:

Carolyn Kress, Sheila Ribar, Gloria Baroni, Larry Dziadosz, Jennifer Frederick, Richard Russell, Patti Janette, Peter Werthmann, Heidi Bey, Lisa Rehbine, Lisa Jagusch, & Steve Jagusch

ABSENT:

Terry Olexsy, & Sue Anderson

SECRETARY'S MINUTES:

A motion to approve the Secretary's Minutes June 9th, 2026, was made by Jennifer Frederick, seconded by Lisa Jagusch, and unanimously approved by all.

TREASURER'S REPORT:

A motion to approve the Treasurer's Report from June 9th, 2026, was made by Patti Janette, seconded by Lisa Rehbine, and unanimously approved by all.

DIRECTOR'S ACTIVITY REPORT: UPCOMING EVENTS:

So much going on!! All can be found in the monthly newsletter. In June, we had 20,056 visitors.

Heidi & Ashley are now Notaries!

HAC received an official Certificate of Appreciation from Wreaths Across America for their outstanding service.

Carolyn Kress received a Certificate of Appreciation from Desert Angels for her work to provide items to our service members through their company

OLD BUSINESS:

We discussed how to use Zeffy for online purchases.

NEW BUSINESS:

Staff & volunteer luncheon was held on Thursday, July 16th at the Neighborhoods in White Lake. It is a very nice place.

MOTION TO ADJOURN:

A motion to adjourn the meeting was made at 10:11 am by Steve Jagusch, seconded by Peter Werthmann, and unanimously approved by all.

Respectfully submitted,

Patti

Patti Janette, Secretary
Highland Advisory Council

**Highland Activity Center
Advisory Board - Fund 702
Financial Report
July 31, 2026**

Date	Source	Amount	Bank Balance
Starting Balance July 1, 2026			27,255.21
Revenues	Classes	100.00	
	Health Fair	75.00	
	Tickets	165.00	
	Trips	2,895.00	
Donations	Milford Foods	0	
	Jim Perna	44.00	
	Michigan Legacy - Advertising	2,000.00	
	Fundraising	0.00	
Total Revenues		5,279.00	<u>32,534.21</u>
Expenditures	American Express	1,233.30	
	Chase Credit Card	3,342.13	
	Gordon Foods	126.72	
	Traveling Trainers	1,380.00	
	Gas/WEX	54.48	
Total Expenditures		6,136.63	<u>26,397.58</u>
	Ending bank balance July 31, 2026		<u><u>26,397.58</u></u>
Submitted by			
Jennifer Frederick, Treasurer			
Highland Township	August 25, 2026		

Programs & Reference

May	Programs	#
Adult	7	51
Teen	6	46
Youth	13	296
Total	26	393
Last Month	35	575

Passive Yth 7 683

Reference

Adult & Teen	879
Youth	651
Total	1,530
Last Month	1,731

People Count	6,656
Last year	7,402
Last Month	6,051

Public Computer Usage

Computers

Adult	350
Teen	10
Youth	23
AWE&Magic	768
ABC Mouse	3

Wireless:	393
Approx. each day	27

Website

MAP passes families 21

Dossin Great Lakes Mus
Howell Nature Center
Indian Springs Metroprk
Island Lake Recreation Pk

Circulation of Physical Items

May 9,552 June 11,664 July 12,965

Books: Adult 3,717(3,535) Teen 153(172) Youth 6,139(5,598)

DVD 916 (1,295) Realia 177(168) Board Games 48(73)

Interlibrary Loan:

Other TLN Library material to Highland: 1,608

Highland Materials to other TLN Libraries: 2,966

MeLCat Interloan Service: 23 New Users: 57

Digital Usage

Overdrive	June	July
Overall	3,084	3,179
e-books	1,137	1,198
e-audiobooks	1,605	1,611
e-magazines	342	370
New Users	19	21
Hoopla Borrowers	753	864
Kanopy Plays	14	50
Consumer Reports Page View	200	227
Mango Languages	3	3
Brainfuse	51	6
World Book	35	0
Ancestry	59	47
Educate Station	1	3
Comics Plus	1	1

Library Happenings

- We had over 450 kids signed up for summer reading this summer. New patrons had high praise for our library building and staff.
- We are replacing computers used by patrons in 2026 and 2027.
- The State Budget includes increased investment in Michigan Libraries.
- The Library is offering a new resource for students and travellers. CultureGrams includes information on States, countries and Provinces.
- The Library Board and staff are working on the 2027 budget.

Highland Township Public Library

Board Meeting Minutes

Tuesday, July 7, 2026

Members Present: C. Dombrowski, J. Gaglio, C. Hamill, J. Matthews, K. Rea, and Director B. Dunseth

Members Absent: L. Symons

Guests: None

The meeting was called to order at the Highland Township Public Library at 5:30 pm by

J. Matthews.

Motion: C. Hamill moved and K. Rea seconded to approve the agenda. Unanimous vote; motion carried.

Motion: K. Rea moved and J. Gaglio seconded to approve the Board Meeting minutes for June 2, 2026 . Roll call

- unanimous vote; motion carried.

Bills: Total bills for June, 2026 are \$77,623.99. Total bills for July, 2026 are \$47,816.39 with the addition of

Applied Innovation, Consumers Energy, DTE Energy, Kanopy Inc., when received.

Motion: C. Hamill moved and K. Rea seconded to approve the June, 2026 and July, 2026 bills. Roll call -

unanimous vote; motion carried.

FYI: Budget report available for review.

Director's Report: Available for review.

Communications: Discussed possible repercussions if the House Property Tax Overhaul is passed. A patron

expressed appreciation for the Percy Jackson program presented at the Library on June 27, 2026.

UNFINISHED BUSINESS

Library Network: The summer reading “adventure” book is circulating. The Library Network is administering

grants for rural public libraries from the Ralph Wilson Foundation.

Building Maintenance: The fire suppression equipment and alarms have been tested. Goyette has been working to restore damage from an electrical storm and tree debris. Quotes are being received from several companies, to repair roof damage from ice this past winter.

Strategic Plan: Steps are being taken to move forward on the strategic plan:

- brainstorm what the interviews may have missed

- brainstorm solutions to the needs highlighted in the comments of Highland residents: Functional Kindness & Shared Space, the communication breakdown and Institutional Invisibility, Subsistence Anxiety and Fixed-Income Vulnerability, Inclusive programming

NEW BUSINESS

Audit: Maner Costerisan provided guidance to complete the audit. The report has been filed and uploaded to the state. The accountant from Maner suggested finding another auditor.

Fund Balance: There is a need to make it clear we have money set aside to cover unexpected Operational and Building expenses.

Donation: An architect has offered to donate his time to create a custom display for another patron's donated collection of hood ornaments.

Equipment: The digital sign, delivered without the key, has been replaced. Waiting for a connector for the new coin machine and copier.

Furniture: A repurposed table and extra chairs from other study rooms will be used in the small study room. Two chairs and 8 seat cushions in the area of the adult fireplace are in need of reupholstering.

Motion: C. Hamill moved and K. Rea seconded to appropriate up to \$8,000 for reupholstering of chairs and cushions in the area of the adult fireplace. Roll call - unanimous vote; motion carried.

New Resource: New videos, to help people understand how to use some of the online resources, are being watched. Discussed the resource, CultureGrams, which gives firsthand information of countries as well as states.

Motion: K. Rea moved and J. Gaglio seconded to approve the purchase of CultureGrams, at a cost of \$1,400 per year. Roll call - unanimous vote; motion carried.

Personnel: A person fell when walking toward the Library entrance, and was greatly assisted by the Library staff.

Salary Audit: The director spoke with another library director about performing a salary audit. The cost is around \$10,000 and creates a merit-based system and pay grades.

August Meeting: The August 4, 2026 Library Board Meeting will be held in the Community Room, at 5:30 pm.

Public Comment: None

Adjournment: J. Matthews moved and J. Gaglio seconded to adjourn. The meeting adjourned at 6:19 pm.

Respectfully Submitted,

Cindy Dombrowski

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
JULY 31, 2026

GENERAL FUND

ASSETS

101-000-004.000	PETTY CASH	113.34
101-000-008.000	PERPETUAL FUND	1,087.10
101-000-010.000	CASH - COMBINED SAVINGS	4,622,022.28
101-000-078.000	DUE FROM STATE REVENUES	364,442.00
101-000-084.477	DUE TO/FROM CABLE TV FEES	60,896.04
101-000-084.778	DUE TO/FROM WOODLAND RIDGE	(2,500.00)

TOTAL ASSETS

5,046,060.76

LIABILITIES AND EQUITY

LIABILITIES

101-000-202.001	BUILDING BONDS PAYABLES	233,169.00
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	9,746.90
101-000-202.005	PLANNING ESCROW PAYABLES	219,450.31
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	(198.15)

TOTAL LIABILITIES

462,168.06

FUND EQUITY

101-000-380.003	FUND BALANCE-ASSIGN FUTURE EXP	2,000,000.00
101-000-390.000	FUND BALANCE	2,292,600.74
	REVENUE OVER EXPENDITURES - YTD	291,291.96

TOTAL FUND EQUITY

4,583,892.70

TOTAL LIABILITIES AND EQUITY

5,046,060.76

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	REVENUE						
101-000-402.000	CURRENT PROPERTY TAX	660,857.00	660,857.00	667,612.49	.00	(6,755.49)	101.02
101-000-404.000	SALES TAX	2,127,052.00	2,127,052.00	989,168.00	.00	1,137,884.00	46.50
101-000-412.000	DELINQUENT P. PROPERTY TAX	100.00	100.00	2,676.60	746.34	(2,576.60)	2,676.60
101-000-423.000	MOBILE HOME TAXES	8,000.00	8,000.00	5,251.50	756.00	2,748.50	65.64
101-000-477.000	CABLE TV FRANCHISE FEES	300,000.00	300,000.00	122,824.52	.00	177,175.48	40.94
101-000-478.000	DOG LICENSES	1,500.00	1,500.00	1,023.50	89.50	476.50	68.23
101-000-490.000	OTHER LIC. & PERMIT	8,000.00	8,000.00	7,547.00	472.00	453.00	94.34
101-000-491.000	BUILDING PERMITS	200,000.00	200,000.00	135,993.10	16,903.10	64,006.90	68.00
101-000-491.001	HEATING PERMITS	50,000.00	50,000.00	34,669.00	4,382.00	15,331.00	69.34
101-000-491.002	PLUMBING PERMITS	30,000.00	30,000.00	13,438.40	1,807.00	16,561.60	44.79
101-000-491.003	ELECTRICAL PERMITS	78,000.00	78,000.00	39,126.80	4,333.80	38,873.20	50.16
101-000-522.003	SOC SERV: C D B G REVENUE	50,000.00	50,000.00	6,232.00	.00	43,768.00	12.46
101-000-540.000	GRANT REVENUE	1,000.00	1,000.00	9,713.13	39.49	(8,713.13)	971.31
101-000-584.013	LOCAL COMMUNITY STABILIZ. AUTH	1,000.00	1,000.00	404.39	.00	595.61	40.44
101-000-607.002	CONTRACTORS REGISTRATIONS	3,000.00	3,000.00	1,515.00	285.00	1,485.00	50.50
101-000-607.019	SUMMER TAX COLLECTION FEE	50,000.00	50,000.00	1,818.50	1,818.50	48,181.50	3.64
101-000-607.022	ENHANCE ACCESS FEES	8,000.00	8,000.00	148.52	.00	7,851.48	1.86
101-000-607.034	ADMINISTRATION FEES	42,000.00	42,000.00	36,173.83	.00	5,826.17	86.13
101-000-608.025	DISTRICT COURT MONIES	50,000.00	50,000.00	36,789.84	6,553.90	13,210.16	73.58
101-000-628.014	REZONING FEES, PLANNING	750.00	750.00	1,800.00	.00	(1,050.00)	240.00
101-000-628.015	ZONING BD. OF APPEALS	7,000.00	7,000.00	5,800.00	1,300.00	1,200.00	82.86
101-000-628.016	SITE PL. REVIEW, OTHERS	6,000.00	6,000.00	2,525.00	250.00	3,475.00	42.08
101-000-633.000	BOND FORFEITURES	1,000.00	1,000.00	.00	.00	1,000.00	.00
101-000-642.000	SALE OF CEMETERY LOTS	10,000.00	10,000.00	18,750.00	1,750.00	(8,750.00)	187.50
101-000-644.028	ASSET SALE PROCEEDS	1,000.00	1,000.00	.00	.00	1,000.00	.00
101-000-651.006	ACTIVITY CENTER ADVERTISING	8,000.00	8,000.00	3,985.00	285.00	4,015.00	49.81
101-000-651.007	ACTIVITY CENTER REVENUES	9,000.00	9,000.00	5,550.00	525.00	3,450.00	61.67
101-000-657.000	VARIOUS FINES	500.00	500.00	90.00	.00	410.00	18.00
101-000-658.000	ZONING FINES	500.00	500.00	.00	.00	500.00	.00
101-000-665.000	INTEREST EARNINGS	160,000.00	160,000.00	91,983.83	19,337.45	68,016.17	57.49
101-000-666.001	MMRMA DISTRIBUTION	20,000.00	20,000.00	.00	.00	20,000.00	.00
101-000-667.001	PARK: RENTALS	400.00	400.00	550.00	50.00	(150.00)	137.50
101-000-667.010	ACT CTR STEEPLE HALL UTILITIES	5,000.00	5,000.00	2,294.50	83.00	2,705.50	45.89
101-000-667.035	POLICE LEASE PAYMENTS	28,000.00	28,000.00	16,333.31	2,333.33	11,666.69	58.33
101-000-667.288	WOTA RENT	25,000.00	25,000.00	25,000.00	.00	.00	100.00
101-000-676.004	ELECTION EXPENSE REFUND	.00	.00	118.00	.00	(118.00)	.00
101-000-676.029	ORDINANCE VIOLATION REIMBURSE	500.00	500.00	300.00	.00	200.00	60.00
101-000-677.031	MISCELLANEOUS	15,000.00	15,000.00	37,836.77	1,276.53	(22,836.77)	252.25
	REVENUE	3,966,159.00	3,966,159.00	2,325,042.53	65,376.94	1,641,116.47	58.62
	TOTAL FUND REVENUE	3,966,159.00	3,966,159.00	2,325,042.53	65,376.94	1,641,116.47	58.62

CHARTER TOWNSHIP OF HIGHLAND

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>LEGISLATIVE</u>						
101-102-702.000	LEGISLATIVE: SALARIES	29,375.00	29,375.00	16,947.00	3,389.40	12,428.00	57.69
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	.00	.00	6,000.00	.00
	TOTAL LEGISLATIVE	35,375.00	35,375.00	16,947.00	3,389.40	18,428.00	47.91
	<u>SUPERVISOR</u>						
101-171-702.000	SUP DEPT: SALARIES	95,720.00	95,720.00	55,222.65	11,044.53	40,497.35	57.69
101-171-703.002	SUP DEPT: ASSISTANT WAGE F-T	63,615.00	63,615.00	37,109.36	7,339.50	26,505.64	58.33
101-171-703.003	SUP DEPT: MAINT SUPERVISOR F-T	57,057.00	57,057.00	34,844.96	6,612.76	22,212.04	61.07
101-171-703.004	SUP DEPT: MAINT ASSISTANT F-T	48,438.00	48,438.00	30,931.23	5,682.15	17,506.77	63.86
101-171-704.003	SUP DEPT: CLERICAL WAGE P-T	37,459.00	37,459.00	5,932.48	4,230.46	31,526.52	15.84
101-171-704.005	SUP DEPT: MAINT WAGE P-T	37,506.00	23,081.40	20,598.62	4,047.60	2,482.78	89.24
101-171-704.007	SUP: COMMUNICATIONS WAGE P-T	36,245.00	36,245.00	15,553.88	2,746.57	20,691.12	42.91
101-171-705.001	SUP: SEASONAL FLOATER WAGE P-	16,653.00	16,653.00	5,352.44	874.28	11,300.56	32.14
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	675.00	.00	1,825.00	27.00
	TOTAL SUPERVISOR	395,193.00	380,768.40	206,220.62	42,577.85	174,547.78	54.16
	<u>ACCOUNTING</u>						
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	82,285.00	82,285.00	47,475.00	9,495.00	34,810.00	57.70
101-191-704.001	ACCTG: P-T ASSISTANT	31,000.00	31,000.00	17,922.06	3,576.96	13,077.94	57.81
101-191-704.002	ACCTG: P-T PAYROLL/HR ADMIN	34,165.00	34,165.00	12,457.37	.00	21,707.63	36.46
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	.00	.00	3,000.00	.00
	TOTAL ACCOUNTING	150,450.00	150,450.00	77,854.43	13,071.96	72,595.57	51.75
	<u>CLERK</u>						
101-215-702.002	CLERK: SALARIES	90,934.00	90,934.00	52,461.45	10,492.29	38,472.55	57.69
101-215-703.001	CLERK: DEPUTY WAGE F-T	61,133.00	61,133.00	35,268.84	7,053.76	25,864.16	57.69
101-215-703.005	CLERK: CLERICAL WAGE F-T	42,895.00	42,895.00	24,167.00	4,950.00	18,728.00	56.34
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-721.007	CLERK: ELECTION INSPECTORS	45,000.00	45,000.00	.00	.00	45,000.00	.00
101-215-721.008	CLERK: ELECTION WAGE	22,000.00	22,000.00	1,691.00	1,691.00	20,309.00	7.69
101-215-730.000	CLERK: ELECTION EXPENSES SUPP	42,000.00	42,000.00	19,177.98	1,326.64	22,822.02	45.66
101-215-820.000	CLERK: DUES/ED/TRAVEL	7,000.00	7,000.00	2,911.00	531.60	4,089.00	41.59
101-215-935.000	CLERK: VOTING EQUIP MAINT	7,050.00	7,050.00	6,324.00	.00	726.00	89.70
	TOTAL CLERK	319,812.00	319,812.00	142,001.27	26,045.29	177,810.73	44.40

CHARTER TOWNSHIP OF HIGHLAND

EXPENDITURES WITH COMPARISON TO BUDGET

FOR THE 7 MONTHS ENDING JULY 31, 2026

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>TREASURER</u>						
101-253-702.001	TREAS: SALARIES	90,934.00	90,934.00	52,461.45	10,492.29	38,472.55	57.69
101-253-703.000	TREAS: DEPUTY WAGE F-T	63,616.00	63,616.00	36,876.92	7,339.51	26,739.08	57.97
101-253-703.003	TREAS: CLERICAL WAGE F-T	42,895.00	42,895.00	24,750.00	4,950.00	18,145.00	57.70
101-253-705.004	TREAS: PART-TIME SEASONAL	7,000.00	7,000.00	1,923.76	923.19	5,076.24	27.48
101-253-820.000	TREAS: DUES/ED/TRAVEL	6,500.00	6,500.00	1,324.53	47.42	5,175.47	20.38
	TOTAL TREASURER	210,945.00	210,945.00	117,336.66	23,752.41	93,608.34	55.62
	<u>ASSESSOR</u>						
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	145,000.00	145,000.00	88,999.70	12,059.00	56,000.30	61.38
101-257-720.001	ASSESSING: TAX BD OF REVIEW	3,000.00	3,000.00	2,055.18	187.50	944.82	68.51
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	460.00	160.00	140.00	76.67
101-257-900.000	ASSESSING: PRINTING/POSTAGE	.00	6,000.00	1,159.09	.00	4,840.91	19.32
	TOTAL ASSESSOR	148,600.00	154,600.00	92,673.97	12,406.50	61,926.03	59.94

CHARTER TOWNSHIP OF HIGHLAND

EXPENDITURES WITH COMPARISON TO BUDGET

FOR THE 7 MONTHS ENDING JULY 31, 2026

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
GENERAL GOVERNMENT							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	15,000.00	15,000.00	7,109.40	154.23	7,890.60	47.40
101-261-735.000	GEN GOV: POSTAGE	10,000.00	10,000.00	5,772.54	788.57	4,227.46	57.73
101-261-801.001	GEN GOV: PROF SERVICES	25,000.00	25,000.00	2,701.60	.00	22,298.40	10.81
101-261-802.000	GEN GOV: PAYROLL PROCESSING	8,500.00	8,500.00	4,331.10	620.25	4,168.90	50.95
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	30,909.75	5,523.25	44,090.25	41.21
101-261-805.000	GEN GOV: AUDITING	85,000.00	85,000.00	75,250.00	.00	9,750.00	88.53
101-261-810.000	GEN GOV: COURT WITNESS FEES	50.00	50.00	.00	.00	50.00	.00
101-261-813.000	GEN GOV: STORM WATER PERMIT	500.00	500.00	500.00	.00	.00	100.00
101-261-821.000	GEN GOV: MEMBER FEES	15,000.00	15,000.00	12,889.00	.00	2,111.00	85.93
101-261-822.000	GEN GOV: BANK FEES	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-261-830.000	GEN GOV: GEN INSURANCE	72,500.00	72,500.00	78,979.41	.00	(6,479.41)	108.94
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	13,000.00	13,000.00	5,761.00	823.00	7,239.00	44.32
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	3,029.77	125.22	3,470.23	46.61
101-261-850.002	GEN GOV: WEBSITE	3,500.00	3,500.00	1,950.65	166.25	1,549.35	55.73
101-261-900.000	GEN GOV: TAX BILL PRINTING	16,000.00	16,000.00	7,457.85	7,457.85	8,542.15	46.61
101-261-900.001	GEN GOV: ADVERTISING	10,000.00	10,000.00	3,695.19	671.42	6,304.81	36.95
101-261-900.002	GEN GOV: PRINTING	20,000.00	20,000.00	10,161.82	102.05	9,838.18	50.81
101-261-920.000	GEN GOV: UTILITIES	90,000.00	90,000.00	51,310.14	5,977.36	38,689.86	57.01
101-261-936.000	GEN GOV: 205 N. JOHN MAINT	20,000.00	30,000.00	18,602.67	4,494.30	11,397.33	62.01
101-261-936.002	GEN GOV: MOWING	30,000.00	30,000.00	712.00	242.00	29,288.00	2.37
101-261-936.003	GEN GOV: OFFICE CLEANING	30,000.00	30,000.00	11,130.00	.00	18,870.00	37.10
101-261-936.004	GEN GOV: 250 W LIVINGSTN MAINT	10,000.00	10,000.00	2,282.00	.00	7,718.00	22.82
101-261-936.005	GEN GOV: 3550 N DUCK LK MAINT	10,000.00	10,000.00	3,354.37	10.00	6,645.63	33.54
101-261-936.006	GEN GOV: SNOW REMOVAL	.00	20,000.00	9,771.80	.00	10,228.20	48.86
101-261-937.000	GEN GOV: VEHICLE OP MAINT	20,000.00	20,000.00	6,869.85	1,557.58	13,130.15	34.35
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	90,000.00	90,000.00	51,292.15	6,704.31	38,707.85	56.99
101-261-955.000	GEN GOV: MISCELLANEOUS	10,000.00	10,000.00	1,694.54	42.65	8,305.46	16.95
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	40,000.00	40,000.00	879.64	.00	39,120.36	2.20
101-261-971.001	GEN GOV: COMP CAP OUTLAY	25,000.00	25,000.00	4,157.61	3,287.66	20,842.39	16.63
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	10,000.00	10,000.00	1,328.47	169.96	8,671.53	13.28
TOTAL GENERAL GOVERNMENT		763,050.00	793,050.00	413,884.32	38,917.91	379,165.68	52.19
GENERAL GOVERNMENT PERSONNE							
101-279-710.000	GGP: EMPLR PAYROLL TAX	135,500.00	135,500.00	77,384.89	14,885.85	58,115.11	57.11
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	120,000.00	120,000.00	67,732.08	9,489.27	52,267.92	56.44
101-279-712.000	GGP: HEALTH/DENTAL/LIFE/DIS INS	195,000.00	195,000.00	136,195.78	10,836.00	58,804.22	69.84
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	99,000.00	96,132.00	57,207.07	7,868.44	38,924.93	59.51
101-279-717.002	GGP: BCN HEALTH REIMBURSEMENT	50,000.00	50,000.00	20,817.10	3,369.12	29,182.90	41.63
101-279-718.001	GGP: PTO CASH PAYOUT	26,000.00	26,000.00	470.25	.00	25,529.75	1.81
TOTAL GENERAL GOVERNMENT PER		625,500.00	622,632.00	359,807.17	46,448.68	262,824.83	57.79

CHARTER TOWNSHIP OF HIGHLAND

EXPENDITURES WITH COMPARISON TO BUDGET

FOR THE 7 MONTHS ENDING JULY 31, 2026

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>BUILDING</u>						
101-371-703.000	BLDG: INSPECTOR WAGE F-T	78,332.00	45,794.00	41,348.08	5,195.00	4,445.92	90.29
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	48,761.00	48,761.00	28,136.32	5,627.28	20,624.68	57.70
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	43,756.00	43,756.00	25,245.00	5,049.00	18,511.00	57.69
101-371-703.003	BLDG: ASST INSPECTOR WAGE F-T	50,923.00	65,151.00	31,505.67	8,006.61	33,645.33	48.36
101-371-735.000	BLDG: POSTAGE	600.00	600.00	329.51	44.53	270.49	54.92
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	158,000.00	158,000.00	60,679.08	8,873.58	97,320.92	38.40
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL/SOFTWARE	14,500.00	14,500.00	9,065.03	1,332.40	5,434.97	62.52
	TOTAL BUILDING	395,372.00	377,062.00	196,308.69	34,128.40	180,753.31	52.06
	<u>CEMETERY</u>						
101-567-935.000	CEMETERY: SEXTON	52,320.00	52,320.00	30,520.00	4,360.00	21,800.00	58.33
101-567-935.001	CEMETERY: MAINTENANCE	15,000.00	15,000.00	3,195.83	26.94	11,804.17	21.31
	TOTAL CEMETERY	67,320.00	67,320.00	33,715.83	4,386.94	33,604.17	50.08
	<u>SOCIAL SERVICES</u>						
101-670-705.000	SOC SERV: CROSSING GUARDS	16,002.00	16,002.00	8,681.64	.00	7,320.36	54.25
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	5,500.00	5,500.00	500.00	.00	5,000.00	9.09
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	6,232.00	.00	43,768.00	12.46
	TOTAL SOCIAL SERVICES	88,502.00	88,502.00	15,413.64	.00	73,088.36	17.42

CHARTER TOWNSHIP OF HIGHLAND

EXPENDITURES WITH COMPARISON TO BUDGET

FOR THE 7 MONTHS ENDING JULY 31, 2026

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>ACTIVITY CENTER</u>							
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	58,402.00	58,402.00	33,693.83	6,738.77	24,708.17	57.69
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	41,754.00	41,754.00	24,086.36	4,817.27	17,667.64	57.69
101-672-703.002	ACT CTR: COMMUNICATION WAGE F-T	44,016.00	44,016.00	25,391.34	5,078.28	18,624.66	57.69
101-672-703.003	ACT CTR: CLERICAL WAGE F-T	38,392.00	38,392.00	22,151.33	4,430.27	16,240.67	57.70
101-672-704.006	ACTIVITY CTR: SECURITY P-T	7,000.00	7,000.00	3,560.48	642.60	3,439.52	50.86
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	20,085.00	20,085.00	6,045.39	1,836.21	14,039.61	30.10
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	6,000.00	6,000.00	1,563.50	599.07	4,436.50	26.06
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	2,304.99	112.38	3,695.01	38.42
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	51.04	.00	2,448.96	2.04
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	418.20	75.00	781.80	34.85
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	1,250.80	60.42	249.20	83.39
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	917.93	123.99	1,582.07	36.72
101-672-850.002	STEEPLE HALL: INTERNET SERVICE	3,500.00	3,500.00	2,206.48	361.64	1,293.52	63.04
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	8,000.00	8,000.00	3,273.83	.00	4,726.17	40.92
101-672-920.000	ACTIVITY CTR: UTILITIES	11,000.00	11,000.00	6,283.72	832.74	4,716.28	57.12
101-672-920.002	STEEPLE HALL: UTILITIES	9,000.00	9,000.00	4,699.52	679.03	4,300.48	52.22
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	7,000.00	7,000.00	2,223.30	300.14	4,776.70	31.76
101-672-936.002	STEEPLE HALL: BUILDING MAINT	25,000.00	25,000.00	10,409.07	493.00	14,590.93	41.64
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	10,000.00	20,000.00	15,934.50	11,031.02	4,065.50	79.67
TOTAL ACTIVITY CENTER		302,849.00	312,849.00	166,465.61	38,211.83	146,383.39	53.21
<u>PLANNING & ORDINANCE</u>							
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	92,331.00	92,331.00	53,245.16	10,653.77	39,085.84	57.67
101-701-703.003	PLNG: ZONING ADMIN WAGE F-T	53,614.00	55,214.00	29,549.98	3,150.00	25,664.02	53.52
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	43,417.00	43,417.00	25,048.22	5,009.64	18,368.78	57.69
101-701-704.004	OE: ZONING ADMIN ASST WAGE PT	39,381.00	39,381.00	21,553.83	4,490.92	17,827.17	54.73
101-701-704.005	OE: ORDIN OFFICER WAGE ASST P-T	25,248.00	29,313.60	15,440.48	3,204.62	13,873.12	52.67
101-701-707.004	PLNG: OVERTIME	5,000.00	5,000.00	664.77	.00	4,335.23	13.30
101-701-820.000	PLNG: DUES/ED/TRAVEL	6,000.00	6,000.00	2,116.50	250.00	3,883.50	35.28
101-701-935.000	OE: VIOLATION CORRECTIONS	3,000.00	3,000.00	1,250.00	245.00	1,750.00	41.67
TOTAL PLANNING & ORDINANCE		267,991.00	273,656.60	148,868.94	27,003.95	124,787.66	54.40
<u>ZONING BOARD OF APPEALS (ZBA)</u>							
101-702-720.000	ZBA: MEETING PAY	15,480.00	15,480.00	7,460.00	1,580.00	8,020.00	48.19
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	.00	.00	1,000.00	.00
101-702-900.000	ZBA: ADVERTISING	5,000.00	5,000.00	1,850.11	.00	3,149.89	37.00
TOTAL ZONING BOARD OF APPEALS		24,380.00	24,380.00	9,310.11	1,580.00	15,069.89	38.19

CHARTER TOWNSHIP OF HIGHLAND

EXPENDITURES WITH COMPARISON TO BUDGET

FOR THE 7 MONTHS ENDING JULY 31, 2026

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
PLANNING COMMISSION							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	19,800.00	19,800.00	5,845.00	.00	13,955.00	29.52
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.001	PLNG COMM: ORDINANCE REVISION	5,000.00	5,000.00	.00	.00	5,000.00	.00
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	910.00	.00	1,090.00	45.50
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	5,500.00	5,500.00	722.40	.00	4,777.60	13.13
	TOTAL PLANNING COMMISSION	35,450.00	35,450.00	7,477.40	.00	27,972.60	21.09
PARKS							
101-751-729.001	PARKS: VETERAN'S PARK	4,500.00	4,500.00	904.87	.00	3,595.13	20.11
101-751-729.002	PARKS: HICKORY RIDGE	6,000.00	6,000.00	776.89	.00	5,223.11	12.95
101-751-729.003	PARKS: DUCK LAKE PINES	10,000.00	10,000.00	2,509.40	.00	7,490.60	25.09
101-751-729.004	PARKS: DOWNEY LAKE	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-729.006	PARKS: CHILL AT THE MILL	5,000.00	5,000.00	4,749.30	.00	250.70	94.99
101-751-729.007	PARKS: SOUTH HICKORY RIDGE	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-801.006	PARKS: FIREWORKS	20,000.00	20,000.00	20,000.00	.00	.00	100.00
101-751-920.000	PARKS: UTILITIES	5,000.00	5,000.00	524.45	842.09	4,475.55	10.49
	TOTAL PARKS	55,500.00	55,500.00	29,464.91	842.09	26,035.09	53.09
	TOTAL FUND EXPENDITURES	3,886,289.00	3,902,352.00	2,033,750.57	312,763.21	1,868,601.43	52.12
	NET REVENUE OVER EXPENDITURES	79,870.00	63,807.00	291,291.96	(247,386.27)	227,484.96	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

ROAD FUND

ASSETS

203-000-002.000	HAULING ROUTE SAVINGS ACCT.	784,037.36
203-000-010.000	CASH - COMBINED SAVINGS	146,352.53
203-000-019.000	HAUL ROUTE RECEIVABLE	8,400.00

TOTAL ASSETS

938,789.89

LIABILITIES AND EQUITY

FUND EQUITY

203-000-390.000	FUND BALANCE	337,986.66
203-000-392.000	RESTRICTED FUND BALANCE	491,344.23
	REVENUE OVER EXPENDITURES - YTD	109,459.00

TOTAL FUND EQUITY

938,789.89

TOTAL LIABILITIES AND EQUITY

938,789.89

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2026

ROAD FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
203-000-584.000	METRO AUTHORITY	34,000.00	34,000.00	28,317.55	.00	5,682.45	83.29
203-000-604.000	HAUL ROUTE REVENUE	55,000.00	55,000.00	29,400.00	4,200.00	25,600.00	53.45
203-000-665.000	INTEREST EARNINGS	1,400.00	1,400.00	16,343.41	704.63	(14,943.41)	1,167.39
203-000-699.401	TRANSFER IN FROM CAPITAL IMP.	17,600.00	74,000.00	74,000.00	.00	.00	100.00
	REVENUE	108,000.00	164,400.00	148,060.96	4,904.63	16,339.04	90.06
	TOTAL FUND REVENUE	108,000.00	164,400.00	148,060.96	4,904.63	16,339.04	90.06
	<u>ROAD</u>						
203-596-959.000	METRO AUTHORITY EXP	34,000.00	34,000.00	360.96	9.32	33,639.04	1.06
203-596-967.000	DUST CONTROL	34,000.00	34,000.00	.00	.00	34,000.00	.00
203-596-967.001	TRI PARTY PROGRAM	40,000.00	40,000.00	38,241.00	.00	1,759.00	95.60
	TOTAL ROAD	108,000.00	108,000.00	38,601.96	9.32	69,398.04	35.74
	TOTAL FUND EXPENDITURES	108,000.00	108,000.00	38,601.96	9.32	69,398.04	35.74
	NET REVENUE OVER EXPENDITURES	.00	56,400.00	109,459.00	4,895.31	53,059.00	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

FIRE FUND

ASSETS

206-000-010.000 CASH - COMBINED SAVINGS

2,694,839.31

TOTAL ASSETS

2,694,839.31

LIABILITIES AND EQUITY

FUND EQUITY

206-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

1,790,084.64
904,754.67

TOTAL FUND EQUITY

2,694,839.31

TOTAL LIABILITIES AND EQUITY

2,694,839.31

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

FIRE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
206-000-402.000	CURRENT PROPERTY TAX	2,018,038.00	2,018,038.00	2,030,368.78	.00	(12,330.78)	100.61
206-000-412.000	DELINQUENT P. PROPERTY TAX	300.00	300.00	.00	.00	300.00	.00
206-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	1,000.00	1,000.00	1,234.90	.00	(234.90)	123.49
206-000-627.000	RENTAL INSPECTIONS	10,000.00	10,000.00	3,900.00	900.00	6,100.00	39.00
206-000-638.000	EMS TRANSPORT	450,000.00	450,000.00	315,690.93	61,547.06	134,309.07	70.15
206-000-665.000	INTEREST ON INVESTMENTS	80,000.00	80,000.00	66,787.42	7,425.27	13,212.58	83.48
206-000-677.000	MISCELLANEOUS	.00	4,265.00	565.00	165.00	3,700.00	13.25
206-000-692.000	APPROPRIATION FUND BAL.	82,363.00	140,322.00	.00	.00	140,322.00	.00
206-000-693.000	ASSET SALE PROCEEDS	.00	8,503.00	8,503.18	.00	(.18)	100.00
	REVENUE	2,641,701.00	2,712,428.00	2,427,050.21	70,037.33	285,377.79	89.48
	TOTAL FUND REVENUE	2,641,701.00	2,712,428.00	2,427,050.21	70,037.33	285,377.79	89.48

CHARTER TOWNSHIP OF HIGHLAND

EXPENDITURES WITH COMPARISON TO BUDGET

FOR THE 7 MONTHS ENDING JULY 31, 2026

FIRE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>FIRE</u>						
206-336-702.012	FIRE: CHIEF'S COMPENSATION	100,462.00	100,462.00	57,958.80	11,591.76	42,503.20	57.69
206-336-703.000	FIRE: F-T WAGE MEDIC M.D.	71,426.00	71,426.00	41,207.55	5,753.19	30,218.45	57.69
206-336-703.001	FIRE: F-T WAGE OFFICER D.K.	79,954.00	79,954.00	46,127.25	9,225.45	33,826.75	57.69
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	82,004.00	82,004.00	47,310.00	9,462.00	34,694.00	57.69
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	71,426.00	71,426.00	41,207.55	8,241.51	30,218.45	57.69
206-336-703.004	FIRE: F-T WAGE OFFICER M.B.	82,004.00	82,004.00	47,310.00	9,462.00	34,694.00	57.69
206-336-703.005	FIRE: F-T WAGE MEDIC A.G.	71,426.00	71,426.00	41,657.55	8,241.51	29,768.45	58.32
206-336-703.006	FIRE: F-T WAGE MEDIC H.K.	71,426.00	71,426.00	41,432.55	8,241.51	29,993.45	58.01
206-336-703.007	FIRE: F-T WAGE MEDIC B.F./G.W.	71,426.00	71,426.00	39,481.68	4,446.72	31,944.32	55.28
206-336-703.008	FIRE: F-T WAGE MEDIC A.L.	71,426.00	.00	.00	.00	.00	.00
206-336-703.009	FIRE: F-T WAGE MEDIC R.K.	71,426.00	71,426.00	33,515.45	8,241.51	37,910.55	46.92
206-336-703.010	FIRE: F-T WAGE CLERICAL	.00	17,264.00	.00	.00	17,264.00	.00
206-336-703.012	FIRE: F-T WAGE MEDIC R.Y.	71,426.00	71,426.00	35,072.10	7,014.42	36,353.90	49.10
206-336-703.013	FIRE: MARSHAL COMPENSATION	43,833.00	43,833.00	25,048.07	5,009.62	18,784.93	57.14
206-336-703.014	FIRE: F-T WAGE MEDIC M.M.	71,426.00	71,426.00	41,207.55	8,241.51	30,218.45	57.69
206-336-703.015	FIRE: F-T WAGE MEDIC D.V.	.00	71,426.00	38,185.63	7,829.43	33,240.37	53.46
206-336-704.006	FIRE: P-T WAGE CLERICAL	25,733.00	18,828.00	10,293.67	2,136.43	8,534.33	54.67
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	341,250.00	341,250.00	194,142.02	32,769.06	147,107.98	56.89
206-336-707.007	FIRE: F-T OVERTIME	90,000.00	90,000.00	43,578.41	10,359.36	46,421.59	48.42
206-336-709.002	FIRE: FOOD ALLOWANCE	9,750.00	9,750.00	(500.00)	.00	10,250.00	(5.13)
206-336-709.003	FIRE: HOLIDAY ALLOWANCE	44,340.00	44,340.00	.00	.00	44,340.00	.00
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	110,291.00	110,291.00	60,544.86	11,685.57	49,746.14	54.90
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	17,062.00	17,062.00	.00	.00	17,062.00	.00
206-336-711.001	FIRE:DEFINED CONTRIBUTION F-T	46,532.00	46,532.00	28,253.19	4,012.63	18,278.81	60.72
206-336-712.001	FIRE:HEALTH/DENTAL/LIFE/DISINS	168,000.00	168,000.00	100,994.24	12,285.40	67,005.76	60.12
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	25,000.00	25,000.00	8,345.75	1,288.25	16,654.25	33.38
206-336-714.000	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-715.000	FIRE:CASH IN LIEU BENEF BUYOUT	35,000.00	37,868.00	15,877.69	2,213.88	21,990.31	41.93
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMENT	30,000.00	30,000.00	19,248.28	502.32	10,751.72	64.16
206-336-718.000	FIRE: PTO CASH PAYOUT	.00	10,000.00	4,354.56	4,354.56	5,645.44	43.55
206-336-719.000	FIRE: POST PLAN	26,000.00	26,000.00	.00	.00	26,000.00	.00
206-336-722.009	FIRE: PARAMEDIC TRAINING	9,998.00	9,998.00	1,460.00	.00	8,538.00	14.60
206-336-722.010	FIRE: INSTRUCTOR TRAINING	5,000.00	5,000.00	1,300.14	.00	3,699.86	26.00
206-336-727.000	FIRE: SUPPLIES	15,000.00	15,000.00	8,447.55	2,933.12	6,552.45	56.32
206-336-731.000	FIRE: MEDICAL SUPPLIES	30,900.00	30,900.00	26,251.18	4,358.11	4,648.82	84.96
206-336-732.000	FIRE: UNIFORMS	25,000.00	25,000.00	11,502.89	5,320.61	13,497.11	46.01
206-336-750.000	FIRE: VEHICLE GAS/OIL	55,000.00	55,000.00	26,418.37	5,584.49	28,581.63	48.03
206-336-801.001	FIRE: EMS PROFESSIONAL SVCS	.00	27,500.00	5,387.04	327.99	22,112.96	19.59
206-336-804.000	FIRE: LEGAL SERVICES	5,000.00	5,000.00	1,864.50	.00	3,135.50	37.29
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	8,000.00	8,000.00	2,372.96	.00	5,627.04	29.66
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	30,000.00	30,000.00	29,596.20	.00	403.80	98.65
206-336-820.000	FIRE: DUES & EDUCATION	40,000.00	50,000.00	42,283.99	11,225.36	7,716.01	84.57
206-336-830.000	FIRE: INSURANCE/BONDS	130,000.00	140,000.00	135,894.91	(841.00)	4,105.09	97.07
206-336-851.000	FIRE: RADIO COMMUNICATIONS	73,104.00	73,104.00	30,147.67	6,136.61	42,956.33	41.24
206-336-890.000	FIRE: PUBLIC EDUCATION	5,000.00	5,000.00	2,570.76	(100.00)	2,429.24	51.42
206-336-920.000	FIRE: PUBLIC UTILITIES	72,100.00	72,100.00	56,792.49	5,042.01	15,307.51	78.77
206-336-930.000	FIRE: VEHICLE REPAIR	61,800.00	61,800.00	34,473.97	4,182.60	27,326.03	55.78
206-336-936.000	FIRE: BLDG MAINT/REPAIR	35,000.00	35,000.00	20,211.87	1,764.98	14,788.13	57.75
206-336-937.000	FIRE: EQUIP MAINT	25,750.00	25,750.00	18,859.29	8,228.83	6,890.71	73.24
206-336-955.000	FIRE: MISC EXPENSE	5,000.00	5,000.00	211.36	.00	4,788.64	4.23
206-336-967.000	FIRE: NEW PROJECTS	5,000.00	5,000.00	4,394.00	400.00	606.00	87.88

CHARTER TOWNSHIP OF HIGHLAND

EXPENDITURES WITH COMPARISON TO BUDGET

FOR THE 7 MONTHS ENDING JULY 31, 2026

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FIRE	2,641,701.00	2,712,428.00	1,522,295.54	247,173.31	1,190,132.46	56.12
TOTAL FUND EXPENDITURES	2,641,701.00	2,712,428.00	1,522,295.54	247,173.31	1,190,132.46	56.12
NET REVENUE OVER EXPENDITURES	.00	.00	904,754.67	(177,135.98)	904,754.67	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

POLICE FUND

ASSETS

207-000-004.000	PETTY CASH	50.00
207-000-010.000	CASH - COMBINED SAVINGS	4,810,744.56

TOTAL ASSETS

4,810,794.56

LIABILITIES AND EQUITY

FUND EQUITY

207-000-390.000	FUND BALANCE	2,561,388.82
	REVENUE OVER EXPENDITURES - YTD	2,249,405.74

TOTAL FUND EQUITY

4,810,794.56

TOTAL LIABILITIES AND EQUITY

4,810,794.56

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

POLICE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
207-000-402.000	CURRENT PROPERTY TAX	3,625,794.00	3,625,794.00	3,645,779.29	.00	(19,985.29)	100.55
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	10,000.00	10,000.00	2,909.50	.00	7,090.50	29.10
207-000-543.000	STATE GRANTS - PUBLIC SAFETY	.00	.00	20,811.00	.00	(20,811.00)	.00
207-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	2,218.73	.00	(2,218.73)	.00
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	3,759.58	.00	8,240.42	31.33
207-000-582.001	SCHOOL PARTICIPATION	102,072.00	102,072.00	102,072.00	51,036.00	.00	100.00
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	94,500.00	13,500.00	67,500.00	58.33
207-000-665.000	INTEREST EARNINGS	150,000.00	150,000.00	120,934.61	10,489.26	29,065.39	80.62
207-000-677.000	MISCELLANEOUS	.00	.00	30.00	30.00	(30.00)	.00
207-000-692.000	APPROPRIATION FUND BAL.	237,993.00	237,993.00	.00	.00	237,993.00	.00
	REVENUE	4,299,859.00	4,299,859.00	3,993,014.71	75,055.26	306,844.29	92.86
	TOTAL FUND REVENUE	4,299,859.00	4,299,859.00	3,993,014.71	75,055.26	306,844.29	92.86
	<u>POLICE</u>						
207-301-704.001	POLICE: CLERICAL WAGE P-T	43,000.00	43,000.00	22,093.93	4,386.48	20,906.07	51.38
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	3,800.00	3,800.00	1,678.39	335.58	2,121.61	44.17
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
207-301-807.000	POLICE: OAKLAND CO SHER CONT	3,679,915.00	3,884,059.00	1,619,970.16	323,671.58	2,264,088.84	41.71
207-301-807.002	POLICE:SCHOOL RESOURCE OFFICE	204,144.00	.00	.00	.00	.00	.00
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	.00	.00	.00	.00	.00
207-301-807.004	POLICE: OVERTIME	262,500.00	262,500.00	62,652.52	13,020.37	199,847.48	23.87
207-301-920.000	POLICE: UTILITIES	16,000.00	16,000.00	5,094.87	670.80	10,905.13	31.84
207-301-935.000	POLICE: SHERIFF'S MAINT	16,000.00	16,000.00	5,119.65	425.74	10,880.35	32.00
207-301-936.000	POLICE: OFFICE CLEANING	9,500.00	9,500.00	3,630.00	.00	5,870.00	38.21
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	16,333.31	2,333.33	11,666.69	58.33
207-301-955.000	POLICE: MISCELLANEOUS	3,000.00	3,000.00	2,007.00	.00	993.00	66.90
207-301-971.000	POLICE: RESERVE EQUIPMENT	.00	.00	4,728.05	.00	(4,728.05)	.00
207-301-971.001	POLICE: EQUIP CAP OUTLAY	10,000.00	10,000.00	301.09	.00	9,698.91	3.01
207-301-971.002	POLICE: BUILDING RENOVATIONS	7,000.00	7,000.00	.00	.00	7,000.00	.00
	TOTAL POLICE	4,299,859.00	4,287,859.00	1,743,608.97	344,843.88	2,544,250.03	40.66
	TOTAL FUND EXPENDITURES	4,299,859.00	4,287,859.00	1,743,608.97	344,843.88	2,544,250.03	40.66
	NET REVENUE OVER EXPENDITURES	.00	12,000.00	2,249,405.74	(269,788.62)	2,237,405.74	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

REFUSE FUND

ASSETS

227-000-010.000	CASH - COMBINED SAVINGS	835,169.61	
	TOTAL ASSETS		835,169.61

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000	FUND BALANCE	289,574.61	
	REVENUE OVER EXPENDITURES - YTD	545,595.00	
	TOTAL FUND EQUITY		835,169.61
	TOTAL LIABILITIES AND EQUITY		835,169.61

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

REFUSE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
227-000-626.000	REFUSE COLLECTION	1,224,000.00	1,224,000.00	1,223,459.60	.00	540.40	99.96
227-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	13,518.72	2,851.61	(3,518.72)	135.19
227-000-677.000	MISCELLANEOUS	1,500.00	1,500.00	735.00	.00	765.00	49.00
227-000-692.000	APPROPRIATION FUND BAL.	56,820.00	56,820.00	.00	.00	56,820.00	.00
	REVENUE	1,292,320.00	1,292,320.00	1,237,713.32	2,851.61	54,606.68	95.77
	TOTAL FUND REVENUE	1,292,320.00	1,292,320.00	1,237,713.32	2,851.61	54,606.68	95.77
	<u>REFUSE</u>						
227-526-801.000	REFUSE: CONTRACTOR	1,124,720.00	1,124,720.00	656,624.64	93,813.37	468,095.36	58.38
227-526-812.000	REFUSE: FUND ADMIN COSTS	30,600.00	30,600.00	30,600.00	.00	.00	100.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	2,000.00	2,000.00	.00	.00	2,000.00	.00
227-526-967.000	REFUSE: COMM SERVICE PROJ	135,000.00	135,000.00	4,893.68	.00	130,106.32	3.62
	TOTAL REFUSE	1,292,320.00	1,292,320.00	692,118.32	93,813.37	600,201.68	53.56
	TOTAL FUND EXPENDITURES	1,292,320.00	1,292,320.00	692,118.32	93,813.37	600,201.68	53.56
	NET REVENUE OVER EXPENDITURES	.00	.00	545,595.00	(90,961.76)	545,595.00	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

OPIOID SETTLEMENT FUND

ASSETS

284-000-010.000	CASH - COMBINED SAVINGS	4,576.51	
284-000-079.000	ACCOUNTS RECEIVABLE	67,491.17	

TOTAL ASSETS

72,067.68

LIABILITIES AND EQUITY

FUND EQUITY

284-000-360.001	DEFERRED INFLOW	67,491.17	
	REVENUE OVER EXPENDITURES - YTD	4,576.51	

TOTAL FUND EQUITY

72,067.68

TOTAL LIABILITIES AND EQUITY

72,067.68

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

OPIOID SETTLEMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
284-000-685.000	OPIOID SETTLEMENT REVENUES	7,100.00	7,100.00	4,576.51	3,371.44	2,523.49	64.46
	REVENUE	7,100.00	7,100.00	4,576.51	3,371.44	2,523.49	64.46
	TOTAL FUND REVENUE	7,100.00	7,100.00	4,576.51	3,371.44	2,523.49	64.46
	<u>DEPARTMENT 718</u>						
284-718-880.000	OPIOID SETTLEMENT EXPENSE	7,100.00	7,100.00	.00	.00	7,100.00	.00
	TOTAL DEPARTMENT 718	7,100.00	7,100.00	.00	.00	7,100.00	.00
	TOTAL FUND EXPENDITURES	7,100.00	7,100.00	.00	.00	7,100.00	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	4,576.51	3,371.44	4,576.51	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-010.000	CASH - COMBINED SAVINGS	2,925,406.79
401-000-189.001	LEASE RECEIVABLE NEXTEL 2009	1,228,970.00
401-000-189.002	LEASE RECEIVABLE CINGULAR NEW	138,428.00
401-000-189.004	LEASE RECEIVABLE NEXTEL 2021	4,505,615.00
401-000-189.010	LEASE RECEIVABLE VERIZON CELL	577,288.00

TOTAL ASSETS

9,375,707.79

LIABILITIES AND EQUITY

FUND EQUITY

401-000-360.001	DEFERRED INFLOW 2009 NEXTEL	1,127,990.00
401-000-360.002	DEFERRED INFLOW NEW CINGULAR	139,287.00
401-000-360.004	DEFERRED INFLOW 2021 NEXTEL	3,955,261.00
401-000-360.010	DEFERRED INFLOW VERIZON CELLCO	559,286.00
401-000-390.000	FUND BALANCE	3,577,083.76
	REVENUE OVER EXPENDITURES - YTD	16,800.03

TOTAL FUND EQUITY

9,375,707.79

TOTAL LIABILITIES AND EQUITY

9,375,707.79

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2026

CAPITAL IMPROVEMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
401-000-665.000	INTEREST EARNINGS	100,000.00	100,000.00	69,480.37	23,688.18	30,519.63	69.48
401-000-667.002	CELL TOWER LEASE	175,000.00	175,000.00	97,360.80	11,853.25	77,639.20	55.63
401-000-667.003	GIEGLER FARM LEASE	.00	.00	6,375.00	.00	(6,375.00)	.00
401-000-692.000	APPROPRIATION FUND BAL.	422,600.00	499,000.00	.00	.00	499,000.00	.00
	REVENUE	697,600.00	774,000.00	173,216.17	35,541.43	600,783.83	22.38
	TOTAL FUND REVENUE	697,600.00	774,000.00	173,216.17	35,541.43	600,783.83	22.38
	<u>GENERAL GOVERNMENT</u>						
401-261-971.001	TOWNSHIP IMPROVEMENTS	30,000.00	30,000.00	4,205.93	4,113.84	25,794.07	14.02
401-261-971.005	TOWNSHIP LIGHTING & SIGNAGE	30,000.00	30,000.00	23,724.32	.00	6,275.68	79.08
401-261-971.013	INFRASTRUCTURE PLANNING/DESIG	150,000.00	150,000.00	.00	.00	150,000.00	.00
401-261-971.016	3550 N DUCK LAKE IMPROVEMENTS	25,000.00	25,000.00	.00	.00	25,000.00	.00
401-261-971.017	TOWN CENTER BLVD.	50,000.00	50,000.00	.00	.00	50,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	15,000.00	15,000.00	.00	.00	15,000.00	.00
401-261-971.021	209 N JOHN ST IMPROVEMENTS	20,000.00	20,000.00	9,396.00	9,396.00	10,604.00	46.98
401-261-971.022	165 N JOHN ST IMPRVM (SHERIFF)	.00	20,000.00	12,778.00	12,778.00	7,222.00	63.89
401-261-995.103	TRANSFER TO ROAD FUND	17,600.00	74,000.00	74,000.00	.00	.00	100.00
	TOTAL GENERAL GOVERNMENT	337,600.00	414,000.00	124,104.25	26,287.84	289,895.75	29.98
	<u>ANNEX</u>						
401-523-971.000	STEEPLE HALL IMPROVEMENTS	30,000.00	30,000.00	6,861.87	.00	23,138.13	22.87
	TOTAL ANNEX	30,000.00	30,000.00	6,861.87	.00	23,138.13	22.87
	<u>CEMETERY</u>						
401-567-971.000	CEMETERY IMPROVEMENTS	25,000.00	25,000.00	11,748.00	.00	13,252.00	46.99
	TOTAL CEMETERY	25,000.00	25,000.00	11,748.00	.00	13,252.00	46.99
	<u>PARKS</u>						
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	30,000.00	30,000.00	582.36	.00	29,417.64	1.94
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	150,000.00	150,000.00	1,480.84	1,480.84	148,519.16	.99
401-751-971.002	S HICKORY RIDGE PARK IMPROVEMT	25,000.00	25,000.00	.00	.00	25,000.00	.00
401-751-971.003	VETERANS PARK IMPROVEMENT	100,000.00	100,000.00	11,638.82	.00	88,361.18	11.64
	TOTAL PARKS	305,000.00	305,000.00	13,702.02	1,480.84	291,297.98	4.49
	TOTAL FUND EXPENDITURES	697,600.00	774,000.00	156,416.14	27,768.68	617,583.86	20.21

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2026

CAPITAL IMPROVEMENT FUND

	ORIGINAL	AMENDED	YTD ACTUAL	CUR MONTH	VARIANCE	% OF
NET REVENUE OVER EXPENDITURES	.00	.00	16,800.03	7,772.75	16,800.03	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

FIRE CAPITAL FUND

ASSETS

402-000-010.000	CASH - COMBINED SAVINGS	845,651.65	
402-000-123.000	PREPAID EXPENSES	48,304.56	
	TOTAL ASSETS		893,956.21

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000	FUND BALANCE	609,074.75	
	REVENUE OVER EXPENDITURES - YTD	284,881.46	
	TOTAL FUND EQUITY		893,956.21
	TOTAL LIABILITIES AND EQUITY		893,956.21

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

FIRE CAPITAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
402-000-402.000	CURRENT PROPERTY TAX	1,053,847.00	1,058,405.00	1,058,405.46	.00 (	.46)	100.00
402-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	645.00	644.88	.00	.12	99.98
402-000-665.000	INTEREST EARNINGS	30,000.00	30,000.00	19,110.58	2,502.22	10,889.42	63.70
402-000-692.000	APPROPRIATION FUND BAL.	.00	94,810.00	.00	.00	94,810.00	.00
	REVENUE	1,083,847.00	1,183,860.00	1,078,160.92	2,502.22	105,699.08	91.07
	TOTAL FUND REVENUE	1,083,847.00	1,183,860.00	1,078,160.92	2,502.22	105,699.08	91.07
	<u>FIRE</u>						
402-336-971.000	VEHICLES	385,988.00	635,737.00	342,929.00	.00	292,808.00	53.94
402-336-971.002	CAPITAL EQUIPMENT	.00	10,975.00	10,975.46	.00 (	.46)	100.00
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	336,000.00	336,000.00	335,000.00	.00	1,000.00	99.70
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	200,648.00	200,648.00	103,875.00	.00	96,773.00	51.77
402-336-993.002	FIRE CAP: BONDING AGENT FEES	500.00	500.00	500.00	.00	.00	100.00
	TOTAL FIRE	923,136.00	1,183,860.00	793,279.46	.00	390,580.54	67.01
	TOTAL FUND EXPENDITURES	923,136.00	1,183,860.00	793,279.46	.00	390,580.54	67.01
	NET REVENUE OVER EXPENDITURES	160,711.00	.00	284,881.46	2,502.22	284,881.46	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

DOWNTOWN DEVELOPMENT FUND

ASSETS

494-000-010.000	CASH - COMBINED SAVINGS	659,023.79	
494-000-019.000	TAXES RECEIVABLE	176,747.00	
	TOTAL ASSETS		835,770.79

LIABILITIES AND EQUITY

LIABILITIES

494-000-280.000	DEFERRED REVENUE	239,323.00	
	TOTAL LIABILITIES		239,323.00

FUND EQUITY

494-000-390.000	FUND BALANCE	472,888.12	
	REVENUE OVER EXPENDITURES - YTD	123,559.67	
	TOTAL FUND EQUITY		596,447.79
	TOTAL LIABILITIES AND EQUITY		835,770.79

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

DOWNTOWN DEVELOPMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	REVENUE						
494-000-569.000	GRANT REVENUE	10,000.00	10,000.00	1,800.00	1,800.00	8,200.00	18.00
494-000-573.000	LOCAL COMMUNITY STABILIZATION	10,000.00	10,000.00	.00	.00	10,000.00	.00
494-000-665.000	INTEREST EARNINGS	20,000.00	20,000.00	10,642.58	912.81	9,357.42	53.21
494-000-677.000	MISCELLANEOUS	.00	.00	3.55	.00	(3.55)	.00
494-000-677.005	FUNDRAISING	12,000.00	12,000.00	14,576.80	1,625.00	(2,576.80)	121.47
494-000-677.008	FARMERS MARKET RESERVATIONS	1,000.00	1,000.00	.00	.00	1,000.00	.00
494-000-677.010	TIF	368,415.00	368,415.00	232,675.72	17,409.13	135,739.28	63.16
	REVENUE	421,415.00	421,415.00	259,698.65	21,746.94	161,716.35	61.63
	TOTAL FUND REVENUE	421,415.00	421,415.00	259,698.65	21,746.94	161,716.35	61.63
	DOWNTOWN DEVELOPMENT AUTHO						
494-729-702.001	DDA: DIRECTOR	50,740.00	50,740.00	29,728.60	5,958.59	21,011.40	58.59
494-729-705.000	DDA: PART-TIME SEASONAL	9,131.00	6,522.20	3,032.73	989.17	3,489.47	46.50
494-729-705.001	DDA: PT SEASONAL ASSISTANT	5,670.00	8,278.80	4,054.51	1,837.03	4,224.29	48.97
494-729-705.002	DDA: PT ASSISTANT	3,261.00	3,261.00	3,146.89	570.68	114.11	96.50
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	5,263.00	5,263.00	3,551.45	790.47	1,711.55	67.48
494-729-711.000	DDA: DEFINED CONTRIBUTION PLAN	2,537.00	2,537.00	1,479.88	211.41	1,057.12	58.33
494-729-712.000	DDA: HEALTH/DENTL/LIFE/DIS INS	1,707.00	1,707.00	1,509.64	181.67	197.36	88.44
494-729-715.000	DDA: CASH IN LIEU BENEF BUYOUT	11,416.00	11,416.00	6,618.48	964.53	4,797.52	57.98
494-729-718.000	DDA: PTO CASH PAYOUT	976.00	976.00	.00	.00	976.00	.00
494-729-720.002	DDA: RECORDING SECRETARY	1,500.00	1,500.00	780.00	130.00	720.00	52.00
494-729-728.000	DDA: OFFICE SUPPLIES	3,000.00	3,000.00	2,109.58	323.73	890.42	70.32
494-729-729.000	DDA:MEETING PUBLIC ED SUPPLIES	500.00	500.00	208.98	.00	291.02	41.80
494-729-801.000	DDA: PROF SERVICES	25,000.00	25,000.00	155.00	93.00	24,845.00	.62
494-729-801.001	DDA: MASTER PLAN	40,000.00	40,000.00	19,652.75	.00	20,347.25	49.13
494-729-808.000	DDA: MARKETING CONSULTANT	12,000.00	12,000.00	4,790.00	2,050.00	7,210.00	39.92
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	2,000.00	2,000.00	.00	.00	2,000.00	.00
494-729-820.000	DDA: DUES/ED/TRAVEL	6,000.00	6,000.00	1,675.95	70.00	4,324.05	27.93
494-729-850.000	DDA: WEBSITE	1,000.00	1,000.00	110.00	.00	890.00	11.00
494-729-880.001	DDA: PROMOTIONS	38,000.00	38,000.00	28,324.96	7,604.56	9,675.04	74.54
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	22,700.00	22,700.00	5,128.98	800.00	17,571.02	22.59
494-729-880.003	DDA: DESIGN	65,800.00	65,800.00	12,108.26	3,618.00	53,691.74	18.40
494-729-880.004	DDA: ORGANIZATION	11,150.00	11,150.00	6,205.20	.00	4,944.80	55.65
494-729-900.000	DDA: ADVERTISING/PRINTING	3,000.00	3,000.00	413.51	9.69	2,586.49	13.78
494-729-900.001	DDA: FUNDRAISER EXPENSE	4,000.00	4,000.00	.00	.00	4,000.00	.00
494-729-920.000	DDA: RENT/ UTILITIES	3,700.00	3,700.00	634.63	83.00	3,065.37	17.15
494-729-935.000	DDA: MAINTENANCE STREETScape	4,000.00	4,000.00	.00	.00	4,000.00	.00
494-729-967.000	DDA: FARMERS' MARKET	10,000.00	10,000.00	219.00	.00	9,781.00	2.19
494-729-967.002	DDA: DDA SPONSORSHIPS	2,000.00	2,000.00	500.00	.00	1,500.00	25.00
494-729-967.007	DDA:CART PROJECT	2,500.00	2,500.00	.00	.00	2,500.00	.00
494-729-971.000	DDA: CAPITAL IMPROVEMENT PROJ	70,000.00	70,000.00	.00	.00	70,000.00	.00
	TOTAL DOWNTOWN DEVELOPMENT	418,551.00	418,551.00	136,138.98	26,285.53	282,412.02	32.53

CHARTER TOWNSHIP OF HIGHLAND

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	418,551.00	418,551.00	136,138.98	26,285.53	282,412.02	32.53
NET REVENUE OVER EXPENDITURES	2,864.00	2,864.00	123,559.67	(4,538.59)	120,695.67	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
JULY 31, 2026

WATER SYSTEM

ASSETS

591-000-001.000	CASH - CHECKING	(	80,879.21)
591-000-010.000	CASH - COMBINED SAVINGS		128,209.82
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE		79,657.77
591-000-035.000	UNBILLED RECEIVABLE WATER SYST		114,484.33
591-000-152.000	WATERMAINS		8,248,430.82
591-000-153.000	A/D WATER MAINS	(	1,371,774.21)
591-000-158.000	CONSTRUCTION IN PROGRESS		46,778.71

TOTAL ASSETS

7,164,908.03

LIABILITIES AND EQUITY

LIABILITIES

591-000-202.000	ACCOUNTS PAYABLE		57,870.65
591-000-202.001	ACCOUNTS PAYABLE VOUCHER		12,499.87
591-000-203.000	DEPOSITS LIABILITY		802.03
591-000-209.000	INTEREST PAYABLE		952.50
591-000-300.000	BONDS PAYABLE CURRENT WATER SY		72,000.00
591-000-300.001	SPECIAL ASSESSMENT BOND		309,000.00

TOTAL LIABILITIES

453,125.05

FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI		6,542,433.74
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	(	343,124.30)
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED		65,103.20
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED		861,504.59
591-000-399.000	UNRESTRICTED NET ASSETS	(	131,810.11)
	REVENUE OVER EXPENDITURES - YTD	(	282,324.14)

TOTAL FUND EQUITY

6,711,782.98

TOTAL LIABILITIES AND EQUITY

7,164,908.03

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

WATER SYSTEM

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
591-000-629.002	CHARGES FOR SERVICES RENDERE	.00	.00	104,165.81	.00	(104,165.81)	.00
591-000-629.003	FIXED CHARGE DEBT SERVICES	.00	.00	37,197.06	.00	(37,197.06)	.00
591-000-629.004	FIXED CHARGE MAJOR MAINT	.00	.00	77,423.86	.00	(77,423.86)	.00
591-000-629.005	FIXED CHARGE CAPITAL IMPR	.00	.00	68,716.54	.00	(68,716.54)	.00
591-000-629.007	FIXED CHARGE GENERAL & ADMIN	.00	.00	109,452.54	.00	(109,452.54)	.00
591-000-665.000	INTEREST EARNINGS	.00	.00	1,152.33	.00	(1,152.33)	.00
591-000-677.000	OTHER REVENUE	.00	.00	43.88	.00	(43.88)	.00
	REVENUE	.00	.00	398,152.02	.00	(398,152.02)	.00
	TOTAL FUND REVENUE	.00	.00	398,152.02	.00	(398,152.02)	.00
	<u>WATER</u>						
591-536-812.000	FUND ADMINISTRATION COST	.00	.00	45,154.09	.00	(45,154.09)	.00
591-536-921.000	SYSTEMS	.00	.00	59,619.11	.00	(59,619.11)	.00
591-536-921.001	PLAN REVIEW & PERMITTING	.00	.00	2,977.86	.00	(2,977.86)	.00
591-536-921.002	MAPPING UNIT	.00	.00	1,474.47	.00	(1,474.47)	.00
591-536-921.003	BILLING SERVICES	.00	.00	7,067.75	.00	(7,067.75)	.00
591-536-935.000	MAINTENANCE	.00	.00	119,873.83	.00	(119,873.83)	.00
591-536-938.001	WATER SYSTEMS	.00	.00	42,439.02	.00	(42,439.02)	.00
591-536-938.002	WATER MAINTENANCE	.00	.00	174,119.46	.00	(174,119.46)	.00
591-536-938.003	PUMP MAINTENANCE	.00	.00	200,391.83	.00	(200,391.83)	.00
591-536-955.000	MISCELLANEOUS	.00	.00	725.00	.00	(725.00)	.00
591-536-971.001	WATER CAPITAL EQUIPMT IMPROVM	.00	.00	23,750.74	.00	(23,750.74)	.00
591-536-993.001	INTEREST EXPENSE	.00	.00	2,883.00	.00	(2,883.00)	.00
	TOTAL WATER	.00	.00	680,476.16	.00	(680,476.16)	.00
	TOTAL FUND EXPENDITURES	.00	.00	680,476.16	.00	(680,476.16)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(282,324.14)	.00	(282,324.14)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

HIGHLAND ADVISORY COUNCIL

ASSETS

702-000-010.000	CASH - COMBINED SAVINGS	26,397.58	
	TOTAL ASSETS		26,397.58

LIABILITIES AND EQUITY

FUND EQUITY

702-000-390.000	FUND BALANCE	24,799.92	
	REVENUE OVER EXPENDITURES - YTD	1,597.66	
	TOTAL FUND EQUITY		26,397.58
	TOTAL LIABILITIES AND EQUITY		26,397.58

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

HIGHLAND ADVISORY COUNCIL

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
702-000-674.000	CONTRIBUTIONS	.00	.00	42,754.32	5,279.00	(42,754.32)	.00
	REVENUE	.00	.00	42,754.32	5,279.00	(42,754.32)	.00
	TOTAL FUND REVENUE	.00	.00	42,754.32	5,279.00	(42,754.32)	.00
	<u>GENERAL GOVERNMENT</u>						
702-261-729.000	HAAC: DEDUCTIONS	.00	.00	41,156.66	6,136.63	(41,156.66)	.00
	TOTAL GENERAL GOVERNMENT	.00	.00	41,156.66	6,136.63	(41,156.66)	.00
	TOTAL FUND EXPENDITURES	.00	.00	41,156.66	6,136.63	(41,156.66)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	1,597.66	(857.63)	1,597.66	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

CURRENT TAX COLLECT

ASSETS

703-000-010.000	CASH - COMBINED SAVINGS	973,537.04
703-000-019.000	TAXES RECEIVABLE-OTHER GOVTS	2,493,436.91
703-000-214.000	DUE TO/FR GENERAL FUND	(30,711.63)

TOTAL ASSETS

3,436,262.32

LIABILITIES AND EQUITY

LIABILITIES

703-000-274.000	TAX COLLECTIONS TO DISTRIBUTE	941,776.27
703-000-280.000	DEFERRED REVENUE	2,493,436.91

TOTAL LIABILITIES

3,435,213.18

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD	1,049.14
---------------------------------	----------

TOTAL FUND EQUITY

1,049.14

TOTAL LIABILITIES AND EQUITY

3,436,262.32

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

CURRENT TAX COLLECT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
703-000-665.000	INTEREST EARNINGS	.00	.00	2,784.14	373.40	(2,784.14)	.00
	REVENUE	.00	.00	2,784.14	373.40	(2,784.14)	.00
	TOTAL FUND REVENUE	.00	.00	2,784.14	373.40	(2,784.14)	.00
	<u>TRUST & AGENCY ADMIN</u>						
703-255-822.000	TAX: BANK FEES	.00	.00	1,735.00	245.00	(1,735.00)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	1,735.00	245.00	(1,735.00)	.00
	TOTAL FUND EXPENDITURES	.00	.00	1,735.00	245.00	(1,735.00)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	1,049.14	128.40	1,049.14	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	73,516.11
737-000-017.001	MUTUAL FUNDS	731,024.01
737-000-017.002	LPL INVESTMENTS	48,860.00

TOTAL ASSETS

853,400.12

LIABILITIES AND EQUITY

FUND EQUITY

737-000-390.000	FUND BALANCE	830,339.85
	REVENUE OVER EXPENDITURES - YTD	23,060.27

TOTAL FUND EQUITY

853,400.12

TOTAL LIABILITIES AND EQUITY

853,400.12

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

POST-RETIREMENT BENEFITS

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
737-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	16,072.23	1,369.14	(1,072.23)	107.15
737-000-669.001	GAINS/LOSSES	50,000.00	50,000.00	23,837.04	(8,843.88)	26,162.96	47.67
737-000-692.002	APPROPRIATION FUND BAL.	5,000.00	5,000.00	.00	.00	5,000.00	.00
	REVENUE	70,000.00	70,000.00	39,909.27	(7,474.74)	30,090.73	57.01
	TOTAL FUND REVENUE	70,000.00	70,000.00	39,909.27	(7,474.74)	30,090.73	57.01
	<u>GENERAL GOVERNMENT PERSONNE</u>						
737-279-719.000	RETIREE OPEB EXPENSE	60,000.00	60,000.00	11,494.76	1,450.06	48,505.24	19.16
737-279-822.000	OPEB: BANK FEES	10,000.00	10,000.00	5,354.24	1,842.91	4,645.76	53.54
	TOTAL GENERAL GOVERNMENT PER	70,000.00	70,000.00	16,849.00	3,292.97	53,151.00	24.07
	TOTAL FUND EXPENDITURES	70,000.00	70,000.00	16,849.00	3,292.97	53,151.00	24.07
	NET REVENUE OVER EXPENDITURES	.00	.00	23,060.27	(10,767.71)	23,060.27	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

DUCK LAKE ASSOC

ASSETS

764-000-010.000 CASH - COMBINED SAVINGS

203,904.17

TOTAL ASSETS

203,904.17

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000 FUND BALANCE
REVENUE OVER EXPENDITURES - YTD

181,572.50
22,331.67

TOTAL FUND EQUITY

203,904.17

TOTAL LIABILITIES AND EQUITY

203,904.17

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

DUCK LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
764-000-581.000	CONTRIBUTIONS-DUCK LAKE	.00	.00	209,822.29	.00	(209,822.29)	.00
764-000-665.000	INTEREST EARNINGS	.00	.00	1,201.18	173.19	(1,201.18)	.00
	REVENUE	.00	.00	211,023.47	173.19	(211,023.47)	.00
	TOTAL FUND REVENUE	.00	.00	211,023.47	173.19	(211,023.47)	.00
	<u>TRUST & AGENCY ADMIN</u>						
764-255-812.000	DUCK LAKE: ADMIN FEES	.00	.00	2,442.04	.00	(2,442.04)	.00
764-255-956.000	DUCK LAKE: DEDUCTIONS	.00	.00	186,249.76	31,709.91	(186,249.76)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	188,691.80	31,709.91	(188,691.80)	.00
	TOTAL FUND EXPENDITURES	.00	.00	188,691.80	31,709.91	(188,691.80)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	22,331.67	(31,536.72)	22,331.67	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000	CASH - COMBINED SAVINGS	79,531.10	
	TOTAL ASSETS		79,531.10

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000	FUND BALANCE	68,016.82	
	REVENUE OVER EXPENDITURES - YTD	11,514.28	
	TOTAL FUND EQUITY		79,531.10
	TOTAL LIABILITIES AND EQUITY		79,531.10

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2026

HIGHLAND LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
765-000-581.000	CONTRIBUTIONS-HIGHLAND LAKE	.00	.00	25,904.44	.00	(25,904.44)	.00
765-000-665.000	INTEREST EARNINGS	.00	.00	476.54	67.55	(476.54)	.00
	REVENUE	.00	.00	26,380.98	67.55	(26,380.98)	.00
	TOTAL FUND REVENUE	.00	.00	26,380.98	67.55	(26,380.98)	.00
	<u>TRUST & AGENCY ADMIN</u>						
765-255-812.000	HIGHLAND LAKE: ADMIN FEES	.00	.00	270.31	.00	(270.31)	.00
765-255-956.000	HIGHLAND LAKE: DEDUCTIONS	.00	.00	14,596.39	11,415.93	(14,596.39)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	14,866.70	11,415.93	(14,866.70)	.00
	TOTAL FUND EXPENDITURES	.00	.00	14,866.70	11,415.93	(14,866.70)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	11,514.28	(11,348.38)	11,514.28	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000	CASH - COMBINED SAVINGS	17,351.01	
	TOTAL ASSETS		17,351.01

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000	FUND BALANCE	12,126.50	
	REVENUE OVER EXPENDITURES - YTD	5,224.51	
	TOTAL FUND EQUITY		17,351.01
	TOTAL LIABILITIES AND EQUITY		17,351.01

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2026

TAGGETT LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
766-000-581.000	CONTRIBUTIONS-TAGGETT LAKE	.00	.00	24,000.00	.00	(24,000.00)	.00
766-000-665.000	INTEREST EARNINGS	.00	.00	157.28	14.74	(157.28)	.00
	REVENUE	.00	.00	24,157.28	14.74	(24,157.28)	.00
	TOTAL FUND REVENUE	.00	.00	24,157.28	14.74	(24,157.28)	.00
	<u>TRUST & AGENCY ADMIN</u>						
766-255-812.000	TAGGETT LAKE: ADMIN FEES	.00	.00	262.00	.00	(262.00)	.00
766-255-956.000	TAGGETT LAKE: DEDUCTIONS	.00	.00	18,670.77	9,505.26	(18,670.77)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	18,932.77	9,505.26	(18,932.77)	.00
	TOTAL FUND EXPENDITURES	.00	.00	18,932.77	9,505.26	(18,932.77)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	5,224.51	(9,490.52)	5,224.51	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000	CASH - COMBINED SAVINGS	42,254.24	
	TOTAL ASSETS		42,254.24

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000	FUND BALANCE	32,927.12	
	REVENUE OVER EXPENDITURES - YTD	9,327.12	
	TOTAL FUND EQUITY		42,254.24
	TOTAL LIABILITIES AND EQUITY		42,254.24

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

KELLOGG LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
767-000-581.000	CONTRIBUTIONS-KELLOGG LAKE	.00	.00	18,505.86	.00	(18,505.86)	.00
767-000-665.000	INTEREST EARNINGS	.00	.00	247.82	35.89	(247.82)	.00
	REVENUE	.00	.00	18,753.68	35.89	(18,753.68)	.00
	TOTAL FUND REVENUE	.00	.00	18,753.68	35.89	(18,753.68)	.00
	<u>TRUST & AGENCY ADMIN</u>						
767-255-812.000	KELLOGG LAKE: ADMIN FEES	.00	.00	199.50	.00	(199.50)	.00
767-255-956.000	KELLOGG LAKE: DEDUCTIONS	.00	.00	9,227.06	1,846.11	(9,227.06)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	9,426.56	1,846.11	(9,426.56)	.00
	TOTAL FUND EXPENDITURES	.00	.00	9,426.56	1,846.11	(9,426.56)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	9,327.12	(1,810.22)	9,327.12	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000	CASH - COMBINED SAVINGS	64,984.98	
	TOTAL ASSETS		64,984.98

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000	FUND BALANCE	55,007.74	
	REVENUE OVER EXPENDITURES - YTD	9,977.24	
	TOTAL FUND EQUITY		64,984.98
	TOTAL LIABILITIES AND EQUITY		64,984.98

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

CHARLICK LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
768-000-581.000	CONTRIBUTIONS-CHARLICK LAKE	.00	.00	27,675.96	.00	(27,675.96)	.00
768-000-665.000	INTEREST EARNINGS	.00	.00	418.16	55.20	(418.16)	.00
	REVENUE	.00	.00	28,094.12	55.20	(28,094.12)	.00
	TOTAL FUND REVENUE	.00	.00	28,094.12	55.20	(28,094.12)	.00
	<u>TRUST & AGENCY ADMIN</u>						
768-255-812.000	CHARLICK LAKE: ADMIN FEES	.00	.00	319.70	.00	(319.70)	.00
768-255-956.000	CHARLICK LAKE: DEDUCTIONS	.00	.00	17,797.18	8,269.88	(17,797.18)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	18,116.88	8,269.88	(18,116.88)	.00
	TOTAL FUND EXPENDITURES	.00	.00	18,116.88	8,269.88	(18,116.88)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	9,977.24	(8,214.68)	9,977.24	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000	CASH - COMBINED SAVINGS	38,863.79	
	TOTAL ASSETS		38,863.79

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000	FUND BALANCE	30,535.92	
	REVENUE OVER EXPENDITURES - YTD	8,327.87	
	TOTAL FUND EQUITY		38,863.79
	TOTAL LIABILITIES AND EQUITY		38,863.79

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

WOODRUFF LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
769-000-581.000	CONTRIBUTIONS-WOODRUFF LAKE	.00	.00	23,520.00	.00	(23,520.00)	.00
769-000-665.000	INTEREST EARNINGS	.00	.00	243.89	33.01	(243.89)	.00
	REVENUE	.00	.00	23,763.89	33.01	(23,763.89)	.00
	TOTAL FUND REVENUE	.00	.00	23,763.89	33.01	(23,763.89)	.00
	<u>TRUST & AGENCY ADMIN</u>						
769-255-812.000	WOODRUFF LAKE: ADMIN FEES	.00	.00	297.60	.00	(297.60)	.00
769-255-956.000	WOODRUFF LAKE: DEDUCTIONS	.00	.00	15,138.42	34.82	(15,138.42)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	15,436.02	34.82	(15,436.02)	.00
	TOTAL FUND EXPENDITURES	.00	.00	15,436.02	34.82	(15,436.02)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	8,327.87	(1.81)	8,327.87	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000	CASH - COMBINED SAVINGS	253,970.14	
	TOTAL ASSETS		253,970.14

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000	FUND BALANCE	242,070.06	
	REVENUE OVER EXPENDITURES - YTD	11,900.08	
	TOTAL FUND EQUITY		253,970.14
	TOTAL LIABILITIES AND EQUITY		253,970.14

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

WHITE LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
770-000-581.000	CONTRIBUTIONS-WHITE LAKE	.00	.00	108,676.00	.00	(108,676.00)	.00
770-000-665.000	INTEREST EARNINGS	.00	.00	1,637.17	215.71	(1,637.17)	.00
	REVENUE	.00	.00	110,313.17	215.71	(110,313.17)	.00
	TOTAL FUND REVENUE	.00	.00	110,313.17	215.71	(110,313.17)	.00
	<u>TRUST & AGENCY ADMIN</u>						
770-255-812.000	WHITE LAKE: ADMIN FEES	.00	.00	1,303.43	.00	(1,303.43)	.00
770-255-956.000	WHITE LAKE: DEDUCTIONS	.00	.00	97,109.66	82,125.58	(97,109.66)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	98,413.09	82,125.58	(98,413.09)	.00
	TOTAL FUND EXPENDITURES	.00	.00	98,413.09	82,125.58	(98,413.09)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	11,900.08	(81,909.87)	11,900.08	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000	CASH - COMBINED SAVINGS	3,560.93	
	TOTAL ASSETS		3,560.93

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000	FUND BALANCE	51.48	
	REVENUE OVER EXPENDITURES - YTD	3,509.45	
	TOTAL FUND EQUITY		3,560.93
	TOTAL LIABILITIES AND EQUITY		3,560.93

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

TOMAHAWK LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
771-000-581.000	CONTRIBUTIONS-TOMAHAWK LAKE	.00	.00	6,050.15	.00	(6,050.15)	.00
771-000-665.000	INTEREST EARNINGS	.00	.00	19.80	3.03	(19.80)	.00
	REVENUE	.00	.00	6,069.95	3.03	(6,069.95)	.00
	TOTAL FUND REVENUE	.00	.00	6,069.95	3.03	(6,069.95)	.00
	<u>TRUST & AGENCY ADMIN</u>						
771-255-812.000	TOMAHAWK LAKE: ADMIN FEES	.00	.00	60.50	.00	(60.50)	.00
771-255-956.000	TOMAHAWK LAKE: DEDUCTIONS	.00	.00	2,500.00	.00	(2,500.00)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	2,560.50	.00	(2,560.50)	.00
	TOTAL FUND EXPENDITURES	.00	.00	2,560.50	.00	(2,560.50)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	3,509.45	3.03	3,509.45	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000	CASH - COMBINED SAVINGS	12,130.05	
	TOTAL ASSETS		12,130.05

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000	FUND BALANCE	7,242.55	
	REVENUE OVER EXPENDITURES - YTD	4,887.50	
	TOTAL FUND EQUITY		12,130.05
	TOTAL LIABILITIES AND EQUITY		12,130.05

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

GOURD LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
773-000-581.000	CONTRIBUTIONS-GOURD LAKE	.00	.00	4,875.50	.00	(4,875.50)	.00
773-000-665.000	INTEREST EARNINGS	.00	.00	63.97	10.30	(63.97)	.00
	REVENUE	.00	.00	4,939.47	10.30	(4,939.47)	.00
	TOTAL FUND REVENUE	.00	.00	4,939.47	10.30	(4,939.47)	.00
	<u>TRUST & AGENCY ADMIN</u>						
773-255-812.000	GOURD LAKE: ADMIN FEES	.00	.00	51.97	.00	(51.97)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	51.97	.00	(51.97)	.00
	TOTAL FUND EXPENDITURES	.00	.00	51.97	.00	(51.97)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	4,887.50	10.30	4,887.50	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

PENNINSULA LAKE

ASSETS

774-000-010.000	CASH - COMBINED SAVINGS	11,642.31	
	TOTAL ASSETS		11,642.31

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000	FUND BALANCE	11,174.04	
	REVENUE OVER EXPENDITURES - YTD	468.27	
	TOTAL FUND EQUITY		11,642.31
	TOTAL LIABILITIES AND EQUITY		11,642.31

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

PENNINSULA LAKE

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
774-000-581.000	CONTRIBUTIONS-PENINSULA LAKE	.00	.00	6,462.00	.00	(6,462.00)	.00
774-000-665.000	INTEREST EARNINGS	.00	.00	82.22	9.89	(82.22)	.00
	REVENUE	.00	.00	6,544.22	9.89	(6,544.22)	.00
	TOTAL FUND REVENUE	.00	.00	6,544.22	9.89	(6,544.22)	.00
	<u>TRUST & AGENCY ADMIN</u>						
774-255-812.000	PENINSULA LAKE: ADMIN FEES	.00	.00	70.95	.00	(70.95)	.00
774-255-956.000	PENINSULA LAKE: DEDUCTIONS	.00	.00	6,005.00	2,777.50	(6,005.00)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	6,075.95	2,777.50	(6,075.95)	.00
	TOTAL FUND EXPENDITURES	.00	.00	6,075.95	2,777.50	(6,075.95)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	468.27	(2,767.61)	468.27	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000	CASH - COMBINED SAVINGS	6,214.10	
	TOTAL ASSETS		6,214.10

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000	FUND BALANCE	7,282.36	
	REVENUE OVER EXPENDITURES - YTD	(1,068.26)	
	TOTAL FUND EQUITY		6,214.10
	TOTAL LIABILITIES AND EQUITY		6,214.10

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

LOWER PETTIBONE LAKE

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
775-000-581.000	CONTRIBUTIONS-LOW PETTIBONE L	.00	.00	6,156.00	.00	(6,156.00)	.00
775-000-665.000	INTEREST EARNINGS	.00	.00	57.55	5.28	(57.55)	.00
	REVENUE	.00	.00	6,213.55	5.28	(6,213.55)	.00
	TOTAL FUND REVENUE	.00	.00	6,213.55	5.28	(6,213.55)	.00
	<u>TRUST & AGENCY ADMIN</u>						
775-255-812.000	LOW PETTIBONE LAKE: ADMIN FEES	.00	.00	72.81	.00	(72.81)	.00
775-255-956.000	LOW PETTIBONE LAKE: DEDUCTION	.00	.00	7,209.00	.00	(7,209.00)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	7,281.81	.00	(7,281.81)	.00
	TOTAL FUND EXPENDITURES	.00	.00	7,281.81	.00	(7,281.81)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(1,068.26)	5.28	(1,068.26)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000	CASH - COMBINED SAVINGS	17,801.36	
	TOTAL ASSETS		17,801.36

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000	FUND BALANCE	6,239.68	
	REVENUE OVER EXPENDITURES - YTD	11,561.68	
	TOTAL FUND EQUITY		17,801.36
	TOTAL LIABILITIES AND EQUITY		17,801.36

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

DUNLEAVY/LEONARD LAKE

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
776-000-581.000	CONTRIBUTIONS-DUNLEAVY/LEONA	.00	.00	11,592.00	.00	(11,592.00)	.00
776-000-665.000	INTEREST EARNINGS	.00	.00	93.10	15.12	(93.10)	.00
	REVENUE	.00	.00	11,685.10	15.12	(11,685.10)	.00
	TOTAL FUND REVENUE	.00	.00	11,685.10	15.12	(11,685.10)	.00
	<u>TRUST & AGENCY ADMIN</u>						
776-255-812.000	DUNLEAVY LEONARDLK: ADMIN FEE	.00	.00	123.42	.00	(123.42)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	123.42	.00	(123.42)	.00
	TOTAL FUND EXPENDITURES	.00	.00	123.42	.00	(123.42)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	11,561.68	15.12	11,561.68	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2026

KNOBLOCK LAKE

ASSETS

777-000-010.000	CASH - COMBINED SAVINGS	4,505.64	
	TOTAL ASSETS		4,505.64

LIABILITIES AND EQUITY

FUND EQUITY

777-000-390.000	FUND BALANCE	(2,211.61)	
	REVENUE OVER EXPENDITURES - YTD	6,717.25	
	TOTAL FUND EQUITY		4,505.64
	TOTAL LIABILITIES AND EQUITY		4,505.64

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

KNOBLOCK LAKE

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
777-000-581.000	CONTRIBUTIONS-KNOBLOCK LAKE	.00	.00	8,486.73	.00	(8,486.73)	.00
777-000-665.000	INTEREST EARNINGS	.00	.00	20.12	3.83	(20.12)	.00
	REVENUE	.00	.00	8,506.85	3.83	(8,506.85)	.00
	TOTAL FUND REVENUE	.00	.00	8,506.85	3.83	(8,506.85)	.00
	<u>TRUST & AGENCY ADMIN</u>						
777-255-812.000	KNOBLOCK LAKE: ADMIN FEES	.00	.00	99.60	.00	(99.60)	.00
777-255-956.000	KNOBLOCK LAKE: DEDUCTIONS	.00	.00	1,690.00	670.00	(1,690.00)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	1,789.60	670.00	(1,789.60)	.00
	TOTAL FUND EXPENDITURES	.00	.00	1,789.60	670.00	(1,789.60)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	6,717.25	(666.17)	6,717.25	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2026

WOODLAND RIDGE ROAD IMPROVMNTS

ASSETS

778-000-010.000	CASH - COMBINED SAVINGS	5,474.73
778-000-084.101	DUE TO/FROM GENERAL FUND	2,500.00

TOTAL ASSETS

7,974.73

LIABILITIES AND EQUITY

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD	7,974.73
---------------------------------	----------

TOTAL FUND EQUITY

7,974.73

TOTAL LIABILITIES AND EQUITY

7,974.73

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

WOODLAND RIDGE ROAD IMPROVMNTS

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
778-000-581.000	CONTRIBUTIONS-WOODLAND RIDGE	.00	.00	671,650.00	.00	(671,650.00)	.00
778-000-665.000	INTEREST EARNINGS	.00	.00	3,479.29	58.21	(3,479.29)	.00
	REVENUE	.00	.00	675,129.29	58.21	(675,129.29)	.00
	TOTAL FUND REVENUE	.00	.00	675,129.29	58.21	(675,129.29)	.00
	<u>TRUST & AGENCY ADMIN</u>						
778-255-956.000	WOODLAND RIDGE: DEDUCTIONS	.00	.00	667,154.56	665,000.00	(667,154.56)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	667,154.56	665,000.00	(667,154.56)	.00
	TOTAL FUND EXPENDITURES	.00	.00	667,154.56	665,000.00	(667,154.56)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	7,974.73	(664,941.79)	7,974.73	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2026

FLYNN DRIVE ROAD IMPROVEMENTS

<u>ASSETS</u>		
779-000-010.000	CASH - COMBINED SAVINGS	33,365.78
	TOTAL ASSETS	33,365.78
<u>LIABILITIES AND EQUITY</u>		
<u>FUND EQUITY</u>		
	REVENUE OVER EXPENDITURES - YTD	33,365.78
	TOTAL FUND EQUITY	33,365.78
	TOTAL LIABILITIES AND EQUITY	33,365.78

CHARTER TOWNSHIP OF HIGHLAND

REVENUES WITH COMPARISON TO BUDGET FOR THE 7 MONTHS ENDING JULY 31, 2026

FLYNN DRIVE ROAD IMPROVEMENTS

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
779-000-581.000	CONTRIBUTIONS-FLYNN DR	.00	.00	142,630.00	.00	(142,630.00)	.00
779-000-665.000	INTEREST EARNINGS	.00	.00	1,078.72	354.74	(1,078.72)	.00
	REVENUE	.00	.00	143,708.72	354.74	(143,708.72)	.00
	TOTAL FUND REVENUE	.00	.00	143,708.72	354.74	(143,708.72)	.00
	<u>TRUST & AGENCY ADMIN</u>						
779-255-956.000	FLYNN DR: DEDUCTIONS	.00	.00	110,342.94	108,654.75	(110,342.94)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	110,342.94	108,654.75	(110,342.94)	.00
	TOTAL FUND EXPENDITURES	.00	.00	110,342.94	108,654.75	(110,342.94)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	33,365.78	(108,300.01)	33,365.78	

TREASURER'S REPORT
July 31, 2026

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE
CHASE	GENERAL	CHECKING	101	58,366.48	506.80 *
CHASE	GENERAL	H.R.A.	101		120,718.27
CHASE	GENERAL	F.S.A CHECKING	101		14,746.90
CHASE	GENERAL	CHECKING (SAVINGS)	101		720,225.59 *
CHASE	FIRE OPERATING	MONEY MARKET	206		28,546.24
CHASE	ROAD	MONEY MARKET	203		3,451.74
CHASE	HAUL ROUTE	MONEY MARKET	203		521,478.20
CHASE	POLICE	MONEY MARKET	207		268,348.75
CHASE	REFUSE	MONEY MARKET	227		42,552.08
CHASE	OPIOID SETTLEMENT	CHECKING	284		4,576.51 *
CHASE	HAAC	CHECKING	702		26,397.58 *
CHASE	DDA	MONEY MARKET	494		20,221.85
CHASE	WATERMAIN	CHECKING	591		128,209.82 *
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		203,904.17
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		79,531.10
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		17,351.01
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		42,254.24
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		64,984.98
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		38,863.79
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		253,970.14
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		3,560.93
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		12,130.05
CHASE	PENINSULA LAKE	MONEY MARKET	774		11,642.31
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		6,214.10
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		17,801.36
CHASE	NOBLOCK LAKE	MONEY MARKET	777		4,505.64
COMERICA	CAPITAL IMP.	PBMM	401		70,012.94
COMERICA	CAPITAL IMP.	JFUND	401		546,524.35
COMERICA	GENERAL	JFUND	101		255,619.61
FLAGSTAR	PERPETUAL FUND	CD	101		1,294.95
FLAGSTAR	GENERAL	CD	101		230,481.55
FLAGSTAR	GENERAL	CD	101		240,467.49
FLAGSTAR	POLICE	CD	207		356,125.37
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		24,156.81
FLAGSTAR	DDA	SAVINGS	494		431,160.66
FLAGSTAR	FIRE	SAVINGS	206		133,888.62
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		261,816.08
FLAGSTAR	GENERAL	SAVINGS	101		19,753.53
FLAGSTAR	CURRENT TAX	CHECKING	703	-1,000.00	973,537.04
FLAGSTAR	POLICE	SAVINGS	207		251,610.93
FLAGSTAR	WOODLAND RIDGE	SAVINGS	778		5,474.73
FLAGSTAR	FLYNN DRIVE	SAVINGS	779		33,365.78
HVSB	FIRE	CD	206		304,273.43
HVSB	GENERAL	CD	101		248,313.81
HVSB	HAUL ROUTE	CD	203		316,444.35
HVSB	POLICE	CD	207		305,237.41
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		124,649.42
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		728,750.70
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		1,873,555.33
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		207,697.90
MI CLASS	POLICE	INVESTMENT POOL	207		170,383.51
MI CLASS	ROAD	INVESTMENT POOL	203		89,015.60
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		1,821,736.92
OAKLAND CO	FIRE	INVESTMENT POOL	206		2,028,659.04
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		376,137.67
OAKLAND CO	GENERAL	INVESTMENT POOL	101		25,703.41
OAKLAND CO	POLICE	INVESTMENT POOL	207		2,605,061.43
OAKLAND CO	REFUSE	INVESTMENT POOL	227		792,617.53
CIBC	GENERAL	CD	101		309,099.36
CIBC	FIRE	CD	206		194,471.98
CIBC	POLICE	CD	207		314,365.33
CIBC	POLICE	CD	207		539,611.83
CIBC	CAPITAL IMP.	CD	401		411,157.36
CIBC	ESCROW	CD	101		374,241.36
CIBC	DDA	CD	494		103,522.53
CIBC	DDA	CD	494		104,118.75
HUNTINGTON	GENERAL	CD	101		242,274.83
					21,103,085.38

938,282.78
*In Chase checking account

CHASE
2,656,694.15
COMERICA
872,156.90
FLAGSTAR
2,963,133.54
HVSB
1,174,269.00
LPL FINANCIAL
853,400.12
MI CLASS
4,162,389.26
OAKLAND COUNTY
5,828,179.08
CIBC
2,350,588.50
HUNTINGTON
242,274.83
TOTAL
21,103,085.38

Flagstar Bank Statement
972,537.04

Respectfully submitted,
Jennifer Frederick, Treasurer

Fund 101 Chase Credit Cards in Transit = \$ 2,925.00
Fund 703 Credit Cards in Transit = \$1,000.00

	BANK/GL REC. SORTED BY		FUND					
	July 31, 2026							
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	LEDGER BALANCE	BANK BALANCE	FUND TOTAL	FUND NUMBER
CHASE	GENERAL	CHECKING	101			506.80		
CHASE	GENERAL	H.R.A. CHECKING	101			120,718.27		
CHASE	GENERAL	F.S.A. CHECKING	101			14,746.90		
CHASE	GENERAL	CHECKING (SAVINGS)	101			720,225.59		
COMERICA	GENERAL	JFUND	101			255,619.61		
FLAGSTAR	GENERAL	MAX SAVINGS	101			19,753.53		
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101			1,821,736.92		
OAKLAND CO	GENERAL	INVESTMENT POOL	101			25,703.41		
CIBC	GENERAL	CD	101			309,099.36		
CIBC	GENERAL - ESCROW	CD	101			374,241.36		
HUNTINGTON	GENERAL	CD	101			242,274.83		
FLAGSTAR	GENERAL	CD	101			230,481.55		
FLAGSTAR	GENERAL	CD	101			240,467.49		
FLAGSTAR	PERPETUAL FUND	CD	101			1,294.95		
HVSB	GENERAL	CD	101	2,075.00	4,623,109.38	248,313.81	4,625,184.38	101
CHASE	ROAD	SAVINGS	203			3,451.74		
MI CLASS	ROAD	INVESTMENT POOL	203			89,015.60		
CHASE	HAUL ROUTE	SAVINGS	203			521,478.20		
HVSB	HAUL ROUTE	CD	203	0.00	930,389.89	316,444.35	930,389.89	201
FLAGSTAR	FIRE	MAX SAVINGS	206			133,888.62		
CHASE	FIRE	SAVINGS	206			28,546.24		
OAKLAND CO	FIRE	INVESTMENT POOL	206			2,028,659.04		
CIBC	FIRE	CD	206			194,471.98		
HVSB	FIRE	CD	206	-5,000.00	2,694,839.31	304,273.43	2,689,839.31	206
CHASE	POLICE	SAVINGS	207			268,348.75		
FLAGSTAR	POLICE	MAX SAVINGS	207			251,610.93		
MI CLASS	POLICE	INVESTMENT POOL	207			170,383.51		
OAKLAND CO	POLICE	INVESTMENT POOL	207			2,605,061.43		
FLAGSTAR	POLICE	CD	207			356,125.37		
HVSB	POLICE	CD	207			305,237.41		
CIBC	POLICE	CD	207			539,611.83		
CIBC	POLICE	CD	207	0.00	4,810,744.56	314,365.33	4,810,744.56	207
CHASE	OPIOID SETTLEMENT	CHECKING	284	0.00	4,576.51	4,576.51	4,576.51	284
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	737			124,649.42		
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	737	0.00	853,400.12	728,750.70	853,400.12	737
CHASE	REFUSE	SAVINGS	227			42,552.08		
OAKLAND CO	REFUSE	INVESTMENT POOL	227	0.00	835,169.61	792,617.53	835,169.61	227
CHASE	HAAC	CHECKING	702	0.00	26,397.58	26,397.58	26,397.58	702
COMERICA	CAPITAL IMP.	PBMM	401			70,012.94		
COMERICA	CAPITAL IMP.	JFUND	401			546,524.35		
FLAGSTAR	CAPITAL IMP.	MAX SAVINGS	401			24,156.81		
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401			1,873,555.33		
CIBC	CAPITAL IMP.	CD	401	0.00	2,925,406.79	411,157.36	2,925,406.79	401
FLAGSTAR	FIRE CAPITAL	MAX SAVINGS	402			261,816.08		
MI CLASS	FIRE CAPITAL	CONSTRUCTION	402			207,697.90		
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402	0.00	845,651.65	376,137.67	845,651.65	402
CHASE	DDA	SAVINGS	494			20,221.85		
FLAGSTAR	DDA	MAX SAVINGS	494			431,160.66		
CIBC	DDA	CD	494			103,522.53		
CIBC	DDA	CD	494	0.00	659,023.79	104,118.75	659,023.79	494
CHASE	WATERMAIN	CHECKING	591	0.00	128,209.82	128,209.82	128,209.82	591
FLAGSTAR	TAX	CHECKING	703	0.00	973,537.04	973,537.04	973,537.04	703
CHASE	DUCK LAKE IMP. BOARD	SAVINGS	764	0.00	203,904.17	203,904.17	203,904.17	764
CHASE	HIGHLAND LAKE IMP BRD	SAVINGS	765	0.00	79,531.10	79,531.10	79,531.10	765
CHASE	TAGGETT LK IMP BRD	SAVINGS	766	0.00	17,351.01	17,351.01	17,351.01	766
CHASE	KELLOGG LK IMP BRD	SAVINGS	767	0.00	42,254.24	42,254.24	42,254.24	767
CHASE	CHARLICK LAKE IMP BRD	SAVINGS	768	0.00	64,984.98	64,984.98	64,984.98	768
CHASE	WOODRUFF LK IMP BRD	SAVINGS	769	0.00	38,863.79	38,863.79	38,863.79	769
CHASE	WHITE LK IMP BRD	SAVINGS	770	0.00	253,970.14	253,970.14	253,970.14	770
CHASE	TOMAHAWK LK IMP BRD	SAVINGS	771	0.00	3,560.93	3,560.93	3,560.93	771
CHASE	GOURD LK IMP BRD	SAVINGS	773	0.00	12,130.05	12,130.05	12,130.05	773
CHASE	PENINSULA LAKE	SAVINGS	774	0.00	11,642.31	11,642.31	11,642.31	774
CHASE	LOWER PETTIBONE	SAVINGS	775	0.00	6,214.10	6,214.10	6,214.10	775
CHASE	DUNLEAVY LEONARD	SAVINGS	776	0.00	17,801.36	17,801.36	17,801.36	776
CHASE	KNOBLOCK LAKE	SAVINGS	777	0.00	4,505.64	4,505.64	4,505.64	777
FLAGSTAR	WOODLAND RIDGE	SAVINGS	778	0.00	5,474.73	5,474.73	5,474.73	778
FLAGSTAR	FLYNN DRIVE	SAVINGS	779	0.00	33,365.78	33,365.78	33,365.78	779
TOTAL				-2,925.00	21,106,010.38	21,103,085.38	21,103,085.38	
	Fund 101 Chase Credit Cards in Transit = \$ 2,925.00							
RLO - 8/18/26 - 3:40pm	Fund 703 Credit Cards in Transit = \$1,000.00							

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
June 3, 2026

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chair
Michael Borg, Vice Chair
Anthony Raimondo, Secretary
Michael Zeolla, P.C. Liaison - **absent**
Peter Eichinger
Robert Hoffman
Gary Childs
Chuck Benke, Alternate - **absent**
Jacob Probe, Alternate

Kariline P. Littlebear, Zoning Administrator
Samantha George, Assistant Zoning Administrator

Visitors: 4

Chair Gerathy welcomed the public to the meeting and reviewed the procedures for addressing the Board, stating that four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance. He noted that P.C. Liaison Michael Zeolla is absent and so alternate member, Jacob Probe, will be sitting in on this meeting.

NEW BUSINESS:

1. CASE NUMBER:	26-10
ENFORCEMENT:	EE25-0077
ZONING:	RPUD- Residential Planned Unit Developments
PARCEL #:	11-09-153-020
PROPERTY ADDRESS:	4269 Taggett Lake Dr
APPLICANT:	Scott Green
OWNER:	Scott Green
VARIANCE REQUESTED:	A 10-foot variance from the required 15-foot north side yard setback to 5-feet provided. (Sec. 7.02.C.5) This request is for a reduction of the north side yard setback for the construction of a shed.

Discussion from the Applicant:

The applicant, Mr. Green, stated that he googled the setbacks and placed the cement pad down, where he thought it should go. Mr. Green said that google said the setback was 5-feet, so he put it at 7-feet. He also stated that the parcel is undersized for the R1.5 zoning. Mr. Green stated there is a large tree and the land slopes off, so he can't move it over due to that and the septic system. He also noted he spoke with his neighbor who does not have an issue with the shed.

Discussion from the Public:

Chair Gerathy read into record a letter of support from Kent Urbanowicz, 4307 Taggett Lake Dr.

Discussion from the Board:

Chair Gerathy asked the zoning administrators if there was anything else to add.

Mrs. Littlebear stated that the setbacks for the property are always included in the packets. She noted this was an enforcement due to the applicant building without permits. Mrs. Littlebear also stated this specific parcel is zoned RPUD, which is a planned unit development. The underlying zoning was R1.5 before the development and part of the development was to create building envelopes with new setbacks. Once the RPUD is established, the previous R1.5 setbacks no longer apply.

Mr. Hoffman stated he was not sure where else the shed could be put due to all the dense trees. He noted the shed is close to the lot line, but the applicant wouldn't be making a ton of noise, and he doesn't have any objections to this request.

Mr. Eichinger asked the applicant what the shed would be used for. Mr. Green stated for storage. Mr. Eichinger noted he was finding it hard to find a practical difficulty when the applicant could move the shed closer to the house.

Mr. Borg asked about question number 4, has the difficulty been self-created by the current owner. The applicant put no and Mr. Borg stated the applicant created it himself.

Mr. Raimondo pointed out to the board that it's zoned residential planned unit development and stated that the parcel is non-conforming. He stated that if the board grants the variance, it would be the minimum necessary and would not alter the essential character of the neighborhood. The variance does not harm the health, safety and welfare of the area. Mr. Raimondo also stated this is zoned a residential planned unit development and felt that the applicant did not create the hardship.

Mr. Probe asked the applicant to clarify if it's a 10-foot variance or an 8-foot. Mr. Green said he put the shed 7-feet off the line when he thought it was 5-feet, to be safe and not encroach, and that's why he asked for 10-feet when it should be 8-feet. Mr. Green stated he was supposed to be 15-feet off the property line and he's at 7-feet.

Mr. Borg clarified the applicant really needs an 8-foot variance instead of the 10-foot.

Mr. Hoffman asked if the applicant would have needed a permit if the shed was under 200 square feet.

Mrs. Littlebear noted that all structures in Highland Township need a permit, per the ordinance.

Motion:

Mr. Raimondo made a motion to approve Case #26-10, parcel # 11-09-153-020, commonly known as 4269 Taggett Lake Dr, for an 8-foot variance from the required 15-foot north side yard setback to 7-feet provided, for the construction of a shed, per the facts and findings provided. Mr. Hoffman supported the motion.

Facts and Findings:

This request is the minimum necessary.

This request will not be detrimental to nor alter the essential character of the neighborhood.

This request will not harm the health, safety and welfare of the area.

Roll Call Vote: Mr. Borg-no, Mr. Raimondo-yes, Mr. Eichinger -no, Mr. Hoffman -yes, Mr. Childs -yes, Mr. Probe-no, Mr. Gerathy -yes (4 yes votes, 3 no votes). The motion passed and the variance request was approved.

2. CASE NUMBER: 26-11
ENFORCEMENT:
ZONING: LV– Lake and Village Residential
PARCEL #: 11-12-301-016
PROPERTY ADDRESS: 2501 Davista Dr
APPLICANT: Kevin & Kristin Kolb
OWNER: Kevin & Kristin Kolb
VARIANCE REQUESTED: A 7-foot variance from the calculated 30-foot ordinary highwater mark setback to 23-feet provided.
(Sec. 9.02.D.)
This request is for a reduction of the ordinary highwater mark setback for the construction of an uncovered deck.

Discussion from the Applicant:

The applicant, Mrs. Kolb, stated she and her husband bought the property last year in July. When they closed on the house everything was existing, including the deck. The first thing they noticed what terrible shape the deck was in and how unsafe it was. Mrs. Kolb stated that when she talked with Mrs. Littlebear about the property, that's when she found out that potentially none of it is in compliance or ever has been in compliance. Mrs. Kolb noted her parcel is 100-feet by 100-feet on Duck Lake and the house is about 33-feet from the water. The predecessors had gotten variances but since learned that nothing was built in accordance with the variances. It also appeared additional sections of the deck does not appear to be permitted at all. The deck is about 30 to 40 years old and has rotten sections with loose steps and boards. Mrs. Kold stated their plan is to eliminate the two end sections on the east and west of the deck, to just square off the remaining two sections. Mrs. Kolb noted that they would not be any closer to the lake than it currently is. Mrs. Kolb stated that if the variance is granted it will help with any future buyers having issues and it will also improve the deck and safety.

Discussion from the Public:

None

Discussion from the Board:

Chair Gerathy asked the zoning administrators if there was anything else to add. Mrs. Littlebear explained that normally if a variance has been granted for a particular item and if someone's coming forward to replace that particular item in the exact same location with the same size, then the Zoning Administrator can pull the old variance records from the archives and approve the new request based off the old variance. However, when the old records were retrieved for the house's original build and decks, somehow it turned out that the site plans that were provided for the variances and permits do not actually match what's on the ground. The house ended up being built closer to the water then the variance that was granted. The decks ended up being closer than the variances that were granted. Mrs. Littlebear stated it happened a few decades ago and wasn't caught. The only way to fix it now is to have an accurate site plan with accurate measurements from the house to the seawall, from the house to the side yards and accurate measurements of the deck. The goal is for this current variance to reflect what is actually on the ground, so that moving forward this issue is resolved.

Mrs. Kolb shared aerial photos of the neighbors to the east and west showing the decks lining up consistently and how the new deck will not be out of the norm.

Mr. Hoffman stated this is a typical cottage community development before a lot of the current zoning laws. He also noted it will be safer while improving the neighborhood and doesn't have an issue with it.

Mr. Raimondo stated the applicant is planning to rebuild a new deck with an overall footprint reduction to create a smaller deck. Mr. Raimondo stated he feels the need for the variance was created by the previous owner. He also asked the applicant if this is a fix it and flip it for financial gain or a forever home. Mrs. Kolb stated they plan on staying, and they are building the deck out of PVC material and not wood, for it to last longer.

Mr. Raimondo wanted to point out that this is a 7-foot variance from the calculated ordinary high-water mark, not a side yard or rear yard setback and with that he would be in favor of granting some relief for the applicant.

Mr. Childs stated it would be an improvement and Mr. Eichinger agreed.

Motion:

Mr. Borg made a motion to approve Case #26-11, parcel # 11-12-301-016, commonly known as 2501 Davista Dr, for a 7-foot variance from the calculated 30-foot ordinary high-water mark setback to 23-feet provided, for the construction of an uncovered deck, per the facts and findings provided. Mr. Eichinger supported the motion.

Facts and Findings:

This request is the minimum necessary.

This request encroaches less than the existing structures.

This request is consistent with the surrounding parcels.

This request will not be detrimental to nor alter the essential character of the neighborhood.

This request will not harm the health, safety and welfare of the area.

Roll Call Vote: Mr. Borg-yes, Mr. Raimondo-yes, Mr. Eichinger -yes, Mr. Hoffman -yes, Mr. Childs -yes, Mr. Probe -yes, Mr. Gerathy -yes, (7 yes votes). The motion passed and the variance request was approved.

MINUTES:

Mr. Childs made a motion to approve the minutes of May 20, 2026, as corrected. Mr. Raimondo supported the motion, and it was approved with a unanimous voice vote.

DISCUSSION:

Mr. Borg announced he would be moving to North Carolina and will be retiring in August. He noted he would be resigning August 31st, 2026.

Mr. Borg then asked the zoning administrators about the next meeting. Mrs. Littlebear stated there was only one case.

ADJOURN:

At 8:03 p.m., Mr. Raimondo made a motion to adjourn the meeting. Mr. Borg supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,



Anthony Raimondo, Secretary
AR/kpl

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
June 17, 2026

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chair
Michael Borg, Vice Chair
Anthony Raimondo, Secretary
Michael Zeolla, P.C. Liaison
Peter Eichinger
Robert Hoffman
Gary Childs
Chuck Benke, Alternate
Jacob Probe, Alternate

Samantha George, Assistant Zoning Administrator

Visitors: 1

Chair Gerathy welcomed the public to the meeting and reviewed the procedures for addressing the Board, stating that four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance.

NEW BUSINESS:

- | | |
|---------------------|--|
| 1. CASE NUMBER: | 26-12 |
| ENFORCEMENT: | EE26-0058 |
| ZONING: | LV – Lake and Village Residential |
| PARCEL #: | 11-13-401-015 |
| PROPERTY ADDRESS: | 2294 N Duck Lake Rd |
| APPLICANT: | Kevin Zelenka |
| OWNER: | Camille Serre |
| VARIANCE REQUESTED: | A 14-foot 8-inch variance from the calculated 48-foot ordinary
highwater mark setback to 33-feet 4-inch provided.
(Sec. 9.02.D.)
This request is for a reduction of the ordinary highwater mark
setback for the construction of an uncovered deck. |

Discussion from the Applicant:

The applicant, Mr. Zelenka introduced himself, stating he lives at 1427 White Lake Rd. The applicant noted he is a family friend and used to live next door for 18 years. He stated the current owner lives in Kentucky and he takes care of the house for her. Mr. Zelenka stated the deck was built sometime in the late 70's and the owner would like to bring the deck up to code to make the deck safer. He also stated the owner wants to make the new deck smaller than the pre-existing deck.

Discussion from the Public:

None

Discussion from the Board:

Mr. Hoffman stated that this was probably one of the last old cottages along Duck Lake Road and this request would be an improvement. He noted he doesn't have any objections to this request. Mr. Zeolla and Mr. Eichinger agreed, stating it's just a highwater mark and it's not impending any other setbacks. Mr. Raimondo asked the zoning administrator why there was an enforcement on the property. Mrs. George stated the enforcement was for us to make sure the owner got the permit or variance if needed. She noted it will be closed after the meeting.

Mr. Raimondo then asked the applicant if the owner built the original deck. Mr. Zelenka stated he didn't know. Mr. Raimondo stated the request is consistent with the surrounding parcels and that it is zoned lakes and villages. He also noted that the new deck will be smaller than the existing deck, it won't encroach on anyone's property and agreed with Mr. Zeolla, it's only a high-water mark.

Motion:

Mr. Childs made a motion to approve Case #26-12, parcel # 11-13-401-015, commonly known as 2294 N Duck Lake Rd, for a 14-foot 8-inch variance from the calculated 48-foot ordinary highwater mark setback to 33-feet 4-inch provided for the construction of an uncovered deck, Mr. Eichinger supported the motion.

Facts and Findings:

This request is consistent with the surrounding parcels.

This request encroaches less than the existing structures.

This request will not be detrimental to nor alter the essential character of the neighborhood.

Roll Call Vote: Mr. Borg -yes, Mr. Raimondo -yes, Zeolla -yes, Mr. Eichinger -yes, Mr. Hoffman -yes, Mr. Childs -yes, Mr. Gerathy -yes (7 yes votes). The motion passed and the variance request was approved with a final decision form.

Final Determination Vote:

Mr. Borg made a motion to authorize a final determination. Supported by Mr. Raimondo and carried with a unanimous voice vote.

MINUTES:

Mr. Borg made a motion to approve the minutes of June 3, 2026, as corrected. Mr. Raimondo supported the motion, and it was approved with a unanimous voice vote.

DISCUSSION:

Mrs. George stated there are no cases for July and that the minutes could be approved on August 5th.

ADJOURN:

At 7:47 p.m., Mr. Childs made a motion to adjourn the meeting. Mr. Raimondo supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Anthony Raimondo, Secretary
AR/kpl

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
APPROVED WORKING SESSION BOARD MEETING MINUTES OF June 25th, 2026**

A. ROLL CALL

Members present: Andy West, Taylor DeHaan, Cassie Blascyk, Supervisor Hamill, Daniel Walker, and Roscoe Smith

Members Absent: Dale Feigley, Jennifer Frederick, Chris Hamill, and Christina Welsh

Staff Present: Melissa Dashevich, Executive Director

Guests: Pete Eichinger of Performance Creative Resources, Inc.

Mr. Smith called the meeting to order at 9:08 AM

B. NEW BUSINESS

1. Gateway Sign Design Discussion

Mrs. Blascyk presented the board with a variety of proposed designs for the Welcome sign for Highland Station. The board overall preferred a simple easy to read design with features that highlighted the historic nature of the area. The design committee decided a mock up version of the sign will need to be made to determine the ideal size for the location.

2. South End Banner Discussion

Mrs. Blascyk presented the board with a set of four potential banners to replace those that are hanging on the southern end of the DDA district. These colorful signs would highlight things to do in and around downtown highland and help connect the southern end to the rest of the district visually. Mr. Smith raised some concern that the banners may look to some like they are advertising Highland as a whole rather than the DDA district and therefore fall outside of the DDA's responsibility. Other board members believed that they aligned with the DDA's objectives and therefore fit within the scope of the DDA.

SUPERVISOR HAMILL MOVED TO APPROVE the printing of the banners minus the word "Downtown" and enlarging the word "Highland". **MRS. BLASCYK SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Cassie Blascyk- yes; Daniel Walker - yes; Supervisor Hamill - yes; Roscoe Smith - no. (5 yes votes, 1 no vote).

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
APPROVED WORKING SESSION BOARD MEETING MINUTES OF June 25th, 2026**

C. OLD BUSINESS

1. Updates on Structural Failure of the way finding signs in front of Vandry Storage

Mr. Eichinger provided Mrs. Blascyk with a quote to replace the sign along with adding extra support to those that may need it.

SUPERVISOR HAMILL MOVED TO APPROVE the expense of \$3,143 to upgrade 5 of the way finding signs along Milford road and replace the broken sign to be allocated from the Design budget. **MR. WEST SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a roll call vote: Andy West - yes; Taylor DeHaan - yes; Cassie Blascyk - yes; Daniel Walker - yes; Supervisor Hamill - yes; Roscoe Smith - yes. (6 yes votes).

D. BOARD MEMBER COMMENTS

Supervisor Hamill raised concern that the HDDA policy requiring official Bids on projects ultimately raises the total expense of projects when previously vetted contractors are chosen. He suggested a list of preapproved contractors be made and reviewed regularly to simplify the process in those situations. The topic will be further discussed at the July regular board meeting.

E. DISTRICT DEVELOPMENT

Nothing to report.

F. CALL TO THE PUBLIC

Nothing to report.

G. MEETING ADJOURN

The meeting was adjourned at 10:22 am. - TD

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
APPROVED REGULAR BOARD MEETING MINUTES OF July 8th, 2026**

A. ROLL CALL

Members present: Dale Feigley, Andy West, Taylor DeHaan, Jennifer Frederick, Cassie Blascyk, Supervisor Hamill, Chris Hamill, Christina Welsh, Daniel Walker, and Roscoe Smith

Members Absent: None

Staff Present: Melissa Dashevich, Executive Director

Guests: Dani Dexter

Mr. Smith called the meeting to order at 6:17 PM

B. APPROVE MINUTES OF REGULAR BOARD MEETING OF June 10th, 2026

MS. FREDERICK MOVED TO APPROVE the regular HDDA board meeting minutes of June 10th, 2026. **MR. WEST SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Daniel Walker - yes; Chris Hamill - yes; Christina Welsh - yes; Supervisor Hamill - yes; Roscoe Smith - yes. (10 yes votes).

C. DIRECTOR'S REPORT

Mrs. Dashevich provided her report in advance.

D. TREASURER'S REPORT

Mrs. Hamill presented her financial report through June 1st, 2026 in detail. We have a total revenue YTD of \$236,992. HDDA has spent just under \$109,770 on programs. Currently revenue exceeds expenses by just over \$127,222. HDDA is currently on target with their budget for 2026. Current cash on hand is \$662,686.

MS. DEHAAN MOVED TO ACCEPT the Treasurer's Report. **MR. WEST SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick -

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
APPROVED REGULAR BOARD MEETING MINUTES OF July 8th, 2026**

yes; Daniel Walker - yes; Chris Hamill - yes; Christina Welsh - yes; Supervisor Hamill - yes; Roscoe Smith - yes. (10 yes votes).

E. NEW BUSINESS

1. *Committee members are currently reviewing their respective Work Plans for 2027. Final proposed budgets will be presented at August DDA Board meeting for approvals.*

Ms. Frederick presented some potential changes to the budget in 2027 under Organization, Promotions, and Economic Vitality for feedback. Mrs. Blascyk informed the board that the design committee is working on getting contracts for the 2027 season. She would also like to include some new maintenance budget line items and to look further into participating in the America in Bloom program.

2. Main Street Momentum Grant information

Mrs. Dashevich went over the details of the grant Highland was awarded by MSOC. The board has 2 years to use it on a project that falls under one of the 3 possible categories allowed. Mrs. Blascyk is planning to get a group together to tour other communities to get ideas on potential uses for the money.

3. Marketing for Festival/Events

Mrs. Dashevich asked feedback from the board on whether the marketing may need to be adjusted to better highlight the HDDA's contributions to the community as many do not know what the DDA does. Feedback from the board was mixed, potential solutions were welcomed but some board members believe it is not necessary to make any changes.

F. OLD BUSINESS

1. *Review MSOC/MSA Final Report of Accreditation Review*

The board decided to allow the committees to go over the reports individually.

G. BOARD MEMBER COMMENTS

Mr. West reported that the HWLBA will be holding an open house on October 15th from 4pm to 7pm, details to come.

At the next Highland Talk of the Town on July 22nd Mrs. Dashevich will be speaking about the HDDA.

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
APPROVED REGULAR BOARD MEETING MINUTES OF July 8th, 2026**

Ms. Frederick requested that upcoming events be listed on the board meeting packet.

Mr. Feigley asked if the grant could be used for a public art project.

Mrs. Hamill went over the details of the Match on Main program through Michigan Economic Development Corp. This is a reimbursement program up to \$25,000. The business must ask the DDA to submit an application. The board discussed ways to inform businesses of the opportunity.

H. COMMITTEE REPORTS

Design

1. Wayfinding Sign Repair Update

Mrs. Blascyk updated those who were not present for the June 25th meeting that Mr. Eichinger provided her with a quote to replace the sign along with adding extra support to those that may need it. At the meeting on the 25th the board approved the expense of \$3,143 to upgrade the supports for 5 of the way finding signs as well as replace the broken sign along Milford Road.

2. New Grant announcement

Mrs. Blascyk shared the news that the HDDA has officially been awarded the SEMCOG planning assistance grant for \$35,000 to create sidewalk installation blueprints, engineering study and any other necessary planning for the installation of sidewalks from the Highland Station Board Walk to Milford Highschool. This will run on the 2027 fiscal year budget.

Mrs. Welsh excused herself from the meeting at this point.

Economic

3. Tranquil Expressions has been granted the second rental subsidy

Mrs. Dashevich made the announcement.

4. Sidewalk Sales July 17th and 18th

In addition to the sidewalk sales announcement Mrs. Dashevich informed the board that the farmers market is opening this upcoming Saturday.

Organization

Nothing to report.

Promotions

**CHARTER TOWNSHIP OF HIGHLAND
DOWNTOWN DEVELOPMENT AUTHORITY
APPROVED REGULAR BOARD MEETING MINUTES OF July 8th, 2026**

5. Red White and Blues Recap

The feedback from the public was very positive, however reviews of The Blues Brothers were mixed. Mrs. Blascyk expressed her appreciation for the committee who made it happen.

This event and the other DDA events have grown to the point that changes will need to be made in the future to support the amount of people that attend. Board members resolved to work on more specific volunteer sign ups and shifts as well as an emergency preparedness plan.

I. MSOC

Nothing to report

J. DISTRICT DEVELOPMENT

A new business has moved into the previous location of Home Again, Devina Design Co. They customize and restore furniture. The furniture staging company that was renting the space has moved to the previous Gilroy's location. Magnolia Services cleaning company has moved into the garage area on the southeast corner of Livingston and Milford road.

K. CALL TO THE PUBLIC

Guest Dani Dexter volunteered her expertise as a nurse to the HDDA to help run a First Aid tent at the concerts on Tuesdays and expressed that if a First Aid tent is provided for future events she can find staffing.

L. MEETING ADJOURN

The meeting was adjourned at 8:43 pm. - TD



2026 MONTHLY ACTIVITY REPORT HIGHLAND TOWNSHIP

[illegible]

6. Announcements

- a) We are sad to share news of the passing of Scott Green on August 25, 2026. Scott was appointed to the Planning Commission March 2014, Elected Chair in February 2019 and retired from serving on the Planning Commission February of 2023 – he will be missed and his service was invaluable
- b) Highland Farmers' Market is every Saturday from 10am-2pm in front of the Township Hall and will be open through October 3rd - Special theme Market days September 12th (Tailgate Party) and October 3rd (Trick or Treat & Family Costume Parade)
- c) Township Offices will be Closed on Monday, September 7th in Observance of Labor Day
- d) Free Community Health Fair on Friday, September 11th from 9am-2pm at the Highland Activity Center featuring free Health Screenings, Information, Michigan SOS Mobile Unit On-Site and Much More
- e) The next Talk of the Town meeting will be Wednesday, October 20th at 6pm in the Township Auditorium and the topic will be the Highland Township Fire Department and Fire Millage

7. Public Comment

8. Presentation



Highland Fire Department Township

HTFD Field Training Program: Township Announcement 8/31/26

The Highland Township Fire Department Field Training Program was established in January of 2019 to provide a structured, consistent, and professional approach to developing our firefighters. This program ensures that every member is trained to meet the operational, clinical, and cultural expectations of our department and, most importantly, the needs of the community we serve.

Throughout the program, our probationary firefighters are guided by experienced Field Training Officers who mentor them through hands-on skill development, real-world scenarios, and continuous evaluation. They are trained not only in fire suppression and emergency medical services, but also in communication, decision-making, and teamwork—skills that are critical when responding to emergencies.

The mission of our Field Training Program is to develop competent, confident, and professional firefighters through standardized training, strong mentorship, and performance-based evaluation. We emphasize safety, accountability, and continuous improvement in everything we do.

Our vision is to build a cohesive and high-performing organization grounded in integrity, professionalism, and teamwork. Through this program, we strive to create a culture of excellence where our members are prepared to serve with confidence and dedication in every situation.

This program serves as the foundation for long-term success within our department. Tonight, we are proud to recognize Firefighters/EMT'(s):

- Breanna Cleaveland

She has successfully completed this process. Their commitment, hard work, and dedication reflect the values of the Highland Township Fire Department and the community we are honored to serve.

Nicholas George, Fire Chief

Shawn Bell, Fire Marshal

Captain David Korponic

Captain Gary Bonham

Captain Michael Becker



Memorandum

To: Highland Township Board of Trustees
From: Tami Flowers
Date: August 24, 2026
Re: Hiring for Bookkeeping Assistant/Payroll Administrator

I am submitting my recommendation for the approval of Amber Anderson-Swift as the new Bookkeeping Assistant/Payroll Administrator. This position will be under the direct supervision of the Accountant. The Bookkeeping Assistant/Payroll Administrator will assist the accountant in processing the payroll payments and assisting employees with accessing their Township benefits. This position will also involve assisting with desk coverage in other departments that are short staffed due to vacations or other absences.

This position involves handling sensitive issues and confidential information, which requires discretion and professionalism. The individual in this role will collaborate with Township staff to support the achievement of established programs, processes, and goals.

The position was advertised across multiple platforms, including the Township website, digital sign, and social media. After reviewing Ms. Anderson-Swift's application and consulting with the hiring committee, we are confident that she is an excellent fit for the role.

Candidate Name: Amber Anderson-Swift
Starting Date: September 1st, 2026
Starting Hourly Wage: \$22.22/ hour
Grade: 2pt
Classification: Part Time
Seasonal: No
Exempt: No
Maximum Hours: 1,508 max per year
Position Title: Payroll/HR Administrative Assistant
Regular Schedule: Yes
Department Name/Head: Accounting/Robin Orlando
Interviewed by: Tami Flowers & Robin Orlando
Budget Amendment Needed: No

I recommend that we hire Amber Anderson-Swift to fill the position of Bookkeeping Assistant/Payroll Administrator. Starting pay will be \$22.2/ hour, not to exceed 29 hours per week. Effective start date will be September 1, 2026.

Warm inside. Great outdoors.





MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: August 31st, 2026

Re: Milford Road Safety Pathway Extension – SEMCOG Planning Assistance Grant

The Highland Downtown Development Authority (DDA) has been awarded a SEMCOG Planning Assistance Grant to support the planning and preliminary engineering of the proposed Milford Road Safety Pathway Extension.

SEMCOG has advised that, because the Highland DDA operates as a component of Highland Township, the grant agreement must be executed directly between SEMCOG and Highland Township. The Township is therefore being asked to accept and execute the SEMCOG Planning Assistance Grant/Pass-Through Agreement on behalf of the project. The DDA will continue to oversee the project and administer the grant-funded engineering work in coordination with SEMCOG.

The total cost of the engineering contract and anticipated funding sources are as follows:

- Total Contract Amount: \$34,554.00
- SEMCOG Planning Assistance Grant: \$28,282.45
- Highland DDA Local Match: \$6,271.55

Recommended Motion: *I move that the Highland Township Board of Trustees authorize the Township Supervisor to execute the SEMCOG Planning Assistance Grant/Pass-Through Agreement for the Milford Road Safety Pathway Extension project on behalf of Highland Township; authorize the Highland Downtown Development Authority to administer the grant-funded project and proceed with the Nowak & Fraus Pre-Engineering and Preliminary Engineering Services contract in the amount of \$34,554.00; approve the necessary budget amendment to account for the grant-funded project revenues and expenditures; and authorize the appropriate Township and DDA officials to execute documents necessary to administer the grant and complete the project.*

Enclosures: SEMCOG Contract, Budget Amendment and Nowak and Fraus Engineering Proposal

WORK AUTHORIZATION

Authorization/Proposal No. 2025-88

Date: April 23, 2026

Client: Highland Downtown Development
Authority
205 W. Livingston Road
Highland, MI 48357

Attention: Ms. Melissa Dashevich

**RE: Request for Proposal for Pathway Design Services
Milford Road Path Extension
Colosanti Market – Watkins / Milford Intersection
Highland Township, Michigan**

Dear Ms. Dashevich:

In response to your request, we have reviewed the project requirements for developing the preliminary plans for the Milford Road Safety Path Extension project.

In response to your request, we have reviewed the project requirements associated with developing preliminary plans for the Milford Road Safety Path Extension project.

The existing pathway currently terminates at the Colosanti Drive approach on the west side of Milford Road. The proposed extension encompasses approximately 6,000 linear feet, within which several segments of established walks and paths will be evaluated for potential incorporation into the final design.

A preliminary review of online property records indicates that many privately owned parcels along this segment extend to the centerline of Milford Road, suggesting a typical roadway right-of-way width of 33 feet from centerline. As part of our survey services, we will verify parcel boundaries and right-of-way limits to support the design process and identify locations where easement acquisition may be required.

According to the aerial images and comparison to EGLE Wetland mapping online, it appears there are two sections of the route that are likely encumbered with regulated wetlands. These areas will be reviewed and flagged by our wetland scientist during Phase I of services below.

Following our review of the project requirements and our discussions at the last Safety Path Committee, we have identified the following scope of services necessary to complete construction administration for this project:

PHASE I SERVICES – PRE-ENGINEERING

- Perform all field investigation and survey services required to support the full design development of the project. Field investigation and survey services will include the following:
 - Perform the required field survey of the project development area and prepare existing condition drawings consistent with Highland Township requirements.

NOWAK & FRAUS ENGINEERS

46777 WOODWARD AVENUE
PONTIAC, MI 48342-5032

WWW.NOWAKFRAUS.COM

VOICE: 248.332.7931
FAX: 248.332.8257

- Perform ROW Survey to field locate and identify ROW limits. Certify ROW boundary line as necessary.
- The addresses of existing houses within the project limits shall be identified on the plan drawings.
- Existing underground utilities shall be located and identified, including rim elevations and pipe inverts.
- Existing spot grades shall be obtained at 50-foot intervals for road edges and centerline, centerline of driveways and driveway edges, road intersection PC's, and other locations needed for design.
- All existing trees and improvements within the right-of-way and immediately adjacent to the right-of-way, shall be located and identified.
- Coordinate geotechnical investigation and analysis. Develop pavement cross section from geotechnical pavement design recommendations.
- Perform field engineering analysis to identify construction constraints and conditions and make engineering assessment of current conditions to support design initiatives.
- Assist the Township with negotiating easements and drafting documents to memorialize easements
- Evaluate wetlands and prepare wetland report for EGLE permit review.

PHASE II SERVICES – PRELIMINARY ENGINEERING

- Prepare preliminary construction plans in accordance with Township requirements. Construction plans to include the following:
 - Cover sheet, including location map
 - Existing Condition Plans including plan and profile
 - Existing and proposed pathway cross sections
 - Preliminary Paving Plans (Plan view and profiles as required) including utility adjustments/extensions
 - Preliminary Typical Detail sheet with existing and proposed cross-sections.
- Plan sheets will be drawn to a scale of 1"=30' horizontal and 1"=5' vertical. Quantity lists will be provided on each plan sheet
- Identify work items consistent with MDOT Standard Specifications for Construction and prepare preliminary Engineer's Opinion of Construction Cost.
- Coordinate project development with the Township and Road Board for Oakland County, as required for project permits.
- Identify potential utility conflicts and coordinate with utility companies to resolve utility conflicts.
- Identify proposed permanent and temporary easement areas for construction and assist the DDA with easement acquisition by working with staff and preparing easement exhibits and sketches. Securing ROW and easements will be by others.
- Attend project design review meeting to present preliminary design and obtain critical feedback from Township staff and departments.
- Attend public hearings, Township Board meeting, etc. as requested

Based on the work outlined above, we submit the following engineering fee for your approval, based upon the schedule outlined:

Pre-Engineering Phase	Completed within 45 days of Authorization (weather permitting)
Preliminary Engineering Phase	Completed within 45 days of Pre-Engineering Phase

We submit the following cost breakdown as evidence of our expected costs associated with the design of the project:

PHASE I

<u>Classification</u>	<u>Description of Work</u>	<u>Estimate Hours</u>	<u>Hourly Rate</u>	<u>Amount</u>
2 Person Survey Crew	Topographic Survey	40	\$206.00	\$8,240.00
Engineering Tech III	Topographic Survey	36	124.00	4,464.00
Engineer II	Field Review	8	134.00	1,072.00
Wetland Scientist	Wetland Assessment	20	160.00	3,200.00
Principal	Coordination	3	214.00	642.00
Subtotal Phase I				\$17,618.00

PHASE II – PRELIMINARY ENGINEERING

<u>Classification</u>	<u>Description of Work</u>	<u>Estimate Hours</u>	<u>Hourly Rate</u>	<u>Amount</u>
Engineering Tech. III	Prepare Const. Dwgs in CAD	40	\$ 124.00	\$4,960.00
Engineering Tech. III	Prepare Exhibits	24	124.00	2,976.00
Project Engineer	Design of Improvements	48	154.00	7,392.00
Engineer II	Quantities & Estimate, etc.	12	134.00	1,608.00
Principal	Review & Coordinate	6	214.00	1,284.00
Subtotal Phase II:				\$16,936.00

TOTAL NOT-TO-EXCEED AMOUNT: **\$34,554.00**

PROJECT SCOPE CLARIFICATIONS & EXCLUSIONS:

- Proposal specifically excludes street lighting design.
- Proposal excludes permit or review fees
- Geotechnical investigations or soil borings are excluded at this time and would be needed in future design phases.

PAYMENT FOR SERVICES:

NFE's fees shall be invoiced on a specified fee basis as indicated above. Invoices are due upon receipt of our invoice, in accordance with our Terms & Conditions. We have enclosed a copy of our Terms & Conditions, and 2025 Fee Schedule, which constitute the basis for the fees we have quoted you, and for any additional services that may be required, or for work beyond the scope of services described herein.

ACCEPTANCE & AUTHORIZATION TO PROCEED:

Do not hesitate to contact us if you have any questions regarding this Proposal. Otherwise, please issue a purchase order or return a signed and dated copy of this Proposal, either of which suffice as our authorization to proceed with the work.

Thank you for choosing Nowak & Fraus Engineers.

The undersigned is the Owner of the Project or is an authorized representative of the Owner for the Project and acknowledges that he or she has read the terms of this Work Authorization and the attached Terms and Conditions and agrees to be bound by the provisions contained therein. The above Proposal is valid if accepted within 30 days of its receipt.

Sincerely,

NOWAK & FRAUS ENGINEERS

HIGHLAND TOWNSHIP DDA



Steven Sutton, P.E.
Managing Partner

(Signature)

(Typed or Printed Name)

(Date)

Authorized to Execute Agreement For:

(Owner of Project)

PASS THROUGH AGREEMENT BETWEEN
HIGHLAND TOWNSHIP AND
SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS

THIS AGREEMENT, made and entered into this ____ day of ____ 2026 by and between HIGHLAND TOWNSHIP (here in after, together with its assignees and successors in interest, called the "GRANT RECIPIENT") and SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS - a Michigan Regional Planning Commission; 1001 Woodward - Suite 1400, Detroit, Michigan 48226 (hereinafter called SEMCOG). All terms and conditions of the prime contract **2027-0009**, between SEMCOG and the Michigan Department of Transportation are incorporated in this Agreement. In the event of a conflict between the terms and conditions of the subcontract and the prime contract, **2027-0009**, the prime contract prevails.

WITNESSETH:

WHEREAS, SEMCOG, in cooperation with MDOT, FHWA and the FTA, desires to enter into an agreement with the GRANT RECIPIENT;

NOW, THEREFORE, SEMCOG and GRANT RECIPIENT agree that:

GRANT RECIPIENT WILL:

1. GRANT SPECIFICATIONS

- a. The grant award was developed in response to SEMCOG's Planning Assistance Program and approved by the Regional Review Committee.
- b. **SCOPE OF WORK:** GRANT RECIPIENT shall do, perform and complete in a satisfactory manner, as determined by SEMCOG, the work described in the narrative and budget described in Section 27 of this agreement.
- c. **MODIFICATIONS:** Unless prior written approval of SEMCOG is obtained, the GRANT RECIPIENT may not modify or change the proposal, timeline, or budget.
- d. **METRICS and DELIVERABLES:** GRANT RECIPIENT is responsible for the metrics and deliverables proposed in their narrative.

2. ACCOUNTS AND RECORDS

- a. GRANT RECIPIENT will establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this Agreement, said records to be hereinafter referred to as the "RECORDS." Separate accounts will be established and maintained for all costs incurred under this Agreement.
- b. GRANT RECIPIENT will maintain the RECORDS for at least three (3) years from the date of final payment made by SEMCOG under this Agreement. In the event of a dispute with regard to the

allowable expenses or any other issue under this Agreement, GRANT RECIPIENT will thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

- c. SEMCOG and MDOT or its representative may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.
- d. If any part of the work is subcontracted, GRANT RECIPIENT will assure compliance with subsections (a), (b), and (c) above for all subcontracted work.

3. AUDIT OF ACCOUNTS AND RECORDS

- a. The GRANT RECIPIENT will require audits to be made to determine, at a minimum, the fiscal integrity of financial transactions and reports and the compliance with laws, regulations, and administrative requirements. Audits will be scheduled in accordance with the requirements of 2 CFR Part 200, including Subpart F – Audit Requirements, as amended.
- b. Audits are to be performed by an independent accounting firm and must conform to the regulations and procedures established by the federal Office of Management and Budget as set forth in 49 CFR Part 18, as amended, 2 CFR Part 200, as amended, and such other regulations and procedures established by MDOT, the FHWA, and the FTA. All such audits are subject to review and approval by MDOT, the FHWA, the FTA, and the Office of Inspector General.
- c. Audit and Inspection. The GRANT RECIPIENT will comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507), and the requirements of 2 CFR Part 200, including Subpart F – Audit Requirements, as amended, and the provisions of 1951 PA 51, MCL 247-660h, as applicable, that are in effect at the time of Agreement award with regard to audits.
 - i. Grant recipients expending a total of One Million Dollars (\$1,000,000.00) or more in federal funds from one or more funding sources in their fiscal year must have a single audit conducted for that year. The Seven Hundred Fifty Thousand Dollars (\$1,000,000.00) threshold represents all federal funding sources. This is in accordance with the Single Audit Act of 1984, as amended, and 2 CFR Part 200 Subpart F, as amended.
 - ii. Grant recipients expending less than One Million Dollars (\$1,000,000.00) in federal funds must submit a letter to MDOT advising that a single audit was not required. The letter will indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the MDOT federal programs, and the Catalog of Federal Domestic Assistance (CFDA) grant number(s).
 - iii. Grant recipients must complete their single audits electronically through the Federal Audit Clearinghouse website (<http://harvester.census.gov/fac/>). Users are instructed to create an online report ID and then to complete Form SF-SAC prior to submitting their reporting packages. The audit will be completed and submitted electronically within thirty (30) days after receipt of the agency's report(s) or within nine (9) months after the end of the agency's fiscal year, whichever is earlier.
 - iv. Grant recipients will also comply with applicable state laws and regulations relative to audit requirements.

- v. Grant recipients will not charge audit costs to MDOT's federal programs that are not in accordance with the aforementioned 2 CFR Part 200 requirements.
 - vi. All grant recipients are subject to the federally-required monitoring activities, which may include limited scope reviews and other on-site monitoring.
- d. The provisions set forth in subsections (a), (b), and (c) above will be included in all contracts and subcontracts relating to this Agreement.

4. BILLINGS AND PROGRESS REPORTS

Submit monthly billing and progress reports to SEMCOG on work accomplished based on the approved grant award narrative and budget. Progress reports will be in a form and manner acceptable to SEMCOG. A billing and progress report will be submitted not later than fifteen (15) days after the end of each billing period.

GRANT RECIPIENT agrees that the costs reported to SEMCOG for this Agreement will represent only those items that are properly chargeable in accordance with this Agreement. GRANT RECIPIENT also certifies that it has read the Agreement terms and has made itself aware of the applicable laws, regulations, and terms of this Agreement that apply to the reporting of costs incurred under the terms of this Agreement.

5. FINAL REPORT

Submit a final performance report covering the grant award accomplishments not later than ninety (90) days following the end of the grant award time period.

6. INDEMNIFY AND SAVE HARMLESS

In addition to the protection afforded by any policy of insurance, GRANT RECIPIENT agrees to indemnify and save harmless, to the extent provided by law, the State of Michigan, the Michigan State Transportation Commission, MDOT, FHWA, FTA, SEMCOG, and all officers, agents, and employees thereof:

- a. From any and all claims by persons, firms or corporations for labor, services, materials, or supplies provided to GRANT RECIPIENT in connection with GRANT RECIPIENT performance under this Agreement; and
- b. From any and all claims for injuries to or death of any and all persons, for loss of or damage to property, for environmental damage or degradation, response and clean-up costs, and for attorney fees and related costs arising out of, under, or by reasons of GRANT RECIPIENT performance under this Agreement, except claims resulting from the sole negligence or willful acts or omissions of said indemnitee, its agents, or its employees; and
- c. Against all claims, suites, costs, damages, and expenses that the State of Michigan, the Michigan State Transportation Commission, MDOT, SEMCOG, FHWA, and/or the FTA may sustain by reason of any scandalous, libelous or unlawful matter obtained or alleged to be obtained in the work, or any infringement or violation by the work of any copyright or property right.

SEMCOG will not be subject to any obligations or liabilities by contractors of GRANT RECIPIENT or its GRANT RECIPIENTS or any other person not a party to the Agreement without its specific consent and notwithstanding its concurrence in or approval of the award of any contract or subcontract or the solicitation thereof.

It is expressly understood and agreed that GRANT RECIPIENT will take no action or conduct that arises either directly or indirectly out of its obligations, responsibilities, and duties under this Agreement that results in claims being asserted against or judgments being imposed against the State of Michigan, SEMCOG, MDOT, the Michigan State Transportation Commission, FHWA, and/or the FTA, as applicable.

In the event that the same occurs, it will be considered as a breach of this Agreement, thereby giving the State of Michigan, MDOT, SEMCOG, the Michigan State Transportation Commission, FHWA, and/or the FTA a right to seek and obtain any necessary relief or remedy, including, but not limited to, a judgment for money damages.

GRANT RECIPIENT will provide, at grant award cost, public liability, property damage, and workers' compensation insurance, insuring as they may appear all claims that may arise out of the GRANT RECIPIENT operations under this Agreement.

7. APPRAISAL OF GRANT AWARD

Through the SEMCOG staff representative, reserve the right to advise and recommend changes to each task and activity appearing in the narrative and the basic study methods, procedures, and analytical techniques to be applied in carrying out those portions of each portion of the narrative that, in total or in part, are financed with funds from FHWA, or the FTA.

8. STAFF REPRESENTATIVE

Provide a SEMCOG staff representative to assist or otherwise advise GRANT RECIPIENT in the performance of its transportation planning responsibilities as provided herein.

9. DOCUMENT APPROVAL

Develop and maintain appropriate procedures to reflect the various responsibilities of document review and approval at the state and federal levels.

10. REIMBURSABLE COSTS

Reimburse GRANT RECIPIENT for costs properly chargeable in accordance with this Agreement and eligible for federal reimbursement under the provisions of OMB Circular A-87. Reimbursements will be based on actual costs.

11. REIMBURSEMENT TO GRANT RECIPIENT FOR COSTS INCURRED

SEMCOG hereby agrees that payment to the GRANT RECIPIENT shall be made within (10) days of the receipt of payment from the State of Michigan.

12. AUDIT

In the event that an audit performed by or on behalf of SEMCOG indicates an adjustment to the costs reported under this Agreement or questions the allowability of an item of expense, SEMCOG will promptly submit to GRANT RECIPIENT a Notice of Audit Results and a copy of the audit report, which may supplement or modify any tentative findings verbally communicated to GRANT RECIPIENT at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, GRANT RECIPIENT will (a) respond in writing to SEMCOG indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense, and (c) submit to MDOT and SEMCOG a written explanation as to any questioned or no opinion expressed item of expense hereinafter referred to as the "RESPONSE." The RESPONSE will be clearly stated and will provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, GRANT RECIPIENT may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by SEMCOG and MDOT. The RESPONSE will refer to and apply the language of the Agreement. GRANT RECIPIENT agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes SEMCOG and MDOT to finally disallow any items of questioned or no opinion expressed cost.

MDOT and SEMCOG will make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If SEMCOG determines that an overpayment has been made to GRANT RECIPIENT, GRANT RECIPIENT will repay that amount to SEMCOG or reach agreement with SEMCOG on a repayment schedule within thirty (30) days after the date of an invoice. If GRANT RECIPIENT fails to repay the overpayment or reach agreement with SEMCOG on a repayment schedule within the thirty (30) day period, GRANT RECIPIENT agrees that SEMCOG will deduct all or a portion of the overpayment from any funds then or thereafter payable by SEMCOG, to GRANT RECIPIENT under this Agreement or any other agreement or payable to GRANT RECIPIENT under the terms of 1951 PA, as applicable. Interest will be assessed on any partial payments or repayments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by SEMCOG and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. GRANT RECIPIENT expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest SEMCOG's decision only as to any item of expense the disallowance of which was disputed by GRANT RECIPIENT in a timely filed RESPONSE.

13. PROMPT PAYMENT

GRANT RECIPIENT agrees to pay each subcontractor for the satisfactory completion of work associated with the subcontract no later than ten (10) calendar days from the receipt of each payment GRANT RECIPIENT receives from SEMCOG. This requirement is also applicable to all sub-tier GRANT RECIPIENTs and will be made a part of all subcontract agreements.

This prompt payment provision is a requirement of 49 CFR, Part 26, as amended, and does not confer third-party beneficiary right or other direct right to a GRANT RECIPIENT against the SEMCOG or

MDOT. This provision applies to both Disadvantaged Business Enterprise (DBE) and non-DBE GRANT RECIPIENTS.

GRANT RECIPIENT further agrees that it will comply with 49 CFR, Part 26, as amended, and will report any and all DBE GRANT RECIPIENT payments to MDOT semi-annually in the format set forth in Appendix D, dated July 2010, attached hereto and made a part hereof, or any other format acceptable to MDOT.

14. FHWA AND FTA PARTICIPATION

Certain funding under this Agreement is contingent on participation from year to year by FHWA or FTA. No obligations for such costs not reimbursable by FHWA or FTA will be knowingly entered into and billed to SEMCOG for reimbursement. Incurred costs that are not reimbursable by FHWA or FTA will be the sole responsibility of the GRANT RECIPIENT.

15. FEDERAL LAWS AND REGULATIONS

All applicable federal, state, and local laws, regulations, and ordinances are incorporated into and made a part of this Agreement, and the parties will comply therewith.

16. NONDISCRIMINATION, DBE, AND ENVIRONMENTAL REQUIREMENTS

GRANT RECIPIENT will comply with and will require any contractor or GRANT RECIPIENT to comply with the following:

- a. In connection with the performance of the Agreement, GRANT RECIPIENT (hereinafter in Appendix A referred to as the “contractor”) agrees to comply with the State of Michigan provisions for “Prohibition of Discrimination in State Contracts,” as set forth in Appendix A, dated March 2010, attached hereto and made a part hereof. This provision will be included in all subcontracts relating to this Agreement.
- b. During the performance of this Agreement, GRANT RECIPIENT, for itself, its assignees, and its successors in interest (hereinafter in Appendix B referred to as the “contractor”), agrees to comply with the Civil Rights Act of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 USC Sections 1971, 1975a-1975d, and 2000a-2000h-6, and the Regulations of the United States Department of Transportation (49 CFR, Part 21) issued pursuant to said Act, including Appendix B, dated March 2010, attached hereto and made a part hereof.
- c. GRANT RECIPIENT shall comply with all applicable Disadvantaged Business Enterprise (DBE) requirements established by MDOT and incorporated into this Agreement, as may be amended from time to time.
- d. GRANT RECIPIENT further certifies that it agrees to use the E-Verify system to verify that all persons hired during the contract term by the Contractor are legally present and authorized to work in the United States.

17. REPORT LANGUAGE

All reports published by GRANT RECIPIENT will contain the following statement in the credit line if MDOT or FHWA or FTA does not subscribe to the findings:

“The contents of this _____ (report) reflect the view of _____ (the author), who is responsible for the facts and accuracy of the data presented herein. The contents do not necessarily reflect the official view or policies of _____ (the name of nonconcurring party.) This _____ (reports) does not constitute a standard, specification, or regulation.”

18. OWNERSHIP OF DATA

Ownership of data collected hereunder will be vested in GRANT RECIPIENT with full rights of free access and use thereto guaranteed to SEMCOG, MDOT, FHWA and FTA, and/or all other participating agencies.

19. PATENT RIGHTS AND COPYRIGHTS

Patent rights and copyrights will be the property of GRANT RECIPIENT. GRANT RECIPIENT will obtain the written approval of the MDOT prior to submitting applications in the name of GRANT RECIPIENT for copyrights or patents on any papers, reports, forms, or other materials that are a part of the GRANT RECIPIENT work as above noted under this Agreement, said approval being necessary before, during, and after the performance of said work by GRANT RECIPIENT with respect to this Agreement. SEMCOG, MDOT, and FHWA and/or FTA reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use and authorize others to use the work for governmental purposes.

20. UNFAIR LABOR PRACTICES

In accordance with 1980 PA 278, MCL 423.321 *et seq.*; MSA 17.458(22) *et seq.*, GRANT RECIPIENT, in performance of this Agreement, will not enter into a contract with a GRANT RECIPIENT, manufacturer, or supplier listed in the register maintained by the United States Department of Labor of employers who have been found in contempt of court by a federal court of appeals on not less than three (3) separate occasions involving different violations during the preceding seven (7) years for failure to correct an unfair labor practice, as prohibited by Section 8 of Chapter 372 of the National Labor Relations Act, 29 USC 158. MDOT may void this Agreement if the name of GRANT RECIPIENT or the name of a GRANT RECIPIENT, manufacturer, or supplier utilized by GRANT RECIPIENT in the performance of this Agreement subsequently appears in the register during the performance of this Agreement.

21. INDIVIDUALS WITH DISABILITIES

GRANT RECIPIENT agrees that not otherwise qualified individuals with disabilities in the United States, as defined in Section 1630.2 of the Americans with Disabilities Act, Title 42, USC 12101, will, solely by reason of their disabilities, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving benefits under this Agreement.

22. CERTIFICATION

GRANT RECIPIENT signature on this Agreement constitutes GRANT RECIPIENT certification of “status” under penalty of perjury under the laws of the United States with respect to 49 CFR Part 29 pursuant to Executive Order 12549.

The certification included as a part of this Agreement as Attachment A is Appendix A of 49 CFR Part 29 and applies to GRANT RECIPIENT (referred to in Appendix A as “the prospective primary participant”).

GRANT RECIPIENT is responsible for obtaining the same certification from all GRANT RECIPIENTS under this Agreement by inserting the following paragraph in all subcontracts:

“The GRANT RECIPIENT’s signature on this Agreement constitutes the GRANT RECIPIENT’s certification of ‘status’ under penalty of perjury under the laws of the United States with respect to 49 CFR Part 29 pursuant to Executive Order 12549. The certification included as a part of this Agreement as Attachment B is Appendix B of 49 CFR Part 29.”

This certification is required of all GRANT RECIPIENTS, testing laboratories, and other lower tier participants with which GRANT RECIPIENT enters into a written arrangement for the procurement of goods or services provided for in this Agreement.

23. APPROVALS, REVIEWS, AND INSPECTIONS

Any approvals, acceptances, reviews, and inspections of any nature by SEMCOG and MDOT will not be construed as a warranty or assumption of liability on the part of SEMCOG and MDOT. It is expressly understood and agreed that any such approvals, acceptances, reviews, and inspections are for the sole and exclusive purposes of SEMCOG and MDOT, which is acting in a governmental capacity under this Agreement, and that such approvals, acceptances, reviews, and inspections are a governmental function incidental to the performance of the UWP under this Agreement.

Any such approvals, acceptances, reviews, and inspections by SEMCOG and MDOT will not relieve GRANT RECIPIENT of its obligations hereunder, nor are such approvals, acceptances, reviews and inspections by SEMCOG and MDOT to be construed as a warranty as to the propriety of GRANT RECIPIENT performance but are undertaken for the sole use and information of SEMCOG and MDOT.

24. TERMINATION

SEMCOG may terminate this Agreement for convenience or cause, as set forth below, before the services are completed. Written notice of termination will be sent to GRANT RECIPIENT. GRANT RECIPIENT will be reimbursed in accordance with the following:

a. Termination for Convenience:

If SEMCOG terminates this Agreement for convenience, SEMCOG will give GRANT RECIPIENT written notice of such termination thirty (30) days prior to the date of such termination, and GRANT RECIPIENT will be reimbursed for all costs incurred for work accomplished on the UWP up to receipt of the notice of termination. Such reimbursement will be as set forth in Section 16, but not to exceed the amount set forth in the grant award. SEMCOG will

receive the work product produced by GRANT RECIPIENT under this Agreement up to the time of termination, prior to GRANT RECIPIENT being reimbursed. In no case will the compensation paid to GRANT RECIPIENT for partial completion of services exceed the amount GRANT RECIPIENT would have received had the services been completed.

b. Termination for Cause:

In the event GRANT RECIPIENT fails to complete any of the services in a manner satisfactory to SEMCOG, SEMCOG may terminate this Agreement. Written notice of termination will be sent to GRANT RECIPIENT. GRANT RECIPIENT will be reimbursed as follows:

GRANT RECIPIENT will be reimbursed for all costs incurred for work accomplished based upon the grant award narrative and budget up to receipt of the notice of termination. SEMCOG may pay a proportional share for a partially completed work product. The value of such partially completed work product will be determined by SEMCOG based on actual cost incurred up to the estimated value of the work product received by SEMCOG, as determined by SEMCOG. Such actual costs will be as set forth in Section 16, but not to exceed the amount set forth in the grant award. SEMCOG will receive the work product produced by GRANT RECIPIENT under this Agreement up to the time of termination, prior to GRANT RECIPIENT being reimbursed. In no case will the compensation paid to GRANT RECIPIENT for partial completion of the services exceed the amount GRANT RECIPIENT would have received had the services been completed.

In the event that termination by SEMCOG is necessitated by any wrongful breach, failure, default, or omission by GRANT RECIPIENT, SEMCOG will be entitled to pursue whatever remedy is available to it, including, but not limited to, withholding funds or off-setting against funds owed to GRANT RECIPIENT under this Agreement, as well as any other existing or future contracts or agreements between GRANT RECIPIENT and SEMCOG, for any and all damages and costs incurred or sustained by SEMCOG as a result of its termination of this Agreement due to the wrongful breach, failure, default, or omission by the GRANT RECIPIENT. In the event of termination of this Agreement, SEMCOG may procure the professional services from other sources and hold GRANT RECIPIENT responsible for any damages or excess costs occasioned thereby.

25. ASSIGNMENT OF ANTITRUST RIGHTS

With regard to claims based on goods or services that were used to meet GRANT RECIPIENT obligation to SEMCOG under this Agreement, GRANT RECIPIENT hereby irrevocably assigns its right to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT and SEMCOG due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - .788, excluding Section 4a, to the State of Michigan.

GRANT RECIPIENT shall require any GRANT RECIPIENTS to irrevocably assign their rights to pursue any claims for relief or causes of action for damages sustained by the State of Michigan MDOT and SEMCOG with regard to claims based on goods or services that were used to meet the GRANT RECIPIENT obligation to SEMCOG under this Agreement due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - .788, excluding Section 4a, to the State of Michigan as a third-party beneficiary.

GRANT RECIPIENT shall notify MDOT and SEMCOG if it becomes aware that an antitrust violation with regard to claims based on goods or services that were used to meet the GRANT RECIPIENT obligation to MDOT and SEMCOG under this Agreement may have occurred or is threatened to occur.

GRANT RECIPIENT shall also notify MDOT and SEMCOG if it becomes aware of any person's intent to commence, or of commencement of, an antitrust action with regard to claims based on goods or services that were used to meet GRANT RECIPIENT obligation to SEMCOG under this Agreement.

26. TERM OF AGREEMENT

Upon award, this Agreement will be in effect from 07/01/26 through 06/30/27 for an amount not to exceed \$34,554 as budgeted in the 2026-2027 Unified Work Program. Reimbursements will be based on actual costs.

Pass-Through Grant Recipient Information:

	Total Funds	Federal Funds	Local Match
FHWA MPP Funds CFDA #20.275	\$34,554	\$28,282.45	\$6,271.55

Federal Award: July 1, 2026

Federal Award Identification Number (FAIN): 693JJ22630000Y450MI26A0717

SEMCOG Grant: Consolidated Planning Grant (CPG27)

SEMCOG Project: Local & Public Capacity Billing (27314)

This agreement hereby certifies and guarantees that the local match of **\$6,271.55** for the **Milford Road Safety Path Extension** Planning Grant award of **\$34,554** from the SEMCOG Planning Assistance Program, which is funded in the 2026-2027 Unified Work Program for Southeast Michigan, has been properly appropriated and provided by **HIGHLAND TOWNSHIP**.

The funds herein provided shall be utilized for transportation planning activities carried out by the hereinafter-named authority in accordance with the 2026-2027 Unified Work Program. These are not R&D funds.

27. NARRATIVE AND BUDGET

Grant Recipient: **Highland Township**

Project Name: **The Milford Road Safety Path Extension**

Narrative

This project will develop planning and preliminary engineering concepts for a safety path extension project along Milford Road. This plan will help close a major sidewalk gap along a busy roadway, providing a safe, continuous non-motorized connection between neighborhoods, local businesses, and the Milford High School Campus. Development of this plan will center on safety, community input, and creating a stronger multimodal connection along S. Milford Road

Budget

This award is for an amount not to exceed **\$34,554**, utilized for transportation planning activities.

28. AWARD

The Agreement will become binding on the parties and of full force and effect upon signing by the duly authorized representatives of GRANT RECIPIENT and SEMCOG and upon adoption of a resolution approving said Agreement and authorizing the signature(s) thereto of the respective representative(s) of GRANT RECIPIENT, a certified copy of which resolution will be sent to SEMCOG with this Agreement, as applicable.

IN WITNESS WHEREOF, the parties have caused this Agreement to be awarded.

SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS

By: _____
Executive Director

Highland Township

By: _____
Title: _____
Entity Identifier (UEI): _____

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

The Michigan Department of Transportation has a responsibility to ensure that contractors comply with federal contracting requirements, including equal opportunity requirements, and to assist in and cooperate with Federal Highway Administration (FHWA) programs to ensure that equal opportunity is afforded to all. In connection with the performance of work under this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the “contractor”), agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract.

In accordance with Public act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual’s ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.

Furthermore, on any federally-assisted contract, the contractor and GRANT RECIPIENT shall comply with the equal employment opportunity provisions of 23 CFR Subpart D—Construction Contract Equal Employment Opportunity Compliance Procedures, 49 CFR Part 21--Non-Discrimination in Federally-Assisted Programs of the Department of Transportation --Effectuation of Title VI of the Civil Rights Act of 1964, Executive Order 11246, Title VII of the Civil Rights Act of 1964 (Title VII), Public Act 220 of 1976, and Public Act 453 of 1976.

2. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, sex, height, weight, marital status, or any disability that is unrelated to the individual’s ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employments; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
3. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual’s ability to perform the duties of a particular job or position.
4. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers’ representative of the contractor’s commitments under this Appendix.
5. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

6. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each GRANT RECIPIENT, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
7. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
8. The contractor agrees to cooperate with the Department's Project Manager or designee and the Department's Equal Employment Opportunity Officer to resolve any complaints brought against the contractor or any GRANT RECIPIENT on any federally assisted project or program by an employee, applicant for employment, or employee of the Department, regardless of whether or not the employee is employed by the contractor, GRANT RECIPIENT, or the Department, or is an applicant for employment, alleging prohibited discrimination. Prohibited discrimination includes, but is not limited to, sexual harassment, racial discrimination, and other protected categories set forth under Title VII and Public Act 453 of 1976.
9. The contractor shall comply with 23 CFR Subpart D and Executive Order 11246, and as such, the contractor or GRANT RECIPIENT shall conduct a prompt, thorough, and fair investigation of all complaints brought forward under Title VII and Public Act 453 of 1976, in cooperation with the Department's Equal Employment Opportunity Officer.
10. The contractor shall provide a written report detailing the findings of the investigation to the Department's Project Manager and Equal Employment Opportunity Officer when the complaint made against the contractor is by a Department employee or by an applicant for employment. The Department's Equal Employment Opportunity Officer shall review the report for compliance with 23 CFR Subpart D. It is the Department's intent to correct any current acts and prevent any future acts of discrimination arising out of a Title VII or Public Act 453 of 1976 complaint. Title VI complaints will be addressed through the Contractor Compliance Section in the Department's Office of Business Development.
11. The contractor shall include or incorporate by reference the provisions of all applicable covenants set forth in Sections 1 through 10 above in all subcontracts and purchase orders unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each GRANT RECIPIENT or supplier.

Application:

1. On any federally assisted contract, the contractor and GRANT RECIPIENT agree to comply with the equal employment opportunity provisions of 23 CFR Subpart D, 49 CFR Part 21, Executive Order 11246, Title VII, Public Act 220 of 1976, and Public Act 453 of 1976.
2. FHWA responsibilities under 23 CFR Part 230.405: The FHWA has the responsibility to ensure that contractors meet contractual equal opportunity requirements under Title 23 USC and to provide guidance and direction to states in the development and implementation of a program to ensure compliance with equal employment opportunity requirements.
3. FHWA Order 4710.8 clarifies that the Office of Federal Contract Compliance Programs of the Department of Labor has exclusive authority to determine compliance with Executive Order 11246 and its implementing regulations.
4. Failure of the Department to discharge the responsibilities set forth in 23 CFR Part 230.405(b)(1) may result in the U.S. Department of Transportation taking any or all of the following actions (see 23 CFR Part 630, Subpart C, Appendix A):
 - i) canceling, terminating, or suspending the federal aid project agreement in whole or in part;
 - ii) refraining from extending any further assistance to the Department for the program under which the failure or refusal occurred until satisfactory assurance of compliance is received from the Department; and
 - iii) referring the case to the appropriate federal agency for legal proceedings.

APPENDIX B
TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the “contractor”), agrees as follows.

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.

Furthermore, on any federally assisted contract, the contractor and GRANT RECIPIENT shall comply with the equal employment opportunity provisions of 23 CFR Subpart D--Construction Contract Equal Employment Opportunity Compliance Procedures, 49 CFR Part 21--Non-Discrimination in Federally-Assisted Programs of the Department of Transportation--Effectuation of Title VI of the Civil Rights Act of 1964, Executive Order 11246, Title VII of the Civil Rights Act of 1964, Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), and Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act).

2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of GRANT RECIPIENTS, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential GRANT RECIPIENT or supplier of the contractor’s obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department of Federal Highway Administration in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the Federal Highway Administration, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor’s noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the Federal Highway Administration may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a GRANT RECIPIENT or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised March 2010

APPENDIX C

Assurances that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR § 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a GRANT RECIPIENT) must include the following assurance:

The contractor, subrecipient or GRANT RECIPIENT shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

Appendix D

Prime Consultant Statement of DBE Sub-Consultant Payments

Information required in accordance with 49 CFR §26.37 to monitor progress of the prime consultant in meeting contractual obligations to DBEs.

PRIME CONSULTANT		☐ CHECK IF PRIME IS MDOT-DBE CERTIFIED		AUTHORIZATION NO.			CONTRACT NO.	
BILLING PERIOD:				Check if Final Payment ☐		JOB NO.		
CERTIFIED DBE SUBCONSUL TANT	SERVICES WORK PERFORMED	TOTAL CONTRA CT AMOUN T	CUMULAT IVE DOLLAR VALUE OF SERVICES COMPLET ED	DEDUCTI ONS	ACTUAL AMOUNT PAID TO DATE	ACTUAL AMOUNT PAID DURING THIS REPORTING PERIOD	DBE AUTHORI ZED SIGNATU RE (Final Payment Report Only)	DATE
As the authorized representative of the above prime consultant, I state that, to the best of my knowledge, this information is true and accurate								
PRIME CONSULTANTS AUTHORIZED REPRESENTATIVE (signature)			TITLE			DATE/MDO		

COMMENTS:
SPECIAL NOTE: “Prime Consultant or Authorized Representative” refers to recipients of federal funds as defined at 49 Code of Federal Regulations Part 26

INSTRUCTIONS

PRIME CONSULTANT OR AUTHORIZED REPRESENTATIVE:

This statement reports the actual dollar amounts of the project cost earned by and paid to DBE subconsultants. Complete and submit to the Payment Analyst with each billing and within 20 days of receipt of final payment. Some forms may be blank if no payment was made since the previous billing.

For “Contract No., Authorization No.,” and “Job No.” as appropriate, use the numbers assigned by MDOT.

For “Period Covered,” report the calendar days covered by the billing.

For “Services Work Performed” report the main service performed by the subconsultant during the reporting period.

For “Total Contract Amount” report the total amount of the contract between the prime consultant and the subconsultant.

For “Cumulative Dollar Value of Services Completed” report the total amount the subconsultant has earned since beginning this project.

For “Deductions,” report deductions made by the prime consultant to the subconsultant’s “Cumulative Dollar Value of Services Completed” for retainage, bond or other fees, materials, services or equipment provided to the subconsultant according to mutual, prior agreement (documentation of such agreement may be required by MDOT).

For “Actual Amount Paid to Date,” report cumulative actual payments made to the subconsultant for services completed.

For “Actual Amount Paid During this Report Period” report actual payments made to the GRANT RECIPIENT for services during this reporting period.

“Provide “DBE Authorized Signature” for final payment only.

Be sure to sign, title and date this statement.

MDOT PAYMENT ANALYST:

Complete “Comments” if necessary, sign date and forward to the Office of Business Development within seven (7) days of receipt.

MDOT Office of Business Development
PO Box 30050
Lansing, Michigan 48909
Questions about this form? Call Toll-free 1-866-DBE-1264

ATTACHMENT A
(This is a reproduction of Appendix A of 49 CFR Part 29)
**Certification Regarding Debarment, Suspension, and Other
Responsibility Matters – Primary Covered Transactions**

Instructions for Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not

required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters – Primary Covered Transactions

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction: violation of
 - c. federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - d. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - e. Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

[60 FR 33042, 33064, June 26, 1995]

ATTACHMENT B

[This is a reproduction of Appendix B of 49 CFR Part 29]
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND
VOLUNTARY EXCLUSION--LOWER TIER COVERED TRANSACTIONS

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “covered transaction”, “debarred”, “suspended”, “ineligible”, “lower tier covered transaction”, “participant”, “person”, “primary covered transaction”, “principal”, “proposal”, and “voluntarily excluded”, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion--Lower Tier Covered Transaction”, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (Telephone No. (517) 335-2513 or (517) 335-2514).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department, or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

[Federal Register Doc. 88-11561 Filed 5-25-88; 8:45 a.m.]

March 9, 1989

BUDGET AMENDMENT WORKSHEET
2026 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - August 31, 2026

FUND & ACCOUNT		ORIGINAL BUDGET 12/31/2026	AS AMENDED 12/31/2026	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<u>DDA FUND</u>					
Revenue:					
494-000-677.005	FUNDRAISING	\$12,000.00	\$12,000.00	+	\$3,000.00 = \$15,000.00
494-000-692.000	APPROP FUND BALANCE	\$0.00	\$0.00	+	\$9,136.00 = \$9,136.00
Expenditures:					
494-729-801.000	DDA: PROF SERVICES	\$25,000.00	\$25,000.00	+	\$15,000.00 = \$40,000.00
					<u>\$2,864.00</u>

Purpose of Amendment:

Amendment to fund professional services for Safer Grant, including appropriation of funds.

Current Surplus (Deficit)	\$2,864.00
Add: Net Increase in Revenue	\$12,136.00
Less: Net Increase in Expenditures	<u>(\$15,000.00)</u>
Remaining Surplus (Deficit)	<u>\$0.00</u>



Memorandum

To: Board of Trustees
From: Elizabeth J Corwin, PE, AICP; Planning Director
Date: August 31, 2026
Re: Z-040, Rezoning to C-2 with offer of conditions
Applicant: Robert Wing, Day Six Wildlife Studio
Owner: A&A Enterprise Properties, LLC
1415 S Milford
PIN 11-27-327-015

This agenda item deals with the rezoning required to consider the proposal for a taxidermy studio in the former Dee's Café in Colonial Village Plaza. As you may be aware, this lease unit has stood empty for some time. Due to the reliance on onsite sewage disposal, the prospects of re-establishing a restaurant at this location are slim. The proposal of a taxidermy studio consists of approximately 50 percent of the gross area as a retail store front, with the remainder "back room" for processing animal specimens such as small hides, mounting heads, stuffing small animals etc. It is this portion of the proposal that requires special land use approval, which is allowed only in the C-2 and IM Zoning Districts.

The Planning Commission conducted a public hearing regarding the proposed use and rezoning on August 27, 2026. After a thorough discussion of the operations of the taxidermy studio, they unanimously voted to recommend approval of the conditional zoning to allow this use.

If approved, this zoning action will allow the establishment of the taxidermy studio, conditioned upon Special Approval of the land use (under a separate action on your agenda) or any other use already allowed in the C-1 Zoning District following the appropriate land use approval process. No new site improvements are contemplated, although the lease space will be refreshed with new finishes and equipment.

This is a first reading of an ordinance, and no action is required at the August 31, 2026 meeting. The second reading will be scheduled for the September 14, 2026 budget workshop meeting in order to accommodate the applicant's desired schedule to open in October..



**PUBLIC HEARING
CHARTER TOWNSHIP OF HIGHLAND
PLANNING COMMISSION
August 27, 2026
7:30 P.M.**

NOTICE IS HEREBY GIVEN that a public hearing will be held at the Highland Township Hall, 205 N. John St. on Thursday, August 27, 2026, at 7:30 p.m.

Notice is further given that all interested parties are invited to review the request and offer comment through the internet or mail. The application may be viewed at <http://highlandtwp.net> under the Planning Commission meeting page. Comments may be submitted to HTplanning@highlandtwp.org, mailed to the Township offices or dropped in our secure drop box at the Township Offices, 205 N. John St. If you have any questions, please call 248-887-3791, ext. 2.

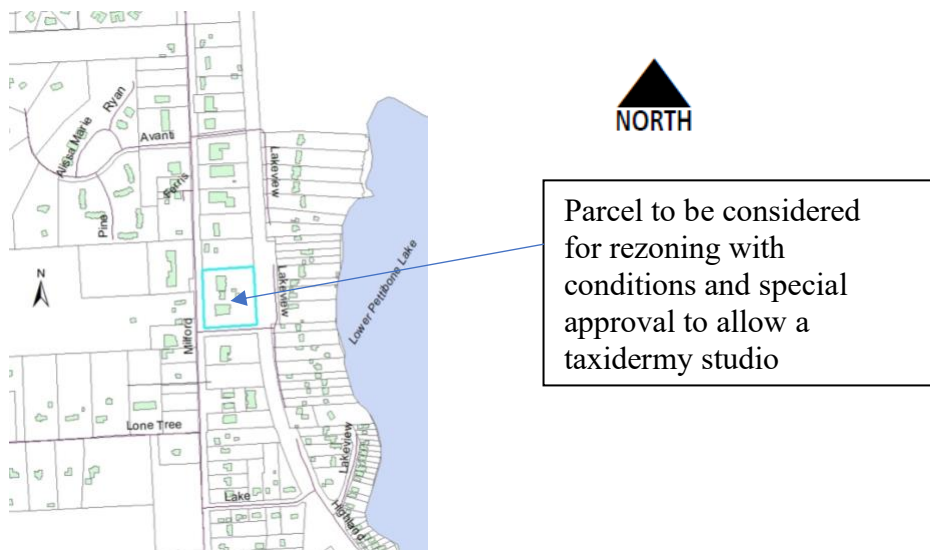
TO CONSIDER:

Request for Rezoning from C-1, Local Commercial Business District to C-2, General Commercial Business District, with offer of conditions and for Use Requiring Special Approval submitted by applicant Robert Wing, Day Six Wildlife Studio and Property Owner A&A Enterprise Properties, LLC.

REQUEST:

Rezoning with offer to restrict use to Taxidermy Studio and other uses as are acceptable under the existing C-1 zoning classification
Section 4.11.C.11 *Special Land Uses*-Taxidermies
Article 6, Special Land Use Procedures and Standards.
Article 10.23, Supplemental Provisions for Taxidermist facility

LOCATION: The north portion of Parcel 11-27-327-015; 1415 S Milford Road, for the building formerly housing “Dee’s Café” for a taxidermy studio with retail storefront.



Kevin Curtis, Chairman
Highland Township Planning Commission

(Publish: on or before August 11, 2026)

CHARTER TOWNSHIP OF HIGHLAND
ORDINANCE NO. Z-038

An ordinance to amend the Charter Township of Highland Zoning Map of Ordinance Z-001 whose short title is the Zoning Ordinance of Highland Township.

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

Section 1. That the Township Zoning Map, Ordinance Z-001 be amended as follows:

That the zoning map of Highland Township, Oakland County, State of Michigan, be changed from C-1, Local Commercial Zoning District to C-2, General Commercial Zoning District with conditions to allow for establishment of a taxidermy studio with special land use approval for the northernmost lease unit of Colonial Village Plaza:

A portion of Parcel # 11-27-327-015; commonly known as 1415 South Milford Road, also known as Colonial Village Plaza (former lease unit for Dee's Cafe.)

Section 2. That the voluntary Declaration of Conditions submitted by the applicant shall restrict the use of the property for a taxidermy studio or any other use permitted by right in the C-1, Local Commercial Zoning District.

Section 3. All ordinances or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

Section 4. Savings Clause

That nothing in this ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 5. Severability

The various parts, sections and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 6. Adoption

This Zoning Ordinance amendment is hereby declared to have been adopted by the Charter Township of Highland Township Board at a meeting thereof duly called and held on the day of _____.

Section 7. Effective Date

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Rick A. Hamill, Township Supervisor

Tami A. Flowers MiPMC, Township Clerk

CERTIFICATION OF CLERK

I hereby certify that the foregoing is a true and complete copy of a Zoning Ordinance amendment adopted by the Township Board of the Charter Township of Highland on _____, which was a regular meeting. I further certify that at said meeting there were present the following Board members:

I further certify that the adoption of said Zoning Ordinance amendment was moved by Board member _____ and supported by Board member _____.

I further certify that the following Board members:

voted for the adoption of said Zoning Ordinance amendment. The following Board members:

voted against the adoption of said Zoning Ordinance amendment.

I hereby certify that said Zoning Ordinance amendment has been recorded in the Ordinance Book in said Charter Township and that such recording has been authorized by the signature of the Township Supervisor and Township Clerk.

Tami A. Flowers MiPMC, Township Clerk

Planning Commission Hearing: August 27, 2026
Introduction: August 31, 2026
Adoption:
Published:
Effective Date:

CONDITIONAL REZONING
STATEMENT OF CONDITIONS

This Statement of Conditions made and entered into this _____ day of _____, 2026, by and between by the CHARTER TOWNSHIP OF HIGHLAND, a Michigan Charter Township ("Township"), with offices located at 205 N. John Street, Highland, Michigan 48357 and DAY SIX WILDLIFE STUDIO, LLC ("Operator") a Michigan Domestic Limited Liability Corporation with offices at 1415 South Milford, Highland, Michigan 48357 and A&A ENTERPRISEPROPERTIES, LLC, ("Owner"), a Michigan Domestic Limited Liability Corporation with offices at 701 North Main Street, Rochester, Michigan 48307 ("Owner".)

RECITALS

- A. The Highland Charter Township Code, Chapter 25 Zoning Ordinance, Section 19.03 et. Seq., Conditional Rezoning, was adopted consistent with the provisions of Section 405 of the Michigan Zoning Enabling Act, MCL 125.3405.
- B. Section 19.03 of the Zoning Ordinance recognizes that there are certain instances where it would be in the best interest of the Township, as well as advantageous to the Owner(s), that certain conditions could be imposed as part of a request for rezoning.
- C. On July 30, 2026 the Operator and Owner applied for rezoning from C-1, Local Commercial Zoning District to C-2, General Commercial Zoning District for the northernmost lease unit of the Colonial Villages Shopping Plaza on South Milford Road (formerly home of "Dee's Café") The remainder of the parcel will remain in the C-1, Local Commercial Zoning District with the established use of a retail shopping center and restaurant.

The full parcel is more fully described below:

T3N, R7E, SEC 27 PART OF SE 1/4 OF SW 1/4 BEG AT PT DIST S 89-49-00 W 100 FT FROM SW COR OF 'ADAMS GROVE', TH S 89-49-00 W 424.14 FT, TH N 01-51-10 E 400 FT, TH N 89-49-00 E 414.10 FT, TH S 00-3500 E 400 FT TO BEG EXC WLY 60 FT TAKEN FOR RD 3.33 A 9-10-92 FR 009

Affecting only that portion of the parcel commonly known as 1415 S. Milford Rd
Tax Identification No. 11-27-327-015

- D. At the public hearing before the Planning Commission on August 27, 2026 the Planning Commission reviewed conditions submitted by the Operator and Owner in writing pertaining to the use and development of the Property for which the rezoning was requested.
- E. On August 27, 2026, the Planning Commission, after public hearing, recommended approval of the rezoning with conditions.
- F. On _____, the Township Board approved the conditional rezoning subject to the certain Statement of Conditions. The minutes of the

Township Board meeting are attached as **Exhibit B**.

- G. Under Section 19.06.D, the Statement of Conditions applicable to the conditional rezoning is required to be signed by the Operator and Owner. By executing this Statement of Conditions, the Township, Operator and Owner desire to set forth and confirm the conditions under which the Township granted conditional rezoning.

NOW, THEREFORE, Owner agrees:

1. Conditions running with the Property. This Statement of Conditions covers the Property described herein. This Statement of Conditions shall be binding upon and inure to the benefit of Operator, Owner and the Township, and their heirs, successors, and assigns, and shall run with the Property.
2. List of conditions. The conditional rezoning was granted to Operator and Owner based upon conditions which were voluntarily offered by Operator with authorization of the Owner. The conditions and limitations on use of the Property which formed the basis for the Township's grant of the conditional rezoning are as follows:
 - a) . The northernmost lease unit of the Colonial Village Plaza commercial center (1415 South Milford Road) would be zoned C-2, General Commercial Zoning District to allow for the redevelopment of the former Dee's Café restaurant for a taxidermy studio.
 - b) The site plan will generally conform to the previously approved site plan for Colonial Village Plaza (plans by Kennedy Surveying, Inc., Oxford, MI. Job 88-2394, dated 10-13-1988). It is noted that the plans included future phases of the development which were not implemented. The applicant and owner agree that any new development on the site, including buildings and pavement contemplated and approved at that time will be subject to further review and approval of the Planning Commission.
 - c) The use is further subject to the review and approval of the septic system by the Oakland County Health Division.
 - d) The conditional rezoning agreed to herein may revert back to C-1, Local Commercial Zoning District, if the proposed land use is not established within two years, all necessary permits from the Township and outside agencies are not obtained; or the use is abandoned for 12 months.
 - e) Any principal use permitted under the C-1, Local Commercial Zoning Districts may be established in this space as a change of use, under the appropriate approval processes, without regard to this zoning action.
3. Operator and Owner acknowledgment. Owner acknowledges that the Operator voluntarily offered and consented to the provisions contained in this Statement of Conditions. Operator and Owner agree that the conditions contained herein

are fair, reasonable, and equitable requirements and conditions; agrees that the Statement of Conditions does not constitute a taking of property for any purpose or a violation of any constitutional rights; and agrees to be bound by each and every provision of the Statement of Conditions. Furthermore, it is agreed and acknowledged that any improvements and undertakings described herein are necessary and roughly proportional to the burdens imposed by the conditional rezoning, and are necessary to ensure the public services and facilities will be capable of accommodating the development and the increased service or facility loads caused by the development; to protect the natural environment and conserve natural resources; to ensure compatibility with adjacent uses of land; to promote use of the Property at a socially and economical manner; and to achieve other legitimate objectives authorized by law.

4. Authority to execute. This Statement of Conditions has been authorized by all necessary action of Owner, and Owner states that they are the only parties having an interest in the Property, and have the authority to execute this Statement of Conditions and bind the Property to its terms and conditions.
5. Obligation to obtain other approvals. Operator and Owner acknowledge that any use or development approved by the conditional rezoning that may require a special approval land use, a variance, or site plan approval under the terms of the Zoning Ordinance, may only be commenced if such special land use permit, variance, and/or site plan approval is ultimately granted in accordance with the terms of the Zoning Ordinance.
6. Amendment. This Statement of Conditions may only be amended in the same manner as required to obtain the original conditional rezoning and Statement of Conditions.
7. Compliance with Statement of Conditions. Operator and Owner shall continuously operate and maintain the development or use of the Property in full compliance with all of the conditions set forth in the Statement of Conditions. Any failure to comply with the conditions contained within the Statement of Conditions shall constitute a violation of the Zoning Ordinance, and be punished accordingly. Any such violation shall be deemed a nuisance *per se* and subject to judicial abatement as provided by law.
8. Township right to rezone. Operator and Owner acknowledge that nothing in the Statement of Conditions shall be deemed to prohibit the Township from rezoning all or a portion of the Property to another zoning classification, subject to the Statement of Conditions.

IN WITNESS WHEREOF, the parties have caused this Conditional Rezoning Statement of Conditions to be executed on the day and year recited above.

HIGHLAND CHARTER TOWNSHIP

By: Rick A. Hamill
Its: Township Supervisor

By: Tami Flowers
Its: Township Clerk

ACKNOWLEDGEMENT

STATE OF MICHIGAN)
) ss
COUNTY OF)

The foregoing Conditional Rezoning Statement of Conditions was acknowledged before me by Rick A. Hamill, Township Supervisor, and Tami Flowers, Township Clerk, on behalf of Highland Charter Township on the ____ day of _____, 2026.

Notary Public
Oakland County, Michigan
My Commission Expires:_____

DAY SIX TAXIDERMY STUDIO, LLC

By: Robert Wing
Its: Member

ACKNOWLEDGEMENT

STATE OF MICHIGAN)
) ss
COUNTY OF)

The foregoing Conditional Rezoning Statement of Conditions was acknowledged before me by Robert Wing, Member of Day Six Taxidermy Studio, LLC on the ____ day of _____, 2026.

Notary Public
Oakland County, Michigan
My Commission Expires:_____

Signatures continue on following page

A&A ENTERPRISE PROPERTIES, LLC

By: Gurlal Aulakh
Its: Member

ACKNOWLEDGEMENT

STATE OF MICHIGAN)
) ss
COUNTY OF)

The foregoing Conditional Rezoning Statement of Conditions was acknowledged before me by Gurlal Aulakh, Member of A&A Enterprise Properties, LLC on the ____ day of _____, 2026.

Notary Public
Oakland County, Michigan
My Commission Expires:_____



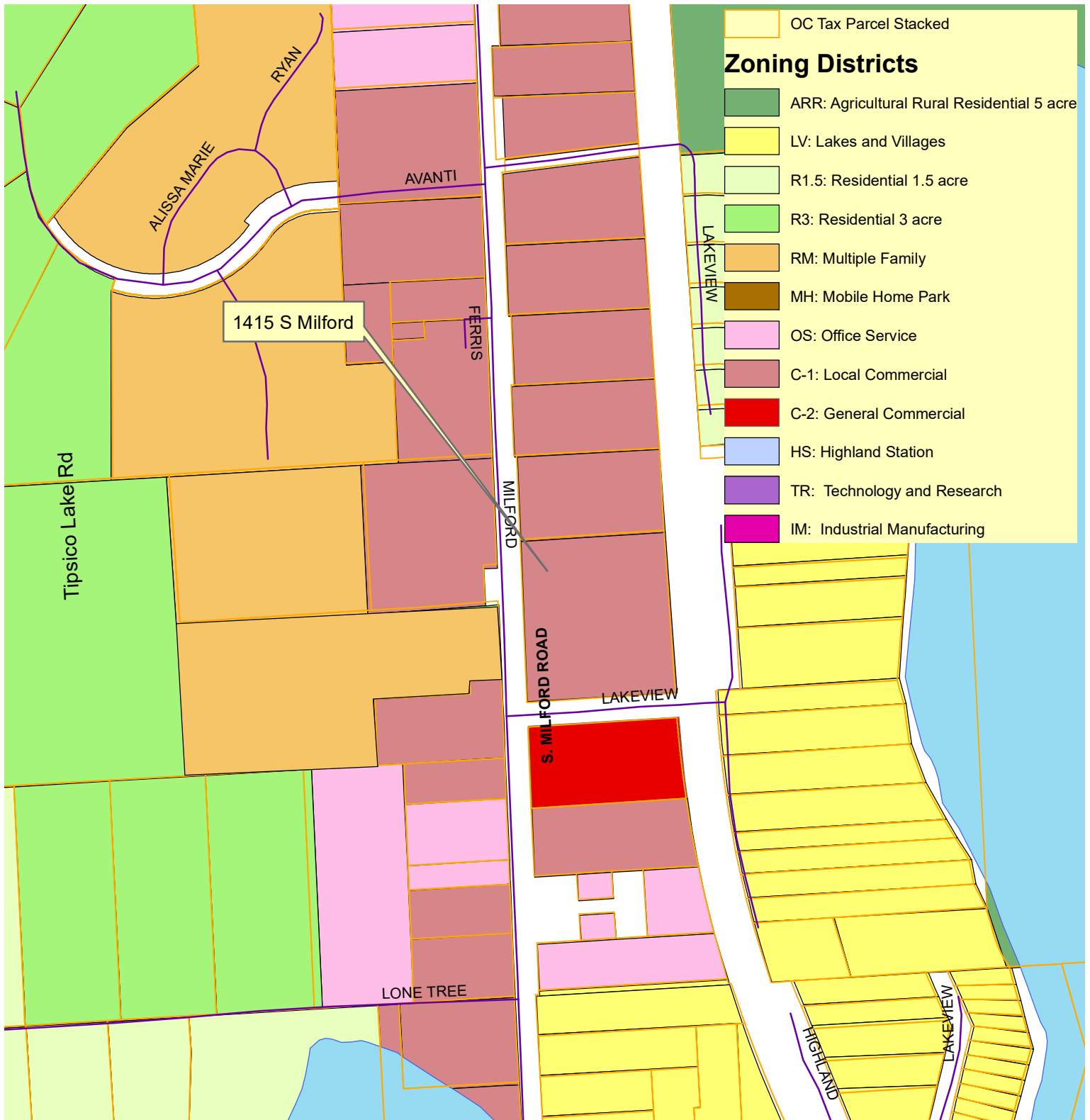
RZ 26-03 / SPR 26-
Day Six Wildlife Studio
1415 S Milford
pin 11-27-327-015



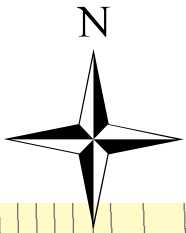
75 37.5 0 75 Feet

CHARTER TOWNSHIP OF HIGHLAND

ZONING MAP

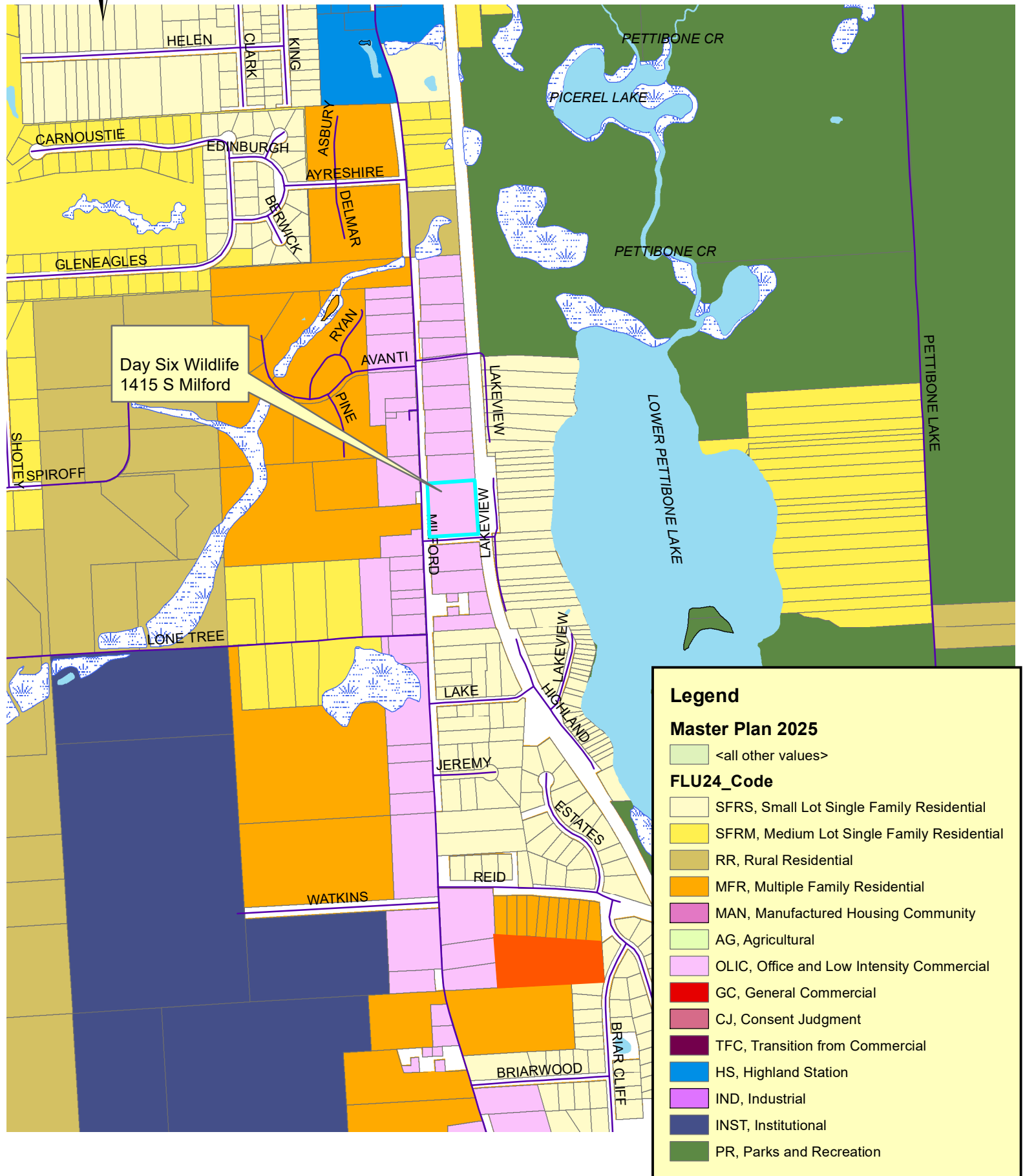


ENACTED: November 18, 2010



MASTER LAND USE MAP

PIN 11-29-100-025





PLAN REVIEW APPLICATION

Date Applied: 7/30/26

Case Number: RZ 26-01 and
URSA 26-01

Fee: \$1400

Escrow: \$

Hearing Date: ~~8/30/26~~
8/20/26

PLANNING COMMISSION

205 N. JOHN ST, HIGHLAND MI 48357
(248) 887-3791 ext. 2

APPLICANT NAME: Robert Wing / Day Six Wildlife Studio

PROPERTY OWNER NAME (if different): AJA ENTERPRISE PROPERTIES

TYPE OF REVIEW (circle one)

SITE PLAN? Y N

REZONING? Y N

ROAD PROFILE? Y N

USE REQUIRING SPECIAL APPROVAL? Y N

OTHER: _____

SITE INFORMATION

ADDRESS OR ADJACENT STREETS: 1415 S Milford Rd ZIP: 48357

ZONING DISTRICT: C1 PARCEL ID NUMBER: 11-27-327-015

LOT WIDTH: _____ LOT DEPTH: _____ LOT AREA: _____

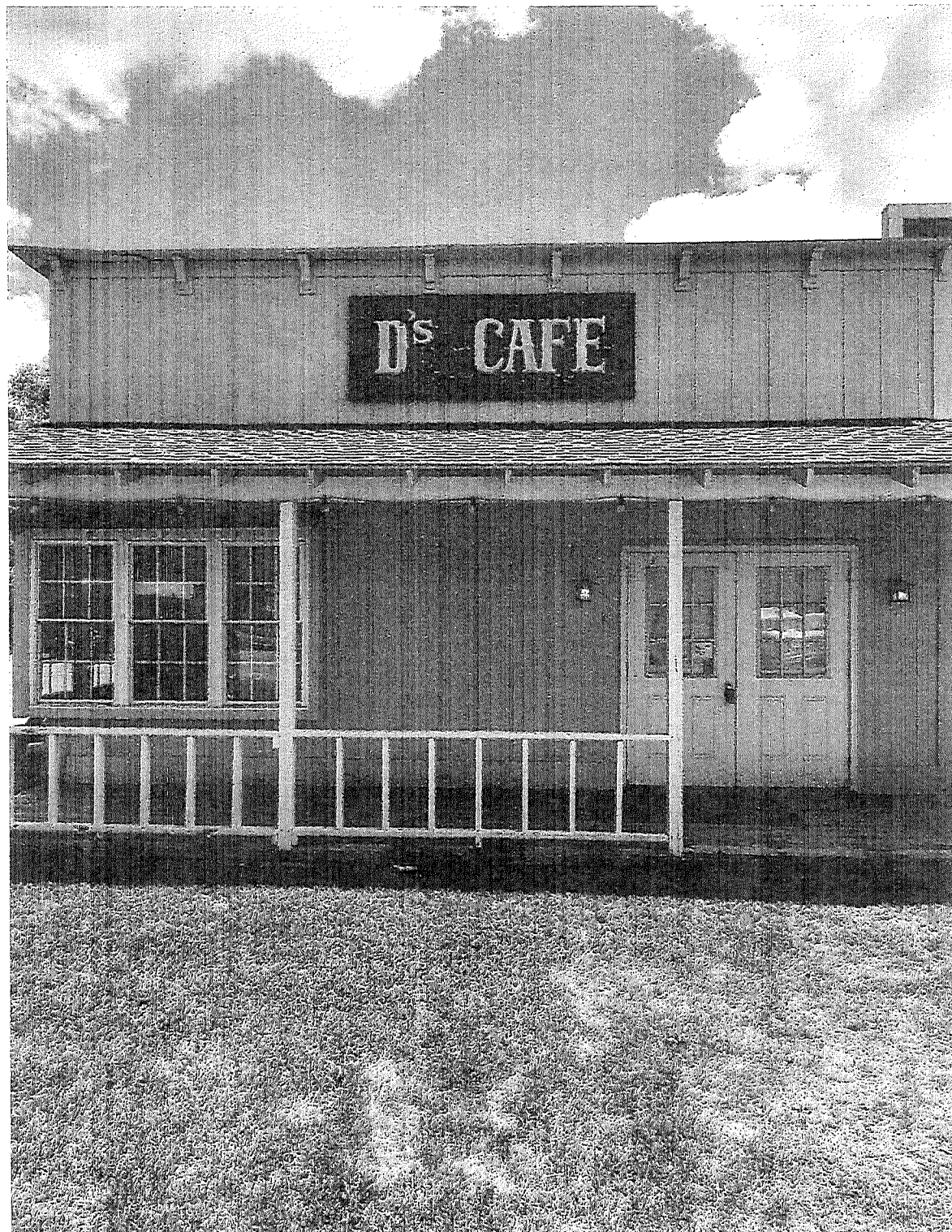
PROJECT INFORMATION

PROJECT NAME: Day Six Wildlife Studio

PROPOSED ZONING: C2 with Conditions PROPOSED USE: Taxidermy Studio (URSA)

DESCRIBE THE NATURE OF YOUR PROPOSAL (attach additional pages as needed):

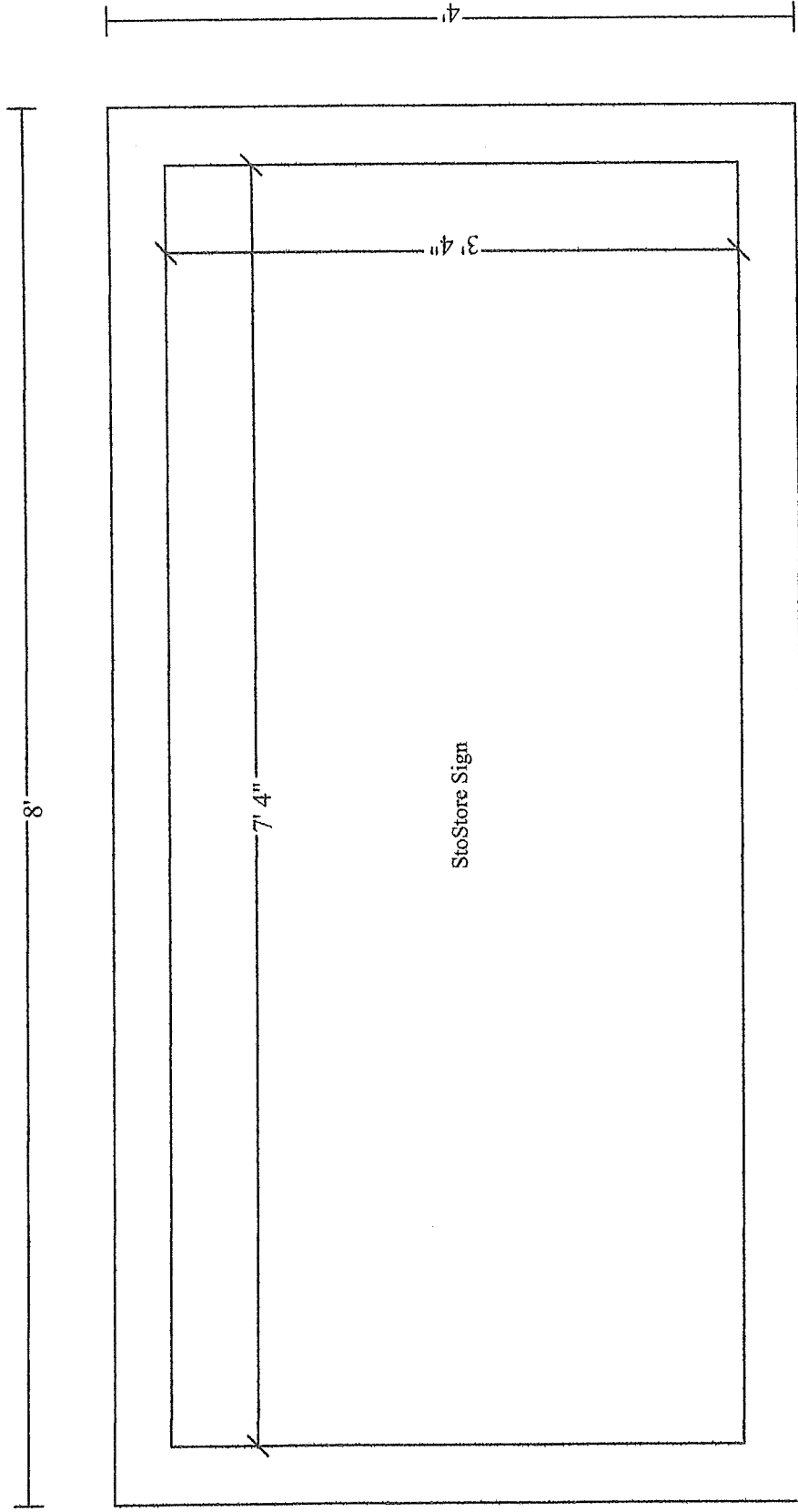
The purpose of this proposal is to establish and operate a professional taxidermy studio. The business will specialize in the preservation and artistic mounting of legally harvested wildlife specimens for private clients. All operations will comply with Michigan Department of Natural Resources (DNR) Regulations. The studio will handle the receiving, detailing and final assembly of specimens. On-site activities are low-impact and limited to small-batch tanning. All large game hides will be outsourced to a licensed commercial tannery for processing off-site. All biological waste will be managed safely and disposal served in strict compliance with local and state regulations. Customer traffic will be low traffic utilizing standard storefront parking. All waste will be securely stored and regularly disposed of via contracted professional disposal. To ensure maximum air quality and complete odor control the workshop will continuously run a commercial size Hepa air scrubber.



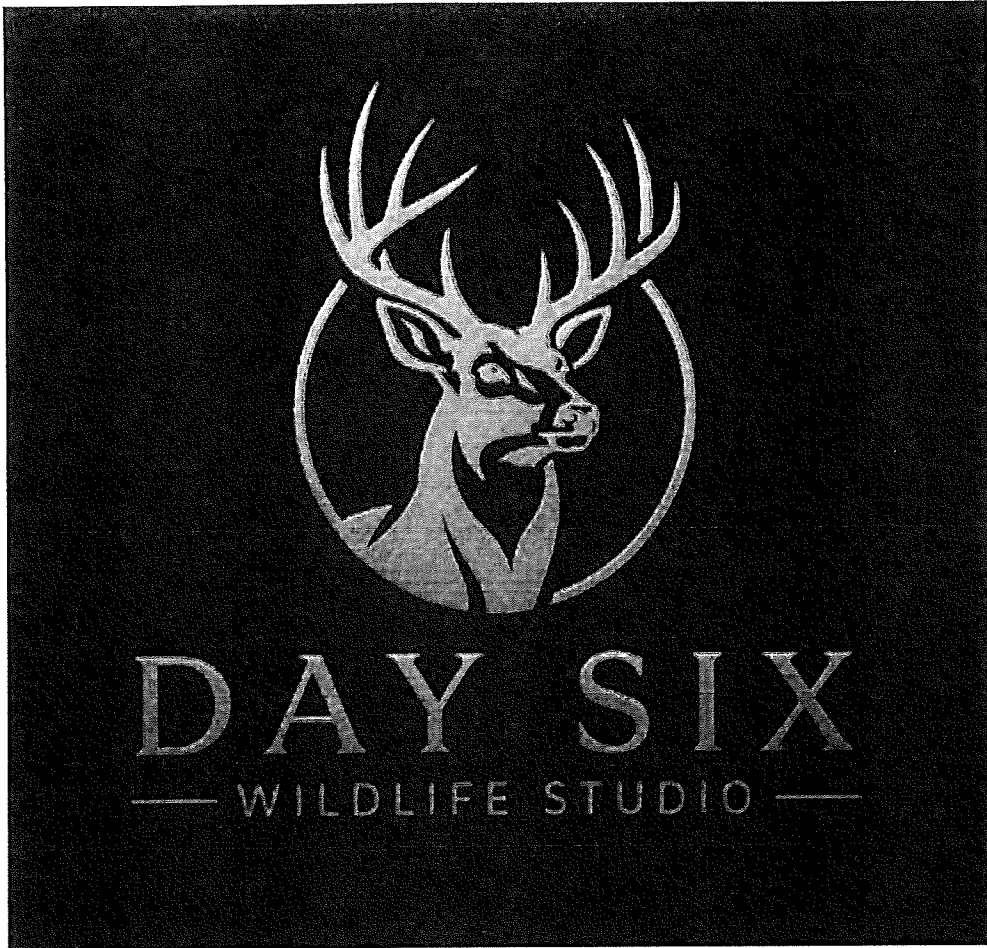


Clockwork
Climate
Control
248-240-1132

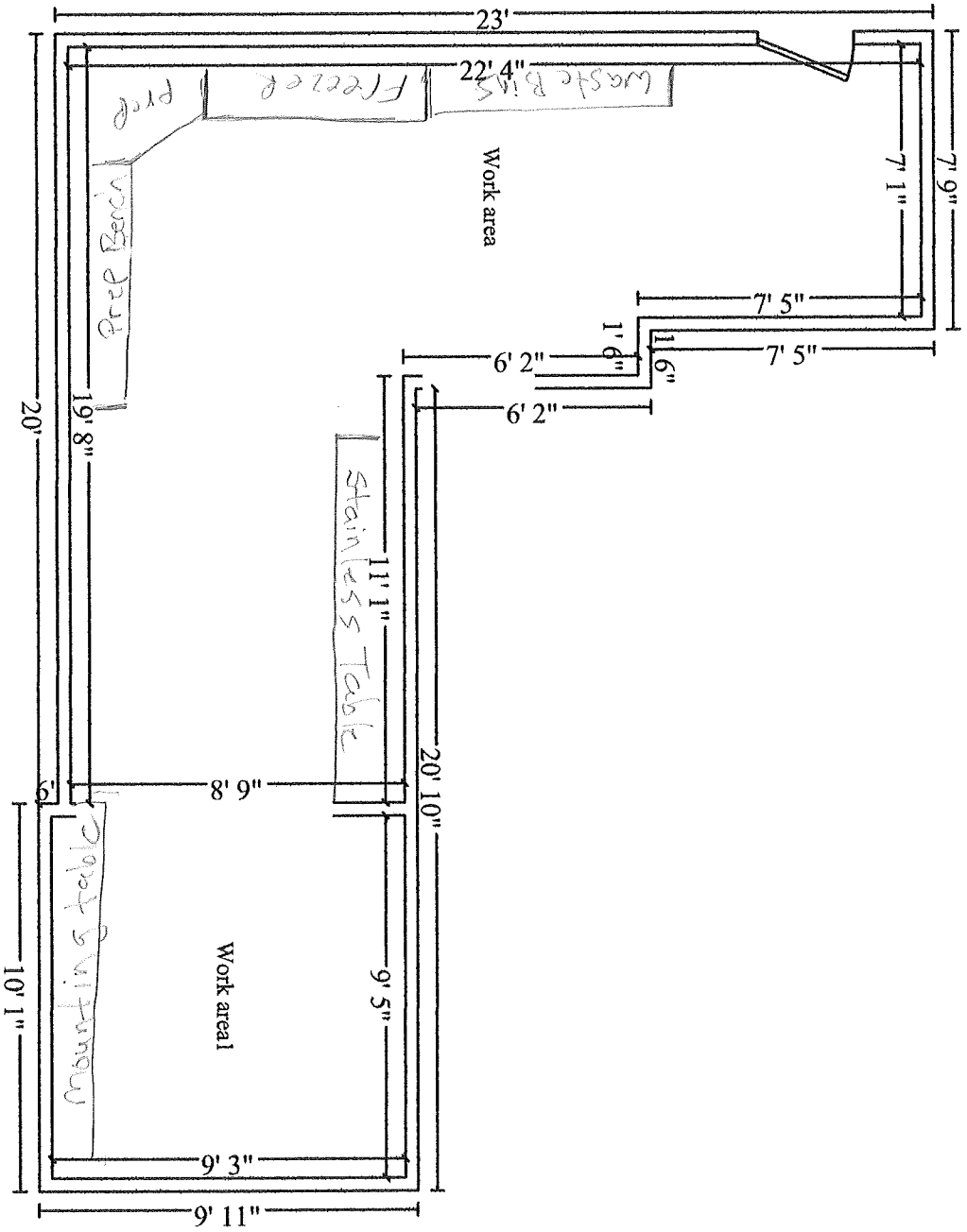
Wilding
ELECTRICAL
MECHANICAL
PLUMBING

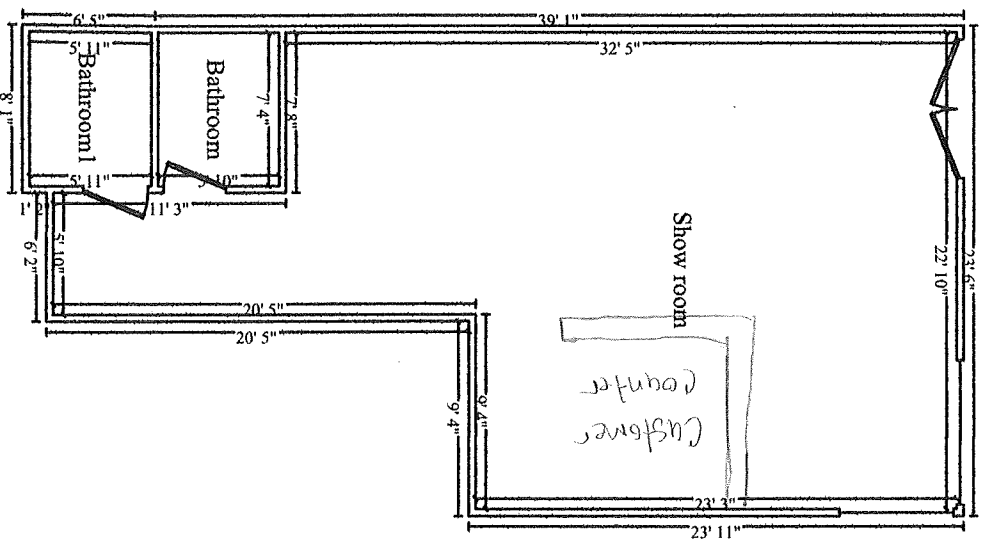


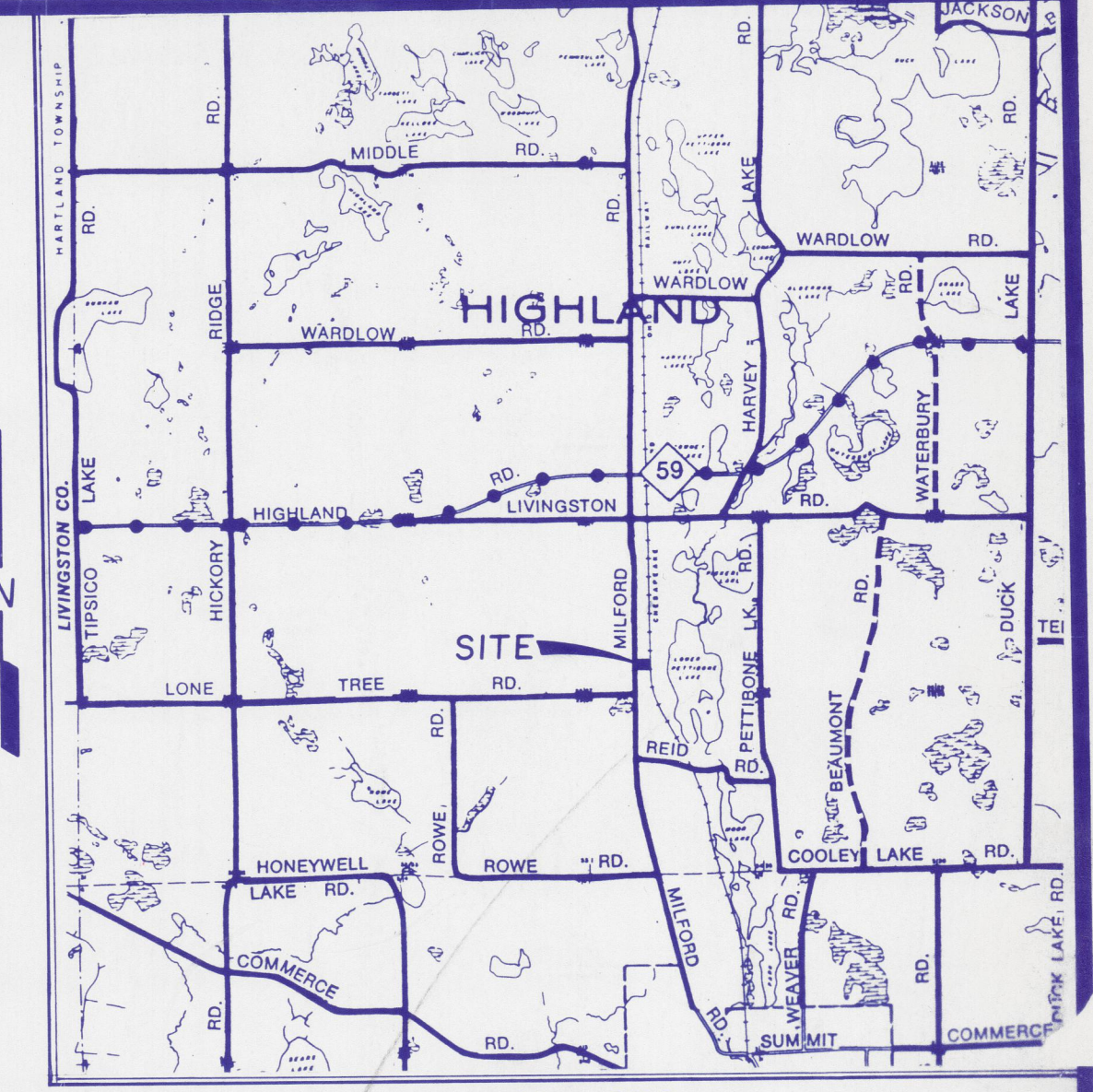
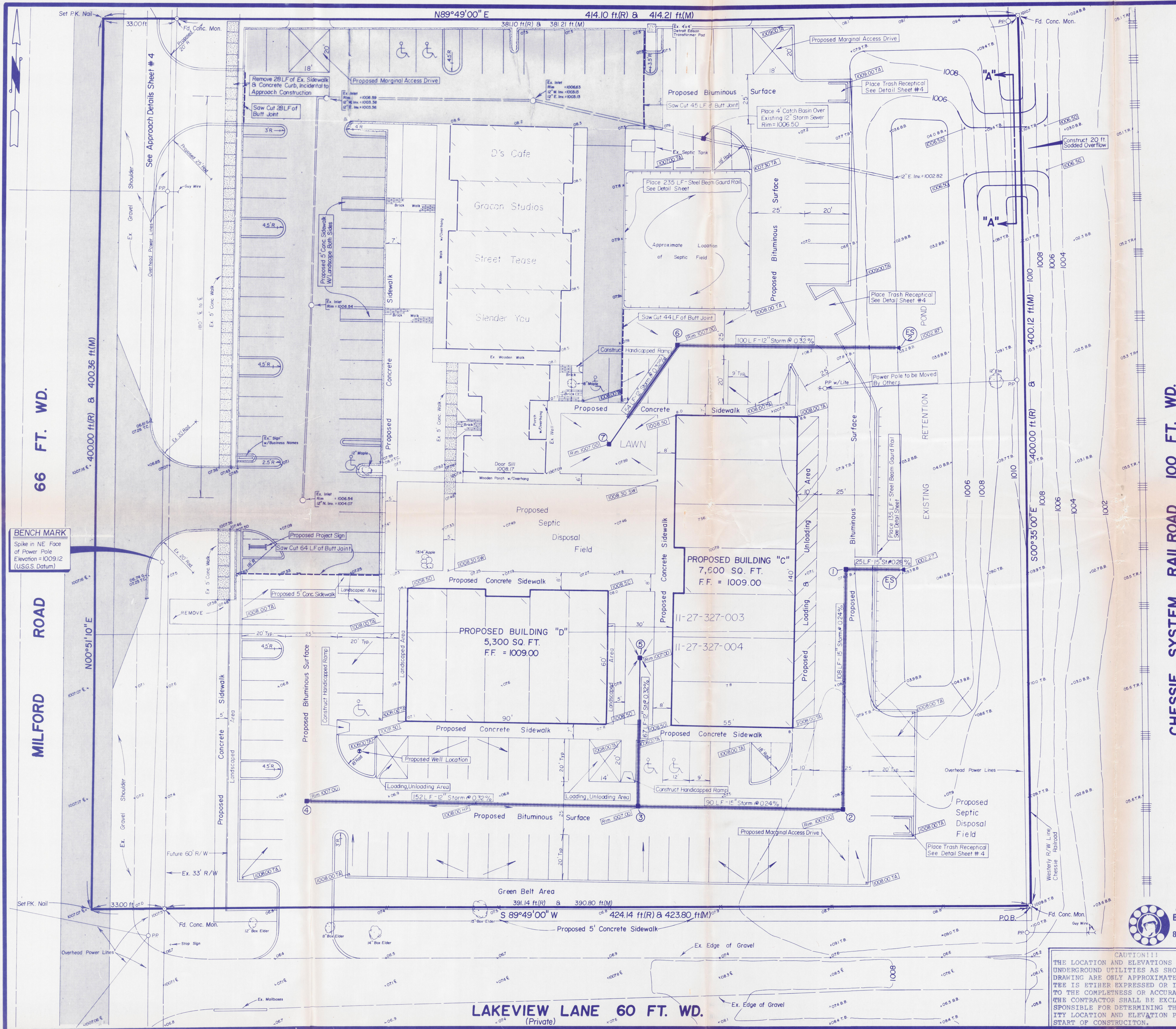
Sign will Be Plywood 4x8 with vinyl wrap -



New Sign







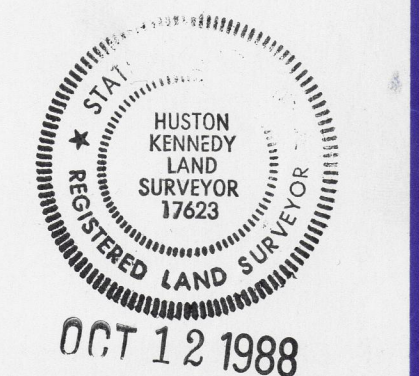
RECOMMENDED FOR APPROVAL
JCK & ASSOCIATES, INC.
CONSULTING ENGINEERS
TYPE OF PLAN: Revised Site Plan
DATE: OCT 24 1988 JOB NO.: HT-2219
REVIEWED BY: Ted Babin
RECOMMENDATION IS VALID FOR ONE YEAR FROM ABOVE DATE

ESTIMATED QUANTITIES		
ITEM	QUANTITY	AS-BUILT
3" Bituminous Surface MDOT Over 6" 21AA Aggregate Compacted in Place	4,455 Sq Yds	
Concrete Curb & Gutter Detail C-2	1,630 LF	
4" Dia. Catch Basin (Complete)	8 Each	
12" RCP C76 CI III	417 LF	
15" RCP C76 CI IV	223 LF	
12" Concrete End Section	1 Each	
15" Concrete End Section	1 Each	
Concrete Bumper Blocks	3 Each	
Steel Beam Guard Rail	370 LF	
Concrete Curb & Gutter B-2	190 LF	

NOTE:
The location of the proposed well are only approximate & will be under permit of the Oakland County Health Dept.

- LEGEND**
- BB = Bottom of Bank
 - TB = Top of Bank
 - TA = Top of Asphalt
 - 1008 = Existing Contour Line
 - 1008 = Proposed Contour Line
 - 075 x = Existing Elevation
 - 1008.00 = Proposed Elevation
 - = Sand Backfill
 - = Direction of Flow
 - = Existing Concrete Surface
 - = Existing Bituminous Surface
- AREA**
- Gross Area = 167,613 Sq. Ft. or 3.840 Acres
 - Area of 33' R/W = 13,200 Sq. Ft. or 0.303 Acres
 - Net Area = 154,413 Sq. Ft. or 3.544 Acres

- SHEET INDEX**
- 1 Storm Sewer & Grading Plan
 - 2 Drainage Areas
 - 3 Storm Sewer Profiles
 - 4 Details & General Notes
 - 5 Storm Sewer Details



3		Planner's Comments	10-13-88
2	G.M.H.K.	Highland Twp. Planning Comm.	10-10-88
1	G.M.H.K.	Description	Date
No.	By	Chk.	
REVISIONS			
STORM SEWER & GRADING PLAN for COLONIAL VILLAGE:			
CARTELL DEVELOPMENT			Phone (313) 391-2069
4800 Joslyn Road			
Pontiac, Michigan 48055			
KENNEDY SURVEYING, INC.			
831 Sebek Blvd.			Phone (313) 628-4241
Oxford, Michigan 48051			
Drawn By	G.M. & C.W.	Date	9-12-88
Chk'd	H.K.	FB No.	88-2394
Date	9-12-88	Scale	1" = 20'
Job No.	88-2394	Sheet No.	1



Memorandum

To: Board of Trustees
From: Elizabeth J Corwin, PE, AICP; Planning Director
Date: August 31, 2026
Re: URSA 26-01
Applicant: Robert Wing, Day Six Wildlife Studio
Owner: A&A Enterprise Properties, LLC
1415 S Milford
PIN 11-27-327-015

This agenda item deals with the special land use approval required to establish a taxidermy studio in the lease space that formerly housed “Dee’s Café” in the Colonial Village Shopping Plaza. Also on your agenda this evening is the rezoning with offer of conditions necessary to make the property eligible for this land use.

The Planning Commission conducted a public hearing regarding the proposed use and rezoning on August 27, 2026. After a thorough discussion of the operations of the taxidermy studio, they unanimously voted to recommend special approval of this land use. The Planning Commission found that the project as proposed meets all the necessary standards for approval under Section 6.03.J of the Zoning Ordinance. The project includes sufficient safeguards to protect the health, safety and welfare of the community, to abate any nuisances that might arise from the operation of a taxidermy studio and to ensure compatibility with the surrounding commercial properties and adjacent residential properties.

The Special Land Use Permit includes a thorough discussion of the conditions for operation. The applicant did an outstanding job of presenting the operation as a clean, professional “boutique” studio. This is not a location that will process wild animal meat like a butcher. The proposed operations include an appointment only basis where a customer will meet with the taxidermy artist to discuss the scope of the project, and will deliver the specimens already “caped out”, with most of the flesh already removed. The applicant explained that the chemicals used are less harsh and toxic than in the past and that there are already contracts in place for the removal of waste products by a certified hauler. Any animal flesh and biodegradable refuse is frozen until the scheduled pickup of waste.

While the minutes of the discussion are not yet ready for your review, I will be present at the Board meeting to answer questions as will the applicant.

POSSIBLE MOTION:

To approve the Special Land Use Permit for Day Six Wildlife Studios, LLC, for 1415 S. Milford Road, PIN 11-27-327-015 as recommended by the Planning Commission upon the independent finding of the Board that the proposal satisfies the required findings for special approval of land use as set forth in Section 6.03.J of the Zoning Ordinance, specifically noting that the project includes sufficient safeguards to protect the health, safety and welfare of the community, to abate any nuisances that might arise from the operation of a

taxidermy studio and to to ensure compatibility with the surrounding commercial properties and adjacent residential properties. This approval will take effect only if the applicant is successful in obtaining the necessary rezoning to C-2, General Commercial Zoning District with the offer of conditions as considered under a separate proposal.

You may table the special use permit approval if you need more information. The second reading of the zoning ordinance amendment has been scheduled for your September 14, 2026 Budget Workshop Meeting. The applicant's desire is to open the studio in early October.

If you find reason to deny the application, your motion should include a specific finding as to why the project does not comply with the required findings under Section 6.03.J.



**PUBLIC HEARING
CHARTER TOWNSHIP OF HIGHLAND
PLANNING COMMISSION
August 27, 2026
7:30 P.M.**

NOTICE IS HEREBY GIVEN that a public hearing will be held at the Highland Township Hall, 205 N. John St. on Thursday, August 27, 2026, at 7:30 p.m.

Notice is further given that all interested parties are invited to review the request and offer comment through the internet or mail. The application may be viewed at <http://highlandtwp.net> under the Planning Commission meeting page. Comments may be submitted to HTplanning@highlandtwp.org, mailed to the Township offices or dropped in our secure drop box at the Township Offices, 205 N. John St. If you have any questions, please call 248-887-3791, ext. 2.

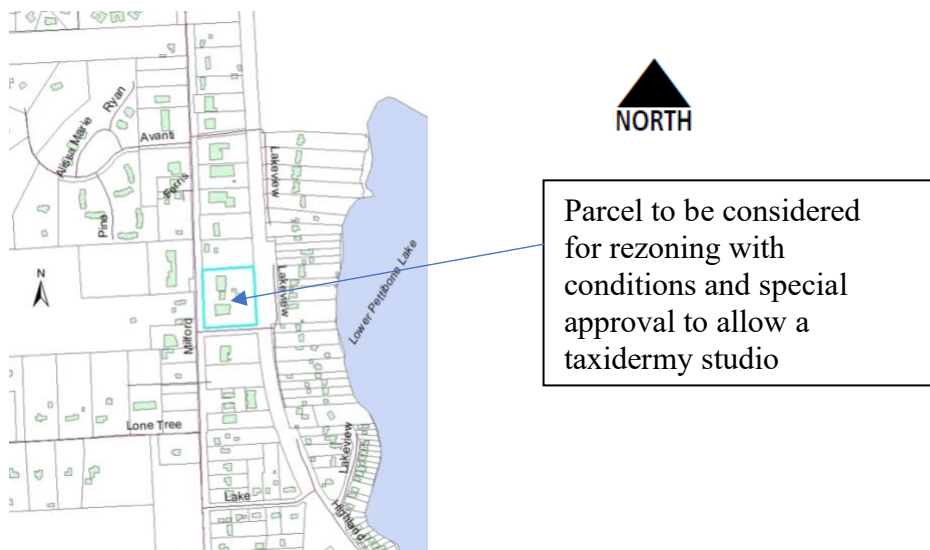
TO CONSIDER:

Request for Rezoning from C-1, Local Commercial Business District to C-2, General Commercial Business District, with offer of conditions and for Use Requiring Special Approval submitted by applicant Robert Wing, Day Six Wildlife Studio and Property Owner A&A Enterprise Properties, LLC.

REQUEST:

Rezoning with offer to restrict use to Taxidermy Studio and other uses as are acceptable under the existing C-1 zoning classification
Section 4.11.C.11 *Special Land Uses*-Taxidermies
Article 6, Special Land Use Procedures and Standards.
Article 10.23, Supplemental Provisions for Taxidermist facility

LOCATION: The north portion of Parcel 11-27-327-015; 1415 S Milford Road, for the building formerly housing “Dee’s Café” for a taxidermy studio with retail storefront.



Kevin Curtis, Chairman
Highland Township Planning Commission

(Publish: on or before August 11, 2026)

**SPECIAL LAND USE PERMIT
DEVELOPMENT AGREEMENT
DAY SIX TAXIDERMY**

1415 SOUTH MILFORD ROAD
HIGHLAND TOWNSHIP, OAKLAND COUNTY, MICHIGAN
PORTION OF PARCEL #11-27-327-015

This Permit for Special Land Use and Development Agreement is entered into this _____ day of _____, 2026 by the CHARTER TOWNSHIP OF HIGHLAND, a Michigan Charter Township ("Township"), with offices located at 205 N. John Street, Highland, Michigan 48357 and DAY SIX WILDLIFE STUDIO, LLC ("Operator") a Michigan Domestic Limited Liability Corporation with offices at 1415 South Milford, Highland, Michigan 48357 and A&A ENTERPRISEPROPERTIES, LLC, ("Owner"), a Michigan Domestic Limited Liability Corporation with offices at 701 North Main Street, Rochester, Michigan 48307 ("Owner").

Recitals:

1. On **[August 31, 2026]**, the Charter Township of Highland Board of Trustees voted to approve the request for a Special Land Use Approval for a taxidermy studio for the northernmost lease unit of Colonial Village Shopping Center (formerly Dee's Café) provided the applicant is also successful in obtaining approval of a related zoning application. The subject parcel is currently zoned C-1, Local Commercial Zoning District, and is being considered for rezoning with conditions to C-2, General Commercial Zoning District. This approval covers real property described as:

T3N, R7E, SEC 27 PART OF SE 1/4 OF SW 1/4 BEG AT PT DIST S 89-49-00 W 100 FT
FROM SW COR OF 'ADAMS GROVE', TH S 89-49-00 W 424.14 FT, TH N 01-51-10 E 400
FT, TH N 89-49-00 E 414.10 FT, TH S 00-3500 E 400 FT TO BEG EXC WLY 60 FT
TAKEN FOR RD 3.33 A 9-10-92 FR 009

Affecting only that portion of the parcel commonly known as 1415 S. Milford Rd
Tax Identification No. 11-27-327-015

2. The subject parcel was originally developed as a shopping center in the late 1980s. The lease unit under consideration has stood vacant for several years. Taxidermy studios are a use requiring special land use approval in the C-2 or IM Zoning Districts.

3. The Planning Commission conducted a public hearing on August 27, 2026 to hear comments regarding an application submitted by Robert Wing of Dax Six Taxidermy Studio, LLC. The Planning Commission recommended approval of the Special Land Use at that

meeting, based upon its findings that the proposal satisfied the standards for approval for Special Land Uses as delineated in the Zoning Ordinance.

The Special Use Permit is subject to the following conditions, which are intended to ensure that the use remains consistent with the scope and character of the operation presented to the Township and does not adversely affect adjoining properties, groundwater, surface water, or the public health, safety, and welfare.

a. Scope of Approved Use

The tanning and hide-processing operation shall be conducted substantially as represented in the application, site plan, written narrative, and other materials submitted to the Township and as represented by the applicant during the Special Use Permit review process. The approval shall not authorize a material expansion or alteration of the tanning operation beyond that reviewed and approved by the Township.

b. Tanning Products and Chemicals

The applicant has represented that the tanning process utilizes Pro-1 tanning agents and associated hide-processing products. Tanning agents, acids, neutralizers, degreasers, oils, preservatives, cleaning products, and other chemicals used in the tanning process shall be limited to those identified in the application or subsequently determined by the Township to be substantially similar in nature and impact.

Current Safety Data Sheets (SDS) shall be maintained on the premises for all tanning agents and other chemicals used or stored as part of the operation and shall be made available to the Township or emergency response personnel upon reasonable request.

c. Maximum Chemical Storage

The quantity of tanning and hide-processing chemicals maintained on the premises shall not exceed the quantities represented by the applicant and approved as part of the Special Use Permit.

An approved Chemical and Materials Inventory shall be maintained as part of the Special Use Permit file and shall identify, at minimum:

- product or chemical name;
- intended use;
- typical container size;
- maximum number of containers maintained on site;
- maximum total volume maintained on site; and
- proposed storage location.

The total quantity of each material maintained on the property shall not exceed the amount shown on the approved inventory without prior Township review.

d. Chemical Storage and Containment

All tanning agents and other liquid or chemical products associated with the operation shall be stored indoors in closed, properly labeled containers and in accordance with manufacturer instructions and applicable federal, state, and local requirements.

Chemical storage areas shall be maintained so that an accidental spill or container failure can be contained and cleaned up without discharge to the ground, groundwater, surface water, stormwater system, floor drain, or onsite sewage disposal system.

Where appropriate for the materials being stored, secondary containment shall be provided.

e. Tanning and Processing Equipment

Tanning and hide-processing equipment shall be limited to the type, number, and capacity of equipment identified on an Equipment Schedule approved as part of the Special Use Permit.

The Equipment Schedule shall identify, as applicable:

- tanning drums or vessels;
- soaking or processing tanks;
- fleshing equipment;
- tumblers;
- washing or rinsing equipment;
- drying equipment;
- chemical mixing or dispensing equipment; and
- other equipment directly associated with tanning or hide processing.

Addition of equipment that materially increases the processing capacity or potential environmental impact of the operation shall require prior Township review and may require amendment of the Special Use Permit.

f. Maximum Processing Capacity

The tanning operation shall not exceed the scale represented by the applicant during Special Use Permit review.

The approved operational capacity shall be limited to:

Maximum hides undergoing chemical tanning or processing at one time: _____

Maximum hides processed per calendar month: _____

Maximum capacity of any individual tanning or processing vessel: _____ gallons.

Any proposed increase beyond these limits shall require prior Township review.

g. Process Wastewater and Tanning Solutions

Spent tanning solutions, pickle solutions, chemical baths, concentrated chemical residues, or other process liquids shall not be discharged onto the ground, into surface waters, storm drains, drainage facilities, or other locations not lawfully approved to receive such materials.

No tanning or hide-processing wastewater shall be discharged to an onsite sewage disposal system unless such discharge is specifically permitted or approved by the governmental agency having jurisdiction.

The applicant shall be responsible for determining and complying with all applicable requirements governing wastewater generated by the operation.

h. Collection and Off-Site Disposal of Process Waste

Spent tanning agents, chemical residues, contaminated absorbent materials, unusable chemicals, and other process wastes requiring controlled disposal shall be collected and maintained in suitable, closed and appropriately identified containers pending removal from the property.

The applicant has represented that such waste will be removed and disposed of by a third-party waste management company. Disposal shall be through a person or company legally authorized to transport, manage, or dispose of the particular waste involved, as required by applicable law.

No regulated process waste shall be disposed of with ordinary refuse unless such disposal is permitted by applicable law and accepted by the waste disposal provider.

i. Waste Disposal Records

The applicant shall retain receipts, manifests, invoices, pickup records, or similar documentation identifying the removal and disposal of tanning-related process waste.

Such records shall be retained for a minimum of three (3) years and shall be made available to the Township upon reasonable request for purposes of verifying compliance with the Special Use Permit.

j. Animal Tissue and Organic Waste

Fleshings, fat, tissue, trimmings, unusable portions of hides, and other putrescible animal waste shall be stored in a freezer, in closed, leak-resistant packaging and maintained in a manner that prevents odors, insects, rodents, scavenging animals, leakage, or other nuisance conditions.

Such materials shall be regularly removed from the property and disposed of in a lawful manner. Accumulation of animal waste on the property shall not be permitted.

k. Forms and Documentation

The following documents shall be maintained as part of the approved operation and, where applicable, provided to the Township prior to commencement of the use:

- 1). Chemical and Materials Inventory;
- 2). Safety Data Sheets for tanning and processing chemicals;
- 3). Equipment Schedule identifying the equipment and processing capacities authorized by this approval;
- 4). identification of the third-party waste management company or companies used for process waste disposal; and
- 5). any permits, approvals, or authorizations required by other governmental agencies for the handling, discharge, transportation, or disposal of materials associated with the tanning operation.

Changes to individual products, suppliers, or waste contractors shall not by themselves require amendment of the Special Use Permit provided the replacement is substantially equivalent and does not materially increase the intensity or environmental impact of the use.

I. Spill Prevention and Response

Appropriate spill-control and cleanup materials shall be maintained on the premises and readily accessible in areas where tanning chemicals are stored or used.

Any spill shall be promptly contained, cleaned up, and reported to the appropriate governmental agencies when reporting is required by applicable law.

Spilled tanning chemicals, process liquids, or contaminated cleanup materials shall not be washed or flushed onto the ground, into a floor drain, stormwater system, surface water, or onsite sewage disposal system unless such discharge is specifically authorized.

m. Outdoor Storage and Processing

Outdoor tanning, chemical mixing, chemical storage, process-waste storage, or storage of exposed animal tissue shall be prohibited unless specifically shown on and authorized by the approved site plan.

Temporary loading of properly closed containers for waste pickup or delivery shall not constitute outdoor storage.

n. Odor and Nuisance Control

The tanning and hide-processing operation shall be conducted so as not to create offensive odors, fumes, vectors, excessive noise, or other conditions constituting a nuisance at or beyond the property boundaries.

o. Compliance With Other Regulatory Requirements

Approval of the Special Use Permit shall not relieve the applicant from obtaining any permit, license, authorization, or approval required by county, state, or federal agencies.

The applicant shall remain responsible for compliance with all applicable environmental, waste-management, fire-safety, building, plumbing, sanitation, and occupational requirements. Township approval shall not constitute a determination that any particular tanning agent, wastewater, waste material, storage method, or disposal method complies with requirements administered by another governmental agency.

p. Material Changes to the Operation

The following shall be submitted to the Township for review prior to implementation:

- 1). a material increase in the quantity of tanning chemicals stored on the premises;
- 2). an increase in the approved number of hides processed;
- 3). installation of tanning or processing equipment having materially greater capacity;
- 4). establishment of outdoor tanning, processing, or chemical storage;
- 5). a material change in the method of wastewater or process-waste disposal; or
- 6). a change in the tanning process that materially changes the character or potential impacts of the approved use.

The Township shall determine whether the proposed change is consistent with the existing approval or requires an amendment to the Special Use Permit.

4. No site improvements are considered as part of this land use approval. The owner shall maintain the site in accordance with the approved site plan on file with the Highland Township

Planning Department.

5. The Special Use permit may be revoked by the Township, upon determination by the Township Board that any of the following conditions apply:

- a. The operator has ceased the use for a period of one year or more
- b. The operator has repeatedly violated provisions of the permit
- c. The operator has repeatedly violated other provisions of the General Code of Ordinances

In making its determination, the Township Board shall consider the operator's response to any notices of violation that may have been issued by the Township. The Township Board may refer the matter to the Planning Commission for recommendation. Upon request, the Township shall provide a written notice of such revocation that shall be in recordable form.

6. Should the operator/tenant and/or the developer wish to propose any changes to the approved site plan or the land use permit, they must contact the Township and seek prior approval by following the appropriate review process. If the Zoning Administrator determines that a proposed use is of a different scale or character than that considered in approving this Special Land Use permit, the operator/tenant and/or developer may then seek a new permit following whatever process is in place at that time.

7. This Special Land Use Permit may be assigned or transferred to a subsequent operator/tenant and /or developer/property owner provided said assignee or transferee agrees in writing to be bound by the terms and conditions of this permit.

8. This Permit may be amended only pursuant to an agreement in writing executed by the Township and the operator/tenant and the developer/property owner.

9. Invalidation of any of the provisions contained in this Permit, or of the application thereof to any person by judgment or court order shall in no way affect any of the other provisions hereof or the application thereof to any other person and the same shall remain in full force and effect.

Signatures on following pages

DAY SIX TAXIDERM Studio, LLC

Robert Wing
Member

ACKNOWLEDGEMENT

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND) ss

On this _____ day of _____, 2026, before me appeared Robert Wing, acting as member of OM Day Six Taxidermy, LLC, to me personally known, who, being by me duly sworn, did say that he acknowledges said instrument to be the free act and deed of said Corporation.

Notary Public

_____ County, Michigan

My Commission Expires: _____

Signatures continue on following page

LLC

A&A ENTERPRISE PROPERTIES,

Gurlal Aulkah
Member

ACKNOWLEDGEMENT

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND) ss

On this _____ day of _____, 2026, before me appeared Gurlal Aulkah, acting as member of A&A ENTERPRISE PROPERTIES, LLC, to me personally known, who, being by me duly sworn, did say that he acknowledges said instrument to be the free act and deed of said Corporation.

Notary Public

_____ County, Michigan

My Commission Expires: _____

Signatures continue on following page

CHARTER TOWNSHIP OF HIGHLAND

By: _____
Rick A. Hamill
Its: Supervisor

By: _____
Tami Flowers
Its: Clerk

ACKNOWLEDGEMENT

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND) ss

On this _____ day of _____, 2026, before me appeared Rick A. Hamill and Tami Flowers to me personally known, who, being by me duly sworn, did say that they are, respectively, the Supervisor and the Clerk of the Charter Township of Highland, Oakland County, Michigan, and that said instrument was signed and sealed on behalf of said Township, by the authority of its Township Board, and they acknowledge said instrument to be the free act and deed of said Township.

Notary Public

County, Michigan
My Commission Expires: _____

Drafted by:
Elizabeth J. Corwin
Charter Township of Highland
205 N. John St
Highland, MI 48357

When recorded return to:
Planning & Zoning Department
Charter Township of Highland
205 N. John St
Highland, MI 48357



Memorandum

To: Board of Trustees
From: Elizabeth J Corwin, PE, AICP; Planning Director
Date: August 31, 2026
Re: Ordinance 473 enacting temporary moratorium on Data Centers

At the Planning Commission meeting of August 27, 2026, the discussion about a zoning ordinance to regulate data centers was initiated. Supervisor Hamill advised the Planning Commission that the community should be complacent, thinking there were no sites attractive to developers of data centers. He had recently learned that sites as small as 50 acres are under consideration.

The Planning Commission will begin their study of data centers in depth later this week. In the meantime, it seems prudent to enact a moratorium, while the community works on the issue. The draft ordinance attached is taken from the model ordinances provided by the Michigan Township Association. As the Zoning Ordinance already lists Data Centers as a permitted use in the TR Zoning District but does not include supplemental provisions necessary to address the emerging issues related to data centers, a Zoning Ordinance amendment to establish a moratorium will also be considered.

POSSIBLE MOTION:

Move to introduce Ordinance No 473, an Ordinance to enact a Temporary Moratorium on Data Centers with consideration of approval set for September 14, 2026.

**CHARTER TOWNSHIP OF HIGHLAND
COUNTY OF OAKLAND, STATE OF MICHIGAN
ORDINANCE NO. 473**

ADOPTED: September 14, 2026

EFFECTIVE: Upon publication after adoption

**AN ORDINANCE TO ENACT A TEMPORARY MORATORIUM ON
DATA CENTERS**

An Ordinance to protect the public health, safety, and welfare by establishing regulations relating to a limited moratorium on considering applications for data centers while the Township completes a study of ordinances and regulations pertaining thereto; to provide for severability; to repeal all ordinances or parts of ordinances in conflict therewith; and to provide an effective date.

**CHARTER TOWNSHIP OF HIGHLAND
OAKLAND COUNTY, MICHIGAN
ORDAINS:**

Section 1. Findings

The Board of Trustees for the Charter Township of Highland has determined the following:

1. That the approval of data centers may result in or produce negative impacts on permitted land uses and development and may harm the public health, safety and general welfare of property owners and residents of the Township.
2. The Township Board is aware of significant public health, safety, and welfare concerns being raised by the public about the impacts of data centers.
3. The Township has a legitimate public purpose in assessing the regulation of the establishment and use of data centers within the Township to ensure that data centers do not interfere with other land uses, or have substantial negative impacts on the environment, public health and safety.
4. The Township Board finds that adopting a temporary moratorium is reasonable and necessary for, among other reasons, the following reasons:
 - A. Michigan courts have recognized that a moratorium is a common and legitimate tool to preserve the status quo while formulating a development strategy.
 - B. The Township Board desires to review and study the public health, safety, and welfare concerns regarding data centers and any Township regulations that may impact and/or regulate such projects.
 - C. The adoption of a temporary moratorium will allow the Township Board adequate time to study and possibly implement revisions to the Township's Ordinances and regulations, including attention to and consideration of citizen input and involvement, public debate, and full consideration of all issues and points of view.

5. The Township Board accordingly determines that it is desirable and in the public interest for the reasons set forth above that the Township Board adopt a temporary moratorium on the acceptance and/or processing of any applications for data centers.

Section 2. Moratorium/Term of Moratorium

The Township Board adopts a temporary moratorium on the acceptance and/or processing of any applications for a data center. The temporary moratorium is in effect for one (1) year following the adoption of this ordinance by the Township Board, or until the effective date of any amended or new Township Ordinances or regulations addressing data centers are effective, whichever date occurs first.

Section 3. Extension of Moratorium

Before this moratorium expires, the Township Board may extend the temporary moratorium by resolution as appropriate to allow sufficient time to complete amendments or additions to its Ordinances and regulations.

Section 4. Severability

The provisions of this Ordinance are hereby declared to be severable. If any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of such Ordinance which shall continue in full force and effect.

Section 5. Repeal

All Ordinance or parts of Ordinances in conflict herewith are hereby repealed.

Section 6. Publication and Effective Date.

This Ordinance is hereby declared to have been adopted by the Charter Township of Highland Board of Trustees at a meeting thereof duly called and held on the [14th day of September, 2026], and shall be effective immediately upon publication in a manner allowed by law.

Tami Flowers, MiPMC
Township Clerk

Introduction Date: August 31, 2026
Adoption Date: September 14, 2026
Publication Date:
Effective Date:

CERTIFICATION

I, Tami Flowers, the Clerk for the Charter Township of Highland, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of Ordinance Number 473, adopted by the Charter Township of Highland Board of Trustees at a regular scheduled meeting on [September 14, 2026.] The following members of the Township Board of Trustees were present at that meeting: Rick A. Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Beth Lewis, and Joseph M. Salvia

The Ordinance was adopted by the Township Board of Trustees with [Hamill, Flowers, Frederick, Charlick, Howe, Lewis, and Salvia] voting in favor and no members voting in opposition. Notice of adoption and publication of the Ordinance was published in the Milford Times on []. The Ordinance shall be effective immediately upon publication.

Tami Flowers, MiPMC
Township Clerk

10. Adjourn

Time: _____