

**NONSTRUCTURAL ROOFING/SIDING/ WINDOW/DOOR REPLACEMENT  
PERMIT APPLICATION**

**Application will NOT be accepted by Mail/Fax/Email**

Agents must have notarized letter to pull permits on behalf of the Contractor

Jobsite Address \_\_\_\_\_

Property Owner Name \_\_\_\_\_ Owner Phone # \_\_\_\_\_

**Job Specifications and Details** (What are you doing? How many square?):  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Cost of Job: \$ \_\_\_\_\_

Zoning Variance?    NO    YES Case # \_\_\_\_\_ Hearing Date \_\_\_\_\_

Cited for work without building permit?    NO    YES Violation# \_\_\_\_\_

APPLICANT / CONTRACTOR / OWNER    COMPLETE SECTION BELOW

**Contractor MUST include a copy of Builder's License, Driver's License, Insurance, and Contract w/Owner**

Company/Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Driver's License # \_\_\_\_\_

**Builder's License #** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Fed. Employer I.D. # or Contractors Social Security #:** \_\_\_\_\_

**Contractors Workers Comp. Ins. Carrier or Exemption:** \_\_\_\_\_

**Contractors MESC Employer # or Exemption:** \_\_\_\_\_

**AFFIDAVIT OF APPLICANT**

I have been given a copy of the information sheet regarding Permit Deposits. I agree to read this document and understand that failure to comply with the terms therein could result in forfeiture of my Permit Deposit.

I hereby certify that the proposed work is authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

"Section 23a of the state construction code act of 1972, 1972 PA s30, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines."

Signature of Applicant: \_\_\_\_\_ Application Date: \_\_\_\_\_

Print name of applicant: \_\_\_\_\_

FOR OFFICE USE ONLY:

Permit Fee \$ \_\_\_\_\_ + Review Fee \$ \_\_\_\_\_ + Fines \$ \_\_\_\_\_ + Registration Fees \$ \_\_\_\_\_ =

Subtotal Bldg Fees \$ \_\_\_\_\_ + Permit Deposit \$ \_\_\_\_\_ = Grand Total: \$ \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_ Permit # \_\_\_\_\_