



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING AGENDA

MAY 5, 2025 - 6:30 P.M.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda
 - a) Approve:
 - 1) April 7, 2025 Board of Trustees Meeting Minutes
 - 2) List of Bills dated April 24, 2025 plus additions
 - 3) Resolution 25-10 Placement of Signage on M-59 Median Highland Farmers Market
 - 4) Resolution 25-11 Placement of Signage on M-59 Median Monarch Community
 - 5) Resolution 25-12 Placement of Signage on M-59 Red White and Blues Signage
 - 6) Resolution 25-13 Charter Township of Highland Water Supply Rates
 - 7) Fixed Asset Capitalization Policy
 - 8) Reappointment of Planning Commissioners Roscoe Smith, Guy York and Russ Tierney
 - 9) Budget Amendment for Metro Authority Revenue/Expenses
 - b) Receive and File:
 - 1) Activity Center Council Meeting Minutes – March 2025
 - 2) Activity Center Council Treasurers Report – March 2025
 - 3) Activity Center Director’s Activity Report – February 2025
 - 4) Building Department Report – March 2025
 - 5) Financial Report - February 2025
 - 6) Library Board Minutes – March 2025
 - 7) Library Director’s Report – March 2025
 - 8) Planning Commission Minutes – March 20, 2025
 - 9) Treasurer’s Report – January, February, and March 2025
 - 10) ZBA Minutes - March 19, 2025 and April 2, 2025
6. Announcements:
 - a) Founders Day Parade and Activities – Saturday, May 17, 2025
 - b) Township Offices will be closed Monday, May 26, 2025, in observance of Memorial Day
 - c) Memorial Day Ceremonies – May 26, 2025
7. Public Comment

8. New Business:

- a) Introduce Text Amendment Z-034 regarding Class C Farm Market with Events
- b) Introduce Text Amendment Z-035 regarding Mobile Food Trucks
- c) Letter of Agreement Between Charter Township of Highland and Highland Township Professional Firefighters Union, International Association of Fire Fighters, Local 5267

9. Adjourn

This zoom connection will be available to the public: <https://us02web.zoom.us/j/81545192040>.

Meeting ID: 815 4519 2040

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

1. Call Meeting to Order

Time: _____

Number of Visitors: _____

2. Pledge of Allegiance

Township Board Meeting Roll

Date: May 5, 2025

Present

Absent

Board Member

Rick A. Hamill
Tami Flowers
Jenny Frederick
Grant Charlick
Brian Howe
Beth Lewis
Joseph Salvia

Start Time: _____ End Time: _____

4. Approval of Agenda

5a. Consent Agenda Approval

- 1) April 7, 2025 Board of Trustees Meeting Minutes
- 2) List of Bills dated April 24, 2025 plus additions
- 3) Resolution 25-10 Placement of Signage on M-59 Median Highland Farmers Market
- 4) Resolution 25-11 Placement of Signage on M-59 Median Monarch Community
- 5) Resolution 25-12 Placement of Signage on M-59 Red White and Blues Signage
- 6) Resolution 25-13 Charter Township of Highland Water Supply Rates
- 7) Fixed Asset Capitalization Policy
- 8) Reappointment of Planning Commissioners Roscoe Smith, Guy York and Russ Tierney
- 9) Budget Amendment for Metro Authority Revenue/Expenses

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
April 7, 2025 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Grant Charlick, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Lisa Hamameh, Township Attorney

Visitors: 4

Approval of Agenda:

Mr. Howe moved to approve the agenda as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

Consent Agenda Approval:

March 3, 2025 Board of Trustees Meeting Minutes
March 3, 2025 Board of Trustees Closed Session Minutes
List of Bills dated March 13, March 27 and April 10, 2025 plus additions
Kris Kopacki Independent Contractor Agreement - Watering
Road Commission of Oakland County 2025 Dust Control
Standard Dental Insurance Renewal
W.O.T.A. Alternate Appointment – Cassie Blascyk
Budget Amendment for the Township's Participation in the Boardwalk Project
ACE Pyro 2025 Fireworks Contract
Resolution 25-05 to Authorize the Closure of Roads for Founders Day Parade and Events
Resolution 25-06 Placement of Signage on M-59 Median for Founders Day
Resolution 25-07 to Authorize West Nile Virus Fund Expense Reimbursement Request

Receive and File:

Activity Center Council Treasurer's Report – February 2025
Activity Center Director's Report – February 2025
Building Department Report – February 2025
DDA Board Minutes – January and February 2025
Financial Report – Pre Audit December 2024
Fire Department Report – January, February, and March 2025
Library Board Minutes – February 2025

Library Director's Report – February 2025
Planning Commission Minutes – March 6, 2025
Sheriff's Department Report – March 2025
Zoning Board of Appeals Minutes – February 19, 2025

Mr. Hamill moved to approve the consent agenda as amended. Ace Pyro 2025 Fireworks Contract shall be approved upon attorney review. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, and Salvia – yes.

Announcements and Information Inquiry:

- a) Highland Township Offices will be closed on Friday, April 18th, in observance of Good Friday
- b) Passing of Sue Gibson – Former Township Employee, Margaret Sharpe – Former Township Deputy Treasurer, and John Pratt – Township Fire Fighter
- c) Invasive Plant Removal Workday, April 26th at Hickory Ridge Pines Park from 10 am – 1 pm
- d) Ladies Day Out, April 26th from 10am – 5 pm Historic Downtown Highland
- e) Prayer Breakfast on Thursday, May 1st, for National Day of Prayer at Church of the Holy Spirit

Public Comment:

No public comment.

Public Hearing:

- a) Industrial Facilities Tax Exemption Certificate Transfer Application

Public Hearing opened at 6:34 p.m. and closed at 6:35 p.m. No public comment was offered.

New Business:

- a) Resolution 25-08 Industrial Facilities Tax Exemption Certificate Transfer Application

Ms. Frederick moved to approve Resolution 25-08 Industrial Facilities Tax Exemption Certificate Transfer Application as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

- b) Maintenance Supervisor Position

Mr. Salvia moved to hire DeeJ Hubenschmidt as the full-time Maintenance Supervisor, starting date April 8, 2025, hourly wage \$28.00/hour not to exceed 1,950 hours per year. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

c) Maintenance Assistant Position

Ms. Frederick moved to hire Thomas Blascyk as the full-time Maintenance Assistant, starting date April 8, 2025, hourly wage \$24.00/hour not to exceed 1,950 hours per year. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

d) Budget Amendment for Maintenance Positions

Ms. Frederick moved to approve the Budget Amendment for Maintenance Positions to add two new full-time maintenance positions and eliminate the seasonal part-time maintenance position. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

e) Dental Reimbursement Request

Mr. Charlick moved to approve the Dental Reimbursement Request of \$1,000.00 from 2024 not to affect the value of the \$1,000.00 for 2025. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

f) Award Window Restoration Bid for Steeple Hall

Mr. Hamill moved to award the bid to Diedrich Painting for the exterior painting and glazing of windows for the gallery space at Steeple Hall in the amount of \$13,456.00. Mr. Charlick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

g) Request for Payment Approval – TPC Lawn & Landscape, Inc.

Mr. Hamill moved to approve the payment of \$11,488.56 to TPC Lawn & Landscape, Inc. for the services rendered on June 22, 2024 and July 6, 2024. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

h) Budget Amendment for Refuse 3rd Party Expense

Mr. Hamill moved to approve the Budget Amendment for Refuse 3rd Party Expense as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

i) Personnel Policy Revisions

Ms. Frederick moved to approve the Personnel Policy Revisions effective on April 7, 2025. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

j) Ordinance Officer Assistant & Fire Department Administrative Assistant

Ms. Frederick moved to approve Laura Carpenter as the full-time Ordinance Officer Assistant and Fire Department Administrative Assistant starting date April 9, 2025, hourly wage \$20.65 per hour not to exceed 2,080 per year. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

k) Resolution 25-09 Declaring Surplus Property and Approving the Conveyance Thereof –
Property located adjacent to South Bay Shores Condominium in Highland Township

Ms. Frederick moved to approve Resolution 25-09 Declaring Surplus Property and Approving the Conveyance Thereof – Property located adjacent to South Bay Shores Condominium in Highland Township. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

l) URSA 25-01 Special Approval of Land Use for drive-through facility for restaurant; 140 W.
Highland; PIN 11-22-301-007; Applicant: Steve Kolber, Kolbrook Design; Property Owner: OM
Group

Mr. Charlick moved to approve the URSA 25-01 Special Approval of Land Use for a drive-through facility for restaurant; 140 W. Highland; PIN 11-22-301-007; Applicant: Steve Kolber, Kolbrook Design; Property Owner: OM Group with the knowledge it meets all of the seven tenants of our special use and that it does not affect other pieces of property. The following conditions apply: pedestrian connections to multi-purpose pathway on the south; provision of a landscape design that includes buffers to deaden the sound and screen from the cemetery. Site lighting consistent with the ordinance and a final site plan, based on the preliminary site plan prepared by Kolbrook Design and responsive to the other issues identified by the Planning Director, Township Engineer and as discussed. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

m) Purchase requests for Fire Department

Mr. Hamill moved to approve Bio-Care as an official vendor for Highland Township. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

Mr. Hamill moved to approve both Gracon Services and Bio-Care invoices as attached. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

Adjourn:

Supervisor adjourned the meeting at 7:39 p.m.

Tami Flowers, MiPMC
Highland Township Clerk

Rick A. Hamill
Highland Township Supervisor

UNAPPROVED

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-202.001 BUILDING BONDS PAYABLES					
6087	AMERICAN STANDARD ROOFING LLC	101-ESCROW/BUILDING	B24-00111	04/21/2025	500.00
4995	BROWN, DENNIS	101-ESCROW/BUILDING	B25-00059	04/15/2025	125.00
4969	CORNERSTONE HOME IMPROVEMENTS	101-ESCROW/BUILDING	B25-00108	04/15/2025	500.00
4969	CORNERSTONE HOME IMPROVEMENTS	101-REINSPECTION FEE	B25-00108	04/15/2025	60.00-
4969	CORNERSTONE HOME IMPROVEMENTS	101-ESCROW/BUILDING	B25-00115	04/15/2025	250.00
3204	COY CONSTRUCTION	101-ESCROW/BUILDING	B25-00016	04/15/2025	500.00
3204	COY CONSTRUCTION	101-REINSPECTION FEE	B25-00016	04/15/2025	60.00-
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B25-00016	04/15/2025	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B25-00108	04/15/2025	60.00
4644	HOUSEPIAN, VAUGHN	101-ESCROW/BUILDING	B24-00179	04/15/2025	125.00
8055	RAPID ROOFING	101-ESCROW/BUILDING	B25-00087	04/15/2025	250.00
7749	SMOLYANOV HOME IMPROVEMENT	101-ESCROW/BUILDING	B25-00112	04/15/2025	250.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B25-00015	04/15/2025	250.00
6083	WEATHERGARD WINDOW CO. INC.	101-ESCROW/BUILDING	B24-00501	04/15/2025	125.00
101-000-202.005 PLANNING ESCROW PAYABLES					
1114	ROSATI SCHULTZ JOPPICH ET AL	101-SOUTH BAY SHORES	1083267	04/11/2025	341.00
101-000-222.000 OAKLAND CO. ANIMAL CONTROL					
4000	CHARTER TOWNSHIP OF HIGHLAND	101-DOG LICENSE	04142025	04/14/2025	134.00
4007	OAKLAND CO. ANIMAL CONTROL/PET ADOPTION	101-DOG LICENSE	04142025	04/14/2025	1,125.00
101-000-412.000 DELINQUENT P. PROPERTY TAX					
6317	OAKLAND COUNTY TREASURER	101- DELINQUENT PROPERTY TAX	03312025	03/31/2025	29.48
101-000-677.031 MISCELLANEOUS					
1521	CHASE CARDMEMBER SERVICE	101-CHASE CARD LATE FEES/INTEREST REVERSAL	3/09/25-4/08/25	04/08/2025	118.37-
Total :					4,386.11
CLERK					
101-215-820.000 CLERK: DUES/ED/TRAVEL					
1521	CHASE CARDMEMBER SERVICE	101-ELECTION CTR MEMBERSHIP/WEBINAR-FLOWERS	3/09/25-4/08/25	04/08/2025	658.00
3688	FLOWERS, TAMARA S.	101-MILEAGE TO CLERKS CONFERENCE SOARING EAGL	04142025	04/14/2025	171.64
1274	MICH ASSOC OF MUNICIPAL CLERKS	101-CONFERENCE-FLOWERS	03132025	03/13/2025	400.00
101-215-957.000 CLERK: ELECT EXP TO BE REIMBUR					
1521	CHASE CARDMEMBER SERVICE	101-MOBILE WIRE CAGES	3/09/25-4/08/25	04/08/2025	1,620.28
Total CLERK:					2,849.92
ASSESSOR					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-257-720.001	ASSESSING: TAX BD OF REVIEW				
2375	GANNETT MICHIGAN LOCALIQ	101-BOARD OF REVIEWS	0007024587	03/31/2025	197.56
Total ASSESSOR:					197.56
GENERAL GOVERNMENT					
101-261-728.000	GEN GOV: OFFICE SUPPLIES				
2541	STAPLES	101-BINDER/CALENDER/FOLDERS/STAPLE REMOVER	6028742650	04/05/2025	52.12
101-261-804.000	GEN GOV: LEGAL SERVICES				
1114	ROSATI SCHULTZ JOPPICH ET AL	101-BOARDWALK	1083267	04/11/2025	15.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP MATTER	1083267	04/11/2025	356.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-HVS	1083267	04/11/2025	170.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-INDUSTRIAL FACILITIES TAX EXEMPT	1083267	04/11/2025	434.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-WOTA	1083267	04/11/2025	77.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-FIRE TRAINING	1083267	04/11/2025	62.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-CLYDE RD CELL TOWER	1083267	04/11/2025	31.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-MEETING ATTENDANCE	1083267	04/11/2025	434.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-ORDINANCE	1083267	04/11/2025	31.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP MATTERS	1083268	04/11/2025	528.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP MATTERS	1083269	04/11/2025	476.00
101-261-821.000	GEN GOV: MEMBER FEES				
1521	CHASE CARDMEMBER SERVICE	101-OAK PRESS	3/09/25-4/08/25	04/08/2025	34.00
101-261-850.001	GEN GOV: PHONE SERVICE				
9027	AT&T MOBILITY	101-ORDINANCE CELL PHONE	287287294406X041	04/06/2025	23.71
9027	AT&T MOBILITY	101-TWP CELL PHONE	287287294406X041	04/06/2025	47.08
2652	T-MOBILE	101-CELL PHONE-TOWNSHIP	04152025 28344	04/16/2025	52.90
101-261-900.001	GEN GOV: ADVERTISING				
2375	GANNETT MICHIGAN LOCALIQ	101-SYNOPSIS-TWP BOARD	0007024587	03/31/2025	111.28
4619	OAKLAND COUNTY TIMES	101-ADVERTISING	20260430_HIGHLA	04/14/2025	1,500.00
101-261-920.000	GEN GOV: UTILITIES				
1005	DTE ENERGY	101-935 S. HICKORY RDG TRL 910008266330	04142025 66330	04/16/2025	17.65
1005	DTE ENERGY	101-469 E. HIGHLAND RD 910008266959	04142025 66959	04/16/2025	17.95
1005	DTE ENERGY	101-250 W LIVINGSTON RD 910008267072	04142025 67072	04/16/2025	486.86
1005	DTE ENERGY	101-501 N. MILFORD RD TRAIN ST 910008267460	04142025 67460	04/16/2025	17.65
1005	DTE ENERGY	101-205 N JOHN ST 910008280059	04142025 80059	04/16/2025	893.18
1005	DTE ENERGY	101-248 W. LIVINGSTON-DDA 910008280661	04142025 80661	04/16/2025	17.65
1005	DTE ENERGY	101-401 BEACH FARM LIBRARY 910008280786	04142025 80786	04/16/2025	87.23
1005	DTE ENERGY	101-100 N. MILFORD RD 910008280885	04142025 80885	04/16/2025	55.76
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE				
1521	CHASE CARDMEMBER SERVICE	101-WEED PULLER/CLEANING SUPPLIES	3/09/25-4/08/25	04/08/2025	38.42
1879	EXCLUSIVE FLOOR COVERING	101-CARPET	14390	04/07/2025	1,049.75

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
5049	FIBERCLASS INSULATION	101-INSULATION-250 W LIVINGSTON	18149427	04/14/2025	2,000.00
8500	ON TIME PORTABLES LLC	101-CHILL AT THE MILL	3290	04/10/2025	125.00
1642	PETER'S TRUE VALUE HARDWARE	101-SAFETY EQUIPMENT/CHAIN LOOPS	K76794	04/08/2025	186.47
1642	PETER'S TRUE VALUE HARDWARE	101-ENGINE FUEL/ROPE	K76949	04/17/2025	32.95
1642	PETER'S TRUE VALUE HARDWARE	101-LIGHTER	K76950	04/17/2025	6.99
5930	SUPREME WATER TREATMENT	101-WATER SOFTENER SALT	51491	04/16/2025	36.00
101-261-937.000	GEN GOV: VEHICLE OP MAINT				
9232	HIGHLAND WASH MANAGEMENT LLC	101-FORSTERS AUTO WASHES-TWP VEHICLES	2185	03/31/2025	25.00
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT				
1283	BS&A SOFTWARE	101-BUILDING DEPT PERMIT APP SUBMISSION	160198	04/16/2025	288.00
1283	BS&A SOFTWARE	101-ANNUAL SERVICE/SUPPORT FEE CONTRACT 5/25-5/	160198	04/16/2025	4,911.00
1521	CHASE CARDMEMBER SERVICE	101-ADOBE/ZOOM/MICROSOFT	3/09/25-4/08/25	04/08/2025	280.56
2021	GRACON SERVICES INC.	101-SOPHOS CENTRAL INTERCEPT	16234	01/16/2025	1,724.02
2021	GRACON SERVICES INC.	101-SOPHOS CENTRAL MANAGED DETECTION FOR USE	16371	04/10/2025	4,605.98
2021	GRACON SERVICES INC.	101-SOPHOS CENTRAL MANAGED DETECTION FOR SER	16372	04/10/2025	686.44
2021	GRACON SERVICES INC.	101-HPE TECH CARE BASIC ML350 GEN10	16373	04/10/2025	1,143.90
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY				
1642	PETER'S TRUE VALUE HARDWARE	101-BATTERY/CHARGER	K76992	04/21/2025	379.97
101-261-971.001	GEN GOV: COMP CAP OUTLAY				
1521	CHASE CARDMEMBER SERVICE	101-IPAD-CORWIN	3/09/25-4/08/25	04/08/2025	211.99
101-261-971.003	GEN GOV: COMPUTER SOFTWARE				
1521	CHASE CARDMEMBER SERVICE	101-MAILCHIMP/CANVA	3/09/25-4/08/25	04/08/2025	124.99
Total GENERAL GOVERNMENT:					23,888.45
GENERAL GOVERNMENT PERSONNEL B					
101-279-712.000	GGP:HEALTH/DENTAL/LIFE/DIS INS				
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 IN-HOUSE	250980024109	04/08/2025	1,510.33
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	250980024109	04/08/2025	6,905.16
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ORDINANCE	250980024109	04/08/2025	421.04
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ACT. CTR.	250980024109	04/08/2025	1,756.50
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	250980024109	04/08/2025	1,762.58
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR3 LIBRARY	001875323656	04/10/2025	46.20
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR1 ACT CTR	001875323656	04/10/2025	234.48
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 IN-HOUSE	001875323656	04/10/2025	162.55
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 TWP	001875323656	04/10/2025	765.95
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. ORDINANCE OFFICER BR1	001875323656	04/10/2025	43.10
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP.	5/01/25-5/31/25	04/01/2025	1,703.76
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-IN HOUSE	5/01/25-5/31/25	04/01/2025	490.68
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ORDINANCE/FIRE MARSHAL	5/01/25-5/31/25	04/01/2025	26.48
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ACT. CTR.	5/01/25-5/31/25	04/01/2025	490.68

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP COBRA	5/01/25-5/31/25	04/01/2025	106.04
Total GENERAL GOVERNMENT PERSONNEL B:					16,425.53
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	04/02/25-04/15/25	04/15/2025	337.29
8149	WATKINS III, MITCHELL	101-INSPECTIONS	04/02/25-04/15/25	04/15/2025	1,532.86
101-371-820.000 BLDG: DUES/ED/TRAVEL					
1283	BS&A SOFTWARE	101-BUILDING DEPT REMOTE TRAINING	159376	04/11/2025	550.00
Total BUILDING:					2,420.15
ACTIVITY CENTER					
101-672-728.000 ACTIVITY CTR: OFFICE SUPPLIES					
2541	STAPLES	101-COPY PAPER-ACT CTR	6029187805	04/12/2025	225.78
101-672-729.000 ACTIVITY CTR: OPER. SUPPLIES					
1521	CHASE CARDMEMBER SERVICE	101-CHANGING STATION LINERS	3/09/25-4/08/25	04/08/2025	52.76
9208	HIGHLAND SUPPLY INC.	101-PAPER TOWEL/NAPKINS-ACT CTR	INV94853	04/04/2025	83.64
101-672-850.000 ACTIVITY CTR: PHONE SERVICE					
2652	T-MOBILE	101-CELL PHONE-ACTIVITY CENTER	04152025 28344	04/16/2025	19.43
101-672-850.001 ACTIVITY CTR: INTERNET SERVICE					
1521	CHASE CARDMEMBER SERVICE	101-COMCAST	3/09/25-4/08/25	04/08/2025	107.98
101-672-920.000 ACTIVITY CTR: UTILITIES					
1005	DTE ENERGY	101- 209 N JOHN ACT CTR 910008266702	04082025 66702	04/09/2025	488.06
101-672-920.002 STEEPLE HALL: UTILITIES					
1005	DTE ENERGY	101-205 W. LIVINGSTON RD-STEEPLE HALL 91000828013	04142025 80133	04/16/2025	256.54
101-672-936.000 ACTIVITY CTR: BUILDING MAINT					
1839	ABSOPURE WATER CO	101- H/C COOLER-ACTIVITY CTR.	31323066	03/31/2025	12.00
1839	ABSOPURE WATER CO	101-5 GALLON SPRING-ACTIVITY CTR.	89677818	03/24/2025	150.90
1021	GILL-ROY'S HARDWARE	101-BOLTS/ADHESIVE/CAULK-ACT CTR	2504-824176	04/10/2025	27.67
Total ACTIVITY CENTER:					1,424.76
PLANNING & ORDINANCE					
101-701-820.000 PLNG: DUES/ED/TRAVEL					
1283	BS&A SOFTWARE	101-PLANNING REMOTE TRAINING	159376	04/11/2025	550.00
1521	CHASE CARDMEMBER SERVICE	101-APA MEMBERSHIP/CONFERENCE-LITTLEBEAR	3/09/25-4/08/25	04/08/2025	588.00
1521	CHASE CARDMEMBER SERVICE	101-APA MEMBERSHIP-BURKHART	3/09/25-4/08/25	04/08/2025	426.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total PLANNING & ORDINANCE:					1,564.00
ZONING BOARD OF APPEALS (ZBA)					
101-702-900.000 ZBA: ADVERTISING					
2375	GANNETT MICHIGAN LOCALIQ	101-LEGAL ADVERTISEMENT-ZBA	0007024587	03/31/2025	262.27
2375	GANNETT MICHIGAN LOCALIQ	101-LEGAL ADVERTISEMENT-ZBA	0007024587	03/31/2025	186.78
Total ZONING BOARD OF APPEALS (ZBA):					449.05
PARKS					
101-751-729.002 PARKS: HICKORY RIDGE					
8500	ON TIME PORTABLES LLC	101-HICKORY RIDGE PARK	3290	04/10/2025	125.00
101-751-729.003 PARKS: DUCK LAKE PINES					
2596	FIVE STAR ACE	101-DRAIN PIPE-DUCK LK PARK	32581	04/12/2025	99.00
2596	FIVE STAR ACE	101-PLUMBING	32619	04/21/2025	19.15
1021	GILL-ROY'S HARDWARE	101-PLUMBING TAPE	2504-8804645	04/21/2025	7.59
8500	ON TIME PORTABLES LLC	101-DUCK LAKE PINES PARK HANDICAP	3290	04/10/2025	175.00
101-751-920.000 PARKS: UTILITIES					
1005	DTE ENERGY	101-333 N. MILFORD RD 910008267551	04142025 67551	04/16/2025	50.58
1005	DTE ENERGY	101-1241 N. DUCK LAKE RD-PARKS 910008267940	04142025 67940	04/16/2025	50.34
1005	DTE ENERGY	101-3800 N. HICKORY RDG-PARK-910008266587	04162025 66587	04/17/2025	27.30
1005	DTE ENERGY	101-3570 N DUCK LK RD 910008267205	04162025 67205	04/17/2025	30.56
101-751-935.000 PARKS: MAINTENANCE					
9275	DOG WASTE DEPOT	101-DOG WASTE BAGS	75862	04/10/2025	284.31
Total PARKS:					868.83
Total GENERAL FUND:					54,474.36
ROAD FUND					
ROAD					
203-596-967.001 TRI PARTY PROGRAM					
2158	ROAD COMMISSION FOR O.C.	203-TRI-PARTY GRAVEL ROAD PROGRAM	105361	04/14/2025	37,872.00
Total ROAD:					37,872.00
Total ROAD FUND:					37,872.00
FIRE FUND					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
FIRE					
206-336-712.001 FIRE:HEALTH/DENTAL/LIFE/DISINS					
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE	250980024109	04/08/2025	9,362.69
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR2 PD. ON CALL	001875323656	04/10/2025	92.40
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR1 F-T FIRE	001875323656	04/10/2025	994.42
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. CHIEF BR1	001875323656	04/10/2025	90.15
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. FIRE MARSHAL BR1	001875323656	04/10/2025	43.11
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE CHIEF	5/01/25-5/31/25	04/01/2025	192.32
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE MARSHAL/ORDINANCE	5/01/25-5/31/25	04/01/2025	26.48
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE	5/01/25-5/31/25	04/01/2025	1,471.80
206-336-727.000 FIRE: SUPPLIES					
1103	AUTO VALUE MILFORD	206-FLOOR JACK	272-1100442	04/07/2025	229.99
1521	CHASE CARDMEMBER SERVICE	206-WATER	3/09/25-4/08/25	04/08/2025	31.92
206-336-731.000 FIRE: MEDICAL SUPPLIES					
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85724714	04/07/2025	20.00
2048	OAKLAND COUNTY MEDICAL CONTROL	206- MEDICAL SUPPLIES	5156	04/02/2025	75.00
206-336-732.000 FIRE: UNIFORMS					
9121	ALLIE BROTHERS	206-UNIFORM BOOTS-BELL	102886	03/31/2025	135.00
2020	BONHAM, GARY	206-REIMBURSE BOOTS	04172025	04/17/2025	220.00
206-336-804.000 FIRE: LEGAL SERVICES					
1521	CHASE CARDMEMBER SERVICE	206-USPS	3/09/25-4/08/25	04/08/2025	5.25
206-336-820.000 FIRE: DUES & EDUCATION					
1521	CHASE CARDMEMBER SERVICE	206-CTC CHAIR TRAINING LUNCH-GEORGE	3/09/25-4/08/25	04/08/2025	39.68
1114	ROSATI SCHULTZ JOPPICH ET AL	206-FIRE TRAINING	1083267	04/11/2025	62.00
206-336-851.000 FIRE: RADIO COMMUNICATIONS					
1029	OAKLAND COUNTY	206-DISPATCH SERVICES- JAN	CI055542	01/31/2025	5,784.00
1029	OAKLAND COUNTY	206-DISPATCH SERVICES- FEB	CI055567	02/28/2025	5,784.00
206-336-920.000 FIRE: PUBLIC UTILITIES					
9027	AT&T MOBILITY	206-FIRE DEPT CELL PHONES	287287294406X041	04/06/2025	90.02
9027	AT&T MOBILITY	206-FIRE MARSHAL CELL PHONE	287287294406X041	04/06/2025	23.71
9027	AT&T MOBILITY	206-IPADS	287287294406X041	04/06/2025	422.89
2216	COMCAST	206-1600 W HIGHLAND FS #1 0160011	05152025 0160011	04/12/2025	169.90
2216	COMCAST	206-510 CLYDE 0115262	06022025 0115262	04/20/2025	56.13
1005	DTE ENERGY	206-ST#3 510 CLYDE RD 910008266207	04112025 66207	04/14/2025	65.39
206-336-930.000 FIRE: VEHICLE REPAIR					
4584	BRIAN'S YELLOW ENGINE SHOP INC	206-2007 PIERCE (E3) PM AND DOT	11703	04/03/2025	664.23
4584	BRIAN'S YELLOW ENGINE SHOP INC	206-2007 PIERCE (E1) DOT	11704	03/31/2025	675.33
4584	BRIAN'S YELLOW ENGINE SHOP INC	206-2022 RAUSENBAURER (E2) DOT	11716	04/14/2025	676.75
1521	CHASE CARDMEMBER SERVICE	206-HADLEY TOWING	3/09/25-4/08/25	04/08/2025	400.40
9257	R&R FIRE TRUCK REPAIR	206-2007 PIERCE (E3) PUMP TEST	70614	04/02/2025	490.17
9257	R&R FIRE TRUCK REPAIR	206-2009 US TANK (T1) PUMP TEST	70636	04/13/2025	387.97

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
9257	R&R FIRE TRUCK REPAIR	206-2007 PIERCE (E3) PUMP TEST	70637	04/13/2025	387.97
9257	R&R FIRE TRUCK REPAIR	206-2018 PIERCE (E11) PUMP TEST	70638	04/13/2025	511.99
9257	R&R FIRE TRUCK REPAIR	206-2022 RAUSENBAUER (E2) PUMP TEST	70639	04/13/2025	421.88
9257	R&R FIRE TRUCK REPAIR	206-2007 PIERCE (E1) PUMP TEST	70640	04/13/2025	726.38
4921	ZOOM MOE-TIVE LLC	206-2024 WAGONEER (C1) TINT	4989	11/12/2024	262.10
206-336-967.000	FIRE: NEW PROJECTS				
2596	FIVE STAR ACE	206-POWER WASHERS	32576	04/10/2025	538.00
Total FIRE:					31,631.42
Total FIRE FUND:					31,631.42
POLICE FUND					
POLICE					
207-301-807.000	POLICE: OAKLAND CO SHER CONT				
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT-JAN	CI055542	01/31/2025	296,673.75
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT-FEB	CI055567	02/28/2025	296,673.75
207-301-807.004	POLICE: OVERTIME				
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT - O.T. JAN	CI055542	01/31/2025	18,414.40
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT - O.T. FEB	CI055567	02/28/2025	7,233.46
207-301-920.000	POLICE: UTILITIES				
1005	DTE ENERGY	207-165 N. JOHN ST-POLICE 910008266454	04142025 66454	04/16/2025	462.61
207-301-935.000	POLICE: SHERIFF'S MAINT				
1839	ABSOPURE WATER CO	207-COOLER	31322340	03/31/2025	4.00
1839	ABSOPURE WATER CO	207-5 GALLON WATER	89677817	03/24/2025	29.10
Total POLICE:					619,491.07
Total POLICE FUND:					619,491.07
REFUSE FUND					
REFUSE					
227-526-813.001	REFUSE: THIRD PARTY EXPENSES				
1366	TPC LAWN & LANDSCAPE	227-REFUSE THIRD PARTY PICKUP EXPENSE	5251	02/26/2025	11,488.56
Total REFUSE:					11,488.56
Total REFUSE FUND:					11,488.56
DOWNTOWN DEVELOPMENT FUND					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-712.000	DDA: HEALTH/DENTL/LIFE/DIS INS				
1967	MUTUAL OF OMAHA	494-LIFE,DENTAL,DISAB. INS. DDA	001875323656	04/10/2025	63.82
494-729-728.000	DDA: OFFICE SUPPLIES				
1521	CHASE CARDMEMBER SERVICE	494-ZOOM/ADOBE	3/09/25-4/08/25	04/08/2025	25.43
1521	CHASE CARDMEMBER SERVICE	494-ZOOM	3/09/25-4/08/25	04/08/2025	33.90
494-729-820.000	DDA: DUES/ED/TRAVEL				
9249	BLASCYK, CASSIE R.	494-REIMBURSE FOR MILEAGE TO AIRPORT	04212025	04/21/2025	61.18
1521	CHASE CARDMEMBER SERVICE	494-MAIN STREET AMERICA CONFERENCE	3/09/25-4/08/25	04/08/2025	1,340.41
494-729-880.001	DDA: PROMOTIONS				
1521	CHASE CARDMEMBER SERVICE	494-CHAMBERLIN PONY-FOUNDERS DAY/RW&B	3/09/25-4/08/25	04/08/2025	520.00
494-729-880.002	DDA: ECONOMIC RESTRUCTURING				
1521	CHASE CARDMEMBER SERVICE	494-BUSINESS ROUNDTABLE	3/09/25-4/08/25	04/08/2025	263.77
3152	KOPACKI, KRIS	494-INSTALL LADIES DAY OUT SIGNS	2093	04/15/2025	135.00
494-729-880.003	DDA: DESIGN				
3152	KOPACKI, KRIS	494-REMOVE/REPLACE BANNERS	2092	04/15/2025	290.00
494-729-880.004	DDA: ORGANIZATION				
2065	CUSTOM PLUS INC.	494-MICROFIBER CLOTHS	13422	04/10/2025	307.50
494-729-900.000	DDA: ADVERTISING/PRINTING				
1521	CHASE CARDMEMBER SERVICE	494-CONSTANT CONTACT	3/09/25-4/08/25	04/08/2025	88.00
1521	CHASE CARDMEMBER SERVICE	494-FACEBOOK ADS	3/09/25-4/08/25	04/08/2025	13.33
494-729-920.000	DDA: RENT/ UTILITIES				
1521	CHASE CARDMEMBER SERVICE	494-RENT/STORAGE	3/09/25-4/08/25	04/08/2025	214.92
494-729-971.000	DDA: CAPITAL IMPROVEMENT PROJ				
7461	ARTISAN CONTRACTING LLC	494-BOARDWALK	1484	02/27/2025	76,000.00
Total DOWNTOWN DEVELOPMENT AUTHORITY:					79,357.26
Total DOWNTOWN DEVELOPMENT FUND:					79,357.26
WATER SYSTEM					
WATER					
591-536-993.001	INTEREST EXPENSE				
1624	JP MORGAN CHASE BANK N.A	591-INTEREST PAYMENT	0005539872	04/11/2025	3,419.25
Total WATER:					3,419.25
Total WATER SYSTEM:					3,419.25
HIGHLAND ADVISORY COUNCIL					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL GOVERNMENT					
702-261-729.000 HAAC: DEDUCTIONS					
1521	CHASE CARDMEMBER SERVICE	702-DECORATIONS	3/09/25-4/08/25	04/08/2025	15.17
1521	CHASE CARDMEMBER SERVICE	702-ELOISE TOUR	3/09/25-4/08/25	04/08/2025	250.00
1521	CHASE CARDMEMBER SERVICE	702-MACKINAW FERRY	3/09/25-4/08/25	04/08/2025	340.00
1521	CHASE CARDMEMBER SERVICE	702-SAIL DETROIT TICKETS	3/09/25-4/08/25	04/08/2025	359.90
1521	CHASE CARDMEMBER SERVICE	702-SLOWS BBQ	3/09/25-4/08/25	04/08/2025	817.34
1521	CHASE CARDMEMBER SERVICE	702-RENTAL VANS	3/09/25-4/08/25	04/08/2025	298.88
1410	GORDON FOOD SERVICE INC.	702-FOOD/PARTY SUPPLIES	758231976	04/08/2025	97.94
8313	TRAVELING TRAINERS, THE	702-EXERCISE CLASS	1132	04/10/2025	1,380.00
Total GENERAL GOVERNMENT:					3,559.23
Total HIGHLAND ADVISORY COUNCIL:					3,559.23
DUCK LAKE ASSOC TRUST & AGENCY ADMIN					
764-255-956.000 DUCK LAKE: DEDUCTIONS					
1005	DTE ENERGY	764-3378 KINGSWAY DR 9200093 91144	04142025 91144	04/16/2025	206.71
1005	DTE ENERGY	764-2014 JACKSON BLVD IRRIGATION 920009307439	04162025 07439	04/17/2025	230.57
1005	DTE ENERGY	764-3261 RAMADA DR IRRIGATION 920009313643	04162025 13643	04/17/2025	481.65
1005	DTE ENERGY	764-2165 DAVISTA DR IRRIGATION 920009313650	04162025 13650	04/17/2025	507.43
1005	DTE ENERGY	764-2000 LAKE CT IRRIGATION 920009313668	04162025 13668	04/17/2025	18.76
1005	DTE ENERGY	764-1425 BAY RDG IRRIGATION 920009143164	04162025 43164	04/17/2025	649.34
1005	DTE ENERGY	764-1590 WHITE LK RD IRRIGATION 9200 111 75436	04162025 75436	04/17/2025	76.67
Total TRUST & AGENCY ADMIN:					2,171.13
Total DUCK LAKE ASSOC:					2,171.13
HIGHLAND LAKE ASSOC TRUST & AGENCY ADMIN					
765-255-956.000 HIGHLAND LAKE: DEDUCTIONS					
1005	DTE ENERGY	765-2950 PALLISTER 910008267338	04112025 67338	04/14/2025	26.35
Total TRUST & AGENCY ADMIN:					26.35
Total HIGHLAND LAKE ASSOC:					26.35
TAGGETT LAKE ASSOC					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
TRUST & AGENCY ADMIN					
766-255-956.000 TAGGETT LAKE: DEDUCTIONS					
1005	DTE ENERGY	766-4061 TAGGETT LAKE 910008280281	04112025 80281	04/14/2025	14.34
Total TRUST & AGENCY ADMIN:					14.34
Total TAGGETT LAKE ASSOC:					14.34
KELLOGG LAKE ASSOC					
TRUST & AGENCY ADMIN					
767-255-956.000 KELLOGG LAKE: DEDUCTIONS					
1005	DTE ENERGY	767-KELLOGG/4061 TAGGETT LAKE 910008280281	04112025 80281	04/14/2025	8.41
Total TRUST & AGENCY ADMIN:					8.41
Total KELLOGG LAKE ASSOC:					8.41
CHARLICK LAKE ASSOC					
TRUST & AGENCY ADMIN					
768-255-956.000 CHARLICK LAKE: DEDUCTIONS					
1005	DTE ENERGY	768-3938 LOCH DR 910008280414	04112025 80414	04/14/2025	17.65
Total TRUST & AGENCY ADMIN:					17.65
Total CHARLICK LAKE ASSOC:					17.65
WOODRUFF LAKE ASSOC					
TRUST & AGENCY ADMIN					
769-255-956.000 WOODRUFF LAKE: DEDUCTIONS					
1005	DTE ENERGY	769-877 WOODRUFF LK 910008267676	04112025 67676	04/14/2025	17.65
1005	DTE ENERGY	769-877 WOODRUFF LK 910008280547	04112025 80547	04/14/2025	17.65
Total TRUST & AGENCY ADMIN:					35.30
Total WOODRUFF LAKE ASSOC:					35.30
Grand Totals:					843,566.33

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
ASSESSOR					
101-257-720.000 ASSESSING: CONTRACTUAL SVCS					
9278	WAYNE COUNTY APPRAISAL LLC	101-MONTHLY ASSESSING CONTRACT FEE	MAY 2025	04/07/2025	11,485.00
Total ASSESSOR:					11,485.00
GENERAL GOVERNMENT					
101-261-802.000 GEN GOV: PAYROLL PROCESSING					
4868	ADP INC	101-TIME AND ATTENDANCE	687422432	04/04/2025	266.25
4868	ADP INC	101-PAYROLL SERVICES	687943374	04/11/2025	136.20
4868	ADP INC	101-WIRE FEES	688531700	04/18/2025	175.00
4868	ADP INC	101-VOIDS/STOP PAYMENTS	688531700	04/18/2025	25.00
101-261-938.000 GEN GOV: EQ/SW MAINT CONTRACT					
2059	APPLIED INNOVATION	101-ADDITIONAL PAGES-TWP NORTH SIDE	2797430	04/11/2025	68.60
2059	APPLIED INNOVATION	101-FREIGHT-TWP NORTH SIDE	2797430	04/11/2025	5.04
2059	APPLIED INNOVATION	101-COPIER MAINT. CONTRACT-TWP NORTH SIDE	2797430	04/11/2025	57.50
2059	APPLIED INNOVATION	101-PRINTER MAINT. CONTRACT-TWP	2798823	04/14/2025	112.32
Total GENERAL GOVERNMENT:					845.91
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	04/02/25-04/15/25	04/15/2025	1,238.34
Total BUILDING:					1,238.34
Total GENERAL FUND:					13,569.25
FIRE FUND					
206-000-231.006 EMPLOYEE 401A LOAN - MSQ					
1502	MISSIONSQUARE RET CLIENTS-109785	206-109785 - MISSIONSQUARE DEF COMP LOAN - YOUN	05072025	05/07/2025	68.62
Total :					68.62
Total FIRE FUND:					68.62
Grand Totals:					13,637.87

<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
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Total GENERAL FUND:	68,043.61
Total ROAD FUND:	37,872.00
Total FIRE FUND:	31,700.04
Total POLICE FUND:	619,491.07
Total REFUSE FUND:	11,488.56
Total DOWNTOWN DEVELOPMENT FUND:	79,357.26
Total WATER SYSTEM:	3,419.25
Total HIGHLAND ADVISORY COUNCIL:	3,559.23
Total DUCK LAKE ASSOC:	2,171.13
Total HIGHLAND LAKE ASSOC:	26.35
Total TAGGETT LAKE ASSOC:	14.34
Total KELLOGG LAKE ASSOC:	8.41
Total CHARLICK LAKE ASSOC:	17.65
Total WOODRUFF LAKE ASSOC:	35.30
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Grand Totals:	857,204.20
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Payroll and Hand Check April 24, 2025 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT) 4/11/2025	\$	30,268.20
General/Fire Payroll 4/11/2025	\$	78,202.11
Equitable - Deferred Comp.	\$	250.00
Mission SQ - Deferred Comp.	\$	2,376.76
Flexible Savings Account	\$	796.65
Friend of the Court		
Highland Firefighters Assn		
Highland Firefighters Union Dues-Full-Time	\$	550.00
Highland Firefighters Union Dues-Part-Time	\$	429.00



**RESOLUTION #25-10 TO AUTHORIZE THE PLACEMENT OF SIGNAGE
ON M-59 MEDIAN FOR HIGHLAND FARMERS MARKET**

At a regular public meeting of the Highland Township Board of Trustees, held on Monday, May 5, 2025, at 6:30 p.m. in the Highland Township Auditorium:

Present: Rick Hamill, Tami Flowers, Jenny Frederick, Grant Charlick, Brian Howe, Beth Lewis, and Joseph Salvia

Absent: None

The following motion was offered by _____ and seconded by _____ :

To approve the request presented by the Highland Township Supervisor to place two, 3' tall x 6' wide coroplast signs secured with metal fence posts within the M-59 median in Highland Township, per the attached diagrams, between the dates of June 9, 2025 - October 6, 2025 for the purpose of advertising the Highland Farmers Market. Placement will follow MDOT guidelines to maintain clear vision in turnarounds and any other requirements necessary.

This approval is granted through an agreement with the Michigan Department of Transportation, Annual Community Events Permit #99023-108516-25-021125.

Yeas: Hamill, Flowers, Frederick, Charlick, Howe, Lewis, and Salvia
Nays: None
Abstain: None

RESOLUTION DECLARED APPROVED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting held on May 5, 2025.

Tami Flowers MiPMC, Clerk



Sign 1

Sign 2



**RESOLUTION #25-11 TO AUTHORIZE THE PLACEMENT OF SIGNAGE
ON M-59 MEDIAN TO PRESERVE THE MILKWEED MILE AS A MONARCH COMMUNITY**

At a regular public meeting of the Highland Township Board of Trustees, held on Monday May 5, 2025, at 6:30 p.m. in the Highland Township Auditorium:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Elizabeth Lewis, and Joe Salvia

Absent: None

The following motion was offered by _____ and seconded by _____ :

To approve the request presented by the Highland Township Supervisor to place two, (1 sided) 2' tall x 4' wide coroplast signs secured with metal fence posts within the M-59 median in Highland Township, per the attached diagrams, between the dates of June 1, 2025 through October 31, 2025. The signs are to mark a 'no mow zone' for our Milkweed Mile. Placement will follow MDOT guidelines to maintain clear vision in any turnarounds and any other requirements necessary.

This approval is granted through agreement with the Michigan Department of Transportation, Annual Community Events Permit #99023-108516-25-021125.

Yeas: Hamill, Flowers, Frederick, Charlick, Howe, Lewis, and Salvia

Nays: None

Absent: None

RESOLUTION DECLARED APPROVED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting held on May 5, 2025

Tami Flowers MiPMC, Clerk

Monarch Mile

HIGHLAND VALLEY SUB

Highland

Town Center Dr

Beach Farm Cir

Downey Lake

Springmill Rd

Harvey Lake Rd









Harvey Lake Rd

Sign Placement ①

Sign Placement ②

MILKWEED WILE

50

-  2 Foot Contours
-  5 Foot Contours
-  FEMA Base Flood Elevations
-  FEMA Cross Sections
-  100 yr - FEMA Floodplain
-  100 yr (detailed) - FEMA Floodplain
-  500 yr - FEMA Floodplain
-  FLOODWAY - FEMA Floodplain

Disclaimer: The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise. FEMA Floodplain data may not always be present in the map.

Oakland County One Stop Shop 2100 Pontiac Lake Road Bldg. 41 West Waterford, MI 48328 Phone: 248-958-0721 Web: www.advantagetoakland.com



OAKLAND COUNTY EXECUTIVE
 David Coulter
 Oakland County Executive

Date Created: 10/5/2020





**RESOLUTION #25-12 TO AUTHORIZE THE PLACEMENT OF SIGNAGE
ON M-59 MEDIAN FOR FIREWORKS DISPLAY**

At a regular public meeting of the Highland Township Board of Trustees, held Monday, June 2, 2024, at 6:30 p.m.:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Elizabeth Lewis, and Joe Salvia

Absent:

The following motion was offered _____ and seconded by _____:

To approve the request presented by the Highland Township Supervisor to place two, (2 sided) 3' tall x 4' wide coroplast signs secured with metal fence posts within the M-59 median in Highland Township, per the attached diagrams, between the dates of June 16 – June 30, 2025 for the purpose of advertising the Fireworks Display. Placement will follow MDOT guidelines to maintain clear vision in turnarounds and any other requirements necessary.

This approval is granted through agreement with the Michigan Department of Transportation, Annual Community Events Permit #99023-108516-25-021125.

Yeas: Hamill, Flowers, Frederick, Charlick, Howe, Lewis, and Salvia,

Nays: None

Abstain: None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers, MiPMC Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting held on June 2, 2025.

Tami Flowers, MiPMC Clerk



Sign 1

Sign 2



**RESOLUTION 25-13 CHARTER TOWNSHIP OF HIGHLAND
WATER SUPPLY RATES**

At a regular public meeting of the Highland Township Board of Trustees, held on Monday, May 5, 2025, at 6:30 p.m. in the Township Auditorium:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe,
Elizabeth Lewis, and Joe Salvia
Absent: None

The following motion was offered by _____ and seconded by _____:

WHEREAS, the Oakland County Water Resources Commissioner (WRC) has performed a review of the finances for the Charter Township of Highland water supply system including the cost for WRC to operate and maintain the water supply system, and the establishment of a major maintenance and capital improvement reserve; and

WHEREAS, the County of Oakland, on February 20, 2019, approved the transfer of water system ownership from the County to the Charter Township of Highland; and

WHEREAS, the Oakland County Water Resources Commissioner has recommended that water supply rates be established effective July 1, 2025; and

WHEREAS, the water supply base rate has increased \$5.00 from \$110.00 per quarter to \$115.00 per quarter; and

WHEREAS, the volume charge for the water supply system has increased \$5.00 from \$30.00 to \$35.00 per Mcf for usage over 1,500 cubic feet per quarter; and

NOW, THEREFORE, BE IT RESOLVED that the rates for the Charter Township of Highland Water Supply System be established at a base rate of \$115.00 quarterly, with a volume charge of \$35.00 per Mcf for usage over 1,500 cubic feet per quarter, to be effective July 1, 2025, for all users of the Charter Township of Highland Well Water Supply System.

Plus, a quarterly meter service charge based on meter size as follows:

Meter Size	Quarterly Fee
5/8"	\$1.73
3/4"	\$2.24
1"	\$3.45
1-1/2"	\$5.87
2"	\$9.32
3"	\$12.59
4"	\$15.53
6"	\$25.88
8"	\$39.68
10"	\$53.82
12"	\$68.83

This resolution passed with the following vote:

Yeas: Hamill, Flowers, Frederick, Charlick , Howe, Lewis, and Salvia
Nays: None
Abstain: None

RESOLUTION DECLARED APPROVED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Highland, Oakland County, Michigan at a regular meeting duly called and held on the 5th day of May, 2025, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended

Tami Flowers MiPMC, Clerk

CHARTER TOWNSHIP OF HIGHLAND
OAKLAND COUNTY, MICHIGAN
FIXED ASSET CAPITALIZATION POLICY
Adopted: May 5, 2025

The Charter Township of Highland will regard fixed assets as capitalized when all of the following criteria are met:

- (1) Assets purchased, built or leased have useful lives of one year or more.
- (2) The cost of the asset (including installation) is \$10,000 or more. Multiple assets whose cost is less than \$10,000 but the aggregate requestor total is \$50,000 or more are capitalized.
- (3) The cost of repairing or renovating the asset is \$10,000 or more and prolongs the life of the asset.

The Township will regard the purchase software programs as fixed assets subject to the above capitalization policy and will amortize over an estimated useful life of 3 years. Costs associated with software maintenance and customer support are considered expenditures and will not be capitalized.

Other Considerations:

- (1) REPAIR is an expenditure that keeps the property in ordinary efficient operating condition. The cost of the repair does not add to the value or prolong the life of the asset. All repair expenditures are charged to the appropriate department and fund.
- (2) IMPROVEMENTS are expenditures for additions, alterations and renovations that appreciably prolong the life of the asset, materially increase its value or adapt it to a different use. Improvements of this nature are capitalized.

Examples of Repairs vs. Improvements

Repairs = Expenditures

All items—life less than one year

All items under \$10,000

Property maintenance, wall repair

Replacement of machine parts to keep machine in normal operating condition

Property restoration (rebuilding) for normal operations

Existing building repairs

Replacement of small sections of wiring, pipes or light fixtures

Patching walls, minor repair of floors, painting, etc.

Patching driveways

Cleaning drapery, carpet, furniture

Improvements = Capitalized Assets

Life of more than one year

All items \$10,000 or more

Property rebuilding

Replacement of motor and parts that prolong the useful life

Property restoration for something different or better

Building regulation conformity

Major replacement of wiring, lighting, pipes or sewer

Installation of floor, wall, roof, wall-covering, etc.

New driveway or major repair

New drapery, carpets, furniture

Depreciation will be calculated on a straight-line basis over the asset's useful life according to accepted accounting standards.

This policy was adopted by the Highland Township Board of Trustees at a regular meeting held on May 5, 2025 at which were present: Hamill, Flowers, Frederick, Charlick, Howe, Lewis, and Salvia and none were absent. The motion was made by _____ and supported by _____ and carried with a unanimous roll call vote:

Tami Flowers MiPMC, Clerk



Memorandum

To: Highland Township Board of Trustees
From: Rick A. Hamill
Date: May 5, 2025
Re: Planning Commission Reappointments

I recommend that we re-appoint Roscoe Smith, Guy York and Russ Tierney to the Planning Commission for another three-year term. The new terms will expire March 1, 2028.



BUDGET AMENDMENT WORKSHEET
2025 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - May 5, 2025

FUND & ACCOUNT		ORIGINAL BUDGET 12/31/2025	AS AMENDED 12/31/2025	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<u>GENERAL FUND</u>					
Revenues:					
101-000-584.005	METRO AUTHORITY	\$34,000.00	\$34,000.00	-	\$34,000.00 = \$0.00
Expenditures:					
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	\$34,000.00	\$34,000.00	-	\$34,000.00 = \$0.00
<u>ROAD FUND</u>					
Revenues:					
203-000-584.000	METRO AUTHORITY	\$0.00	\$0.00	+	\$34,000.00 = \$34,000.00
Expenditures:					
203-596-959.000	METRO AUTHORITY EXP	\$0.00	\$0.00	+	\$34,000.00 = \$34,000.00

Purpose of Amendment:

To transfer budgeted amounts for Metro Authority revenue and expenses from General Fund to Road Fund.

5b. Receive and File:

- 1) Activity Center Council Meeting Minutes – March 2025
- 2) Activity Center Council Treasurers Report – March 2025
- 3) Activity Center Director’s Activity Report – February 2025
- 4) Building Department Report – March 2025
- 5) Financial Report - February 2025
- 6) Library Board Minutes – March 2025
- 7) Library Director’s Report – March 2025
- 8) Planning Commission Minutes – March 20, 2025
- 9) Treasurer’s Report – January, February, and March 2025
- 10) ZBA Minutes - March 19, 2025 and April 2, 2025

Highland Activity Center Advisory Council Meeting Minutes
Tuesday March 11th, 2025

CALL TO ORDER:

The Highland Activity Center Advisory Council meeting was called to order by Carolyn Kress at 9:05 am on Tuesday, March 11th, 2025.

PRESENT:

Sue Anderson, Patti Janette, Chuck Sharpe, Carolyn Kress, Lisa Re, Heidi Bey
Steve Jagusch, Terry Olexsy & Ray Polidori, & Lisa Jagusch

ABSENT:

Jennifer Frederick, Peter Werthmann, Dick Russell, & Lisa Jagusch

SECRETARY'S MINUTES:

No Motion was made to accept or deny minutes. None were produced for the February 11th, 2025 meeting.

TREASURER'S REPORT:

Motion to approve the Treasurer's Report from February 11th, 2025 was made by Patti Janette, seconded by Sue Anderson, and unanimously approved by all.

DIRECTOR'S ACTIVITY REPORT:

We are now renting a vehicle for a few days at a time, this will help to save money in the long run.

UPCOMING EVENTS:

Festival May 24th & July 4th, The center will be open from 9:00 am until 3:00 pm to greet Veterans and the public. Council members have/can volunteer to man the building.

OLD BUSINESS:

The By-laws and Council member roster have been updated.

NEW BUSINESS:

Motion to approve sponsorship for a face painter for \$300.00. Motion made by Lisa, seconded by Patti Janette, and unanimously approved by all.

Motion made to approve opening the Center during the festivals, May 24th & 4th of July. Motion made by Patti Janette, seconded by Lisa R, and unanimously approved by all.

MOTION TO ADJOURN:

Motion to adjourn the meeting was made at 9:48 am by Sue Anderson, seconded by Terry Olexsy, and unanimously approved by all.

Next Council meeting will be held on May 13th at Township offices

Respectfully submitted,

Patti

Patti Janette, Secretary
Highland Advisory Council

#HIGHLAND KINDNESS

**Highland Activity Center
Advisory Board - Fund 702
Financial Report
March 31, 2025**

<i>Date</i>	<i>Source</i>	<i>Amount</i>	<i>Bank Balance</i>
Starting Balance March 1, 2025			9,425.73
Revenues			
	<i>Donations Jim Perna</i>	52.00	
	<i>Donations Unilock</i>	0.00	
	<i>Donations Wreaths of America</i>	5.00	
	<i>Coalasanti/Milford Food</i>	57.62	
	<i>Trips</i>	321.50	
	<i>Tickets</i>	645.00	
	<i>Classes</i>	1,355.00	
Total Revenues		2,436.12	<u>11,861.85</u>
Expenditures			
	<i>Traveling Trainers</i>	0.00	
	<i>Gas/Wex</i>	50.61	
	<i>Chase Credit Card</i>	305.25	
	<i>Gordon Foods</i>	677.13	
	<i>Staples</i>	225.78	
	<i>Terry Bar</i>	200.00	
Total Expenditures		1,458.77	<u>10,403.08</u>
Ending bank balance March 31, 2025			<u><u>10,403.08</u></u>

**Submitted by
Jennifer Frederick, Treasurer
Highland Township**

May 2, 2025

FEB. 2025	1	2	3	4	5	6	7	8	9	10	11	12	13	7	15	16	17	18	19	20	7	22	23	24	25	26	27	28		
			M	TU	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F		M	TU	W	TH	F			
Ask the Lawyer																												6	6	
Money Man/RAM																												4	4	
Bingo			46		49					51		32							49					41		47			315	
Blood Pressure																													0	
Book Club																										8			8	
Bridge							8							12			C				13							12	45	
Bread/Doughnuts			11	8	3	4	19			15	5	11	5	9				19	8	6	26			13	6	15	8	6	197	
Cards & Games							7														7			2				7	23	
Classes/Misc											8										20								28	
Coin Club																													0	
Copies											1										1			1	1			10	14	
Crafting w/Robin				8																									8	
Crafting/W Greens																	L												0	
Dance Project	35																												35	
Dogs/Puppies				12							12							12							12				48	
DLOPA																			45										45	
Donations				1			1																	1				35	38	
Ema's Massage					8														8						8				24	
Eucher							20														19							26	65	
Fitness W/Matt			24		18		20			24		23					O		20		23			23		15		16	206	
Festivals/Events																													0	
Food Donations					1							2													1				4	
Food Pantry						2	12					28	23												8	33	12	9	127	
Get Hooked w/ Randi						3							3								3						5		14	
Girl Scouts												18																	36	
Golden Light Church		23								23																			92	
Ham Radio Club																	S				11								11	
Hair Cuts			5																										5	
Hearing Test			2																										2	
HDDA/Steeple																				12									12	
HOA																													0	
Hoopining W/Bev AM/PM				1							3		3						5	4					3	2			21	
HTWP/Planning & Zoning																													0	
HVCA																		E											0	
Justin/Tech																										1		25	26	
Knitters For Knockers/zoom																													0	
Majong				4							4								7						4				19	
Meals on Wheels			14	14	14	14	29			15	14	30		30				15	16	15	29			16	15	15	14	29	338	
Medical Shed			1	3	3	4	1					1	1				D	1										190	205	
Monday Evening Cards			7							10							G												23	
Movies				5																	5								10	
FEB. 2025			M	TU	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F		M	TU	W	TH	F			
Nick's Band																											7		7	
Paint W/Connie																			4						4				8	
Party & Birthday														94															117	
Pet Therapy/Steve											21						C	19							12		29		81	
Puzzles/Books			2	3	3		2			3		2		3					2			1						21	42	
Quilters					9																								9	
Rentals/Evening-Weekend								60							20														80	
Review Crew																		L											0	
SAC											8																		8	
Scrap Booking																													0	
You Tube																													89	89
Soup & Salad			14	1	14					12	4	6	10				O	4	10	4	7			10	1	11	10	9	127	
Speakers/Presatations																									32				32	
Taxes													45														45		90	
Trips											5																		5	
Trivia			11							9								S							12				32	
Veterans/Soldiers						8																							8	
Visiting Information			13	8	2	11	18			15	12	14	8	5				11	10	9	7			22	15	11	8	15	214	
Volunteers/Center/CSW		2	2	4	3	1	9		2	2	1	2	1	10		2		1	2	1	7		2	2	2	1	1	7	67	
Volunteers/MOW			8	2	9	7	4			9	2	9		4			E	2	5	7	4			9	2	3	7	4	97	
HAC Website																													3090	3090
Walk Ins						1				1																			65	67
Facebook																													14674	14674
																	D													0
Total	35	32	153	74	136	54	151	60	25	166	100	178	98	168	20	25	6	102	207	82	143	0	25	207	85	170	147	18349	20998	

May-25	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	TH	F			M	TU	W	TH	F			M	TU	W	TH	F			M
Ask the Lawyer																			
Money Man/RAM																			
Bingo																			
Blood Pressure																			
Book Club																			
Bridge																			
Bread/Doughnuts																			
Cards & Games																			
Classes/Misc																			
Coin Club																			
Copies																			
Crafting																			
Crafting/W Greens																			
Dance Project																			
Dogs/Puppies																			
DLOPA																			
Donations																			
Ema's Massage																			
Euher																			
Fitness W/Matt																			
Festivals/Events																			
Food Donations																			
Food Pantry																			
Get Hooked w/ Randi																			
Golden Light Church																			
Ham Radio Club																			
Hair Cuts																			
Hearing Test																			
HDDA/Steeple																			
HOA																			
Hoopining W/Bev AM/PM																			
HTWP/Planning & Zoning																			
HVCA																			
Justin/Tech																			
Knitters For Knockers/zoom																			
Majong																			
Meals on Wheels																			
Medical Shed																			
Monday Evening Cards																			
Movies																			
Music / W Dave																			
May-25	TH	F			M	TU	W	TH	F			M	TU	W	TH	F			M
Nick's Band																			

Paint W/Pat/Connie																			
Party & Birthday																			
Pet Therapy																			
Puzzles/Books																			
Quilters																			
Rentals/Evening-Weekend																			
Review Crew																			
SAC																			
Scrap Booking																			
Social Media/FB/You Tube																			
Soup & Salad																			
Speakers/Presatations																			
Taxes																			
Trips																			
Trivia																			
Veterans/Soldiers																			
Visiting Information																			
Volunteers/Center/CSW																			
Volunteers/MOW																			
HAC Website																			
Walk Ins																			
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total																			
Volunteers Center/MOW																			
Volunteer Hours Center/MOW																			

33 + 94 = 127

93.5 + 242 = 436

Party & Birthday																				
Pet Therapy/Steve																				
Puzzles/Books																				
Quilters																				
Rebuilding Together																				
Rentals/Evening-Weekend																				
Review Crew																				
SAC																				
Social Media/FB/You Tube																				
Soup & Salad																				
Speakers/Presatations																				
Taxes																				
Trips																				
Trivia																				
Veterans/Soldiers																				
Visiting Information										6										
Volunteers/Center/CSW										1										
Volunteers/MOW																				
Walk In's																				
Website HAC																				
Total																				
	0	0	0	0	0	0	0	0	0	20	0	0	0	0	0	0	0	0	0	0
Volunteers Center/MOW																				
Volunteer Hours/MOW																				

32+79=111

100+158=258

Jan. 2025	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F		
Ask the Lawyer																			
Money Man/RAM																			
Bingo																			
Blood Pressure																			
Book Clubs/ 1&2																			
Bridge																			
Bread/Doughnuts																			
Cards & Games																			
Classes/Misc																			
Coin Club																			
Cookie Exchange																			
Copies																			
Crafting W/Robin																			
Crafting / W Greens																			
Dance Project																			
Dogs/Puppies																			
DLOPA																			
Donations																			
Ema's Massage																			
Eucher																			
Fitness W/Matt																			
Festivals/Events																			
Food Donations																			
Food Panty																			
Get Hooked w/ Randi																			
Golden Light Church																			
Ham Radio Club																			
Hair Cuts																			
Hearing Test																			
HDDA/B2																			
HOA																			
Hoopining W/Bev AM/PM																			
HVCA																			
Justin/Tech																			
Knitters For Knockers/zoom																			
Majong																			
Meals on Wheels																			
Medical Shed																			
Monday Evening Cards																			
Movies																			
Jan. 2025	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F		
Nick's Band																			
Paint W/Connie																			

Party & Birthday																				
Pet Therapy/Steve																				
Puzzles/Books																				
Quilters																				
Rebuilding Together																				
Rentals/Evening-Weekend																				
Review Crew																				
SAC																				
Social Media/FB/You Tube																				
Soup & Salad																				
Speakers/Presatations																				
Taxes																				
Trips																				
Trivia																				
Veterans/Soldiers																				
Visiting Information										6										
Volunteers/Center/CSW										1										
Volunteers/MOW																				
Walk In's																				
Website HAC																				
Total																				
	0	0	0	0	0	0	0	0	0	20	0	0	0	0	0	0	0	0	0	0
Volunteers Center/MOW																				
Volunteer Hours/MOW																				

$32+79=111$

$100+158=258$

Jan. 2025	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F		
Ask the Lawyer																			
Money Man/RAM																			
Bingo																			
Blood Pressure																			
Book Clubs/ 1&2																			
Bridge																			
Bread/Doughnuts																			
Cards & Games																			
Classes/Misc																			
Coin Club																			
Cookie Exchange																			
Copies																			
Crafting W/Robin																			
Crafting / W Greens																			
Dance Project																			
Dogs/Puppies																			
DLOPA																			
Donations																			
Ema's Massage																			
Eucher																			
Fitness W/Matt																			
Festivals/Events																			
Food Donations																			
Food Panty																			
Get Hooked w/ Randi																			
Golden Light Church																			
Ham Radio Club																			
Hair Cuts																			
Hearing Test																			
HDDA/B2																			
HOA																			
Hoopining W/Bev AM/PM																			
HVCA																			
Justin/Tech																			
Knitters For Knockers/zoom																			
Majong																			
Meals on Wheels																			
Medical Shed																			
Monday Evening Cards																			
Movies																			
Jan. 2025	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F		
Nick's Band																			
Paint W/Connie																			

Jan. 2025	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F		
Ask the Lawyer																			
Money Man/RAM																			
Bingo																			
Blood Pressure																			
Book Clubs/ 1&2																			
Bridge																			
Bread/Doughnuts																			
Cards & Games																			
Classes/Misc																			
Coin Club																			
Cookie Exchange																			
Copies																			
Crafting W/Robin																			
Crafting / W Greens																			
Dance Project																			
Dogs/Puppies																			
DLOPA																			
Donations																			
Ema's Massage																			
Eucher																			
Fitness W/Matt																			
Festivals/Events																			
Food Donations																			
Food Panty																			
Get Hooked w/ Randi																			
Golden Light Church																			
Ham Radio Club																			
Hair Cuts																			
Hearing Test																			
HDDA/B2																			
HOA																			
Hoopining W/Bev AM/PM																			
HVCA																			
Justin/Tech																			
Knitters For Knockers/zoom																			
Majong																			
Meals on Wheels																			
Medical Shed																			
Monday Evening Cards																			
Movies																			
Jan. 2025	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F		
Nick's Band																			
Paint W/Connie																			

Party & Birthday																				
Pet Therapy/Steve																				
Puzzles/Books																				
Quilters																				
Rebuilding Together																				
Rentals/Evening-Weekend																				
Review Crew																				
SAC																				
Social Media/FB/You Tube																				
Soup & Salad																				
Speakers/Presatations																				
Taxes																				
Trips																				
Trivia																				
Veterans/Soldiers																				
Visiting Information										6										
Volunteers/Center/CSW										1										
Volunteers/MOW																				
Walk In's																				
Website HAC																				
Total																				
	0	0	0	0	0	0	0	0	0	20	0	0	0	0	0	0	0	0	0	0
Volunteers Center/MOW																				
Volunteer Hours/MOW																				

32+79=111

100+158=258

Jan. 2025	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F		
Ask the Lawyer																			
Money Man/RAM																			
Bingo																			
Blood Pressure																			
Book Clubs/ 1&2																			
Bridge																			
Bread/Doughnuts																			
Cards & Games																			
Classes/Misc																			
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Crafting W/Robin																			
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HVCA																			
Justin/Tech																			
Knitters For Knockers/zoom																			
Majong																			
Meals on Wheels																			
Medical Shed																			
Monday Evening Cards																			
Movies																			
Jan. 2025	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F		
Nick's Band																			
Paint W/Connie																			

Party & Birthday																				
Pet Therapy/Steve																				
Puzzles/Books																				
Quilters																				
Rebuilding Together																				
Rentals/Evening-Weekend																				
Review Crew																				
SAC																				
Social Media/FB/You Tube																				
Soup & Salad																				
Speakers/Presatations																				
Taxes																				
Trips																				
Trivia																				
Veterans/Soldiers																				
Visiting Information										6										
Volunteers/Center/CSW										1										
Volunteers/MOW																				
Walk In's																				
Website HAC																				
Total																				
	0	0	0	0	0	0	0	0	0	20	0	0	0	0	0	0	0	0	0	0
Volunteers Center/MOW																				
Volunteer Hours/MOW																				

32+79=111

100+158=258

Jan. 2025	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F		
Ask the Lawyer																			
Money Man/RAM																			
Bingo																			
Blood Pressure																			
Book Clubs/ 1&2																			
Bridge																			
Bread/Doughnuts																			
Cards & Games																			
Classes/Misc																			
Coin Club																			
Cookie Exchange																			
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Crafting W/Robin																			
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Knitters For Knockers/zoom																			
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Meals on Wheels																			
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Monday Evening Cards																			
Movies																			
Jan. 2025	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F		
Nick's Band																			
Paint W/Connie																			

Party & Birthday																				
Pet Therapy/Steve																				
Puzzles/Books																				
Quilters																				
Rebuilding Together																				
Rentals/Evening-Weekend																				
Review Crew																				
SAC																				
Social Media/FB/You Tube																				
Soup & Salad																				
Speakers/Presatations																				
Taxes																				
Trips																				
Trivia																				
Veterans/Soldiers																				
Visiting Information										6										
Volunteers/Center/CSW										1										
Volunteers/MOW																				
Walk In's																				
Website HAC																				
Total																				
	0	0	0	0	0	0	0	0	0	20	0	0	0	0	0	0	0	0	0	0
Volunteers Center/MOW																				
Volunteer Hours/MOW																				

$32+79=111$

$100+158=258$

*HIGHLAND TOWNSHIP
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT
March 2025*

HIGHLAND TOWNSHIP BUILDING DEPARTMENT/ PERMIT ACTIVITY REPORT

March 2025

TOTAL (forward)..... \$36,035

Additional fees:

Building..... \$350.00

Electric..... \$365

Plumbing..... \$60

Heating..... \$105

Licenses & Misc Fees..... \$23.25

sub total: \$903.25

MONTH-END GRAND TOTAL REVENUE..... \$36,938.25

Total number of all Permits to date This Year: 573
Last Year: 361

Total number of all Electric, Plumbing, This Year: 374
& Heating Last Year: 209

Total number of Building permits to date: This Year: 199
Last Year: 152

Total number of New Single-Family Units: This Year: 7
Last Year: 5

Total number of Land Use Permits This Year: 12
Last Year: 9

Respectfully Submitted: STEVE TINO
Building Official
Ordinance Dept Supervisor

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 3/1/2025 12:00:00 AM AND
3/31/2025 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Carport					
PB25-0120	6080 Granite Ln	TROMBLEY, CAROL LYNNE	\$28500	\$217	
Carport			\$28500	\$217	1
Commercial, Renovations					
PB25-0131	1131 WHITE LAKE RD	Titanium Construction LLC	\$200000	\$1233	
Commercial, Renovations			\$200000	\$1233	1
Deck					
PB25-0098	2761 KATIE LN	All American Remod LLC	\$11500	\$131	
PB25-0110	4380 DALE DR	LEE FAMILY REVOCABLE LI	\$3000	\$89	
PB25-0111	181 NAIRN CIR	BRUETSCH, BENJAMIN	\$3000	\$89	
PB25-0117	1998 DES JARDINS DR	Miles Bradley Building & Remo	\$14250	\$158	
PB25-0121	2330 GIBRALTAR DR	TROMBLEY, CAROL LYNNE	\$14000	\$144	
PB25-0126	116 Highland Blvd	Joseph Jozwiak	\$300	\$79	
Deck			\$46050	\$690	6
Electrical					
PE25-0107	2248 MacLaren Dr.	Lite Electric	\$0	\$87	
PE25-0108	2326 Mac Laren	Lite Electric	\$0	\$87	
PE25-0109	1231 ESSAY LN	CUDWORTH, RYAN	\$0	\$686	
PE25-0110	1860 CHEREM DR	Haley Mechanical	\$0	\$84	
PE25-0111	3066 JACKSON BLVD	Family Heating Co Inc	\$0	\$54	
PE25-0112	5996 JADA DR	M & D Electric	\$0	\$188	
PE25-0113	1617 ADDALEEN RD	Schutz Comfort Solutions	\$0	\$54	
PE25-0114	282 Walnut	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0115	27 Sycamore	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0116	4410 DAVID DR	JL Home Installation, LLC	\$0	\$105	
PE25-0117	4354 LANCASHIRE LN	Randazzo Mechanical Htg & Cl	\$0	\$54	
PE25-0118	2376 Mac Laren	Lite Electric	\$0	\$87	
PE25-0119	2330 MacLaren Dr.	Lite Electric	\$0	\$87	
PE25-0120	2231 Douglas Dr.	Lite Electric	\$0	\$87	
PE25-0121	2247 Douglas Dr.	ARI	\$0	\$102	
PE25-0122	2700 Steward	ARI	\$0	\$87	
PE25-0123	2322 Mac Laren	ARI	\$0	\$87	
PE25-0124	2416 Loch Lomond	ARI	\$0	\$87	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

Permit.DateIssued Between 3/1/2025 12:00:00 AM AND
3/31/2025 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE25-0125	2556 Loch Lomond	ARI	\$0	\$87	
PE25-0126	2368 Mac Laren	ARI	\$0	\$87	
PE25-0127	2383 Douglas	ARI	\$0	\$87	
PE25-0128	278 Sutherland Dr	ARI	\$0	\$87	
PE25-0129	2375 Douglas Dr.	ARI	\$0	\$87	
PE25-0130	2730 VERO DR	State Electic Company	\$0	\$90	
PE25-0131	3720 KINGSWAY DR	Lakeside Service Co Inc	\$0	\$64	
PE25-0132	3032 CLOVERDALE	Family Heating Co Inc	\$0	\$54	
PE25-0133	269 W Glengarry Ct	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0134	261 W Glengarry Ct	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0135	2984 HERITAGE OAKS DR	McGrath Electric LLC	\$0	\$154	
PE25-0136	1965 PERCY LN	JENNINGS, JOHN A	\$0	\$55	
PE25-0137	2326 Mac Laren	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0138	2248 MacLaren Dr.	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0139	2330 MacLaren Dr.	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0140	1427 S LAKEVIEW LN	Dean Mechanical	\$0	\$64	
PE25-0141	2629 FOXGROVE DR	State Electic Company	\$0	\$135	
PE25-0142	1137 SAINT ANDREWS	Pro Light Electric	\$0	\$404	
PE25-0143	5161 VANDON TRL	Family Heating Co Inc	\$0	\$54	
PE25-0144	2274 NORTH ST	KOHLER, RONALD	\$0	\$81	
PE25-0145	2258 MaClaren Dr.	Lite Electric	\$0	\$87	
PE25-0146	264 W Glengarry Ct	Lite Electric	\$0	\$87	
PE25-0147	3655 CHEVRON DR	Peak Electric	\$0	\$124	
PE25-0148	2797 Mac Duff	Chapple Electric Inc	\$0	\$74	
PE25-0149	278 Sutherland Dr	Chapple Electric Inc	\$0	\$74	
PE25-0150	2556 Loch Lomond	Chapple Electric Inc	\$0	\$74	
PE25-0151	2247 Douglas Dr.	Chapple Electric Inc	\$0	\$74	
PE25-0152	2549 Loch Lomond	Chapple Electric Inc	\$0	\$74	
PE25-0153	3470 LAKEVIEW DR	Raymer Electric	\$0	\$131	
PE25-0154	344 GLENEAGLES	Income Power LLC	\$0	\$105	
PE25-0155	3582 MANTUA FARMS	RA LEE ELECTRIC	\$0	\$245	
PE25-0156	2368 Mac Laren	Lite Electric	\$0	\$87	
PE25-0157	1355 GROVE ST	Vetcon Inc	\$0	\$144	
PE25-0158	2330 S MILFORD RD #112	Magic Electric Inc	\$0	\$85	
PE25-0159	248 Norman	ARI	\$0	\$87	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE25-0160	2352 MacLaren	ARI	\$0	\$87	
PE25-0161	256 Norman	ARI	\$0	\$87	
PE25-0162	2240 Douglas	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0163	34 N Shetland Ct	ARI	\$0	\$87	
PE25-0164	2543 Mead	ARI	\$0	\$87	
PE25-0165	2342 S Dundee	ARI	\$0	\$87	
PE25-0166	2395 Douglas	ARI	\$0	\$87	
PE25-0167	2474 E Duncan	ARI	\$0	\$87	
PE25-0168	2797 Mac Duff	ARI	\$0	\$87	
PE25-0169	2350 S Dundee Ct.	ARI	\$0	\$87	
PE25-0170	2682 Mead Blvd	ARI	\$0	\$87	
PE25-0171	280 Norman	ARI	\$0	\$87	
PE25-0172	2734 E Murray	ARI	\$0	\$87	
PE25-0173	2507 W Lindsay	ARI	\$0	\$87	
PE25-0174	2379 Douglas Dr.	ARI	\$0	\$87	
PE25-0175	2270 Mac Laren	ARI	\$0	\$87	
PE25-0176	2488 Loch Lomond	ARI	\$0	\$87	
PE25-0177	2364 Mac Laren	ARI	\$0	\$87	
PE25-0178	2374 N Baird Dr	ARI	\$0	\$87	
PE25-0179	3420 E CLARICE AVE	Shep's Electrical	\$0	\$148	
PE25-0180	2276 CANTERWOOD	R.Simon Electrical	\$0	\$157	
PE25-0181	2746 MAPLE RIDGE AVE	HIGLE, THOMAS E	\$0	\$74	
PE25-0182	464 CARNOUSTIE	Randazzo Mechanical Htg & CI	\$0	\$54	
PE25-0183	2987 BEN DR	Randazzo Mechanical Htg & CI	\$0	\$71	
PE25-0184	2263 Douglas	ARI	\$0	\$87	
PE25-0185	2767 Mac Duff	ARI	\$0	\$87	
PE25-0186	1585 ORBAN RD	DC Illuminations Inc	\$0	\$138	
PE25-0187	3325 N MILFORD RD	Family Heating Co Inc	\$0	\$74	
PE25-0188	2980 CLYDE RD	SB Electrical Contractors LLC	\$0	\$113	
PE25-0189	1089 SAINT ANDREWS	Randazzo Mechanical Htg & CI	\$0	\$55	
PE25-0191	4500 TEAL CT	Aerobee Electric Inc.	\$0	\$83	
Electrical			\$0	\$8520	84
Fence					
PB25-0130	2415 LAKESIDE DR	Justice Fence	\$4146	\$88	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB25-0134	3352 WOODRUFF MEADOWS C	AIS Installations	\$2232	\$88	
PB25-0138	3375 HARVEY LAKE RD	Superior Fence	\$6645	\$88	
Fence			\$13023	\$264	3
Mechanical					
PM25-0084	1860 CHEREM DR	Haley Mechanical	\$0	\$139	
PM25-0085	3066 JACKSON BLVD	Family Heating Co Inc	\$0	\$102	
PM25-0086	1617 ADDALEEN RD	Schutz Comfort Solutions	\$0	\$102	
PM25-0087	282 Walnut	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0088	27 Sycamore	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0089	4354 LANCASHIRE LN	Randazzo Mechanical Htg & Cl	\$0	\$102	
PM25-0090	2258 MaClaren Dr.	Mobile & Modular Homes Inc	\$0	\$87	
PM25-0091	2260 Mac Laren	Mobile & Modular Homes Inc	\$0	\$87	
PM25-0092	245 Kelly Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM25-0093	2224 Mac Laren	Mobile & Modular Homes Inc	\$0	\$87	
PM25-0094	2231 Douglas Dr.	Mobile & Modular Homes Inc	\$0	\$87	
PM25-0095	2227 Douglas	Mobile & Modular Homes Inc	\$0	\$87	
PM25-0096	2219 Douglas	Mobile & Modular Homes Inc	\$0	\$87	
PM25-0097	2215 Douglas	Mobile & Modular Homes Inc	\$0	\$87	
PM25-0098	2251 Douglas	Mobile & Modular Homes Inc	\$0	\$87	
PM25-0099	2825 CHERRY RD	Konieczka Heating & Cooling, I	\$0	\$117	
PM25-0100	3720 KINGSWAY DR	Lakeside Service Co Inc	\$0	\$159	
PM25-0101	3032 CLOVERDALE	Family Heating Co Inc	\$0	\$102	
PM25-0102	269 W Glengarry Ct	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0103	261 W Glengarry Ct	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0104	1965 PERCY LN	JENNINGS, JOHN A	\$0	\$147	
PM25-0105	2326 Mac Laren	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0106	2248 MacLaren Dr.	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0107	2330 MacLaren Dr.	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0108	1427 S LAKEVIEW LN	Dean Mechanical	\$0	\$129	
PM25-0109	3470 LAKEVIEW DR	Center Line Heating & Cooling	\$0	\$98	
PM25-0110	5161 VANDON TRL	Family Heating Co Inc	\$0	\$102	
PM25-0111	1137 SAINT ANDREWS	Fireclass LLC	\$0	\$231	
PM25-0112	3285 W HIGHLAND RD	AH Electric	\$0	\$74	
PM25-0113	1124 ROWE RD	Boyd Heating and Cooling	\$0	\$364	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM25-0114	267 Spruce	Mobile & Modular Homes Inc	\$0	\$87	
PM25-0115	1124 ROWE RD	Fireclass LLC	\$0	\$231	
PM25-0116	2159 ADDALEEN RD	Paradigm Plumbing & Mechanic	\$0	\$84	
PM25-0117	2240 Douglas	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0118	1039 Troon	Fireclass LLC	\$0	\$231	
PM25-0119	4847 BRETTON LN	Family Heating Co Inc	\$0	\$92	
PM25-0120	464 CARNOUSTIE	Randazzo Mechanical Htg & Cl	\$0	\$112	
PM25-0121	2987 BEN DR	Randazzo Mechanical Htg & Cl	\$0	\$169	
PM25-0122	3420 E CLARICE AVE	South Lyon Plumbing Inc	\$0	\$129	
PM25-0123	3325 N MILFORD RD	Family Heating Co Inc	\$0	\$102	
PM25-0124	1089 SAINT ANDREWS	Randazzo Mechanical Htg & Cl	\$0	\$102	
Mechanical			\$0	\$4906	41
Miscellaneous					
PB25-0095	1064 Marble Dr	RIDGEWOOD LLC	\$3000	\$89	
PB25-0096	1051 Marble Dr	RIDGEWOOD LLC	\$3000	\$89	
PB25-0097	3640 Emerald Park Dr.	RIDGEWOOD LLC	\$3000	\$89	
PB25-0113	2746 MAPLE RIDGE AVE	HIGLE, THOMAS E	\$4800	\$98	
Miscellaneous			\$13800	\$365	4
Plumbing					
PP25-0049	2258 MaClaren Dr.	Mobile & Modular Homes Inc	\$0	\$77	
PP25-0050	2260 Mac Laren	Mobile & Modular Homes Inc	\$0	\$77	
PP25-0051	245 Kelly Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP25-0052	2224 Mac Laren	Mobile & Modular Homes Inc	\$0	\$77	
PP25-0053	2231 Douglas Dr.	Mobile & Modular Homes Inc	\$0	\$77	
PP25-0054	2227 Douglas	Mobile & Modular Homes Inc	\$0	\$77	
PP25-0055	2219 Douglas	Mobile & Modular Homes Inc	\$0	\$77	
PP25-0056	2215 Douglas	Mobile & Modular Homes Inc	\$0	\$77	
PP25-0057	2251 Douglas	Mobile & Modular Homes Inc	\$0	\$77	
PP25-0058	3655 CHEVRON DR	A&M Plumbing	\$0	\$138	
PP25-0059	1124 ROWE RD	Plumbing Concepts, LLC	\$0	\$443	
PP25-0060	267 Spruce	Mobile & Modular Homes Inc	\$0	\$77	
Plumbing			\$0	\$1351	12
Res. Mobile Home					

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 3/1/2025 12:00:00 AM AND
3/31/2025 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PMH25-0034	2258 MaClaren Dr.	Mobile & Modular Homes Inc	\$0	\$200	
PMH25-0035	2260 Mac Laren	Mobile & Modular Homes Inc	\$0	\$200	
PMH25-0036	245 Kelly Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH25-0037	2224 Mac Laren	Mobile & Modular Homes Inc	\$0	\$200	
PMH25-0038	2231 Douglas Dr.	Mobile & Modular Homes Inc	\$0	\$200	
PMH25-0039	2227 Douglas	Mobile & Modular Homes Inc	\$0	\$200	
PMH25-0040	2219 Douglas	Mobile & Modular Homes Inc	\$0	\$200	
PMH25-0041	2215 Douglas	Mobile & Modular Homes Inc	\$0	\$200	
PMH25-0042	2251 Douglas	Mobile & Modular Homes Inc	\$0	\$200	
PMH25-0043	267 Spruce	Mobile & Modular Homes Inc	\$0	\$200	
Res. Mobile Home			\$0	\$2000	10
Res. Renovations					
PB25-0094	3470 LAKEVIEW DR	Avripas Construction	\$210000	\$1127	
PB25-0099	3166 HIGHLAND BLVD	BROWN, DENNIS L	\$900	\$80	
PB25-0101	2650 BAY VISTA DR	Rapid Roofing	\$17481	\$167	
PB25-0102	3345 E CLARICE AVE	Wallside Inc	\$7450	\$116	
PB25-0103	3655 CHEVRON DR	Raymond Home Improvement L	\$10000	\$124	
PB25-0105	2125 CANTERWOOD	C & L Ward Bros. Co.	\$12996	\$141	
PB25-0107	2711 BEL AIRE DR	Foundation Systems of Michiga	\$9059	\$119	
PB25-0108	3380 E CLARICE AVE	NICHOLAS, LEE	\$25000	\$199	
PB25-0112	4700 TIMBERLAKE TRL	Cornerstone Home Improvement	\$30000	\$228	
PB25-0114	273 GLENEAGLES	Runyan Brothers Construction	\$35700	\$253	
PB25-0115	417 CARNOUSTIE	Runyan Brothers Construction	\$56820	\$359	
PB25-0116	4741 CAPE TOWN BLVD	Smolyanov Home Improvement	\$20179	\$182	
PB25-0119	1843 ELKRIDGE CT	Cornerstone Home Improvement	\$19000	\$172	
PB25-0122	585 GLENEAGLES	Majic Window Company	\$105471	\$586	
PB25-0123	5989 JADA DR	Wallside Inc	\$28000	\$218	
PB25-0124	1500 ORBAN RD	Allied Roofing and Siding	\$15000	\$152	
PB25-0125	1736 PETTIBONE LAKE RD	Renewal By Anderson LLC	\$43043	\$300	
PB25-0127	2875 BEN DR	GILES, DAVID K	\$7000	\$109	
PB25-0128	3150 OAK RIDGE DR	Great Lakes Home Remodeling	\$33286	\$249	
PB25-0129	101 E LIVINGSTON RD STE 5	A Better Exterior LLC	\$2700	\$87	
PB25-0132	4217 HUNTERS DR	A-BETTER EXTERIOR LLC	\$10500	\$131	
PB25-0133	2748 Ruby Way	Excel Construction	\$11500	\$235	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 3/1/2025 12:00:00 AM AND
3/31/2025 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB25-0139	3449 Emerald Park Drive	Wallside Inc	\$8332	\$121	
PB25-0140	3968 LOCH DR	Renewal By Anderson LLC	\$16136	\$162	
Res. Renovations			\$735553	\$5617	24
Res. Single Family					
PB25-0106	1303 Wind Valley	Risin Corp.	\$581700	\$3043	
PB25-0137	3563 MANTUA FARMS	MANTUA PROPERTIES LLC	\$900000	\$4626	
PB25-0141	3165 BEAUMONT DR	CRAW, JEFFREY	\$300000	\$1614	
Res. Single Family			\$1781700	\$9283	3
Roof					
PB25-0104	3167 POLO WAY	Alantis Corp. dba Alantis Constr	\$28000	\$218	
PB25-0109	212 W HIGHLAND RD STE 102	Mills Siding & Roofing	\$37031	\$269	
PB25-0135	1044 S PARK ST	TITTLE BROTHER CONSTRU	\$21482	\$187	
PB25-0136	2338 NORTH ST	Pure Energy Window Company	\$23500	\$198	
Roof			\$110013	\$872	4
Swimming Pools-Hot Tubs/Spas					
PB25-0100	5954 JADA DR	ROGGERO, ROBERTO	\$80000	\$475	
Swimming Pools-Hot Tubs/Spas			\$80000	\$475	1
Wall Mounted Sign					
PSG25-0001	2330 S MILFORD RD #112	Unique Signs & Awnings Inc	\$0	\$142	
Wall Mounted Sign			\$0	\$142	1
Zoning Land Use					
PLU25-0011	909 N MILFORD Ste 101	Field's Enterprises Inc	\$0	\$0	
PLU25-0012	2228 S MILFORD RD	Natural and Health Massage LL	\$0	\$0	
PLU25-0014	400 BEACH FARM CIR	COMMUNITY SHARING	\$0	\$0	
PLU25-0015	3310 MIDDLE RD	ANDERSON, BRETT R	\$0	\$100	
PLU25-0016	400 BEACH FARM CIR	COMMUNITY SHARING	\$0	\$0	
Zoning Land Use			\$0	\$100	5
Totals			\$3008639	\$36035	200

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2025

GENERAL FUND

ASSETS

101-000-004.000	PETTY CASH	93.34	
101-000-008.000	PERPETUAL FUND	1,087.10	
101-000-010.000	CASH - COMBINED SAVINGS	4,194,675.89	
101-000-078.000	DUE FROM STATE REVENUES	367,829.00	
101-000-081.000	DUE COMMUNITY DEV.	40,376.00	
101-000-084.477	DUE TO/FROM CABLE TV FEES	67,342.05	
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	TOTAL ASSETS		<u>4,671,403.38</u>

LIABILITIES AND EQUITY

LIABILITIES

101-000-202.001	BUILDING BONDS PAYABLES	172,036.00	
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	8,055.03	
101-000-202.005	PLANNING ESCROW PAYABLES	179,742.90	
101-000-217.000	DUE TO PRIVATE ORGANIZATION	9,732.20	
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	66.85	
101-000-280.001	DEFERRED REVENUE-GRANT	40,376.00	
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	TOTAL LIABILITIES		410,008.98

FUND EQUITY

101-000-390.000	FUND BALANCE	3,519,898.70	
	REVENUE OVER EXPENDITURES - YTD	741,495.70	
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	TOTAL FUND EQUITY		<u>4,261,394.40</u>
	TOTAL LIABILITIES AND EQUITY		<u>4,671,403.38</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
101-000-402.000	CURRENT PROPERTY TAX	629,738.00	629,738.00	605,312.73	207,482.06	24,425.27	96.12
101-000-404.000	SALES TAX	2,131,794.00	2,131,794.00	367,829.00	367,829.00	1,763,965.00	17.25
101-000-412.000	DELINQUENT P. PROPERTY TAX	.00	.00	(437.89)	387.60	437.89	.00
101-000-423.000	MOBILE HOME TAXES	8,000.00	8,000.00	1,460.50	732.00	6,539.50	18.26
101-000-477.000	CABLE TV FRANCHISE FEES	300,000.00	300,000.00	67,342.05	67,342.05	232,657.95	22.45
101-000-478.000	DOG LICENSES	1,500.00	1,500.00	500.00	312.00	1,000.00	33.33
101-000-490.000	OTHER LIC. & PERMIT	5,000.00	5,000.00	697.00	104.00	4,303.00	13.94
101-000-491.000	BUILDING PERMITS	200,000.00	200,000.00	21,434.00	9,938.00	178,566.00	10.72
101-000-491.001	HEATING PERMITS	50,000.00	50,000.00	7,297.00	3,672.00	42,703.00	14.59
101-000-491.002	PLUMBING PERMITS	42,000.00	42,000.00	1,715.60	890.00	40,284.40	4.08
101-000-491.003	ELECTRICAL PERMITS	88,000.00	88,000.00	9,734.00	3,460.00	78,266.00	11.06
101-000-522.003	SOC SERV: C D B G REVENUE	50,000.00	50,000.00	.00	.00	50,000.00	.00
101-000-584.005	METRO AUTHORITY	34,000.00	34,000.00	.00	.00	34,000.00	.00
101-000-584.013	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	5,482.22	5,482.22	(5,482.22)	.00
101-000-607.002	CONTRACTORS REGISTRATIONS	3,000.00	3,000.00	450.00	180.00	2,550.00	15.00
101-000-607.019	SUMMER TAX COLLECTION FEE	50,000.00	50,000.00	.00	.00	50,000.00	.00
101-000-607.022	ENHANCE ACCESS FEES	6,000.00	6,000.00	1,606.24	.00	4,393.76	26.77
101-000-607.034	ADMINISTRATION FEES	42,000.00	42,000.00	.00	.00	42,000.00	.00
101-000-608.025	DISTRICT COURT MONIES	50,000.00	50,000.00	7,122.06	3,858.14	42,877.94	14.24
101-000-628.015	ZONING BD. OF APPEALS	7,000.00	7,000.00	550.00	550.00	6,450.00	7.86
101-000-628.016	SITE PL. REVIEW, OTHERS	6,000.00	6,000.00	.00	.00	6,000.00	.00
101-000-642.000	SALE OF CEMETERY LOTS	5,000.00	5,000.00	.00	.00	5,000.00	.00
101-000-644.028	ASSET SALE PROCEEDS	.00	.00	11,306.00	.00	(11,306.00)	.00
101-000-651.006	ACTIVITY CENTER ADVERTISING	.00	8,000.00	1,500.00	1,500.00	6,500.00	18.75
101-000-651.007	ACTIVITY CENTER REVENUES	3,000.00	3,000.00	1,275.00	300.00	1,725.00	42.50
101-000-657.000	VARIOUS FINES	.00	.00	15.00	.00	(15.00)	.00
101-000-665.000	INTEREST EARNINGS	100,000.00	100,000.00	27,684.16	21,950.67	72,315.84	27.68
101-000-666.001	MMRMA DISTRIBUTION	.00	.00	36,256.00	.00	(36,256.00)	.00
101-000-667.001	PARK: RENTALS	.00	.00	50.00	50.00	(50.00)	.00
101-000-667.010	ACT CTR STEEPLE HALL UTILITIES	5,000.00	5,000.00	900.73	817.73	4,099.27	18.01
101-000-667.035	POLICE LEASE PAYMENTS	28,000.00	28,000.00	4,666.66	2,333.33	23,333.34	16.67
101-000-667.288	WOTA RENT	25,000.00	25,000.00	25,000.00	.00	.00	100.00
101-000-676.018	ELECTION REIMBURSEMENT	.00	.00	300.00	100.00	(300.00)	.00
101-000-676.030	SNOW REMOVAL REIMBURSEMENT	18,200.00	18,200.00	13,620.00	.00	4,580.00	74.84
101-000-677.031	MISCELLANEOUS	15,000.00	15,000.00	1,675.49	794.49	13,324.51	11.17
	REVENUE	3,903,232.00	3,911,232.00	1,222,343.55	700,065.29	2,688,888.45	31.25
	TOTAL FUND REVENUE	3,903,232.00	3,911,232.00	1,222,343.55	700,065.29	2,688,888.45	31.25

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
LEGISLATIVE							
101-102-702.000	LEGISLATIVE: SALARIES	28,519.00	28,519.00	4,387.52	2,193.76	24,131.48	15.38
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	.00	.00	6,000.00	.00
	TOTAL LEGISLATIVE	34,519.00	34,519.00	4,387.52	2,193.76	30,131.48	12.71
SUPERVISOR							
101-171-702.000	SUP DEPT: SALARIES	92,932.00	92,932.00	14,297.12	7,148.56	78,634.88	15.38
101-171-703.002	SUP DEPT: ASSISTANT WAGE F-T	56,163.00	56,163.00	8,683.20	4,320.00	47,479.80	15.46
101-171-703.003	SUP DEPT: MAINT SUPERVISOR F-T	.00	39,900.00	.00	.00	39,900.00	.00
101-171-703.004	SUP DEPT: MAINT ASSISTANT F-T	.00	34,200.00	.00	.00	34,200.00	.00
101-171-704.003	SUP DEPT: CLERICAL WAGE P-T	36,192.00	36,192.00	2,148.00	1,308.00	34,044.00	5.94
101-171-704.005	SUP DEPT: MAINT WAGE P-T	36,233.00	36,233.00	4,818.03	2,775.47	31,414.97	13.30
101-171-704.007	SUP: COMMUNICATIONS WAGE P-T	34,684.00	34,684.00	4,502.25	2,300.00	30,181.75	12.98
101-171-705.000	SUP: PART-TIME SEASONAL MAINT	27,842.00	.00	.00	.00	.00	.00
101-171-705.001	SUP: SEASONAL FLOATER WAGE P-	15,933.00	15,933.00	224.74	.00	15,708.26	1.41
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	224.00	24.00	2,276.00	8.96
	TOTAL SUPERVISOR	302,479.00	348,737.00	34,897.34	17,876.03	313,839.66	10.01
ACCOUNTING							
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	78,747.00	78,747.00	12,144.29	6,087.29	66,602.71	15.42
101-191-704.001	ACCTG: P-T ASSISTANT	29,032.00	29,032.00	4,608.00	2,304.00	24,424.00	15.87
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	.00	.00	3,000.00	.00
	TOTAL ACCOUNTING	110,779.00	110,779.00	16,752.29	8,391.29	94,026.71	15.12
CLERK							
101-215-702.002	CLERK: SALARIES	88,285.00	88,285.00	13,582.28	6,791.14	74,702.72	15.38
101-215-703.001	CLERK: DEPUTY WAGE F-T	69,330.00	69,330.00	10,665.02	5,332.51	58,664.98	15.38
101-215-703.005	CLERK: CLERICAL WAGE F-T	47,112.00	47,112.00	7,248.00	3,624.00	39,864.00	15.38
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-820.000	CLERK: DUES/ED/TRAVEL	7,000.00	7,000.00	739.00	739.00	6,261.00	10.56
101-215-935.000	CLERK: VOTING EQUIP MAINT	7,050.00	7,050.00	.00	.00	7,050.00	.00
101-215-957.000	CLERK: ELECT EXP TO BE REIMBUR	.00	.00	2,195.00	2,195.00	(2,195.00)	.00
	TOTAL CLERK	220,577.00	220,577.00	34,429.30	18,681.65	186,147.70	15.61
TREASURER							
101-253-702.001	TREAS: SALARIES	88,285.00	88,285.00	13,582.28	6,791.14	74,702.72	15.38
101-253-703.000	TREAS: DEPUTY WAGE F-T	62,047.00	62,047.00	9,597.84	4,869.84	52,449.16	15.47
101-253-703.003	TREAS: CLERICAL WAGE F-T	41,043.00	41,043.00	6,325.54	3,168.03	34,717.46	15.41
101-253-705.004	TREAS: PART-TIME SEASONAL	7,186.00	7,186.00	799.59	138.18	6,386.41	11.13
101-253-820.000	TREAS: DUES/ED/TRAVEL	6,500.00	6,500.00	40.00	40.00	6,460.00	.62
	TOTAL TREASURER	205,061.00	205,061.00	30,345.25	15,007.19	174,715.75	14.80

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
ASSESSOR							
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	138,000.00	138,000.00	38,756.49	11,485.00	99,243.51	28.08
101-257-720.001	ASSESSING: TAX BD OF REVIEW	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	.00	.00	600.00	.00
	TOTAL ASSESSOR	141,100.00	141,100.00	38,756.49	11,485.00	102,343.51	27.47
GENERAL GOVERNMENT							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	15,000.00	15,000.00	971.80	810.77	14,028.20	6.48
101-261-735.000	GEN GOV: POSTAGE	10,000.00	10,000.00	328.32	364.98	9,671.68	3.28
101-261-801.001	GEN GOV: PROF SERVICES	25,000.00	25,000.00	(1,000.00)	(1,000.00)	26,000.00	(4.00)
101-261-802.000	GEN GOV: PAYROLL PROCESSING	5,500.00	5,500.00	1,411.65	831.95	4,088.35	25.67
101-261-803.000	GEN GOV: SNOWPLOW SERV	60,500.00	60,500.00	20,120.00	20,120.00	40,380.00	33.26
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	6,615.25	6,615.25	68,384.75	8.82
101-261-805.000	GEN GOV: AUDITING	100,000.00	100,000.00	.00	.00	100,000.00	.00
101-261-813.000	GEN GOV: STORM WATER PERMIT	500.00	500.00	500.00	500.00	.00	100.00
101-261-821.000	GEN GOV: MEMBER FEES	13,000.00	13,000.00	3,707.00	3,457.00	9,293.00	28.52
101-261-822.000	GEN GOV: BANK FEES	6,000.00	6,000.00	.00	.00	6,000.00	.00
101-261-830.000	GEN GOV: GEN INSURANCE	69,000.00	69,000.00	31,778.87	.00	37,221.13	46.06
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	13,000.00	13,000.00	1,646.00	823.00	11,354.00	12.66
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	996.97	658.77	5,503.03	15.34
101-261-850.002	GEN GOV: WEBSITE	3,500.00	3,500.00	403.75	403.75	3,096.25	11.54
101-261-900.000	GEN GOV: TAX BILL PRINTING	15,000.00	15,000.00	.00	.00	15,000.00	.00
101-261-900.001	GEN GOV: ADVERTISING	10,000.00	10,000.00	992.68	992.68	9,007.32	9.93
101-261-900.002	GEN GOV: PRINTING	20,000.00	20,000.00	(467.17)	132.83	20,467.17	(2.34)
101-261-920.000	GEN GOV: UTILITIES	80,000.00	80,000.00	9,058.90	9,439.82	70,941.10	11.32
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	10,000.00	10,000.00	5,260.43	3,391.84	4,739.57	52.60
101-261-936.002	GEN GOV: MOWING	15,000.00	15,000.00	.00	.00	15,000.00	.00
101-261-936.003	GEN GOV: OFFICE CLEANING	30,000.00	30,000.00	.00	.00	30,000.00	.00
101-261-937.000	GEN GOV: VEHICLE OP MAINT	5,000.00	5,000.00	1,536.49	277.09	3,463.51	30.73
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	80,000.00	80,000.00	14,970.33	2,963.22	65,029.67	18.71
101-261-955.000	GEN GOV: MISCELLANEOUS	20,000.00	20,000.00	756.00	756.00	19,244.00	3.78
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	34,000.00	34,000.00	.00	.00	34,000.00	.00
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	40,000.00	40,000.00	.00	.00	40,000.00	.00
101-261-971.001	GEN GOV: COMP CAP OUTLAY	25,000.00	25,000.00	899.94	899.94	24,100.06	3.60
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	10,000.00	10,000.00	249.98	124.99	9,750.02	2.50
	TOTAL GENERAL GOVERNMENT	796,500.00	796,500.00	100,737.19	52,563.88	695,762.81	12.65

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
GENERAL GOVERNMENT PERSONNE							
101-279-710.000	GGP: EMPLR PAYROLL TAX	117,000.00	117,000.00	18,364.93	9,300.14	98,635.07	15.70
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	113,000.00	113,000.00	42.59	42.59	112,957.41	.04
101-279-712.000	GGP:HEALTH/DENTAL/LIFE/DIS INS	137,000.00	137,000.00	41,593.00	13,241.28	95,407.00	30.36
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	90,000.00	90,000.00	15,679.69	8,330.10	74,320.31	17.42
101-279-716.002	GGP: TUITION REIMB	45,000.00	45,000.00	.00	.00	45,000.00	.00
101-279-717.002	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	1,720.64	1,230.96	43,279.36	3.82
101-279-718.001	GGP: PTO CASH PAYOUT	23,000.00	23,000.00	.00	.00	23,000.00	.00
	TOTAL GENERAL GOVERNMENT PER	570,000.00	570,000.00	77,400.85	32,145.07	492,599.15	13.58
BUILDING							
101-371-703.000	BLDG: INSPECTOR WAGE F-T	74,956.00	74,956.00	11,532.00	5,766.00	63,424.00	15.39
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	47,111.00	47,111.00	7,248.00	3,624.00	39,863.00	15.38
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	42,284.00	42,284.00	6,504.00	3,252.00	35,780.00	15.38
101-371-705.000	BLDG: PART-TIME SEASONAL	9,000.00	9,000.00	.00	.00	9,000.00	.00
101-371-735.000	BLDG: POSTAGE	600.00	600.00	65.87	34.80	534.13	10.98
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	175,000.00	175,000.00	11,086.08	7,495.91	163,913.92	6.33
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL	2,500.00	2,500.00	187.15	187.15	2,312.85	7.49
	TOTAL BUILDING	351,951.00	351,951.00	36,623.10	20,359.86	315,327.90	10.41
CEMETERY							
101-567-935.000	CEMETERY: SEXTON	51,012.00	51,012.00	8,502.00	4,251.00	42,510.00	16.67
101-567-935.001	CEMETERY: MAINTENANCE	15,000.00	15,000.00	.00	.00	15,000.00	.00
	TOTAL CEMETERY	66,012.00	66,012.00	8,502.00	4,251.00	57,510.00	12.88
SOCIAL SERVICES							
101-670-705.000	SOC SERV: CROSSING GUARDS	15,915.00	15,915.00	2,341.71	1,300.95	13,573.29	14.71
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	5,000.00	5,000.00	.00	.00	5,000.00	.00
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	.00	.00	50,000.00	.00
	TOTAL SOCIAL SERVICES	87,915.00	87,915.00	2,341.71	1,300.95	85,573.29	2.66

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
ACTIVITY CENTER							
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	55,883.00	55,883.00	8,598.00	4,299.00	47,285.00	15.39
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	39,963.00	39,963.00	6,147.02	3,073.51	33,815.98	15.38
101-672-703.002	ACT CTR: COMMUNICATION WAGE F-	42,133.00	42,133.00	6,480.00	3,240.00	35,653.00	15.38
101-672-703.003	ACT CTR: CLERICAL WAGE F-T	.00	33,676.00	1,413.00	1,413.00	32,263.00	4.20
101-672-704.001	ACT CTR: COORDINATOR WAGE P-T	28,406.00	3,906.00	3,165.12	1,092.72	740.88	81.03
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	19,219.00	19,219.00	.00	.00	19,219.00	.00
101-672-704.006	ACTIVITY CTR: SECURITY P-T	7,000.00	7,000.00	374.89	292.90	6,625.11	5.36
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	14,689.00	14,689.00	1,108.80	1,108.80	13,580.20	7.55
101-672-704.008	ACT CTR: FLOATER WAGE P-T	9,610.00	1,581.00	1,053.36	.00	527.64	66.63
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	3,000.00	3,000.00	335.14	104.94	2,664.86	11.17
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	1,460.68	1,460.68	4,539.32	24.34
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	7.90	2.31	2,492.10	.32
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	.00	.00	1,200.00	.00
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	212.43	148.11	1,287.57	14.16
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	215.96	107.98	2,284.04	8.64
101-672-850.002	STEEPLE HALL: INTERNET SERVICE	3,500.00	3,500.00	650.48	325.24	2,849.52	18.59
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	8,000.00	8,000.00	945.90	945.90	7,054.10	11.82
101-672-920.000	ACTIVITY CTR: UTILITIES	11,000.00	11,000.00	1,446.85	970.89	9,553.15	13.15
101-672-920.002	STEEPLE HALL: UTILITIES	9,000.00	9,000.00	1,270.52	837.30	7,729.48	14.12
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	6,000.00	6,000.00	931.07	242.30	5,068.93	15.52
101-672-936.002	STEEPLE HALL: BUILDING MAINT	20,000.00	20,000.00	4,737.94	4,338.01	15,262.06	23.69
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	8,000.00	8,000.00	2,036.80	2,036.80	5,963.20	25.46
101-672-940.000	ACTIVITY CTR: RENT EXPENSE	2,500.00	2,500.00	.00	.00	2,500.00	.00
	TOTAL ACTIVITY CENTER	301,603.00	302,750.00	42,591.86	26,040.39	260,158.14	14.07
PLANNING & ORDINANCE							
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	89,636.00	89,636.00	13,791.02	6,895.51	75,844.98	15.39
101-701-703.003	PLNG: ZONING ADMIN WAGE F-T	51,303.00	51,303.00	7,893.02	3,946.52	43,409.98	15.39
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	60,451.00	60,451.00	9,300.00	4,650.00	51,151.00	15.38
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	38,766.00	38,766.00	6,361.53	3,180.77	32,404.47	16.41
101-701-704.005	OE: ORDIN OFFICER WAGE ASST P-T	27,580.00	27,580.00	4,243.20	2,121.60	23,336.80	15.39
101-701-707.004	PLNG: OVERTIME	10,000.00	10,000.00	65.78	.00	9,934.22	.66
101-701-820.000	PLNG: DUES/ED/TRAVEL	5,000.00	5,000.00	1,144.00	1,144.00	3,856.00	22.88
101-701-935.000	OE: VIOLATION CORRECTIONS	3,000.00	3,000.00	.00	.00	3,000.00	.00
	TOTAL PLANNING & ORDINANCE	285,736.00	285,736.00	42,798.55	21,938.40	242,937.45	14.98
ZONING BOARD OF APPEALS (ZBA)							
101-702-720.000	ZBA: MEETING PAY	15,480.00	15,480.00	3,090.00	2,430.00	12,390.00	19.96
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	164.00	39.00	836.00	16.40
101-702-900.000	ZBA: ADVERTISING	5,000.00	5,000.00	175.99	175.99	4,824.01	3.52
	TOTAL ZONING BOARD OF APPEALS	24,380.00	24,380.00	3,429.99	2,644.99	20,950.01	14.07

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
PLANNING COMMISSION							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	19,800.00	19,800.00	660.00	.00	19,140.00	3.33
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	5,000.00	5,000.00	1,649.25	1,649.25	3,350.75	32.99
101-703-801.001	PLNG COMM: ORDINANCE REVISION	5,000.00	5,000.00	.00	.00	5,000.00	.00
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	.00	.00	2,000.00	.00
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	5,500.00	5,500.00	.00	.00	5,500.00	.00
	TOTAL PLANNING COMMISSION	40,450.00	40,450.00	2,309.25	1,649.25	38,140.75	5.71
PARKS							
101-751-729.001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-729.002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	250.00	125.00	2,750.00	8.33
101-751-729.003	PARKS: DUCK LAKE PINES	3,000.00	3,000.00	3,950.00	175.00 (950.00)	131.67
101-751-729.004	PARKS: DOWNEY LAKE	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-729.006	PARKS: CHILL AT THE MILL	3,500.00	3,500.00	.00	.00	3,500.00	.00
101-751-729.007	PARKS: SOUTH HICKORY RIDGE	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-801.006	PARKS: FIREWORKS	15,000.00	15,000.00	.00	.00	15,000.00	.00
101-751-920.000	PARKS: UTILITIES	5,000.00	5,000.00	345.16	151.59	4,654.84	6.90
101-751-935.000	PARKS: MAINTENANCE	20,000.00	20,000.00	.00	.00	20,000.00	.00
	TOTAL PARKS	57,000.00	57,000.00	4,545.16	451.59	52,454.84	7.97
	TOTAL FUND EXPENDITURES	3,596,062.00	3,643,467.00	480,847.85	236,980.30	3,162,619.15	13.20
	NET REVENUE OVER EXPENDITURES	307,170.00	267,765.00	741,495.70	463,084.99	473,730.70	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

ROAD FUND

ASSETS

203-000-002.000	HAULING ROUTE SAVINGS ACCT.	712,637.36
203-000-010.000	CASH - COMBINED SAVINGS	37,036.18
203-000-019.000	HAUL ROUTE RECEIVABLE	8,400.00

TOTAL ASSETS

758,073.54

LIABILITIES AND EQUITY

LIABILITIES

203-000-202.001	HAULING ROUTE PAYABLE	9,353.43
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TOTAL LIABILITIES

9,353.43

FUND EQUITY

203-000-390.000	FUND BALANCE	257,308.42
203-000-392.000	RESTRICTED FUND BALANCE	491,344.23
	REVENUE OVER EXPENDITURES - YTD	67.46

TOTAL FUND EQUITY

748,720.11

TOTAL LIABILITIES AND EQUITY

758,073.54

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

ROAD FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
203-000-604.000	55,500.00	55,500.00	.00	.00	55,500.00	.00
203-000-665.000	500.00	500.00	67.46	31.98	432.54	13.49
203-000-699.401	74,000.00	74,000.00	.00	.00	74,000.00	.00
REVENUE	130,000.00	130,000.00	67.46	31.98	129,932.54	.05
TOTAL FUND REVENUE	130,000.00	130,000.00	67.46	31.98	129,932.54	.05
<u>ROAD</u>						
203-596-967.000	34,000.00	34,000.00	.00	.00	34,000.00	.00
203-596-967.001	40,000.00	40,000.00	.00	.00	40,000.00	.00
TOTAL ROAD	74,000.00	74,000.00	.00	.00	74,000.00	.00
TOTAL FUND EXPENDITURES	74,000.00	74,000.00	.00	.00	74,000.00	.00
NET REVENUE OVER EXPENDITURES	56,000.00	56,000.00	67.46	31.98	(55,932.54)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

FIRE FUND

ASSETS

206-000-010.000	CASH - COMBINED SAVINGS	3,138,351.86	
	TOTAL ASSETS		3,138,351.86

LIABILITIES AND EQUITY

LIABILITIES

206-000-231.006	EMPLOYEE 401A LOAN - MSQ	(68.62)	
206-000-258.000	ACCRUED EXPENSES	14,747.56	
	TOTAL LIABILITIES		14,678.94

FUND EQUITY

206-000-390.000	FUND BALANCE	1,528,086.92	
	REVENUE OVER EXPENDITURES - YTD	1,595,586.00	
	TOTAL FUND EQUITY		3,123,672.92
	TOTAL LIABILITIES AND EQUITY		3,138,351.86

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
206-000-402.000	CURRENT PROPERTY TAX	1,980,394.00	1,980,394.00	1,821,815.69	634,852.14	158,578.31	91.99
206-000-627.000	RENTAL INSPECTIONS	.00	.00	900.00	450.00	(900.00)	.00
206-000-638.000	EMS TRANSPORT	400,000.00	400,000.00	44,686.53	23,302.53	355,313.47	11.17
206-000-665.000	INTEREST ON INVESTMENTS	30,000.00	30,000.00	10,931.32	6,107.94	19,068.68	36.44
206-000-677.000	MISCELLANEOUS	.00	.00	46,155.60	.00	(46,155.60)	.00
	REVENUE	2,410,394.00	2,410,394.00	1,924,489.14	664,712.61	485,904.86	79.84
	TOTAL FUND REVENUE	2,410,394.00	2,410,394.00	1,924,489.14	664,712.61	485,904.86	79.84

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

FIRE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
FIRE							
206-336-702.012	FIRE: CHIEF'S COMPENSATION	92,167.00	92,167.00	14,179.52	7,089.76	77,987.48	15.38
206-336-703.000	FIRE: F-T WAGE MEDIC M.D.	66,598.00	66,598.00	10,245.84	5,122.92	56,352.16	15.38
206-336-703.001	FIRE: F-T WAGE OFFICER D.K.	75,428.00	75,428.00	11,604.36	5,802.18	63,823.64	15.38
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	77,362.00	77,362.00	11,901.88	5,950.94	65,460.12	15.38
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	66,598.00	66,598.00	10,245.84	5,122.92	56,352.16	15.38
206-336-703.004	FIRE: F-T WAGE OFFICER M.B.	77,362.00	77,362.00	11,901.88	5,950.94	65,460.12	15.38
206-336-703.005	FIRE: F-T WAGE MEDIC A.G.	66,598.00	66,598.00	10,531.24	5,183.32	56,066.76	15.81
206-336-703.006	FIRE: F-T WAGE MEDIC H.K.	66,598.00	66,598.00	5,122.92	5,122.92	61,475.08	7.69
206-336-703.007	FIRE: F-T WAGE MEDIC K.M./B.F.	59,309.00	59,309.00	8,679.00	4,220.04	50,630.00	14.63
206-336-703.008	FIRE: F-T WAGE MEDIC T.M./A.L.	66,598.00	66,598.00	14,910.82	9,787.90	51,687.18	22.39
206-336-703.009	FIRE: F-T WAGE MEDIC R.K.	66,598.00	66,598.00	9,666.00	4,543.08	56,932.00	14.51
206-336-703.012	FIRE: F-T WAGE MEDIC R.Y.	59,309.00	59,309.00	.00	.00	59,309.00	.00
206-336-703.013	FIRE: MARSHAL COMPENSATION	41,352.00	41,352.00	6,361.48	3,180.73	34,990.52	15.38
206-336-703.014	FIRE: F-T WAGE MEDIC M.M.	66,598.00	66,598.00	9,124.44	4,562.22	57,473.56	13.70
206-336-704.006	FIRE: P-T WAGE CLERICAL	18,387.00	18,387.00	2,828.80	1,414.40	15,558.20	15.38
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	356,100.00	356,100.00	44,481.62	21,508.73	311,618.38	12.49
206-336-707.007	FIRE: F-T OVERTIME	60,000.00	60,000.00	14,497.01	8,350.29	45,502.99	24.16
206-336-709.002	FIRE: FOOD ALLOWANCE	9,750.00	9,750.00	(625.00)	(625.00)	10,375.00	(6.41)
206-336-709.003	FIRE: HOLIDAY ALLOWANCE	40,748.00	40,748.00	.00	.00	40,748.00	.00
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	98,331.00	98,331.00	14,356.25	7,491.86	83,974.75	14.60
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	18,453.00	18,453.00	.00	.00	18,453.00	.00
206-336-711.001	FIRE: DEFINED CONTRIBUTION F-T	42,815.00	42,815.00	.00	.00	42,815.00	.00
206-336-712.001	FIRE: HEALTH/DENTAL/LIFE/DISINS	144,000.00	144,000.00	32,300.62	10,352.98	111,699.38	22.43
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	25,000.00	25,000.00	.00	.00	25,000.00	.00
206-336-714.000	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-715.000	FIRE: CASH IN LIEU BENEF BUYOUT	25,000.00	25,000.00	4,227.95	2,218.34	20,772.05	16.91
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMEN	30,000.00	30,000.00	132.63	119.00	29,867.37	.44
206-336-719.000	FIRE: POST PLAN	24,000.00	24,000.00	.00	.00	24,000.00	.00
206-336-722.009	FIRE: PARAMEDIC TRAINING	9,998.00	9,998.00	.00	.00	9,998.00	.00
206-336-722.010	FIRE: INSTRUCTOR TRAINING	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-727.000	FIRE: SUPPLIES	12,000.00	12,000.00	2,296.87	2,296.87	9,703.13	19.14
206-336-731.000	FIRE: MEDICAL SUPPLIES	30,000.00	30,000.00	1,452.81	876.43	28,547.19	4.84
206-336-732.000	FIRE: UNIFORMS	15,450.00	15,450.00	3,455.46	3,429.22	11,994.54	22.37
206-336-750.000	FIRE: VEHICLE GAS/OIL	45,000.00	45,000.00	2,669.52	2,669.52	42,330.48	5.93
206-336-804.000	FIRE: LEGAL SERVICES	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	8,000.00	8,000.00	1,452.33	1,452.33	6,547.67	18.15
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	20,000.00	20,000.00	3,780.40	2,780.40	16,219.60	18.90
206-336-820.000	FIRE: DUES & EDUCATION	30,000.00	30,000.00	3,248.08	1,680.49	26,751.92	10.83
206-336-830.000	FIRE: INSURANCE/BONDS	130,000.00	130,000.00	37,305.63	.00	92,694.37	28.70
206-336-851.000	FIRE: RADIO COMMUNICATIONS	71,000.00	71,000.00	.00	.00	71,000.00	.00
206-336-890.000	FIRE: PUBLIC EDUCATION	5,000.00	5,000.00	190.69	190.69	4,809.31	3.81
206-336-920.000	FIRE: PUBLIC UTILITIES	70,000.00	70,000.00	18,628.19	15,608.34	51,371.81	26.61
206-336-930.000	FIRE: VEHICLE REPAIR	55,000.00	55,000.00	5,756.93	4,262.00	49,243.07	10.47
206-336-936.000	FIRE: BLDG MAINT/REPAIR	30,000.00	30,000.00	392.15	392.15	29,607.85	1.31
206-336-937.000	FIRE: EQUIP MAINT	21,000.00	21,000.00	1,438.98	1,318.93	19,561.02	6.85
206-336-955.000	FIRE: MISC EXPENSE	2,500.00	2,500.00	160.00	.00	2,340.00	6.40
206-336-967.000	FIRE: NEW PROJECTS	2,500.00	2,500.00	.00	.00	2,500.00	.00
	TOTAL FIRE	2,413,507.00	2,413,507.00	328,903.14	159,427.84	2,084,603.86	13.63

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	2,413,507.00	2,413,507.00	328,903.14	159,427.84	2,084,603.86	13.63
NET REVENUE OVER EXPENDITURES	(3,113.00)	(3,113.00)	1,595,586.00	505,284.77	1,598,699.00	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

POLICE FUND

ASSETS

207-000-004.000	PETTY CASH	50.00
207-000-010.000	CASH - COMBINED SAVINGS	5,750,166.26

TOTAL ASSETS

5,750,216.26

LIABILITIES AND EQUITY

FUND EQUITY

207-000-390.000	FUND BALANCE	2,360,567.33
	REVENUE OVER EXPENDITURES - YTD	3,389,648.93

TOTAL FUND EQUITY

5,750,216.26

TOTAL LIABILITIES AND EQUITY

5,750,216.26

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

POLICE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
207-000-402.000	CURRENT PROPERTY TAX	3,472,481.00	3,472,481.00	3,272,345.29	1,141,893.78	200,135.71	94.24
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	10,000.00	10,000.00	55.00	.00	9,945.00	.55
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	659.76	659.76	11,340.24	5.50
207-000-582.001	SCHOOL PARTICIPATION	124,800.00	140,337.00	85,761.50	.00	54,575.50	61.11
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	27,000.00	13,500.00	135,000.00	16.67
207-000-665.000	INTEREST EARNINGS	75,000.00	75,000.00	16,830.51	9,591.19	58,169.49	22.44
207-000-677.000	MISCELLANEOUS	.00	.00	.00	(20.00)	.00	.00
207-000-692.000	APPROPRIATION FUND BAL.	2,021.00	75,267.00	.00	.00	75,267.00	.00
	REVENUE	3,858,302.00	3,947,085.00	3,402,652.06	1,165,624.73	544,432.94	86.21
	TOTAL FUND REVENUE	3,858,302.00	3,947,085.00	3,402,652.06	1,165,624.73	544,432.94	86.21
POLICE							
207-301-704.001	POLICE: CLERICAL WAGE P-T	43,000.00	43,000.00	5,427.24	2,853.76	37,572.76	12.62
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	3,800.00	3,800.00	415.19	218.32	3,384.81	10.93
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
207-301-807.000	POLICE: OAKLAND CO SHER CONT	3,357,302.00	3,372,969.00	.00	.00	3,372,969.00	.00
207-301-807.002	POLICE:SCHOOL RESOURCE OFFICE	124,000.00	187,116.00	.00	.00	187,116.00	.00
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	12,000.00	.00	.00	12,000.00	.00
207-301-807.004	POLICE: OVERTIME	240,000.00	250,000.00	.00	.00	250,000.00	.00
207-301-920.000	POLICE: UTILITIES	16,000.00	16,000.00	1,414.25	759.86	14,585.75	8.84
207-301-935.000	POLICE: SHERIFF'S MAINT	16,400.00	16,400.00	934.79	934.79	15,465.21	5.70
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	4,666.66	2,333.33	23,333.34	16.67
207-301-955.000	POLICE: MISCELLANEOUS	3,300.00	3,300.00	145.00	145.00	3,155.00	4.39
207-301-971.000	POLICE: RESERVE EQUIPMENT	1,000.00	1,000.00	.00	.00	1,000.00	.00
207-301-971.001	POLICE: EQUIP CAP OUTLAY	3,000.00	3,000.00	.00	.00	3,000.00	.00
207-301-971.002	POLICE: BUILDING RENOVATIONS	5,500.00	5,500.00	.00	.00	5,500.00	.00
	TOTAL POLICE	3,858,302.00	3,947,085.00	13,003.13	7,245.06	3,934,081.87	.33
	TOTAL FUND EXPENDITURES	3,858,302.00	3,947,085.00	13,003.13	7,245.06	3,934,081.87	.33
	NET REVENUE OVER EXPENDITURES	.00	.00	3,389,648.93	1,158,379.67	3,389,648.93	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS 1,158,208.75

TOTAL ASSETS 1,158,208.75

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE 194,519.47
REVENUE OVER EXPENDITURES - YTD 963,689.28

TOTAL FUND EQUITY 1,158,208.75

TOTAL LIABILITIES AND EQUITY 1,158,208.75

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

REFUSE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
227-000-626.000	REFUSE COLLECTION	1,219,000.00	1,219,000.00	1,144,634.57	308,818.70	74,365.43	93.90
227-000-665.000	INTEREST EARNINGS	5,000.00	5,000.00	2,254.27	1,385.68	2,745.73	45.09
227-000-677.000	MISCELLANEOUS	1,500.00	1,500.00	375.00	180.00	1,125.00	25.00
	REVENUE	1,225,500.00	1,225,500.00	1,147,263.84	310,384.38	78,236.16	93.62
	TOTAL FUND REVENUE	1,225,500.00	1,225,500.00	1,147,263.84	310,384.38	78,236.16	93.62
REFUSE							
227-526-801.000	REFUSE: CONTRACTOR	1,099,987.00	1,099,987.00	183,574.56	91,787.28	916,412.44	16.69
227-526-812.000	REFUSE: FUND ADMIN COSTS	27,500.00	27,500.00	.00	.00	27,500.00	.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	2,000.00	13,500.00	.00	.00	13,500.00	.00
	TOTAL REFUSE	1,129,487.00	1,140,987.00	183,574.56	91,787.28	957,412.44	16.09
	TOTAL FUND EXPENDITURES	1,129,487.00	1,140,987.00	183,574.56	91,787.28	957,412.44	16.09
	NET REVENUE OVER EXPENDITURES	96,013.00	84,513.00	963,689.28	218,597.10	879,176.28	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

OPIOID SETTLEMENT FUND

ASSETS

284-000-010.000	CASH - COMBINED SAVINGS	1,053.90
284-000-079.000	ACCOUNTS RECEIVABLE	78,548.28

TOTAL ASSETS	79,602.18
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LIABILITIES AND EQUITY

FUND EQUITY

284-000-360.001	DEFERRED INFLOW	78,548.28
284-000-390.000	FUND BALANCE	1,053.90

TOTAL FUND EQUITY	79,602.18
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TOTAL LIABILITIES AND EQUITY	79,602.18
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CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

OPIOID SETTLEMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
284-000-685.000	OPIOID SETTLEMENT REVENUES	10,000.00	10,000.00	.00	.00	10,000.00 .00
	REVENUE	10,000.00	10,000.00	.00	.00	10,000.00 .00
	TOTAL FUND REVENUE	10,000.00	10,000.00	.00	.00	10,000.00 .00
<u>DEPARTMENT 718</u>						
284-718-880.000	OPIOID SETTLEMENT EXPENSE	10,000.00	10,000.00	.00	.00	10,000.00 .00
	TOTAL DEPARTMENT 718	10,000.00	10,000.00	.00	.00	10,000.00 .00
	TOTAL FUND EXPENDITURES	10,000.00	10,000.00	.00	.00	10,000.00 .00
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.00

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-010.000	CASH - COMBINED SAVINGS	3,029,146.12
401-000-189.001	LEASE RECEIVABLE NEXTEL 2009	1,229,297.00
401-000-189.002	LEASE RECEIVABLE CINGULAR NEW	146,016.00
401-000-189.004	LEASE RECEIVABLE NEXTEL 2021	4,492,098.00
401-000-189.010	LEASE RECEIVABLE VERIZON CELL	585,357.00

TOTAL ASSETS

9,481,914.12

LIABILITIES AND EQUITY

FUND EQUITY

401-000-360.001	DEFERRED INFLOW 2009 NEXTEL	1,150,253.00
401-000-360.002	DEFERRED INFLOW NEW CINGULAR	145,920.00
401-000-360.004	DEFERRED INFLOW 2021 NEXTEL	4,082,850.00
401-000-360.010	DEFERRED INFLOW VERIZON CELLCO	582,753.00
401-000-390.000	FUND BALANCE	3,474,601.04
	REVENUE OVER EXPENDITURES - YTD	45,537.08

TOTAL FUND EQUITY

9,481,914.12

TOTAL LIABILITIES AND EQUITY

9,481,914.12

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

CAPITAL IMPROVEMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
401-000-665.000	INTEREST EARNINGS	30,000.00	30,000.00	18,506.54	8,794.03	11,493.46	61.69
401-000-667.002	CELL TOWER LEASE	175,000.00	175,000.00	27,030.54	13,515.27	147,969.46	15.45
401-000-692.000	APPROPRIATION FUND BAL.	419,000.00	669,000.00	.00	.00	669,000.00	.00
	REVENUE	624,000.00	874,000.00	45,537.08	22,309.30	828,462.92	5.21
	TOTAL FUND REVENUE	624,000.00	874,000.00	45,537.08	22,309.30	828,462.92	5.21
<u>GENERAL GOVERNMENT</u>							
401-261-971.001	TOWNSHIP IMPROVEMENTS	30,000.00	30,000.00	.00	.00	30,000.00	.00
401-261-971.005	TOWNSHIP LIGHTING & SIGNAGE	30,000.00	30,000.00	.00	.00	30,000.00	.00
401-261-971.013	SEWER ANTICIPATION EXPENSE	100,000.00	100,000.00	.00	.00	100,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	15,000.00	15,000.00	.00	.00	15,000.00	.00
401-261-995.103	TRANSFER TO ROAD FUND	74,000.00	74,000.00	.00	.00	74,000.00	.00
401-261-995.494	TRANSFER TO HIGHLAND DDA	.00	250,000.00	.00	.00	250,000.00	.00
	TOTAL GENERAL GOVERNMENT	249,000.00	499,000.00	.00	.00	499,000.00	.00
<u>ANNEX</u>							
401-523-971.000	STEEPLE HALL IMPROVEMENTS	50,000.00	50,000.00	.00	.00	50,000.00	.00
	TOTAL ANNEX	50,000.00	50,000.00	.00	.00	50,000.00	.00
<u>CEMETERY</u>							
401-567-971.000	CEMETERY IMPROVEMENTS	25,000.00	25,000.00	.00	.00	25,000.00	.00
	TOTAL CEMETERY	25,000.00	25,000.00	.00	.00	25,000.00	.00
<u>PARKS</u>							
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	25,000.00	25,000.00	.00	.00	25,000.00	.00
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	150,000.00	150,000.00	.00	.00	150,000.00	.00
401-751-971.002	S HICKORY RIDGE PARK IMPROVEMT	25,000.00	25,000.00	.00	.00	25,000.00	.00
401-751-971.003	VETERANS PARK IMPROVEMENT	100,000.00	100,000.00	.00	.00	100,000.00	.00
	TOTAL PARKS	300,000.00	300,000.00	.00	.00	300,000.00	.00
	TOTAL FUND EXPENDITURES	624,000.00	874,000.00	.00	.00	874,000.00	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	45,537.08	22,309.30	45,537.08	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2025

FIRE CAPITAL FUND

ASSETS

402-000-010.000	CASH - COMBINED SAVINGS	1,339,469.66
402-000-123.000	PREPAID EXPENSES	34,292.90

TOTAL ASSETS

1,373,762.56

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000	FUND BALANCE	471,680.61
	REVENUE OVER EXPENDITURES - YTD	902,081.95

TOTAL FUND EQUITY

1,373,762.56

TOTAL LIABILITIES AND EQUITY

1,373,762.56

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

FIRE CAPITAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
402-000-402.000	CURRENT PROPERTY TAX	1,011,674.00	1,011,674.00	949,773.75	331,772.18	61,900.25	93.88
402-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	5,910.09	3,328.39	9,089.91	39.40
	REVENUE	1,026,674.00	1,026,674.00	955,683.84	335,100.57	70,990.16	93.09
	TOTAL FUND REVENUE	1,026,674.00	1,026,674.00	955,683.84	335,100.57	70,990.16	93.09
FIRE							
402-336-971.000	VEHICLES	402,335.00	402,335.00	.00	.00	402,335.00	.00
402-336-971.002	CAPITAL EQUIPMENT	89,115.00	89,115.00	53,601.89	2,681.86	35,513.11	60.15
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	320,000.00	320,000.00	.00	.00	320,000.00	.00
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	215,750.00	215,750.00	.00	.00	215,750.00	.00
	TOTAL FIRE	1,027,200.00	1,027,200.00	53,601.89	2,681.86	973,598.11	5.22
	TOTAL FUND EXPENDITURES	1,027,200.00	1,027,200.00	53,601.89	2,681.86	973,598.11	5.22
	NET REVENUE OVER EXPENDITURES	(526.00)	(526.00)	902,081.95	332,418.71	902,607.95	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

DOWNTOWN DEVELOPMENT FUND

<u>ASSETS</u>			
494-000-010.000	CASH - COMBINED SAVINGS	790,585.63	
494-000-019.000	TAXES RECEIVABLE	158,796.00	
		<hr/>	
	TOTAL ASSETS		949,381.63
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
494-000-280.000	DEFERRED REVENUE	218,949.00	
		<hr/>	
	TOTAL LIABILITIES		218,949.00
<u>FUND EQUITY</u>			
494-000-390.000	FUND BALANCE	567,447.47	
	REVENUE OVER EXPENDITURES - YTD	162,985.16	
		<hr/>	
	TOTAL FUND EQUITY		730,432.63
			<hr/>
	TOTAL LIABILITIES AND EQUITY		949,381.63
			<hr/> <hr/>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

DOWNTOWN DEVELOPMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE							
494-000-573.000	LOCAL COMMUNITY STABILIZATION	50,000.00	50,000.00	.00	.00	50,000.00	.00
494-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	1,933.77	999.35	8,066.23	19.34
494-000-677.005	FUNDRAISING	5,000.00	5,000.00	135.00	90.00	4,865.00	2.70
494-000-677.008	FARMERS MARKET RESERVATIONS	1,000.00	1,000.00	.00	.00	1,000.00	.00
494-000-677.010	TIF	350,000.00	350,000.00	179,315.95	108,074.01	170,684.05	51.23
494-000-692.000	APPROP FUND BALANCE	.00	249,078.00	.00	.00	249,078.00	.00
494-000-699.401	TRANSFER IN FROM CAPITAL IMP.	.00	250,000.00	.00	.00	250,000.00	.00
	REVENUE	416,000.00	915,078.00	181,384.72	109,163.36	733,693.28	19.82
	TOTAL FUND REVENUE	416,000.00	915,078.00	181,384.72	109,163.36	733,693.28	19.82
DOWNTOWN DEVELOPMENT AUTHO							
494-729-702.001	DDA: DIRECTOR	48,570.00	48,555.00	7,638.08	3,735.00	40,916.92	15.73
494-729-705.000	DDA: PART-TIME SEASONAL	10,000.00	10,000.00	1,470.00	656.25	8,530.00	14.70
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	4,500.00	5,600.00	840.06	408.86	4,759.94	15.00
494-729-711.000	DDA: DEFINED CONTRIBUTION PLAN	.00	2,428.00	.00	.00	2,428.00	.00
494-729-712.000	DDA: HEALTH/DENTL/LIFE/DIS INS	.00	1,265.00	373.88	164.78	891.12	29.56
494-729-715.000	DDA: CASH IN LIEU BENEF BUYOUT	6,000.00	8,546.00	1,551.08	831.30	6,994.92	18.15
494-729-718.000	DDA: PTO CASH PAYOUT	.00	934.00	.00	.00	934.00	.00
494-729-720.002	DDA: RECORDING SECRETARY	1,200.00	1,200.00	400.00	200.00	800.00	33.33
494-729-728.000	DDA: OFFICE SUPPLIES	2,500.00	2,500.00	179.80	179.80	2,320.20	7.19
494-729-729.000	DDA:MEETING PUBLIC ED SUPPLIES	500.00	500.00	.00	.00	500.00	.00
494-729-801.000	DDA: PROF SERVICES	3,000.00	3,000.00	759.50	93.00	2,240.50	25.32
494-729-801.001	DDA: MASTER PLAN	10,000.00	10,000.00	.00	.00	10,000.00	.00
494-729-808.000	DDA: MARKETING CONSULTANT	12,000.00	12,000.00	1,155.00	925.00	10,845.00	9.63
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	2,000.00	2,000.00	.00	.00	2,000.00	.00
494-729-820.000	DDA: DUES/ED/TRAVEL	5,000.00	5,000.00	250.00	125.00	4,750.00	5.00
494-729-850.000	DDA: WEBSITE	700.00	700.00	.00	.00	700.00	.00
494-729-880.001	DDA: PROMOTIONS	33,900.00	33,900.00	1,641.00	400.00	32,259.00	4.84
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	27,300.00	27,300.00	424.50	424.50	26,875.50	1.55
494-729-880.003	DDA: DESIGN	73,100.00	73,100.00	1,083.43	1,083.43	72,016.57	1.48
494-729-880.004	DDA: ORGANIZATION	11,550.00	11,550.00	.00	.00	11,550.00	.00
494-729-900.000	DDA: ADVERTISING/PRINTING	3,000.00	3,000.00	88.00	88.00	2,912.00	2.93
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,000.00	3,000.00	.00	.00	3,000.00	.00
494-729-920.000	DDA: RENT/ UTILITIES	3,500.00	3,500.00	401.23	311.46	3,098.77	11.46
494-729-935.000	DDA: MAINTENANCE STREETSCAPE	4,000.00	4,000.00	.00	.00	4,000.00	.00
494-729-967.000	DDA: FARMERS' MARKET	12,500.00	12,500.00	144.00	144.00	12,356.00	1.15
494-729-967.002	DDA: DDA SPONSORSHIPS	1,500.00	1,500.00	.00	.00	1,500.00	.00
494-729-967.007	DDA:CART PROJECT	2,500.00	2,500.00	.00	.00	2,500.00	.00
494-729-971.000	DDA: CAPITAL IMPROVEMENT PROJ	.00	625,000.00	.00	.00	625,000.00	.00
	TOTAL DOWNTOWN DEVELOPMENT	281,820.00	915,078.00	18,399.56	9,770.38	896,678.44	2.01

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	281,820.00	915,078.00	18,399.56	9,770.38	896,678.44	2.01
NET REVENUE OVER EXPENDITURES	134,180.00	.00	162,985.16	99,392.98	162,985.16	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2025

WATER SYSTEM

ASSETS

591-000-001.000	CASH - CHECKING	129,787.04	
591-000-010.000	CASH - COMBINED SAVINGS	19,305.67	
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE	108,575.89	
591-000-034.000	DELQ UTILITY RECEIVABLE WATER	11,603.64	
591-000-035.000	UNBILLED RECEIVABLE WATER SYST	102,732.79	
591-000-152.000	WATERMAINS	8,226,407.32	
591-000-153.000	A/D WATER MAINS	(1,163,908.73)	
591-000-158.000	CONSTRUCTION IN PROGRESS	9,315.82	
	TOTAL ASSETS		<u>7,443,819.44</u>

LIABILITIES AND EQUITY

LIABILITIES

591-000-202.001	ACCOUNTS PAYABLE VOUCHER	8,479.51	
591-000-209.000	INTEREST PAYABLE	1,122.50	
591-000-300.000	BONDS PAYABLE CURRENT WATER SY	68,000.00	
591-000-300.001	SPECIAL ASSESSMENT BOND	381,000.00	
	TOTAL LIABILITIES		458,602.01

FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI	6,622,814.41	
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	(364,472.77)	
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED	77,058.94	
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED	777,627.77	
591-000-399.000	UNRESTRICTED NET ASSETS	(127,810.92)	
	TOTAL FUND EQUITY		<u>6,985,217.43</u>
	TOTAL LIABILITIES AND EQUITY		<u>7,443,819.44</u>

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

HIGHLAND ADVISORY COUNCIL

ASSETS

702-000-010.000	CASH - COMBINED SAVINGS	9,425.73	
	TOTAL ASSETS		9,425.73

LIABILITIES AND EQUITY

FUND EQUITY

702-000-390.000	FUND BALANCE	8,021.09	
	REVENUE OVER EXPENDITURES - YTD	1,404.64	
	TOTAL FUND EQUITY		9,425.73
	TOTAL LIABILITIES AND EQUITY		9,425.73

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

HIGHLAND ADVISORY COUNCIL

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
702-000-674.000						
CONTRIBUTIONS	.00	.00	8,095.65	5,985.56	(8,095.65)	.00
REVENUE	.00	.00	8,095.65	5,985.56	(8,095.65)	.00
TOTAL FUND REVENUE	.00	.00	8,095.65	5,985.56	(8,095.65)	.00
<u>GENERAL GOVERNMENT</u>						
702-261-729.000						
HAAC: DEDUCTIONS	.00	.00	6,691.01	6,171.60	(6,691.01)	.00
TOTAL GENERAL GOVERNMENT	.00	.00	6,691.01	6,171.60	(6,691.01)	.00
TOTAL FUND EXPENDITURES	.00	.00	6,691.01	6,171.60	(6,691.01)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	1,404.64	(186.04)	1,404.64	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

CURRENT TAX COLLECT

ASSETS

703-000-010.000	CASH - COMBINED SAVINGS	619,806.51
703-000-019.000	TAXES RECEIVABLE-OTHER GOVTS	2,299,391.55
703-000-214.000	DUE TO/FR GENERAL FUND	(26,726.95)

TOTAL ASSETS

2,892,471.11

LIABILITIES AND EQUITY

LIABILITIES

703-000-274.000	TAX COLLECTIONS TO DISTRIBUTE	591,161.40
703-000-280.000	DEFERRED REVENUE	2,299,391.55

TOTAL LIABILITIES

2,890,552.95

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD

1,918.16

TOTAL FUND EQUITY

1,918.16

TOTAL LIABILITIES AND EQUITY

2,892,471.11

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

CURRENT TAX COLLECT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>					
703-000-665.000	.00	.00	2,308.16	669.89	(2,308.16)	.00
	.00	.00	2,308.16	669.89	(2,308.16)	.00
	.00	.00	2,308.16	669.89	(2,308.16)	.00
	<u>TRUST & AGENCY ADMIN</u>					
703-255-822.000	.00	.00	390.00	165.00	(390.00)	.00
	.00	.00	390.00	165.00	(390.00)	.00
	.00	.00	390.00	165.00	(390.00)	.00
	.00	.00	1,918.16	504.89	1,918.16	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	74,626.27
737-000-017.001	MUTUAL FUNDS	694,099.22
737-000-017.002	LPL INVESTMENTS	48,860.00

TOTAL ASSETS

817,585.49

LIABILITIES AND EQUITY

FUND EQUITY

737-000-390.000	FUND BALANCE	807,736.19
	REVENUE OVER EXPENDITURES - YTD	9,849.30

TOTAL FUND EQUITY

817,585.49

TOTAL LIABILITIES AND EQUITY

817,585.49

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

POST-RETIREMENT BENEFITS

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
737-000-665.000	15,000.00	15,000.00	5,834.57	4,614.98	9,165.43	38.90
737-000-669.001	.00	.00	10,193.60	(348.34)	(10,193.60)	.00
737-000-692.002	55,000.00	55,000.00	.00	.00	55,000.00	.00
REVENUE	70,000.00	70,000.00	16,028.17	4,266.64	53,971.83	22.90
TOTAL FUND REVENUE	70,000.00	70,000.00	16,028.17	4,266.64	53,971.83	22.90
<u>GENERAL GOVERNMENT PERSONNE</u>						
737-279-719.000	60,000.00	60,000.00	4,527.36	3,626.84	55,472.64	7.55
737-279-822.000	10,000.00	10,000.00	1,651.51	35.00	8,348.49	16.52
TOTAL GENERAL GOVERNMENT PER	70,000.00	70,000.00	6,178.87	3,661.84	63,821.13	8.83
TOTAL FUND EXPENDITURES	70,000.00	70,000.00	6,178.87	3,661.84	63,821.13	8.83
NET REVENUE OVER EXPENDITURES	.00	.00	9,849.30	604.80	9,849.30	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2025

DUCK LAKE ASSOC

ASSETS

764-000-010.000 CASH - COMBINED SAVINGS 251,703.66

TOTAL ASSETS 251,703.66

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000 FUND BALANCE 176,235.02
REVENUE OVER EXPENDITURES - YTD 75,468.64

TOTAL FUND EQUITY 251,703.66

TOTAL LIABILITIES AND EQUITY 251,703.66

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

DUCK LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
764-000-581.000	.00	.00	206,954.20	75,611.52	(206,954.20)	.00
764-000-665.000	.00	.00	417.82	232.47	(417.82)	.00
	.00	.00	207,372.02	75,843.99	(207,372.02)	.00
	.00	.00	207,372.02	75,843.99	(207,372.02)	.00
TRUST & AGENCY ADMIN						
764-255-956.000	.00	.00	131,903.38	6,149.33	(131,903.38)	.00
	.00	.00	131,903.38	6,149.33	(131,903.38)	.00
	.00	.00	131,903.38	6,149.33	(131,903.38)	.00
	.00	.00	75,468.64	69,694.66	75,468.64	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000	CASH - COMBINED SAVINGS	88,607.41	
	TOTAL ASSETS		88,607.41

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000	FUND BALANCE	65,976.72	
	REVENUE OVER EXPENDITURES - YTD	22,630.69	
	TOTAL FUND EQUITY		88,607.41
	TOTAL LIABILITIES AND EQUITY		88,607.41

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

HIGHLAND LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
765-000-581.000	CONTRIBUTIONS-HIGHLAND LAKE	.00	.00	22,525.60	11,262.80	(22,525.60)	.00
765-000-665.000	INTEREST EARNINGS	.00	.00	160.55	81.84	(160.55)	.00
	REVENUE	.00	.00	22,686.15	11,344.64	(22,686.15)	.00
	TOTAL FUND REVENUE	.00	.00	22,686.15	11,344.64	(22,686.15)	.00
	<u>TRUST & AGENCY ADMIN</u>						
765-255-956.000	HIGHLAND LAKE: DEDUCTIONS	.00	.00	55.46	27.77	(55.46)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	55.46	27.77	(55.46)	.00
	TOTAL FUND EXPENDITURES	.00	.00	55.46	27.77	(55.46)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	22,630.69	11,316.87	22,630.69	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2025

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000	CASH - COMBINED SAVINGS	39,451.28	
	TOTAL ASSETS		39,451.28

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000	FUND BALANCE	27,100.33	
	REVENUE OVER EXPENDITURES - YTD	12,350.95	
	TOTAL FUND EQUITY		39,451.28
	TOTAL LIABILITIES AND EQUITY		39,451.28

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

TAGGETT LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
766-000-581.000	CONTRIBUTIONS-TAGGETT LAKE	.00	.00	13,200.00	4,800.00	(13,200.00)	.00
766-000-665.000	INTEREST EARNINGS	.00	.00	72.62	36.44	(72.62)	.00
	REVENUE	.00	.00	13,272.62	4,836.44	(13,272.62)	.00
	TOTAL FUND REVENUE	.00	.00	13,272.62	4,836.44	(13,272.62)	.00
	<u>TRUST & AGENCY ADMIN</u>						
766-255-956.000	TAGGETT LAKE: DEDUCTIONS	.00	.00	921.67	907.06	(921.67)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	921.67	907.06	(921.67)	.00
	TOTAL FUND EXPENDITURES	.00	.00	921.67	907.06	(921.67)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	12,350.95	3,929.38	12,350.95	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2025

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000	CASH - COMBINED SAVINGS	53,447.96	
	TOTAL ASSETS		53,447.96

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000	FUND BALANCE	40,303.39	
	REVENUE OVER EXPENDITURES - YTD	13,144.57	
	TOTAL FUND EQUITY		53,447.96
	TOTAL LIABILITIES AND EQUITY		53,447.96

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

KELLOGG LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
767-000-581.000	CONTRIBUTIONS-KELLOGG LAKE	.00	.00	13,062.96	4,911.85	(13,062.96)	.00
767-000-665.000	INTEREST EARNINGS	.00	.00	98.75	49.36	(98.75)	.00
	REVENUE	.00	.00	13,161.71	4,961.21	(13,161.71)	.00
	TOTAL FUND REVENUE	.00	.00	13,161.71	4,961.21	(13,161.71)	.00
	<u>TRUST & AGENCY ADMIN</u>						
767-255-956.000	KELLOGG LAKE: DEDUCTIONS	.00	.00	17.14	8.56	(17.14)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	17.14	8.56	(17.14)	.00
	TOTAL FUND EXPENDITURES	.00	.00	17.14	8.56	(17.14)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	13,144.57	4,952.65	13,144.57	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS 74,621.13

TOTAL ASSETS 74,621.13

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000 FUND BALANCE 48,365.57
REVENUE OVER EXPENDITURES - YTD 26,255.56

TOTAL FUND EQUITY 74,621.13

TOTAL LIABILITIES AND EQUITY 74,621.13

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

CHARLICK LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
768-000-581.000	CONTRIBUTIONS-CHARLICK LAKE	.00	.00	26,611.50	6,386.76	(26,611.50)	.00
768-000-665.000	INTEREST EARNINGS	.00	.00	138.36	68.92	(138.36)	.00
	REVENUE	.00	.00	26,749.86	6,455.68	(26,749.86)	.00
	TOTAL FUND REVENUE	.00	.00	26,749.86	6,455.68	(26,749.86)	.00
	<u>TRUST & AGENCY ADMIN</u>						
768-255-956.000	CHARLICK LAKE: DEDUCTIONS	.00	.00	494.30	17.65	(494.30)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	494.30	17.65	(494.30)	.00
	TOTAL FUND EXPENDITURES	.00	.00	494.30	17.65	(494.30)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	26,255.56	6,438.03	26,255.56	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000	CASH - COMBINED SAVINGS	65,739.77	
	TOTAL ASSETS		65,739.77

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000	FUND BALANCE	43,061.10	
	REVENUE OVER EXPENDITURES - YTD	22,678.67	
	TOTAL FUND EQUITY		65,739.77
	TOTAL LIABILITIES AND EQUITY		65,739.77

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

WOODRUFF LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
769-000-581.000	CONTRIBUTIONS-WOODRUFF LAKE	.00	.00	23,520.00	5,760.00	(23,520.00)	.00
769-000-665.000	INTEREST EARNINGS	.00	.00	121.77	60.71	(121.77)	.00
	REVENUE	.00	.00	23,641.77	5,820.71	(23,641.77)	.00
	TOTAL FUND REVENUE	.00	.00	23,641.77	5,820.71	(23,641.77)	.00
	<u>TRUST & AGENCY ADMIN</u>						
769-255-956.000	WOODRUFF LAKE: DEDUCTIONS	.00	.00	963.10	35.30	(963.10)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	963.10	35.30	(963.10)	.00
	TOTAL FUND EXPENDITURES	.00	.00	963.10	35.30	(963.10)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	22,678.67	5,785.41	22,678.67	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS 270,932.77

TOTAL ASSETS 270,932.77

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE 221,143.14
REVENUE OVER EXPENDITURES - YTD 49,789.63

TOTAL FUND EQUITY 270,932.77

TOTAL LIABILITIES AND EQUITY 270,932.77

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

WHITE LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
770-000-581.000	CONTRIBUTIONS-WHITE LAKE	.00	.00	51,165.99	16,861.67	(51,165.99)	.00
770-000-665.000	INTEREST EARNINGS	.00	.00	510.64	250.23	(510.64)	.00
	REVENUE	.00	.00	51,676.63	17,111.90	(51,676.63)	.00
	TOTAL FUND REVENUE	.00	.00	51,676.63	17,111.90	(51,676.63)	.00
<u>TRUST & AGENCY ADMIN</u>							
770-255-956.000	WHITE LAKE: DEDUCTIONS	.00	.00	1,887.00	1,887.00	(1,887.00)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	1,887.00	1,887.00	(1,887.00)	.00
	TOTAL FUND EXPENDITURES	.00	.00	1,887.00	1,887.00	(1,887.00)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	49,789.63	15,224.90	49,789.63	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000 CASH - COMBINED SAVINGS 5,616.47

TOTAL ASSETS 5,616.47

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000 FUND BALANCE 729.32
REVENUE OVER EXPENDITURES - YTD 4,887.15

TOTAL FUND EQUITY 5,616.47

TOTAL LIABILITIES AND EQUITY 5,616.47

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

TOMAHAWK LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
771-000-581.000	.00	.00	4,878.28	1,995.66	(4,878.28)	.00
771-000-665.000	.00	.00	8.87	5.19	(8.87)	.00
	.00	.00	4,887.15	2,000.85	(4,887.15)	.00
	.00	.00	4,887.15	2,000.85	(4,887.15)	.00
	.00	.00	4,887.15	2,000.85	4,887.15	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000	CASH - COMBINED SAVINGS	9,445.28	
	TOTAL ASSETS		9,445.28

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000	FUND BALANCE	3,942.79	
	REVENUE OVER EXPENDITURES - YTD	5,502.49	
	TOTAL FUND EQUITY		9,445.28
	TOTAL LIABILITIES AND EQUITY		9,445.28

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
FEBRUARY 28, 2025

PENNINSULA LAKE

ASSETS

774-000-010.000	CASH - COMBINED SAVINGS	15,187.85	
	TOTAL ASSETS		15,187.85

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000	FUND BALANCE	8,339.93	
	REVENUE OVER EXPENDITURES - YTD	6,847.92	
	TOTAL FUND EQUITY		15,187.85
	TOTAL LIABILITIES AND EQUITY		15,187.85

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

PENNINSULA LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
774-000-581.000	.00	.00	6,821.00	2,513.00	(6,821.00)	.00
774-000-665.000	.00	.00	26.92	14.03	(26.92)	.00
	.00	.00	6,847.92	2,527.03	(6,847.92)	.00
REVENUE	.00	.00	6,847.92	2,527.03	(6,847.92)	.00
TOTAL FUND REVENUE	.00	.00	6,847.92	2,527.03	(6,847.92)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	6,847.92	2,527.03	6,847.92	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000	CASH - COMBINED SAVINGS	12,153.02	
	TOTAL ASSETS		12,153.02

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000	FUND BALANCE	1,930.81	
	REVENUE OVER EXPENDITURES - YTD	10,222.21	
	TOTAL FUND EQUITY		12,153.02
	TOTAL LIABILITIES AND EQUITY		12,153.02

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

LOWER PETTIBONE LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
775-000-581.000	.00	.00	10,203.00	4,296.00	(10,203.00)	.00
775-000-665.000	.00	.00	19.21	11.22	(19.21)	.00
	.00	.00	10,222.21	4,307.22	(10,222.21)	.00
REVENUE	.00	.00	10,222.21	4,307.22	(10,222.21)	.00
TOTAL FUND REVENUE	.00	.00	10,222.21	4,307.22	(10,222.21)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	10,222.21	4,307.22	10,222.21	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
FEBRUARY 28, 2025

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000	CASH - COMBINED SAVINGS	17,458.96	
	TOTAL ASSETS		17,458.96

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000	FUND BALANCE	7,556.75	
	REVENUE OVER EXPENDITURES - YTD	9,902.21	
	TOTAL FUND EQUITY		17,458.96
	TOTAL LIABILITIES AND EQUITY		17,458.96

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2025

DUNLEAVY/LEONARD LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
776-000-581.000	.00	.00	9,870.00	1,645.00	(9,870.00)	.00
776-000-665.000	.00	.00	32.21	16.12	(32.21)	.00
	.00	.00	9,902.21	1,661.12	(9,902.21)	.00
REVENUE	.00	.00	9,902.21	1,661.12	(9,902.21)	.00
TOTAL FUND REVENUE	.00	.00	9,902.21	1,661.12	(9,902.21)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	9,902.21	1,661.12	9,902.21	

**Highland Township Public Library
Board Meeting Minutes
Tuesday, March 4, 2025**

Members Present: C. Dombrowski, J. Gaglio, C. Hamill, J. Matthews, D. Mecklenborg, K. Polidori and Director B. Dunseth

Members Absent: None

Guests: Laura Symons

The meeting was called to order at the Highland Township Public Library at 5:34 pm by D. Mecklenborg.

Motion: J. Matthews moved and C. Hamill seconded to approve the agenda. Unanimous vote; motion carried.

Motion: J. Matthews moved and K. Polidori seconded to approve the Board Meeting minutes for February 4, 2025. Roll call - unanimous vote; motion carried.

Bills: Total bills for February, 2025 are \$154,849.72. Total bills for March, 2025 are \$40,468.65 with the addition of Applied Innovations, Consumers Energy, Digital Document Store, DTE, T-Mobile,, when received.

Motion: J. Matthews moved and C. Hamill seconded to approve the February, 2025 and March, 2025 bills. Roll call - unanimous vote; motion carried.

FYI: Budget report available for review.

Director's Report: Available for review.

Communications: Discussed an article regarding accusation of Hoopla sharing patron information with Facebook. A patron expressed appreciation for the help J. Fenton provided.

UNFINISHED BUSINESS

Library Network: Library staff have expressed disappointment with the number of AI-generated audiobooks on Hoopla. The Library has asked Hoopla not to include AI-generated audiobooks in our collection.

Building Maintenance: A maintenance agreement with Wolverine Power Systems for the generator, costing \$1,324, will provide one yearly checkup and a subscription to the online monitoring system. The heat in the Library entrance stopped working and has been fixed by Goyette. A leak in one of the skylights installed in 2022 by Rashid, has been fixed.

Strategic Plan: The Library, listed as a heating-cooling location on the Oakland County website, now reflects our accurate service hours.

NEW BUSINESS

Insurance: An employer has been asked to check with their workman's compensation insurance company, to establish who should pay the hospital bill for a worker who fell on the ice outside the Library.

Board Officers: According to staff at Huron Valley Bank, all signers on our account have full access to the account.

Policies: Employees have been given a letter and pamphlet explaining the new Earned Sick Time Act. The Library's Personnel Policy has been updated to reflect some of the changes made to the new ESTA law.

Motion: J. Matthews moved and C. Hamill seconded to accept the sick leave policy as presented. Roll call - unanimous vote; motion carried.

Personnel: Staff are eager to learn more about AI and how the Library can help introduce its safe use to patrons. D. Ditmar will participate in a project and C. Buehner will attend a course, to further gain knowledge in the area of AI. The director, B. Dunseth, is taking a course on Human Resources. A staff member expressed an interest in attending the ALA conference but changed her mind.

Payscale: Discussed adjusting payscale to reflect what to expect to pay for new hires.

Motion: K. Polidori moved and J. Gaglio seconded to accept the new pay scale as presented and agreed upon. Roll call - unanimous vote; motion carried.

April Meeting: The April 1, 2025 Library Board Meeting will be held in the Community Room, at 5:30 pm.

Public Comment: None

Adjournment: J. Matthews moved and K. Polidori seconded to adjourn. Meeting adjourned at 6:34 pm.

Respectfully Submitted,

Cindy Dombrowski

Programs & Reference

Jan	Programs	#
Adult	16	206
Teen	5	25
Youth	16	216
Total	37	447
Last Month	25	210
Passive Yth	6	714
Reference		
Adult & Teen		777
Youth		477
Total		1,524
Last Month		1,433
People Count		
Last year		4,590
Last Month		4,644

Public Computer Usage

Computers	
Adult	280
Teen	2
Youth	19
AWE	501
ABC Mouse	1
Wireless:	397
Approx. each day	29

Website

MAP passes: 3 families	
Air Zoo	
Sea Life	
Keinsington	

Circulation of Physical Items

Dec 4,846	Jan. 6,189	Feb. 5,790
Books: Adult 2,125 (2,340)	Teen 115 (95)	Youth 2,521 (2,608)
DVD 534 (626)	Realia 38 (39)	Board Games 24 (30)
Interlibrary Loan:		
Other TLN Library material to Highland: 1,012		
Highland Materials to other TLN Libraries: 1,285		
MeLCat Interloan Service: 12		

Digital Usage

Overdrive	Jan.	Feb.
Overall	3,056	2,722
e-books	1,340	1,203
e-audiobooks	1,353	1,229
e-magazines	363	290
New Users	33	30
Unique User	630	601
Libby Users	2,819	2,546
Hoopla Borrows	861	816
Kanopy Plays	23	89
Consumer Reports Page View	347	183
Mango Languages	17	34
Brainfuse	65	6
World Book	15	2
Ancestry	68	180
Educate Station	8	6

Library Happenings

- We have adjusted our settings on Hoopla to keep AI-generated audiobooks and ebooks from being included in our Hoopla database to ensure patrons have quality options
- The Highland Library is now considered a heating and cooling center in Oakland County
- Library staff are taking continuing education classes in AI and human resources
- A few leaks were discovered in the skylights and entrance to the library building. These have been repaired.
- Over 80 people received help in our TaxAide programs in February

**Highland Township Planning Commission
Record of the 1427^h Meeting
Highland Township Auditorium
March 20, 2025**

Roll Call:

Kevin Curtis, Chairman
Grant Charlick
Chris Heyn
Mike O'Leary
Roscoe Smith
Scott Temple
Russ Tierney (absent)
Guy York
Michael Zeolla

Also Present:

Elizabeth J. Corwin, Planning Director

Visitors: 4

Chairman Curtis called the meeting to order at 7:30 p.m.

Agenda Item #1: Call to the Public: Opportunity for anyone to bring forward issues of interest or concern for Planning Commission consideration. Each participant limited to 3 minutes.

No public comment was offered.

Work Session:

Agenda Item #2:

Parcel # 11-02-300-002
Zoning: ARR, Agriculture and Rural Residential District
Address: 1131 White Lake Road
File#: SPR24-06 FINAL APPROVAL
Request: Site Plan Approval for expansion of childcare center
Applicant: Khaled Mheisen
Owner: KHAB, LLC

Ms. Corwin explained that the package includes revised plans approved by the Road Commission for Oakland County, the Health Division permit for the septic system connection and architectural plans for a site-built structure in lieu of the mobile unit previously approved. She noted that the Zoning Administrator had reviewed the plan for conformance with the approved variance request and found the plan to be consistent with the approvals from the Zoning Board of Appeals. She noted that the plans were administratively complete and ready for Planning Commission final action.

Ms. Cassandra Westfield, Director of Wiggles and Giggles was present to answer questions about the site plan.

Mr. O’Leary asked about the architectural plan, noting that they seem quite consistent with the trim details of the existing building. Ms. Westfield confirmed that the colors will be selected to match the existing structure. He asked if any canopies or other overhangs had been considered over the doors and windows. He thought the architect should be consulted to determine if it was appropriate for the direct single door entrance into the day care building, or whether the energy code might dictate a vestibule or porch. From a practical point of view, it would provide a less drafty and warmer environment for the children. Ms. Westfield did not think Mr. Mheisens had considered any details beyond what was required for consistency with the other building.

Mr. York noted that the west elevation was very plain. He asked for clarification about site circulation, and noted he was still concerned about pedestrian safety and conflicts. This is particularly difficult since a gravel parking lot does not have the benefit of painted lines delineating parking spaces. Ms. Westfield explained that she has never seen more than eight vehicles in the parking lot in the morning nor more than four vehicles at peak times in the afternoon. She believes the better definition of the driveways with the paved entrances will serve to calm traffic and lead to better safety.

Mr. York also confirmed that the easternmost driveway is maintained for staff only and at the request of the fire department.

Mr. Charlick moved to grant final approval of the site plan for expansion of the Wiggles and Giggles Child Care Center at 1131 White Lake Road, parcel 11-02-300-002, applicant Khaled Mheisen based on the plans and permits submitted in conformance with the preliminary approval granted September 19, 2024 and architectural plans for a site-built structure. Mr. Zeolla supported the motion.

Mr. Curtis called for a vote. Roll call vote: Charlick -yes; O’Leary – yes; Zeolla – yes; Heyn – yes; Curtis – yes; York - yes; Smith – yes; Temple– yes. Motion carries (8 yes, 0 no).

Agenda Item #3:

Parcel # 11-30-200-016
Zoning: C-2, General Commercial
Address: 3395 W Highland Rd
File#: PLU-0013
Request: Temporary Land Use for mobile food truck
Applicant: Wendy Hiebert
Owner: Whelan Design Studio

Ms. Corwin explained that the permit application under consideration is for a 90-day temporary land use for the Nonnie’s Best mobile food truck at 3395 W. Highland Road, a vacant lot which also houses the seasonal Power’s Flowers greenhouse and seasonal agricultural sales. The proposal calls for placement of the trailer in the location that it occupied during the 2024 season. There are no other details provided, but staff has attached previous permits and photographs of the trailer installation. This proposal is presented to the Planning Commission because of the misunderstanding of the applicant over communications with staff during the 2024 season, which resulted in a lapse of the permit coverage.

Mr. O’Leary asked for clarification of the term of the permit, which is limited to 90 days, unless the Planning Commission provides direction to the staff regarding possible administrative renewals. There is a pending ordinance amendment that will modify the land use permit for mobile food trucks which may preclude the issuance of a renewal.

Mr. Charlick explained that he has received negative feedback from other business owners in the community, regarding the differential treatment of temporary land uses and permanent site plans. In researching these complaints, he noted that under the Temporary Land Use provision of the zoning ordinance in Section 4.16, it has become clear that this site was not properly scrutinized in the past. In particular, the Planning Commission is to consider whether the proposal provides for appropriate setbacks, and conformance with sign regulations for temporary commercial special events as dictated in Section 14.07.G.

The proposal as presented places the trailer parallel with the right-of-way line, approximately 10 feet south of the line. If this were a permanent business, the only use allowed in this space would be the 20 foot greenbelt.

Mr. Charlick also noted that the limitation of signage is for one sixteen square foot sign. Power's Flowers uses all he allowable signage, but the lettering on the side of trailer also constitutes a sign, which exceeds the size permitted and is placed nearer the road than would be permitted. On a commercial property with multiple uses, the allowable signage must be split between the businesses. This site has no principal use and two temporary uses.

Mr. Charlick stressed that this criticism is not personally directed at the applicant. He appreciates their business and hopes they are successful; but thinks that it is blatantly unfair to the brick and mortar businesses to compete head to head with a temporary business that does not have the same investment in the community. He noted the difficulty and cost for a new restaurant to provide adequate septic systems and fire suppression. Over time, the proliferation of mobile businesses could chill development in the township. This is a policy issue that deserves more serious evaluation and discussion.

Mr. Hiebert responded that if the issue is signage, he would be willing to rip the vinyl lettering off the trailer. He is not relying on the signage to draw customers, but rather to help create a brand and stand apart from similar businesses.

Mr. Hiebert noted that this would be the third year operating in the Township, and that statistics show that most new restaurant businesses do not survive their first year. They have looked at properties for a brick and mortar business; but have not identified any that meet their needs. They are operating on a five-year plan to build a loyal clientele based on their product and move into a more permanent facility. He noted that the business is still growing, but there is not enough business to support that investment yet. He did stress though that they are a local property owner and are not transient.

Mr. Charlick asked the applicant to consider how they might view a similar new food truck moving into the township if they had taken the next step to establish a brick-and-mortar location. He suggested that the applicant might be offended.

Mr. Hiebert said he was not afraid of the competition, and asked how this scenario differs from Sheetz moving into town and coming in direct competition with existing gas stations on Milford Road. Mr. Charlick noted that the Sheetz example is not a good analogy, since all the gas stations have been subject to the same site plan requirements such as pavement, lighting, signage and the like.

Mr. Temple noted that this discussion was not fruitful. He noted the Planning Commission had worked with the applicant, granting them the permit first for 90 days, and then modifying the ordinance to allow them more time to operate. But now, the community is considering a different policy direction. He noted the Planning Commission has three options before them this evening. They could approve a 90-day permit under the current ordinance; they could take no action and wait to see how the public hearing on the ordinance and the Board's action plays out; or they could deny the permit for the reasons enumerated by

Mr. Charlick. Mr. Temple noted that he was inclined to favor a 90-day permit as it was allowed under the current ordinance language in the past.

Mr. Heyn asked for clarification on how the ordinance stands, since there had been considerable discussion on previous meetings and the Planning Commission has developed language which they are comfortable with proceeding with. Ms. Corwin explained that the proposed amendment has been set for public hearing on April 3, 2025. If the Planning Commission determines to offer a positive recommendation and move it forward to the Board, the Board requires both an introduction and consideration for approval at separate meetings. The most ambitious schedule would have the ordinance in place in mid-June. A 90-day permit issued in the coming days would expire after the ordinance is in effect.

Mr. Heyn voiced support of the local business community and noted they greatly contribute to the tax base that allows the township to provide services to community. Mr. Heibert responded that his agricultural property is also a significant contributor to the tax base, and that he pays \$30,000 annually and feels he does not receive commensurate benefits. Ms. Heibert also added that mobile food trucks are subject to significant codes and regulation and must provide fire suppression. She noted that the food trailer represents a significant investment. She also noted that Mr. Whelan does pay taxes on the subject parcel.

Mr. O'Leary thought it would be acceptable to approve the permit for 90 days only, Mr. Zeolla suggested perhaps the permit could be up to 90 days unless the ordinance changes first. Ms. Corwin responded that once the permit is issued, it would be allowed to run out, even if the ordinance changed. If they were uncomfortable approving 90 days, they could direct staff to a shorter term, with clear direction as to what conditions would allow for staff renewal of a permit and those terms.

Mr. Hiebert explained that he had hoped for another 180-day permit to bring them through the year, so they can make a different plan for 2026.

Mr. Smith noted he was having difficulty with the decision. He does not see how the Planning Commission can approve any permit now that they realize the conflicts with the ordinance. And it is not possible to make a statement about the future since they are not sure what the ordinance amendment process will bring.

Mr. Curtis asked if the applicant would want to table the application until after the public hearing on April 3, when the Planning Commission can determine what comments the public might offer. Mr. Hiebert was opposed to delay, noting he was ready to open for business now.

Mr. Hiebert noted that other temporary sales such as the fireworks tents are not being scrutinized to this level, which makes this seem like his business is being targeted. Ms. Corwin noted that the longest the fireworks tents are in place is three to six weeks. No temporary firework tent has ever been issued a 90-day permit nor sought any renewal term. She did note that it has been some years since the original approvals before the Planning Commission of these sales locations and they could be directed back to the Planning Commission.

Mr. Charlick noted that the food truck issue is evolving around the region. He noted that some communities are providing for food truck parks. He did note that he has spoken to many of the neighboring communities and none of them allow such a long-term permit. Others allow food trucks to operate only at events and festivals.

Mr. York noted that we are discussing a land use permit and suggested that the property owner should be present. He asked how two temporary land uses are allowed on one parcel, and if there was any limit as to how many temporary uses could coexist on one parcel. As an example, he wondered if a property owner could set up a flea market with sixteen different vendors and obtain a 90-day permit for a temporary use, which could be renewed again and again. Ms. Corwin noted the ordinance does not discuss that, and a

commercial site often obtains multiple land use permits for the different suites in a building. So in theory, this might be approvable, if the site were big enough to accommodate the use.

Mr. Curtis asked the applicant why he does not follow the model of other food truck businesses and rotate between multiple communities. He thought there could be a profitable model there. Mr. York noted he understood the benefit to the business of building a loyal customer base who could rely on their presence.

Mr. Temple thought it was only fair to approve a 90-day permit consistent with past permits. Mr. York asked what conditions might be attached to such permit. The sketch was imprecise. He asked if the trailer blocked the site lines to the Whelan sign. He could see on the sketch that the trailer is about 10 feet from the right of way, but asked about the electrical service pedestal, and how long the cable is to service the trailer.

Mr. Hiebert explained that the trailer does not interfere with site lines to the Whelan sign, which he pointed to in an aerial photograph. He noted that the electric service pedestal is on the northeast corner of the site, approximately 80 feet from the trailer, and that it is laid in the grass outside the travel way. He noted it was protected by a box placed to prevent customers from parking on it.

Mr. Temple offered a motion to approve the application for a temporary land use permit for a mobile food truck for parcel 11-30-200-016, 3395 W. Highland Road, Applicant Wendy Hiebert, Property Owner Whelan Design Studio. Motion died for lack of support.

Mr. Charlick offered a motion to deny the application for a temporary land use permit for a mobile food truck for parcel 11-30-200-016, 3395 W. Highland Road, Applicant Wendy Hiebert, Property Owner Whelan Design Studio. He noted the inadequacy of the setbacks and the excessive signage on the site. Mr. Zeolla supported the motion.

Mr. Smith noted that a yes vote signified denial of the permit application.

Mr. Curtis called for a vote. Roll call vote: Temple-No; Zeolla, Yes; York – No; Curtis – yes; Heyn-yes; Charlick – yes; O’Leary – no; Smith – yes; Motion carries (5 yes, 3 no). Permit application is denied.

Agenda Item #4: Committee Updates

- Zoning Board of Appeals:
- Township Board:
- Highland Downtown Development Authority:
- Planning Director’s Update

Committee liaisons reported on the activities of their respective organizations.

Agenda Item #5: Minutes: March 6, 2025

Mr. Charlick offered a motion to approve the minutes of both February meetings as presented. Mr. Heyn supported the motion which was approved by voice vote (all ayes, no nays)

Adjournment:

Mr. Curtis moved to adjourn the meeting at 9:05 p.m. Mr. Heyn supported the motion, which was unanimously approved by voice vote. (all ayes, no nays)

Respectfully submitted,

A. Roscoe Smith, Secretary
ARS/ejc

TREASURER'S REPORT
January 31, 2025

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE
CHASE	GENERAL	CHECKING	101	33,627.13	1,559.80*
CHASE	GENERAL	H.R.A.	101		58,555.38
CHASE	GENERAL	F.S.A CHECKING	101		13,429.97
CHASE	GENERAL	CHECKING (SAVINGS)	101		515,603.81*
CHASE	FIRE OPERATING	MONEY MARKET	206		51,958.47
CHASE	ROAD	MONEY MARKET	203		10,193.49
CHASE	HAUL ROUTE	MONEY MARKET	203		437,688.20
CHASE	POLICE	MONEY MARKET	207		251,391.91
CHASE	REFUSE	MONEY MARKET	227		774,180.54
CHASE	OPIOID SETTLEMENT	CHECKING	284		1,053.90*
CHASE	HAAC	CHECKING	702		9,611.77*
CHASE	DDA	MONEY MARKET	494		17,593.95
CHASE	WATERMAIN	CHECKING	591		19,305.67*
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		182,009.00
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		77,290.54
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		35,521.90
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		48,495.31
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		68,183.10
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		59,954.36
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		255,707.87
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		3,615.62
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		8,322.16
CHASE	PENINSULA LAKE	MONEY MARKET	774		12,660.82
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		7,845.80
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		15,797.84
COMERICA	CAPITAL IMP.	PBMM	401		71,686.27
COMERICA	CAPITAL IMP.	JFUND	401		273,876.70
COMERICA	GENERAL	JFUND	101		241,532.05
FLAGSTAR	PERPETUAL FUND	CD	101		1,158.74
FLAGSTAR	GENERAL	CD	101		222,192.48
FLAGSTAR	GENERAL	CD	101		222,192.48
FLAGSTAR	POLICE	CD	207		325,716.41
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		7,448.11
FLAGSTAR	DDA	SAVINGS	494		352,637.64
FLAGSTAR	FIRE	SAVINGS	206		2,128,718.94
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		532,089.01
FLAGSTAR	GENERAL	SAVINGS	101		415,935.35
FLAGSTAR	CURRENT TAX	CHECKING	703	5,494.91	1,214,914.71
FLAGSTAR	POLICE	SAVINGS	207		2,623,242.20
HVSB	FIRE	CD	206		279,669.79
HVSB	GENERAL	CD	101		239,212.99
HVSB	HAUL ROUTE	CD	203		290,856.58
HVSB	POLICE	CD	207		278,764.59
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		164,800.37
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		652,180.32
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		2,277,757.76
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		464,747.27
MI CLASS	POLICE	INVESTMENT POOL	207		443,791.93
MI CLASS	ROAD	INVESTMENT POOL	203		6,247.56
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		941,936.30
OAKLAND CO	FIRE	INVESTMENT POOL	206		24,683.49
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		10,214.67
OAKLAND CO	GENERAL	INVESTMENT POOL	101		24,216.46
OAKLAND CO	POLICE	INVESTMENT POOL	207		155,621.44
OAKLAND CO	REFUSE	INVESTMENT POOL	227		165,431.11
CIBC	GENERAL	CD	101		282,719.91
CIBC	FIRE	CD	206		177,875.17
CIBC	POLICE	CD	207		493,429.32
CIBC	POLICE	CD	207		302,112.97
CIBC	CAPITAL IMP.	CD	401		376,067.98
CIBC	ESCROW	CD	101		342,302.50
CIBC	DDA	CD	494		131,639.26
CIBC	DDA	CD	494		196,932.80
HUNTINGTON	GENERAL	CD	101		224,590.69
					<u>20,518,675.50</u>

580,762.08
*In Chase checking account
CHASE
2,937,531.18
COMERICA
587,095.02
FLAGSTAR
8,046,246.07
HVSB
1,088,503.95
LPL FINANCIAL
816,980.69
MI CLASS
4,134,480.82
OAKLAND COUNTY
380,167.17
CIBC
2,303,079.91
HUNTINGTON
224,590.69
TOTAL
20,518,675.50

Flagstar Bank Statement
1,220,409.62

*Respectfully submitted,
Jennifer Frederick, Treasurer*

Fund 101 Chase Credit Cards in Transit	1,832.00
Flagstar Credit Card in Transit	40.00
Flagstar Outstanding Checks	5,494.91

	BANK/GL REC. SORTED BY		FUND						
	February 28, 2025					LEDGER	BANK		FUND
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	BALANCE	BALANCE		FUND	FUND
								TOTAL	NUMBER
CHASE	GENERAL	CHECKING	101			3,431.80			
CHASE	GENERAL	H.R.A. CHECKING	101			57,205.42			
CHASE	GENERAL	F.S.A. CHECKING	101			13,055.03			
CHASE	GENERAL	CHECKING (SAVINGS)	101			477,874.43			
COMERICA	GENERAL	JFUND	101			242,302.24			
FLAGSTAR	GENERAL	MAX SAVINGS	101			508,170.59			
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101			1,318,755.99			
OAKLAND CO	GENERAL	INVESTMENT POOL	101			24,290.36			
CIBC	GENERAL	CD	101			282,719.91			
CIBC	GENERAL - ESCROW	CD	101			342,302.50			
HUNTINGTON	GENERAL	CD	101			224,590.69			
FLAGSTAR	GENERAL	CD	101			230,481.55			
FLAGSTAR	GENERAL	CD	101			230,481.55			
FLAGSTAR	PERPETUAL FUND	CD	101			1,158.74			
HVSB	GENERAL	CD	101	270.80	4,195,762.99	239,212.99		4,196,033.79	101
CHASE	ROAD	SAVINGS	203			10,204.00			
MI CLASS	ROAD	INVESTMENT POOL	203			6,269.03			
CHASE	HAUL ROUTE	SAVINGS	203			442,343.93			
HVSB	HAUL ROUTE	CD	203	0.00	749,673.54	290,856.58		749,673.54	201
FLAGSTAR	FIRE	MAX SAVINGS	206			2,580,034.51			
CHASE	FIRE	SAVINGS	206			76,013.58			
OAKLAND CO	FIRE	INVESTMENT POOL	206			24,758.81			
CIBC	FIRE	CD	206			177,875.17			
HVSB	FIRE	CD	206	0.00	3,138,351.86	279,669.79		3,138,351.86	206
CHASE	POLICE	SAVINGS	207			261,440.67			
FLAGSTAR	POLICE	MAX SAVINGS	207			3,487,290.05			
MI CLASS	POLICE	INVESTMENT POOL	207			445,315.89			
OAKLAND CO	POLICE	INVESTMENT POOL	207			156,096.36			
FLAGSTAR	POLICE	CD	207			325,716.41			
HVSB	POLICE	CD	207			278,764.59			
CIBC	POLICE	CD	207			493,429.32			
CIBC	POLICE	CD	207	0.00	5,750,166.26	302,112.97		5,750,166.26	207
CHASE	OPIOID SETTLEMENT	CHECKING	284	0.00	1,053.90	1,053.90		1,053.90	284
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	737			168,331.95			
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	737	0.00	817,585.49	649,253.54		817,585.49	737
CHASE	REFUSE	SAVINGS	227			992,272.79			
OAKLAND CO	REFUSE	INVESTMENT POOL	227	0.00	1,158,208.75	165,935.96		1,158,208.75	227
CHASE	HAAC	CHECKING	702	0.00	9,425.73	9,425.73		9,425.73	702
COMERICA	CAPITAL IMP.	PBMM	401			71,741.56			
COMERICA	CAPITAL IMP.	JFUND	401			288,289.89			
FLAGSTAR	CAPITAL IMP.	MAX SAVINGS	401			7,467.25			
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401			2,285,579.44			
CIBC	CAPITAL IMP.	CD	401	0.00	3,029,146.12	376,067.98		3,029,146.12	401
FLAGSTAR	FIRE CAPITAL	MAX SAVINGS	402			862,880.62			
MI CLASS	FIRE CAPITAL	CONSTRUCTION	402			466,343.20			
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402	0.00	1,339,469.66	10,245.84		1,339,469.66	402
CHASE	DDA	SAVINGS	494			17,702.24			
FLAGSTAR	DDA	MAX SAVINGS	494			444,311.33			
CIBC	DDA	CD	494			131,639.26			
CIBC	DDA	CD	494	0.00	790,585.63	196,932.80		790,585.63	494
CHASE	WATERMAIN	CHECKING	591	0.00	19,305.67	19,305.67		19,305.67	591
FLAGSTAR	TAX	CHECKING	703	-305.91	619,806.51	619,500.60		619,500.60	703
CHASE	DUCK LAKE IMP. BOARD	SAVINGS	764	0.00	251,703.66	251,703.66		251,703.66	764
CHASE	HIGHLAND LAKE IMP BRD	SAVINGS	765	0.00	88,607.41	88,607.41		88,607.41	765
CHASE	TAGGETT LK IMP BRD	SAVINGS	766	0.00	39,451.28	39,451.28		39,451.28	766
CHASE	KELLOGG LK IMP BRD	SAVINGS	767	0.00	53,447.96	53,447.96		53,447.96	767
CHASE	CHARLICK LAKE IMP BRD	SAVINGS	768	0.00	74,621.13	74,621.13		74,621.13	768
CHASE	WOODRUFF LK IMP BRD	SAVINGS	769	0.00	65,739.77	65,739.77		65,739.77	769
CHASE	WHITE LK IMP BRD	SAVINGS	770	0.00	270,932.77	270,932.77		270,932.77	770
CHASE	TOMAHAWK LK IMP BRD	SAVINGS	771	0.00	5,616.47	5,616.47		5,616.47	771
CHASE	GOURD LK IMP BRD	SAVINGS	773	0.00	9,445.28	9,445.28		9,445.28	773
CHASE	PENINSULA LAKE	SAVINGS	774	0.00	15,187.85	15,187.85		15,187.85	774
CHASE	LOWER PETTIBONE	SAVINGS	775	0.00	12,153.02	12,153.02		12,153.02	775
CHASE	DUNLEAVY LEONARD	SAVINGS	776	0.00	17,458.96	17,458.96		17,458.96	776
TOTAL				-35.11	22,522,907.67	22,522,872.56		22,522,872.56	
	Fund 101 Chase Credit Cards in Transit = \$ 0.00								
RLO 4/23/25	Flagstar Outstanding Checks = \$ 1,640.76	Flastar in transit \$265.91	Flagstar Credit Card from Jan \$40						
CTRL, ALT, SHIFT, F9	Funds 101 as a result of payroll in progress with ADP			Adjustment for ADP Friend of Court payment = \$(211.02) - \$35.17 x6 pay periods					
	Medicaid Rec'd 2/28/25 \$59.78								

TREASURER'S REPORT
February 28, 2025

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE	BANK STATEMENT
CHASE	GENERAL	CHECKING	101	123,403.73	3,431.80*	634,495.26
CHASE	GENERAL	H.R.A.	101		57,205.42	*In Chase checking account
CHASE	GENERAL	F.S.A CHECKING	101		13,055.03	
CHASE	GENERAL	CHECKING (SAVINGS)	101		477,874.43*	
CHASE	FIRE OPERATING	MONEY MARKET	206		76,013.58	
CHASE	ROAD	MONEY MARKET	203		10,204.00	
CHASE	HAUL ROUTE	MONEY MARKET	203		442,343.93	
CHASE	POLICE	MONEY MARKET	207		261,440.67	
CHASE	REFUSE	MONEY MARKET	227		992,272.79	
CHASE	OPIOID SETTLEMENT	CHECKING	284		1,053.90*	
CHASE	HAAC	CHECKING	702		9,425.73*	
CHASE	DDA	MONEY MARKET	494		17,702.24	
CHASE	WATERMAIN	CHECKING	591		19,305.67*	
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		251,703.66	
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		88,607.41	
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		39,451.28	
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		53,447.96	
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		74,621.13	
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		65,739.77	
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		270,932.77	
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		5,616.47	
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		9,445.28	
CHASE	PENINSULA LAKE	MONEY MARKET	774		15,187.85	
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		12,153.02	
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		17,458.96	
COMERICA	CAPITAL IMP.	PBMM	401		71,741.56	
COMERICA	CAPITAL IMP.	JFUND	401		288,289.89	
COMERICA	GENERAL	JFUND	101		242,302.24	
FLAGSTAR	PERPETUAL FUND	CD	101		1,158.74	
FLAGSTAR	GENERAL	CD	101		230,481.55	
FLAGSTAR	GENERAL	CD	101		230,481.55	
FLAGSTAR	POLICE	CD	207		325,716.41	
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		7,467.25	
FLAGSTAR	DDA	SAVINGS	494		444,311.33	
FLAGSTAR	FIRE	SAVINGS	206		2,580,034.51	
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		862,880.62	
FLAGSTAR	GENERAL	SAVINGS	101		508,170.59	
FLAGSTAR	CURRENT TAX	CHECKING	703	1,640.76	619,500.60	Flagstar Bank Statement 621,141.36
FLAGSTAR	POLICE	SAVINGS	207		3,487,290.05	
HVSB	FIRE	CD	206		279,669.79	
HVSB	GENERAL	CD	101		239,212.99	
HVSB	HAUL ROUTE	CD	203		290,856.58	
HVSB	POLICE	CD	207		278,764.59	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		168,331.95	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		649,253.54	
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		2,285,579.44	
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		466,343.20	
MI CLASS	POLICE	INVESTMENT POOL	207		445,315.89	
MI CLASS	ROAD	INVESTMENT POOL	203		6,269.03	
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		1,318,755.99	
OAKLAND CO	FIRE	INVESTMENT POOL	206		24,758.81	
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		10,245.84	
OAKLAND CO	GENERAL	INVESTMENT POOL	101		24,290.36	
OAKLAND CO	POLICE	INVESTMENT POOL	207		156,096.36	
OAKLAND CO	REFUSE	INVESTMENT POOL	227		165,935.96	
CIBC	GENERAL	CD	101		282,719.91	
CIBC	FIRE	CD	206		177,875.17	
CIBC	POLICE	CD	207		302,112.97	
CIBC	POLICE	CD	207		493,429.32	
CIBC	CAPITAL IMP.	CD	401		376,067.98	
CIBC	ESCROW	CD	101		342,302.50	
CIBC	DDA	CD	494		131,639.26	
CIBC	DDA	CD	494		196,932.80	
HUNTINGTON	GENERAL	CD	101		224,590.69	
					<u>22,522,872.56</u>	
	Fund 101 Chase Credit Cards in Transit		0.00			
	Flagstar Outstanding Checks			1,640.76		
	Medicaid Rec'd 2/28/25			59.78		

*Respectfully submitted,
Jennifer Frederick, Treasurer*

BANK/GL REC. SORTED BY			FUND						
February 28, 2025					LEDGER	BANK		FUND	FUND
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	BALANCE	BALANCE		TOTAL	NUMBER
CHASE	GENERAL	CHECKING	101			3,431.80			
CHASE	GENERAL	H.R.A. CHECKING	101			57,205.42			
CHASE	GENERAL	F.S.A. CHECKING	101			13,055.03			
CHASE	GENERAL	CHECKING (SAVINGS)	101			477,874.43			
COMERICA	GENERAL	JFUND	101			242,302.24			
FLAGSTAR	GENERAL	MAX SAVINGS	101			508,170.59			
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101			1,318,755.99			
OAKLAND CO	GENERAL	INVESTMENT POOL	101			24,290.36			
CIBC	GENERAL	CD	101			282,719.91			
CIBC	GENERAL - ESCROW	CD	101			342,302.50			
HUNTINGTON	GENERAL	CD	101			224,590.69			
FLAGSTAR	GENERAL	CD	101			230,481.55			
FLAGSTAR	GENERAL	CD	101			230,481.55			
FLAGSTAR	PERPETUAL FUND	CD	101			1,158.74			
HVSB	GENERAL	CD	101	270.80	4,195,762.99	239,212.99		4,196,033.79	101
CHASE	ROAD	SAVINGS	203			10,204.00			
MI CLASS	ROAD	INVESTMENT POOL	203			6,269.03			
CHASE	HAUL ROUTE	SAVINGS	203			442,343.93			
HVSB	HAUL ROUTE	CD	203	0.00	749,673.54	290,856.58		749,673.54	201
FLAGSTAR	FIRE	MAX SAVINGS	206			2,580,034.51			
CHASE	FIRE	SAVINGS	206			76,013.58			
OAKLAND CO	FIRE	INVESTMENT POOL	206			24,758.81			
CIBC	FIRE	CD	206			177,875.17			
HVSB	FIRE	CD	206	0.00	3,138,351.86	279,669.79		3,138,351.86	206
CHASE	POLICE	SAVINGS	207			261,440.67			
FLAGSTAR	POLICE	MAX SAVINGS	207			3,487,290.05			
MI CLASS	POLICE	INVESTMENT POOL	207			445,315.89			
OAKLAND CO	POLICE	INVESTMENT POOL	207			156,096.36			
FLAGSTAR	POLICE	CD	207			325,716.41			
HVSB	POLICE	CD	207			278,764.59			
CIBC	POLICE	CD	207			493,429.32			
CIBC	POLICE	CD	207	0.00	5,750,166.26	302,112.97		5,750,166.26	207
CHASE	OPIOID SETTLEMENT	CHECKING	284	0.00	1,053.90	1,053.90		1,053.90	284
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	737			168,331.95			
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	737	0.00	817,585.49	649,253.54		817,585.49	737
CHASE	REFUSE	SAVINGS	227			992,272.79			
OAKLAND CO	REFUSE	INVESTMENT POOL	227	0.00	1,158,208.75	165,935.96		1,158,208.75	227
CHASE	HAAC	CHECKING	702	0.00	9,425.73	9,425.73		9,425.73	702
COMERICA	CAPITAL IMP.	PBMM	401			71,741.56			
COMERICA	CAPITAL IMP.	JFUND	401			288,289.89			
FLAGSTAR	CAPITAL IMP.	MAX SAVINGS	401			7,467.25			
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401			2,285,579.44			
CIBC	CAPITAL IMP.	CD	401	0.00	3,029,146.12	376,067.98		3,029,146.12	401
FLAGSTAR	FIRE CAPITAL	MAX SAVINGS	402			862,880.62			
MI CLASS	FIRE CAPITAL	CONSTRUCTION	402			466,343.20			
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402	0.00	1,339,469.66	10,245.84		1,339,469.66	402
CHASE	DDA	SAVINGS	494			17,702.24			
FLAGSTAR	DDA	MAX SAVINGS	494			444,311.33			
CIBC	DDA	CD	494			131,639.26			
CIBC	DDA	CD	494	0.00	790,585.63	196,932.80		790,585.63	494
CHASE	WATERMAIN	CHECKING	591	0.00	19,305.67	19,305.67		19,305.67	591
FLAGSTAR	TAX	CHECKING	703	-305.91	619,806.51	619,500.60		619,500.60	703
CHASE	DUCK LAKE IMP. BOARD	SAVINGS	764	0.00	251,703.66	251,703.66		251,703.66	764
CHASE	HIGHLAND LAKE IMP BRD	SAVINGS	765	0.00	88,607.41	88,607.41		88,607.41	765
CHASE	TAGGETT LK IMP BRD	SAVINGS	766	0.00	39,451.28	39,451.28		39,451.28	766
CHASE	KELLOGG LK IMP BRD	SAVINGS	767	0.00	53,447.96	53,447.96		53,447.96	767
CHASE	CHARLICK LAKE IMP BRD	SAVINGS	768	0.00	74,621.13	74,621.13		74,621.13	768
CHASE	WOODRUFF LK IMP BRD	SAVINGS	769	0.00	65,739.77	65,739.77		65,739.77	769
CHASE	WHITE LK IMP BRD	SAVINGS	770	0.00	270,932.77	270,932.77		270,932.77	770
CHASE	TOMAHAWK LK IMP BRD	SAVINGS	771	0.00	5,616.47	5,616.47		5,616.47	771
CHASE	GOURD LK IMP BRD	SAVINGS	773	0.00	9,445.28	9,445.28		9,445.28	773
CHASE	PENINSULA LAKE	SAVINGS	774	0.00	15,187.85	15,187.85		15,187.85	774
CHASE	LOWER PETTIBONE	SAVINGS	775	0.00	12,153.02	12,153.02		12,153.02	775
CHASE	DUNLEAVY LEONARD	SAVINGS	776	0.00	17,458.96	17,458.96		17,458.96	776
TOTAL									
					-35.11	22,522,907.67	22,522,872.56	22,522,872.56	
	Fund 101 Chase Credit Cards in Transit = \$ 0.00								
RLO 4/23/25	Flagstar Outstanding Checks = \$ 1,640.76	Flastar in transit \$265.91	Flagstar Credit Card from Jan \$40						
CTRL, ALT, SHIFT, F9	Funds 101 as a result of payroll in progress with ADP		Adjustment for ADP Friend of Court payment = \$(211.02) - \$35.17 x6 pay periods						
	Medicaid Rec'd 2/28/25 \$59.78								

TREASURER'S REPORT
March 31, 2025

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE	BANK STATEMENT
CHASE	GENERAL	CHECKING	101	136,998.42	3,926.83*	591,174.03
CHASE	GENERAL	H.R.A.	101		126,349.26	*In Chase checking account
CHASE	GENERAL	F.S.A CHECKING	101		13,658.02	
CHASE	GENERAL	CHECKING (SAVINGS)	101		400,620.50*	
CHASE	FIRE OPERATING	MONEY MARKET	206		49,706.52	
CHASE	ROAD	MONEY MARKET	203		10,215.65	
CHASE	HAUL ROUTE	MONEY MARKET	203		447,053.87	
CHASE	POLICE	MONEY MARKET	207		264,633.83	
CHASE	REFUSE	MONEY MARKET	227		923,298.95	
CHASE	OPIOID SETTLEMENT	CHECKING	284		1,053.90*	
CHASE	HAAC	CHECKING	702		10,403.08*	
CHASE	DDA	MONEY MARKET	494		23,841.21	
CHASE	WATERMAIN	CHECKING	591		38,171.30*	
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		256,086.68	
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		89,244.92	
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		40,683.09	
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		54,045.25	
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		74,688.46	
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		65,779.31	
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		273,145.55	
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		5,622.87	
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		9,595.50	
CHASE	PENINSULA LAKE	MONEY MARKET	774		15,205.15	
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		12,166.87	
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		18,184.65	
COMERICA	CAPITAL IMP.	PBMM	401		71,804.49	
COMERICA	CAPITAL IMP.	JFUND	401		302,837.11	
COMERICA	GENERAL	JFUND	101		243,150.31	
FLAGSTAR	PERPETUAL FUND	CD	101		1,158.74	
FLAGSTAR	GENERAL	CD	101		230,481.55	
FLAGSTAR	GENERAL	CD	101		230,481.55	
FLAGSTAR	POLICE	CD	207		325,716.41	
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		7,488.50	
FLAGSTAR	DDA	SAVINGS	494		77,161.59	
FLAGSTAR	FIRE	SAVINGS	206		2,482,782.69	
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		438,415.34	
FLAGSTAR	GENERAL	SAVINGS	101		316,308.56	
FLAGSTAR	CURRENT TAX	CHECKING	703	1,065.85	186,243.23	Flagstar Bank Statement 187,309.08
FLAGSTAR	POLICE	SAVINGS	207		3,588,414.49	
HVSB	FIRE	CD	206		279,669.79	
HVSB	GENERAL	CD	101		239,212.99	
HVSB	HAUL ROUTE	CD	203		290,856.58	
HVSB	POLICE	CD	207		293,153.68	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		118,331.07	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		683,771.18	
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		2,294,164.77	
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		468,094.95	
MI CLASS	POLICE	INVESTMENT POOL	207		446,988.64	
MI CLASS	ROAD	INVESTMENT POOL	203		6,292.58	
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		1,327,541.69	
OAKLAND CO	FIRE	INVESTMENT POOL	206		24,839.86	
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		10,279.38	
OAKLAND CO	GENERAL	INVESTMENT POOL	101		24,369.87	
OAKLAND CO	POLICE	INVESTMENT POOL	207		156,607.36	
OAKLAND CO	REFUSE	INVESTMENT POOL	227		166,479.17	
CIBC	GENERAL	CD	101		282,719.91	
CIBC	FIRE	CD	206		177,875.17	
CIBC	POLICE	CD	207		302,112.97	
CIBC	POLICE	CD	207		518,580.51	
CIBC	CAPITAL IMP.	CD	401		376,067.98	
CIBC	ESCROW	CD	101		342,302.50	
CIBC	DDA	CD	494		131,639.26	
CIBC	DDA	CD	494		196,932.80	
HUNTINGTON	GENERAL	CD	101		233,864.79	
	EMS In transit			-59.78		
	Fund 101 Chase Credit Cards in Transit			-435.25		
	Flagstar Outstanding Checks			1,065.85		
					<u>21,122,575.23</u>	

Respectfully submitted,
Jennifer Frederick, Treasurer

BANK/GL REC. SORTED BY		FUND							
March 31, 2025					LEDGER	BANK		FUND	FUND
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	BALANCE	BALANCE		TOTAL	NUMBER
CHASE	GENERAL	CHECKING	101			3,926.83			
CHASE	GENERAL	H.R.A. CHECKING	101			126,349.26			
CHASE	GENERAL	F.S.A. CHECKING	101			13,658.02			
CHASE	GENERAL	CHECKING (SAVINGS)	101			400,620.50			
COMERICA	GENERAL	JFUND	101			243,150.31			
FLAGSTAR	GENERAL	MAX SAVINGS	101			316,308.56			
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101			1,327,541.69			
OAKLAND CO	GENERAL	INVESTMENT POOL	101			24,369.87			
CIBC	GENERAL	CD	101			282,719.91			
CIBC	GENERAL - ESCROW	CD	101			342,302.50			
HUNTINGTON	GENERAL	CD	101			233,864.79			
FLAGSTAR	GENERAL	CD	101			230,481.55			
FLAGSTAR	GENERAL	CD	101			230,481.55			
FLAGSTAR	PERPETUAL FUND	CD	101			1,158.74			
HVSB	GENERAL	CD	101	495.03	4,015,652.04	239,212.99		4,016,147.07	101
CHASE	ROAD	SAVINGS	203			10,215.65			
MI CLASS	ROAD	INVESTMENT POOL	203			6,292.58			
CHASE	HAUL ROUTE	SAVINGS	203			447,053.87			
HVSB	HAUL ROUTE	CD	203	0.00	754,418.68	290,856.58		754,418.68	201
FLAGSTAR	FIRE	MAX SAVINGS	206			2,482,782.69			
CHASE	FIRE	SAVINGS	206			49,706.52			
OAKLAND CO	FIRE	INVESTMENT POOL	206			24,839.86			
CIBC	FIRE	CD	206			177,875.17			
HVSB	FIRE	CD	206	-59.78	3,014,933.81	279,669.79		3,014,874.03	206
CHASE	POLICE	SAVINGS	207			264,633.83			
FLAGSTAR	POLICE	MAX SAVINGS	207			3,588,414.49			
MI CLASS	POLICE	INVESTMENT POOL	207			446,988.64			
OAKLAND CO	POLICE	INVESTMENT POOL	207			156,607.36			
FLAGSTAR	POLICE	CD	207			325,716.41			
HVSB	POLICE	CD	207			293,153.68			
CIBC	POLICE	CD	207			518,580.51			
CIBC	POLICE	CD	207	0.00	5,896,207.89	302,112.97		5,896,207.89	207
CHASE	OPIOID SETTLEMENT	CHECKING	284	0.00	1,053.90	1,053.90		1,053.90	284
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	737			118,331.07			
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	737	0.00	802,102.25	683,771.18		802,102.25	737
CHASE	REFUSE	SAVINGS	227			923,298.95			
OAKLAND CO	REFUSE	INVESTMENT POOL	227	0.00	1,089,778.12	166,479.17		1,089,778.12	227
CHASE	HAAC	CHECKING	702	0.00	10,403.08	10,403.08		10,403.08	702
COMERICA	CAPITAL IMP.	PBMM	401			71,804.49			
COMERICA	CAPITAL IMP.	JFUND	401			302,837.11			
FLAGSTAR	CAPITAL IMP.	MAX SAVINGS	401			7,488.50			
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401			2,294,164.77			
CIBC	CAPITAL IMP.	CD	401	0.00	3,052,362.85	376,067.98		3,052,362.85	401
FLAGSTAR	FIRE CAPITAL	MAX SAVINGS	402			438,415.34			
MI CLASS	FIRE CAPITAL	CONSTRUCTION	402			468,094.95			
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402	0.00	916,789.67	10,279.38		916,789.67	402
CHASE	DDA	SAVINGS	494			23,841.21			
FLAGSTAR	DDA	MAX SAVINGS	494			77,161.59			
CIBC	DDA	CD	494			131,639.26			
CIBC	DDA	CD	494	0.00	429,574.86	196,932.80		429,574.86	494
CHASE	WATERMAIN	CHECKING	591	0.00	38,171.30	38,171.30		38,171.30	591
FLAGSTAR	TAX	CHECKING	703	0.00	186,243.23	186,243.23		186,243.23	703
CHASE	DUCK LAKE IMP. BOARD	SAVINGS	764	0.00	256,086.68	256,086.68		256,086.68	764
CHASE	HIGHLAND LAKE IMP BRD	SAVINGS	765	0.00	89,244.92	89,244.92		89,244.92	765
CHASE	TAGGETT LK IMP BRD	SAVINGS	766	0.00	40,683.09	40,683.09		40,683.09	766
CHASE	KELLOGG LK IMP BRD	SAVINGS	767	0.00	54,045.25	54,045.25		54,045.25	767
CHASE	CHARLICK LAKE IMP BRD	SAVINGS	768	0.00	74,688.46	74,688.46		74,688.46	768
CHASE	WOODRUFF LK IMP BRD	SAVINGS	769	0.00	65,779.31	65,779.31		65,779.31	769
CHASE	WHITE LK IMP BRD	SAVINGS	770	0.00	273,145.55	273,145.55		273,145.55	770
CHASE	TOMAHAWK LK IMP BRD	SAVINGS	771	0.00	5,622.87	5,622.87		5,622.87	771
CHASE	GOURD LK IMP BRD	SAVINGS	773	0.00	9,595.50	9,595.50		9,595.50	773
CHASE	PENINSULA LAKE	SAVINGS	774	0.00	15,205.15	15,205.15		15,205.15	774
CHASE	LOWER PETTIBONE	SAVINGS	775	0.00	12,166.87	12,166.87		12,166.87	775
CHASE	DUNLEAVY LEONARD	SAVINGS	776	0.00	18,184.65	18,184.65		18,184.65	776
TOTAL				435.25	21,122,139.98	21,122,575.23		21,122,575.23	
RLO 4/29/25	Flagstar Outstanding Checks = \$ 1,065.85								
CTRL, ALT, SHIFT, F9	Fund 101 Chase Credit Cards in Transit = \$ 435.25								
	Medicaid Rec'd end of month = \$59.78								

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
March 19, 2025

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chair - absent
Michael Borg, Vice Chair
Anthony Raimondo, Secretary
Michael Zeolla, P.C. Liaison
Peter Eichinger
Robert Hoffman
Gary Childs
Chuck Benke – Alternate
Jacob Probe – Alternate

Kariline P. Littlebear, Zoning Administrator

Visitors: 5

Vice Chair Borg welcomed the public to the meeting and reviewed the procedures for addressing the Board, stating that four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance.

NEW BUSINESS:

1. CASE NUMBER: 25-04
ENFORCEMENT:
ZONING: LV – Lake and Village Residential District
PARCEL #: 11-11-234-011
PROPERTY ADDRESS: 2106 Jackson Blvd
APPLICANT: Mary Aja
OWNER: Mary Aja
VARIANCE REQUESTED: A 19-foot variance from the calculated 34-foot front yard setback to 15-feet provided; (Sec. 9.02.B.a.)
This request is for the construction of a house, attached garage, and uncovered deck.

Vice Chair Borg introduced the case and asked if the applicant was present and, if so, to please step up to the podium.

Discussion from the Applicant:

Mary Aja, applicant, and Brian Gally, Bella Custom Homes of Clarkston, the contractor for the applicant, went over the case as presented noting the engineers report regarding the deterioration of the existing structure.

Discussion from the Public:

Roger Althouse, 2559 Jackson Blvd, spoke in favor of granting the applicants request stating that it will improve not only her lot but also the neighborhood as a whole.

Vice Chair Borg read into record a letter of support from William and Cynthia Grant at 2098 Jackson Blvd, a letter of support from Dave Thomson at 4525 Highland Hills Dr, a letter of support from Dave Thomson, Jr. at 2141 Jackson Blvd, a letter of support from David and Stacie Edington at 2118 Jackson Blvd, and a letter of support from Pauline and Richard Toffoli at 2072 Jackson Blvd.

Discussion from the Board:

Mr. Eichinger stated that after visiting the site it seems like a minimum request though he noted a concern about making the driveway only 15 feet deep.

Mr. Raimondo asked for clarification of how the setbacks for the LV district are calculated by the Zoning Administrator. Mrs. Littlebear went over her calculations based on zoning ordinance Section 9.02.B.

Mr. Borg asked for clarification regarding the proposed engineered septic system. Mr. Gally explained that he worked with Kieft Engineering to make sure that the proposed system meets the standards required by the Oakland County Health Division (OCHD). Mr. Borg then asked for clarification regarding the location of the septic system and neighboring wells. Mrs. Littlebear explained that OCHD requires a minimum isolation distance of 50 feet between a well and a septic system. In this case, the neighbor's well is approximately 60 feet from the proposed septic and shown on the site plan. The other neighbor's well is even farther from the proposed system and so was not included on this site plan.

Mr. Zeolla noted that there is only one house within 200 feet of this property that has a garage within the front yard setback.

Mr. Eichinger noted that all along Jackson Blvd, though not necessarily within the 200-foot radius, there are many residences as well as garages that are within the front yard setback.

Mr. Hoffman stated that this project will enhance the neighborhood but also noted that this project involves putting in a brand new engineered septic system which will improve the health of the lake itself.

Mr. Borg noted that this is an LV lot of record, at 40 feet wide it is exceptionally narrow, OCHD has approved the engineered septic system, the neighboring wells are far enough from the proposed septic system, the existing structure is compromised and cannot be remodeled per the engineer, the side yard setbacks meet the zoning requirements, and the front yard variance could be minimized or unnecessary if the attached garage was eliminated.

Mr. Raimondo stated that a practical difficulty is the extreme narrowness of the parcel at only 40 feet wide, the practical difficulty was not created by the applicant, the request would not be detrimental to the neighborhood, the request is the minimum necessary,

Motion:

Mr. Childs made a motion in Case #25-04, parcel # 11-11-234-011, commonly known as 2106 Jackson Blvd, to approve a 19-foot variance from the calculated 34-foot front yard setback to 15-feet provided for the construction of a house, attached garage, and uncovered deck. Mr. Hoffman supported the motion.

Facts and Findings:

This existing LV parcel of record is exceptionally narrow.

The practical difficulty is not self-created.

The location of the engineered septic system presents an additional difficulty.

The presence of a new engineered septic system will improve the health of the lake for the community.

The request has been designed to require the minimum necessary variance.

The request will not be detrimental to the community.

Roll Call Vote: Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Zeolla-yes, Mr. Benke-yes, Mr. Borg-yes, Mr. Childs-yes (7 yes votes). The motion passed and the variance was approved.

Motion:

Mr. Raimondo made a motion in Case #25-04, parcel # 11-11-234-011, commonly known as 2106 Jackson Blvd, to approve a Final Decision. Mr. Hoffman supported the motion, and it was approved with a unanimous voice vote.

MINUTES:

Mr. Eichinger made a motion to approve the minutes of February 19, 2025, as presented. Mr. Zeolla supported the motion, and it was approved with a unanimous voice vote.

DISCUSSION:

Mrs. Littlebear informed the board of the number and type of variance requests coming up at the next two meetings in April.

ADJOURN:

At 8:09 p.m., Mr. Hoffman made a motion to adjourn the meeting. Mr. Childs supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Anthony Raimondo
AR/kpl

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
April 2, 2025

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chair
Michael Borg, Vice Chair
Anthony Raimondo, Secretary
Michael Zeolla, P.C. Liaison
Peter Eichinger
Robert Hoffman
Gary Childs
Chuck Benke, Alternate
Jacob Probe, Alternate - absent

Kariline P. Littlebear, Zoning Administrator

Visitors: 6

Chairman Gerathy welcomed the public to the meeting and reviewed the procedures for addressing the Board. He stated that four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance.

NEW BUSINESS:

1. CASE NUMBER: 25-05
ENFORCEMENT:
ZONING: ARR – Agricultural and Rural Residential (5-acre min)
PARCEL #: 11-06-100-019
PROPERTY ADDRESS: 6040 N. Tipsico Lake Rd
APPLICANT: Karol Grove
OWNER: Barbara Petersmark
VARIANCE REQUESTED: A 26.12-foot variance from the required 330-foot minimum lot width to 273.88-feet provided for proposed parcel A; and
A 5.57-foot variance from the required 330-foot minimum lot width to 294.43-feet provided for proposed parcel B.
(Sec. 4.15.)
This request is for the completion of a land division request to allow for the two new parcels to have a lesser lot width than required.

Chairman Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. Mrs. Littlebear stated that the variance requested had been calculated incorrectly and so the case would need to be tabled to the next meeting so that the mailing can be redone.

Discussion from the Applicant:

Karol Grove, applicant, confirmed the calculation error and that she can attend the next meeting. She stated that Mr. Petersmark is unwell and Mrs. Petersmark is caring for him.

Discussion from the Public:

Humberto Serna, Davisburg, MI, noted that he owns the vacant parcel 11-06-100-020 east of the Petersmark property. He stated that he doesn't know what they are asking for. Mrs. Littlebear stated that the digital case file has been available on the website for a couple of weeks for public review and he responded that he could not access it. She then showed him a hardcopy of the survey of the proposed parcels. He stated that he is opposed to granting variances because he feels that it will devalue his property. He also stated that if he has to follow the rules then the Petersmarks should have to follow the rules too. He stated that currently one leg of the circle drive that accesses this parcel actually comes off the driveway located on the flag leg of his parcel that he uses to access his vacant property. He stated that he does not want that access to continue. Ms. Grove stated that the Petersmarks are willing to install a new driveway for proposed Parcel B if that is what Mr. Serna would prefer. He then stated that he thinks adding a new driveway will be too close to the existing driveways. He went on to discuss a lawsuit he won several years ago against the Petersmarks pertaining to trespass and property damage on his vacant parcel.

Discussion from the Board:

Mr. Gerathy thanked Mr. Serna for coming out to express his concerns. Mr. Raimondo reminded Mr. Serna that he is welcome to come to the next meeting as well to express his concerns again. Mrs. Littlebear stated that Mr. Serna is also welcome to email the Planning Department if he is unable to attend the next meeting.

Motion:

Mr. Hoffman made a motion in Case #25-05, parcel # 11-06-100-019, commonly known as 6040 N. Tipsico Lake Rd, to table the case to the next meeting. Mr. Childs supported the motion, and it carried with a unanimous voice vote.

MINUTES:

Mr. Borg made a motion to approve the minutes of March 19, 2025, as corrected. Mr. Zeolla supported the motion, and it was approved with a unanimous voice vote.

DISCUSSION:

Mr. Zeolla stated that as the Planning Commission liaison, he wanted to know whether anyone has opinions of detached accessory dwelling units which are commonly called granny units or in-law units. He stated that he wanted to investigate why they are not allowed in Highland. Mr. Borg stated that this has become a trend. Mr. Gerathy stated that it seems like you need to be determined on a case-by-case basis because it could work on some properties but not on others. Mr. Hoffman noted that the ADU could end up being rented out to people other than the family of the property owner. He also noted that the homeowner's principal residency tax exception would be reduced. Mr. Borg noted that there would be a number of issues to address for this to work such as increased numbers of driveways, potential well and septic system issues, etc. Mr. Raimondo cautioned the Planning Commission to be careful changing or creating ordinances based on trends as it could cause more problems than it solves. Mr. Gerathy opened the discussion for public comment as well. Mr. Serna noted that having an ADU that may be rented out could cause issues for the septic system as those who do not own the property may not be as cautious about what they dump into the septic. Mrs. Grove, 5201 Knobby Hill, believes that ADU's would reduce property values.

ADJOURN:

At 8:11 p.m., Mr. Raimondo made a motion to adjourn the meeting. Mr. Borg supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Anthony Raimondo
AR/kpl

6. Announcements

- a) Founders Day Parade and Activities – Saturday, May 17, 2025
- b) Township Offices will be closed Monday, May 26, 2025, in observance of Memorial Day
- c) Memorial Day Ceremonies – May 26, 2025

MEMORIAL DAY EVENT COMMITTEE
PRESS RELEASE

TO: MEDIA, WEBSITES, AND OTHER FORMS OF INFORMATION DISTRIBUTION

RE: **Memorial Day Ceremonies – May 26, 2025**

Early morning ceremonies at local cemeteries & monuments.

Milford, MI * Hosted by Milford American Legion Post 216

08:00 am	American Legion - Milford
08:30 am	Central Park
09:00 am	Oak Grove Cemetery
09:30 am	Milford Memorial Cemetery

Highland Township, MI * Hosted by Highland VFW Post 9914 & AMVETS Post 2006

08:00 am	Highland Cemetery
08:45 am	Highland Veterans Memorial Park
09:30 am	West Highland Cemetery

*IMPORTANT: The Ceremonies are very brief. Those planning on attending should arrive at the locations well before the above scheduled start times.

Flyovers over Milford are scheduled between 11:00am and NOON.

**AT NOON - MEMORIAL DAY HONORS CEREMONY AT
Central Park, Milford, Michigan**

7. Public Comment



Memorandum

To: Board of Trustees
From: Elizabeth J Corwin, PE, AICP, Planning Director
Date: May 5, 2025
Re: Proposed Text Amendment Z-034 to modify regulations regarding events at Class C Farm Markets

On April 3, 2025, the Planning Commission held a public hearing to receive comments about proposed text amendments which would clarify regulations about Class C Farm Markets (which may include events.) Under the current ordinance, any parcel zoned ARR, Agricultural and Rural Residential District, with active agricultural activity is eligible for consideration as a Class C Farm Market, which requires a special land use approval following a public hearing. A property owner cannot use this process to create an event venue except where the events are clearly subservient to and related to agricultural activity. For instance, you cannot merely purchase a property and erect or convert a barn for weddings.

Currently Bonadeo Farms on White Lake Road is the only approved Class C Farm Market in Highland Township. Their permit allows activities such as a corn maze, haunted house and pumpkin sales during a few months of the year. There are other properties which would also qualify for consideration, but have been operating for years as legal non-conforming uses without specific land use approval. These include the tree farms and Lazy J Ranch. The proposed rules would apply to any future expansions of their activities.

Under the new regulations, any agricultural or residentially zoned property with a bona fide agriculture use may apply for consideration. The Planning Commission will study the factors that would mitigate any potential nuisance to the neighbors, such as the access, setbacks, topography, and vegetative cover. They would establish limits on the frequency of acceptable events, the size and nature of such events and other considerations such as parking areas, building use and occupancy, lighting and landscaping to maintain the rural character and limit negative effects. The permit the Planning Commission drafts will set a framework for an annual permit issued by staff, under which the building official and fire marshal will complete periodic inspections for safety and code concerns. The property owner will be required to provide notice and contact information for each individual event under the annual permit. The event would no longer need to be strictly tied to agricultural or educational purposes but would rather be a supplemental source of income to help maintain the open space.

No members of the public provided comments. The Planning Commission discussed the amendments and recommended approval. Their unapproved minutes are attached for your review.

Your May 5 meeting will be a first reading only. You would consider adoption of the ordinance at a subsequent meeting, presumably June 2.

Warm inside. Great outdoors.





**PUBLIC HEARING
CHARTER TOWNSHIP OF HIGHLAND
PLANNING COMMISSION
APRIL 3, 2025
7:30 P.M.**

NOTICE IS HEREBY GIVEN that a public hearing will be held at the Highland Township Hall Auditorium, 205 N. John St. on Thursday, April 3, 2025, at 7:30 p.m.

Notice is further given that all interested parties are invited to review the request and offer comment through the internet or mail. The application may be viewed at <http://highlandtwp.net> under the Planning Commission e-packet tab. Comment may be submitted to planning@highlandtwp.org, mailed to the Township offices or dropped in our secure drop box at the Township Offices, 205 N. John St. If you have any questions, please call 248-887-3791, ext. 2.

TO CONSIDER:

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF HIGHLAND ZONING ORDINANCE (CHAPTER 25 OF THE GENERAL CODE OF ORDINANCES) BY REVISING ARTICLE 10, SUPPLEMENTAL USE REGULATIONS TO CLARIFY ALLOWABLE ACTIVITIES FOR CLASS C FARM MARKETS WITH SPECIAL USE APPROVAL AND TO ESTABLISH REGULATIONS FOR PUBLIC AND PRIVATE GATHERINGS AT CLASS C FARM MARKETS; and

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF HIGHLAND ZONING ORDINANCE (CHAPTER 25 OF THE GENERAL CODE OF ORDINANCES) BY REVISING ARTICLE 2 RULES OF CONSTRUCTION AND DEFINITIONS, ARTICLE 4 DISTRICT REGULATIONS, ARTICLE 9, DISTRICT SPECIFIC REGULATIONS AND ARTICLE 10, SUPPLEMENTAL USE REGULATIONS TO MODIFY REGULATIONS CONCERNING MOBILE FOOD TRUCKS

Kevin Curtis, Chairman
Highland Township Planning Commission

(Publish: on or before March 19, 2025)

**Highland Township Planning Commission
Record of the 1428^h Meeting
Highland Township Auditorium
April 3, 2025**

Roll Call:

Kevin Curtis, Chairman
Grant Charlick
Chris Heyn
Mike O'Leary (absent)
Roscoe Smith
Scott Temple (absent)
Russ Tierney (absent)
Guy York
Michael Zeolla

Also Present:

Elizabeth J. Corwin, Planning Director

Visitors: 40

Chairman Curtis called the meeting to order at 7:30 p.m.

Agenda Item #1: Call to the Public: Opportunity for anyone to bring forward issues of interest or concern for Planning Commission consideration. Each participant limited to 3 minutes.

No public comment was offered.

Public Hearing:

Agenda Item #2: Text Amendment Z-034 regarding Class C Farm Markets

Ms. Corwin explained the text amendment modifies regulations governing events at Class C Farm Markets. These markets require special approval by the Board of Trustees following public hearing. Any active farm parcel is eligible, although the intensity and frequency of events will be determined by the Planning Commission after study of factors that mitigate noise, light, traffic and other potential nuisances such as topography, landscape buffers, road access, setbacks and other factors.

Ms. Corwin noted that there is currently one parcel approved for a Class C Farm Market in Highland Township, namely Bonadeo Farms on White Lake Road. Other agricultural properties are operating as legal non-conforming uses such as Lazy J Ranch and Broadview Tree Farm.

Mr. York asked if the ordinance language is clear that direct to consumer sales activity as a prerequisite for the even venue. Ms. Corwin believed the definition of Farm Market and the Generally Accepted Agricultural Management Practices (GAAMPs) promulgated by the Michigan Department of Agricultural make the prerequisite clear.

Mr. Curtis opened the public hearing at 7:38. There was no public comment and the hearing was closed at 7:39 p.m.

Mr. Charlick noted that the Planning Commission had mulled over this and the proposed ordinance for over six months. One of the benefits of adopting the new regulations is to protect the existing non-conforming uses so that there is a path forward for them to expand or re-establish their activity in the future should it be disrupted by circumstances such as a fire.

Mr. Charlick offered a motion to recommend Text Amendment Z-034, regarding Class C Farm Markets with events for approval by the Township Board. Mr. Heyn supported the motion. Voice vote: Heyn-yes; Charlick-yes; Curtis-yes; Smith-yes; York-yes; Zeolla-yes. Motion carries (6 yes votes, 0 no votes)

[REDACTED]

**CHARTER TOWNSHIP OF HIGHLAND
ORDINANCE NO. Z-034**

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF HIGHLAND ZONING ORDINANCE (CHAPTER 25 OF THE GENERAL CODE OF ORDINANCES) BY REVISING ARTICLE 4, DISTRICT REGULATIONS AND 10, SUPPLEMENTAL USE REGULATIONS TO CLARIFY ALLOWABLE ACTIVITIES FOR CLASS C FARM MARKETS WITH SPECIAL USE APPROVAL AND TO ESTABLISH REGULATIONS FOR PUBLIC AND PRIVATE GATHERINGS AT CLASS C FARM MARKETS

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

Section 1. Amend Article 4. DISTRICT REGULATIONS *as follows:*

Amend Section 4.06 – Residential Districts (R-3, R-1.5, LV), Subsection C. Special land uses to include the following and renumber subsequent points:

7. Class C Farm Market Event Venues subject to Section 10.05

Section 2. Amend Article 10. DISTRICT SPECIFIC REGULATIONS *as follows:*

Amend Section 10.13 Farm Markets. as follows:

Revise Points A through E as follows:

- A. All Farm Markets shall comply with the Generally Accepted Agricultural Management Practices for Farm Markets as promulgated by the Michigan Commission of Agriculture and all applicable regulations of this Zoning Ordinance. Activities such as festivals, corn mazes, haunted houses, weddings and similar events do not enjoy protection from nuisance complaints under the Michigan Right to Farm Act. The township board may approve such activities in conjunction with a Special Use Permit for a Class C Farm Market, imposing limitations to safeguard the quiet use and enjoyment of property by neighbors (such as, but not limited to hours of operation or number of events per month). Such activities must be incidental to residential and farm operations and may not be the principal use of the property.
- B. In considering whether a parcel is appropriate for consideration as a Class C Farm Market, the Planning Commission shall consider potential impacts to neighboring property owners. Factors to consider include, but are not limited to, appropriate access from and condition of a public road, the topography and natural vegetative buffers that shield neighbors from noise, light and other consequences of activity on the site; the density of development surrounding the farm; the intensity of proposed activities at the Farm Market in relationship to the proximity of neighbors. No activity shall be conducted within 200 feet of an adjacent residence.
- BC** Outdoor display and sales of farm products may occupy required front and side yards of a Class A or B Farm Market, provided a 20 foot buffer is provided between the right-of-way and all display areas.

CD. Structures of a temporary nature, such as tents, canopies and sheds not attached to permanent foundations or vehicles such as wagons ~~used for display~~ may be permitted for a Class A or B Farm Market within required front yard setbacks subject to the following:

1. Temporary structure is used only for display and sale of goods
- ~~12.~~ Maximum size of structure is 100 square feet.
- ~~23.~~ Structure shall not be placed within 20 feet of right-of-way or in any clear vision area.
- ~~34.~~ Structure shall be removed from required yards during "off-season" periods when no daily sales activity is underway.

DE. Activities and events shall comply with the following:

1. Activities and events shall meet all required setbacks from property lines abutting residentially zoned or used properties.
2. Adequate off-street parking must be provided to ensure customer safety.
3. Temporary signs associated with the event, such as banners and sandwich boards shall comply with Section 14.07A, Agricultural Retail Signs.
4. Any outdoor sound system must be operated so that no sound is conveyed beyond the property line.
5. No space within a structure may be opened for use of the public until the area is first inspected and authorized for occupancy by the Fire Marshal and Building Official, who may place load limits or other conditions upon use of the indoor space. Periodic reinspections shall be required.
6. All events shall be supervised by the property owner or other authorized permittee who shall be onsite at all times when an event is in progress. Contact information for the responsible party must be filed with the Township.
7. Only single service, non-potentially hazardous food or beverages (as defined by the Michigan Department of Agriculture) including such items as soft drinks, cider, donuts, popcorn or ice cream) shall be offered for onsite consumption as part of farm market operations except as follows:
 - a). Mobile food trucks licensed by the State of Michigan may operate as vendors onsite during a permitted event.
 - b). Caterers may provide services at permitted events provided the food is prepared remotely in licensed facilities.
 - c). Alcohol may be served by caterers or mobile bartending services subject to the rules of the Michigan Liquor Control Commission.
8. The premises shall be kept clean, orderly and well-maintained.

That nothing in this ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability

The various parts, sections and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 5. Adoption

This Zoning Ordinance amendment is hereby declared to have been adopted by the Charter Township of Highland Township Board at a meeting thereof duly called and held on _____

Section 6. Effective Date

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Rick A. Hamill, Township Supervisor

Tami Flowers MiPMC, Township Clerk

CERTIFICATION OF CLERK

I hereby certify that the foregoing is a true and complete copy of a Zoning Ordinance amendment adopted by the Township Board of the Charter Township of Highland on _____, 2025 which was a regular meeting. I further certify that at said meeting there were present the following Board members:

I further certify that the adoption of said Zoning Ordinance amendment was moved by Board member _____ and supported by Board member _____

I further certify that the following Board members _____ voted for adoption of the Zoning Ordinance amendment and Board members _____ voted against the adoption of said Zoning Ordinance amendment.

I hereby certify that said Zoning Ordinance amendment has been recorded in the Ordinance Book in said Charter Township and that such recording has been authorized by the

signature of the Township Supervisor and Township Clerk.

Tami Flowers MiPMC, Township Clerk

Planning Commission Recommendation:

Introduction:

Adoption:

Published:

Effective Date:



Memorandum

To: Board of Trustees
From: Elizabeth J Corwin, PE, AICP, Planning Director
Date: May 5, 2025
Re: Proposed Text Amendment Z-035 to modify regulations concerning food trucks

On April 3, 2025, the Planning Commission held a public hearing to receive comments about proposed text amendments which would modify regulations regarding the placement and operation of food trucks. Food trucks would no longer be eligible for a 90-day stand-alone land use permit, but would rather be restricted to attendance at festivals or a 3-day installation at a Class C Farm Market as part of an event.

There was considerable public input, which is summarized in the minutes of the April 3 and May 1 Planning Commission minutes. There is also a petition submitted by the operators of Nonnie's Best mobile food truck, which has been operating out of a vacant parcel (where Power's Flowers currently sets up on West Highland Rd). The Planning Commission discussed and recommended approval. Their approved and unapproved minutes are attached for your review.

Your May 5 meeting will be a first reading only. You would consider adoption of the ordinance at a subsequent meeting, presumably June 2.



Mr. Charlick noted that the Planning Commission had mulled over this and the proposed ordinance for over six months. One of the benefits of adopting the new regulations is to protect the existing non-conforming uses so that there is a path forward for them to expand or re-establish their activity in the future should it be disrupted by circumstances such as a fire.

Mr. Charlick offered a motion to recommend Text Amendment Z-034, regarding Class C Farm Markets with events for approval by the Township Board. Mr. Heyn supported the motion. Voice vote: Heyn-yes; Charlick-yes; Curtis-yes; Smith-yes; York-yes; Zeolla-yes. Motion carries (6 yes votes, 0 no votes)

Agenda Item #3: Text Amendment Z-035 regarding Mobile Food Trucks

Ms. Corwin explained the text amendment modifies regulations regarding Mobile Food Trucks. Currently, mobile food trucks are allowed on parcels zoned for commercial use on a temporary permit for up to 90 days with the possibility of one renewal. Any time a food truck seeks to occupy a site more than 180 days, a full site plan with improvements is required such as parking, grading and drainage systems.

The text amendment would remove food trucks from this temporary permitting scheme and allow them only as part of events such as subdivision social nights, HDDA sponsored events like the Farmers Market or larger festivals such as the Red, White and Blues festival. Food trucks could also be included for events at a Class C Farm Market, up to 3 consecutive days or at the approved outdoor promotional events at a business.

The text amendment also covers other regulations that cover things such as parking, trash receptacles, sound systems and the like.

Mr. York explained the burden of full site plan approval and the improvements that might be required such as utilities, paving, landscaping, lighting and signage. He noted that it would be inappropriate to develop revisions to the site plan process for uses approved on a temporary basis, but that the cost of such improvements is typically insurmountable for a temporary use.

Mr. York questioned the limit of three consecutive days for a food truck at a Class C Farm Market without explicit approval, but supposed it was an arbitrary number to provide a benchmark, which could perhaps be changed. He thought provided the applicant informed the Township that their plan was reasonable and for a reason related to the event, it could be approved administratively. Ms. Corwin confirmed that this is the intent of that subsection.

Mr. Charlick also explained past history of this ordinance. He noted that when the ordinance was extended to allow renewals of up to 180 days, the publicity drew some comments from the existing business community. Mr. Charlick noted that once he started hearing those concerns, he contacted adjacent communities such as White Lake, Village of Milford, Milford Township, and Hartland. Those communities either have ordinances limiting the permitting of food trucks or are silent on the topic. Some have policies limiting food trucks to events.

Mr. Charlick noted that the existing business community bears a great burden in providing the infrastructure to support their businesses. They are required to have modern septic systems and wells, fire suppression, paved parking lots, safety and insurance. He believed it was unreasonable to allow temporary uses to skirt these rules, some of which are state or county rules. He thought the real issue was where the line falls so that a business is no longer temporary, but rather a permanent use just operating on a less than full time schedule.

Mr. Charlick noted that the ordinance does not prohibit food trucks; but rather allows them to operate at events such as a retirement party, festival, farmer market and the like, which he believes is the appropriate venue for a mobile food truck.

Mr. Curtis opened the public hearing at 7:50 p.m.

Ms. Judy Tompkins – 805 N. Hickory Ridge Road noted that the neighbors are pleased with the food truck, Nonnie’s Best that has been parked just west of Hickory Ridge Road on M-59. They appreciate the food, the service and noted that the operators are local residents.

Ms. Wendy Hiebert – 893 N. Hickory Ridge Road explained that she had been operating Nonnie’s Best All-American Chuck Wagon as a local woman owned business for three years. She typically parks at the parcel shared with Powers Flowers which she leases from Matt Whelan. She is present four days a week for about eight hours for the allowable 180 days and takes the truck home about 2:00 p.m. every day. She does not see her business as permanent; but rather temporary. She was denied a temporary land use a few weeks ago, on the grounds that her use was not temporary, had an unfair advantage over brick-and-mortar restaurants and that her trailer was characterized as a sign on wheels.

Ms. Hiebert inquired about the record of complaints with the Planning Department and was told there was none and that no study of impacts had been undertaken. She did not understand how this amendment could be viewed as anything other than discriminatory since she was the only food truck operating in this fashion and there have been no complaints filed.

Ms. Hiebert submitted a study entitled “Food Trucks Truth; why restaurants and cities have nothing to fear from Mobile Food business” published by the Institute for Justice and summarized the findings that food trucks can be found in a symbiotic relationship with neighboring businesses. She noted that she coexists well with the flower business, hardware store and other local businesses.

She implored the Planning Commission to reconsider the text amendment and allow the free market to decide for itself whether food trucks will succeed in this market. She explained that she believes the amendment as written is contrary to the American values of creativity, entrepreneurship and free market principles and asked to be allowed to operate within the 180-day window currently allowed.

Ms. Hiebert also submitted a petition signed by about 150 individuals in opposition to the text amendment.

Mr. Gerard Hiebert - 893 N. Hickory Ridge Road expressed his opposition to the ordinance amendment.

Mr. Tim Hiebert - 893 N. Hickory Ridge Road expressed his concern that this ordinance was directed specifically against Nonnie’s Best food truck. He noted that he has never received anything but positive comments from the operations. He quoted from past Planning Commission minutes where Mr. Beach expressed a preference for the current location over the space on Peter’s True Value parcel next door, since it is not taking any parking spaces away from the hardware store and Mr. Heyn noted that this location provides better visibility for the food truck. The discussion in the minutes included an explanation of the permit renewal process, which he was led to believe would be an administrative approval unless complaints were received. He noted that to his knowledge, there are no complaints on record.

Mr. Hiebert explained that they arranged for an electric feed for their current site to spare the neighbors the aggravation of the generator. He noted that Nonnie’s Best is a locally owned business. He explained that Nonnie’s Best is open for business from 8:00 to 2:00 p.m. 4 days a week; and operated only 88 days out of the allowable 180 days under the current ordinance. Since some of those days experienced adverse weather, there is even less impact on other businesses.

Mr. Hiebert asserted that there has been no negative feedback about the food truck until Mr. Charlick began expressing his disapproval of the land use. He asserted since Mr. Charlick has interest in the “Press and Scoop” he should have disclosed the potential conflict of interest. Mr. Hiebert announced that he is filing a formal complaint with the Supervisor.

Mr. Roger Hempel - 3434 Lone Tree Road stated that he does not like to eat at McDonald’s or other fast-food chains. He prefers to choose fresh food and “homemade” dishes. He stated that no other Highland Township restaurants are open at 8:00 a.m. when he is away from home seeking a meal.

Ms. Audrey Shilkey – 1500 Addaleen noted that the Hieberts had been working hard to build their business for over three years. She stated the business is well liked in the community and was offended the Planning Commission was considering ordinance amendments to limit food trucks.

Ms. Melinda Capuano – 855 North Hickory Ridge Road offered a history of food trucks. To her, Nonnie’s Best represents the “American Dream” of the small business owner getting ahead through hard work. She challenged the Planning Commission to think differently than neighbors in Milford and White Lake. She noted that young people like food trucks.

Ben Pryor – 2432 Elkridge Circle believes this ordinance amendment does not serve the needs of the community. He noted that with a food truck, the sewage disposal and fire protection are self-contained. He noted there is no evidence of specific complaints and believes this ordinance causes a unique hardship on one family. He also believes the burden of registering the employees with the Township Clerk is unreasonable.

He went on to note that gravel haulers have been known to stop at the site since there are no other places for them to pull in and be served, and that people who shop at Nonnie’s also shop at Power’s Flowers or the adjacent hardware store. He did agree that some sort of permit makes sense, but that fees must be commensurate with similar business models.

Martie Warren – 3534 Kingsway explained that she moved to Highland because she loves the area and fell upon the food truck accidentally but has become a regular customer. She had never planned to drive across the town to Peter’s True Value or Power’s Flowers but was drawn to them by the food truck. She would like to invite Nonnie’s Best to set up in her neighborhood as part of an event.

Alison Whittee – 1438 Odette, Hartland Township explained that she works in Highland and finds Nonnie’s Best to be a great stop and offers a convenient choice. She did not believe the rules that apply to restaurants are appropriate to apply to food trucks.

William Grant – 2098 Jackson noted that sometimes it is good to have a place you can stop and grab a bite in your grubby clothes that would not be appropriate for a sit-down restaurant.

Kevin Whittee – 1438 Odette, Hartland Township is the principal at the West Baptist School. He disagrees with the idea that food trucks would be limited to 3-day events.

Chairman Curtis closed the public hearing at 8:24 p.m.

Mr. York thanked the audience for participating in the public hearing and encouraged them to get more involved in the community. He recalled that the Planning Commission had hosted a visioning session in 2024 which was well attended, but that it is challenging to draw people out to the day-to-day business of the Township. He noted that all who spoke were quite eloquent and offered some new perspectives. For

**Highland Township Planning Commission
Record of the 1429^h Meeting
Highland Township Auditorium
May 1, 2025**

Roll Call:

Kevin Curtis, Chairman
Grant Charlick
Chris Heyn (absent)
Mike O'Leary
Roscoe Smith
Scott Temple
Russ Tierney
Guy York
Michael Zeolla

Also Present:

Elizabeth J. Corwin, Planning Director

Visitors: 10

Chairman Curtis called the meeting to order at 7:30 p.m.

Agenda Item #1: Call to the Public: Opportunity for anyone to bring forward issues of interest or concern for Planning Commission consideration. Each participant limited to 3 minutes.

Ms. Anne R. Goulet, Argitct, LLC an architectural consultant to food, agricultural and small businesses in the area. She noted her 30-year experience working in regulatory affairs and the development process with Planning Commissions around the country, including the New York City Planning Commission. She spoke to the proposed text amendment regarding food trucks, asserting that the Planning Commission lacked jurisdiction over food trucks and that the ordinance was unenforceable as written. She claimed it was not the Planning Commission's purview to write ordinances regarding activity on private property and claimed that only professional consultants, fire marshals and building code experts should write such ordinances. She claimed the Planning Commission's only role was reviewing plans and directing policy so that the professional can draft ordinances that do not conflict with other regulations.

She noted that the language of the proposed zoning text amendment does not mirror the language of the Michigan Department of Agriculture and Rural Development which regulates "Special Transitory Food Unit (STFU)." She noted that all STFU are vehicles licensed by MDARD via the local health department and are further licensed by the Secretary of State. She claimed this local ordinance attempts to usurp the state jurisdiction and would be superceded by state laws.

She encouraged the Planning Commission to defer their drafts to professionals and the attorneys and re-evaluate their goals in regulating food trucks.

Mr. Benjamin Pryor-2432 Elkridge Circle argued that his public comment from the April 3, 2025 Planning Commission meeting had not been properly documented in the draft minutes. He noted that the recorder had failed. He claimed that food trucks have the same sanitation and fire safety requirements as brick and mortar restaurants. He asserted that food trucks have to go above and beyond the requirements of

restaurants according to the county and state, representing a burden that restaurants do not have. He also claimed the ordinance amendment would create an unfair business environment that imposes unwarranted and self-serving restrictions on a competing business model. He noted there is clear public demand for access to this business model and cited the example of his subdivision bringing in food trucks on every other Wednesday. He claimed the ordinance would impinge on their rights to do so. He thought every individual business should have the right to do anything they want on their own property as long as it is reasonable. He believes Nonni's Best brings in more customers to the businesses around them. He said the food trucks create a destination and that there is nothing within 3 to 5 miles of the location Nonni has occupied to provide food service. He chided the Planning Commission for not having a firm grasp of the proposal and thought it was improper for the members to vote on an ordinance if they did not understand everything included in the text as it impacts people's livelihoods. He also encouraged the Planning Commission to read the food truck study submitted by the Hieberts at the April meeting and thought it was improper that Highland Township had not conducted its own study before amending the ordinance. He also thought a 3-day limit on food trucks at festivals was unwarranted. He submitted a letter accusing Mr. Charlick of malfeasance for failure to disclose a conflict of interest and calling for his removal.

Chairman Curtis closed the call to the public at 7:43 p.m.

Agenda Item #2: Zoning Ordinance discussions: food trucks, commercial and recreational vehicle parking in residential districts, other items of interest.

Mr. Charlick explained that the requirement for operator and staff to be registered with the Clerk under Section 17.27 of the General Code of Ordinances is in place to protect the public. This applies to all transient merchants and their staff, for such things as door-to-door sales and any other mobile businesses (not just food trucks) because of the threat that a negative event such as stolen credit cards, food-borne illnesses, child safety issue could impact the community. This gives the residents peace that the Township knows who is operating in the community and how to contact them.

Mr. Charlick noted that nothing in this ordinance will impede a subdivision's ability to invite a food truck in for an evening. Such activity is a short-term event, and the subdivisions are welcome to continue that practice.

Mr. Charlick also addressed the charges that he has targeted this business model because he owns a competing business. He does own an ice cream store. At one time he sold coffee and breakfast sandwiches but does not currently do so. The Township has sought an opinion from our attorney and she has confirmed that it is appropriate for him to participate in discussions and vote on the ordinance as there is no conflict of interest under the law. The ice cream shop is not his primary business, and he owns multiple businesses in the community. He noted that he has three separate perspectives. As a business owner, he has first-hand experience in what is involved in shepherding a project through the permitting process and operating the business. He also sits as an elected official on the Board and as a representative on the Planning Commission. His role in this case is to advocate for what is best for the Township and its long-term success and safety of the citizens. He has taken part in reviewing and approving and advocating for businesses in much more direct conflict with his ice cream business because they represented a significant investment in the community and would contribute to the long-term wellbeing of the community. Finally, he is a life-long resident of Highland Township and is entitled to his personal opinions of how he would like to see his community develop.

Mr. Charlick also noted that other business owners have not come forward publicly because of the negative impacts of social media. Not every business owner is willing to take the public beating that he has endured.

Mr. Charlick noted that the elements regulated under the zoning ordinance must be applied equally to all businesses because we have deemed them to be important, such as traffic safety, drainage, sanitation and similar issues. This is not an ordinance amendment to regulate the food truck itself, but rather the locations in which they can operate. It is an ordinance to regulate land use. There are times and places where the food truck is appropriate, such as 3-day festival. This ordinance does not prevent that activity.

Mr. Tierney reminded the public that the Planning Commission is a recommending board. They review the information provided by staff and stakeholders and make recommendations to the Board that makes the final decision. He stated that he is a business owner also and has brought a project through the permitting process. He has no objection to food trucks, but noted that the property owner must provide the safe and appropriate location for the mobile unit, taking into consideration fire safety, access, parking and similar elements.

Mr. York and Mr. Zeolla supported the comments of Mr. Tierney and Mr. Charlick.

Mr. Temple regretted that the Planning Commission has changed the ordinance over the last few years and was inclined to leave it as it stands today.

Mr. Curtis confirmed that the public hearing of April was sufficient and there was no need to reopen the public hearing.

Mr. Zeolla offered a motion to recommend approval to the Board of Trustees of the Zoning Text Amendment Z-0035 concerning food trucks as presented. Mr. Charlick supported the motion. Voice vote: O'Leary – yes; Tierney -yes; York – yes; Zeolla – yes; Charlick –yes; Temple -no; Curtis – yes; Smith – yes. Motion carried and amendment is recommended to Board of Trustees (7 yes votes, 1 no vote)

The Planning Commission turned its attention to the ordinance regarding commercial and recreational vehicle parking in residential zones.

Agenda Item #6: Committee Updates

- Zoning Board of Appeals:
- Township Board:
- Highland Downtown Development Authority:
- Planning Director's Update

Committee liaisons reported on the activities of their respective organizations.

Agenda Item #5: Minutes: March 20, 2025

Mr. York offered a motion to approve the minutes of the March 20, 2025, Planning Commission minutes as presented. Mr. Curtis supported the motion which was approved by voice vote (all ayes, no nays)

Adjournment:

Mr. Charlick moved to adjourn the meeting at 10:10 p.m. Mr. York supported the motion, which was unanimously approved by voice vote. (all ayes, no nays)

instance, he had not heard that Nonnie's operated only 88 days of the 2024 season. He was glad for Nonnies to have such public support.

Mr. Charlick noted that his objections to the way temporary land uses are regulated has nothing to do with this specific business. He owns multiple businesses and has approved site plans for others that are in direct competition with his business concerns. For instance, he approved the Sheetz gas station which is a more likely to draw business from the South Milford corridor because they are willing to make a major investment in the community and address all the infrastructure limitations.

Mr. Charlick noted that once attention had been brought to the food truck issue, he had been quietly approached by other business owners who asked him not to disclose that they had spoken to him because they do not want to make waves. But they expressed their aggravation over how little is expected of a temporary business and how much latitude is afforded them when as a permanent brick and mortar business, they have no right to park a commercial vehicle with logos against the right-of-way or to have so much signage as the side of a food truck has. They are seeking fair treatment.

Mr. Charlick believed the appropriate place for food trucks is at festivals and events. The current situation has allowed not for a temporary use, but for a permanent use that is not present every day. The rules should be applied equally.

Mr. York noted that the Hieberts have come before the Planning Commission many times, always asking for a little more time. The troubling thing to him is that this piece of property is uncontrolled. He believed that the landowner seeking an extended land use such as this should be willing to step up to the responsibility of assuring safe and convenient access and all the other issues reviewed under a site plan.

Mr. Curtis responded to a complaint from the crowd that fireworks and Christmas tree sales are also allowed to operate under a temporary use permit. He noted that typically these are about a one-month sale, and then every sign of the business is gone. There would be no reason to renew a Christmas tree land use permit since there is only a limited season. Even 88 days out of 180-day season each year is more than temporary.

Mr. Heyn asked for clarification about registering employees. Ms. Corwin explained that there is an existing Board Ordinance for solicitation that requires registration of employees for vendors like ice cream trucks. Mr. Heyn noted that the Planning Commission must consider that the brick-and-mortar businesses are paying for the services that support the residents. He would not want to see a preference for a transient business model discourage investment in the community.

Mr. York thought it would be reasonable to allow for a "permanent home" for these businesses that are less than full time on the site. He also asked if the double bottom gravel haulers drive up onto the site or stop on the highway.

Mr. York offered a motion to take the public comments under advisement and table Ordinance Amendment Z-0035 concerning food trucks for further consideration. He noted that not all Commissioners were in attendance. Mr. Smith supported the motion. Voice vote: York – yes; Zeolla – yes; Charlick – no; Heyn - no; Curtis – yes; Smith – yes. Motion carried and ordinance amendment is tabled until a future meeting.

Agenda Item #4:

Parcel # 11-22-301-007
Zoning: C-1, Local Commercial Zoning District

**CHARTER TOWNSHIP OF HIGHLAND
ORDINANCE NO. Z-035**

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF HIGHLAND ZONING ORDINANCE (CHAPTER 25 OF THE GENERAL CODE OF ORDINANCES) BY REVISING ARTICLE 2 RULES OF CONSTRUCTION AND DEFINITIONS, ARTICLE 4 DISTRICT REGULATIONS, ARTICLE 9, DISTRICT SPECIFIC REGULATIONS AND ARTICLE 10, SUPPLEMENTAL USE REGULATIONS TO MODIFY REGULATIONS CONCERNING MOBILE FOOD TRUCKS

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

Section 1. Amend Article 2 RULES OF CONSTRUCTION AND DEFINITIONS as follows:

Add following definition to Section 2.07 Definitions beginning with the letter “F”

Food Truck. A facility contained within a licensed and operable motor vehicle, trailer or cart which is equipped for the preparation and/or sale of ready to consume food and/or beverages whose method of operation is temporary and may be transient or in a static location.

Section 2. Amend Article 4 DISTRICT REGULATIONS as follows:

Revise Section 4.16. Temporary uses in any zoning district to read as follows:

1. The Planning Commission may approve uses that do not involve the erection of permanent structures or necessitate significant site improvements on a temporary basis. ~~Uses that are intended to operate at one site more than 180 days per year in a mobile facility are not considered temporary land uses and must seek approval under the appropriate site plan approval process.~~ Such temporary uses shall be subject to the application requirements and review process for sketch plan as provided in Article 5, Site Plan Review: Procedures and Standards.

Add new subsection 2 and renumber subsequent subsections

2. *Food trucks may be permitted as part of the land use permit for an authorized event under the following circumstances:*
 - a) *In conjunction with a festival or special event sponsored by a civic, benevolent, religious, cultural or charitable organization when sanctioned by the organizer and specified in permits issued for the event*
 - b) *In conjunction with a temporary outdoor promotional event permitted under Section 8.03.B.*
 - c) *In conjunction with an approved event for Class 3 Farm Market, not to exceed 3 consecutive days without explicit permission*

Food trucks are further subject to regulations in Section 10.35. Additionally, the operator and staff must be licensed with the Township Clerk as a transient merchant under Chapter 17 of the General Code of Ordinances.

Section 3. Amend Article 9 DISTRICT SPECIFIC REGULATIONS as follows:

Delete Subsection 9.05.I. Outdoor sales of “ready to eat” food or farm goods in its entirety.

Section 4. Amend Article 10. SUPPLEMENTAL USE REGULATIONS as follows:

Add new Subsection 10.35 to read as follows:

Sec. 10.35 - Food Trucks and Outdoor sales of "ready to eat" food or farm products.

The following regulations shall apply:

- A. Outdoor sales may be conducted from a food truck, cart, trailer, tables under a canopy or other portable shelter. Such facilities must be kept clean, orderly and well maintained.
- B. Outdoor sales facilities shall be located a minimum of ten (10) feet from adjacent parcels used for residential purposes. On such parcels, the facilities shall be located to minimize negative impacts to the neighbors, of efforts made to screen the activity.
- C. Any application for outdoor sales activity proposed within the right-of-way must be accompanied by a valid permit from the Road Commission for Oakland County. Such activity shall not interfere with sight lines at intersections nor impede pedestrian or vehicle traffic flow.
- D. The applicant must demonstrate a suitable plan for parking. This plan could include on-street parking where permitted by the Road Commission for Oakland County or letters of agreement from property owners for use of spaces in existing parking lots.
- E. Each outdoor sales permittee must provide waste receptacles sized appropriately based on the products offered for sale and must provide for the proper disposal of refuse collected in the receptacles.
- F. Any outdoor sound system must be operated so that no sound is conveyed beyond the property line.
- G. Alcoholic beverages may be sold if explicitly included in the land use permit for the event and subject to the rules and regulations of the Michigan Liquor Control Commission.
- H. Land use permits for outdoor sales may be issued ~~on a month to month basis~~ provided that no violations or complaints were previously filed regarding the temporary use that were not resolved to the satisfaction of the Zoning Administrator. Multiple or ongoing violations of permit conditions may subject the applicant to review and approval by the Planning Commission for any future applications.

Section 5. Savings Clause

That nothing in this ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 6. Severability

The various parts, sections and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 7. Adoption

This Zoning Ordinance amendment is hereby declared to have been adopted by the Charter Township of Highland Township Board at a meeting thereof duly called and held on _____

Section 8. Effective Date

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Rick A. Hamill, Township Supervisor

Tami Flowers MiPMC, Township Clerk

CERTIFICATION OF CLERK

I hereby certify that the foregoing is a true and complete copy of a Zoning Ordinance amendment adopted by the Township Board of the Charter Township of Highland on _____, 2025 which was a regular meeting. I further certify that at said meeting there were present the following Board members:

I further certify that the adoption of said Zoning Ordinance amendment was moved by Board member _____ and supported by Board member _____

I further certify that the following Board members _____ voted for adoption of the Zoning Ordinance amendment and Board members _____ voted against the adoption of said Zoning Ordinance amendment.

I hereby certify that said Zoning Ordinance amendment has been recorded in the Ordinance Book in said Charter Township and that such recording has been authorized by the signature of the Township Supervisor and Township Clerk.

Planning Commission Recommendation:

Introduction:

Adoption:

Published:

Effective Date:

PUBLIC COMMENT

Wendy Hiebert: Public Comment on New Amendment to Zoning Ordinance
Regarding Food Trucks

Good Evening, my name is Wendy Hiebert, my address in 893 N Hickory Ridge Rd, Highland, MI.

I would like to thank the planning commission for the hard work they put in. It is a difficult task and too often, it goes unappreciated.

For the past 3.5 years I have been operating Nonnie's Best, all American chuckwagon. It is a local, woman owned food trailer that serves breakfast and lunch to the wonderful people of Highland and the surrounding areas. I typically park between Peter's True Value Hardware and Authentic Kitchen Design. I have a lease with Matt Whalen and use the lot in conjunction with Powers Flowers for 180 days through the summer. We are open 4 days a week, for approximately 8 hours a day and we leave the site every day at around 2pm. Webster's dictionary defines temporary as lasting for a limited time. It has been used to describe a worker, a shelter, a season, a drug, even a fix for your car. No matter the timeframe, short or long, it describes something that isn't permanent.

Two weeks ago I was denied this seasons temporary land use permit on the grounds that we are not temporary, we have an unfair advantage over brick and mortar businesses, and that it is not a food trailer but a sign on wheels thereby violating a sign ordinance. We were told that there have been complaints based on the idea that a food truck has an unfair advantage. When I asked for a copy of the complaints, I was told that there were no complaints on file. When I asked if the township had done a food truck study to determine the validity of this supposed unfairness and supporting their ordinance, I was also told no study was done. To my knowledge I am the only food trailer in Highland that operates on a daily basis. Which begs the question, if there is only one food trailer in operation daily, there have been no complaints about the business or the location, then why is this commission seeking to eliminate food trucks from the temporary land use process? I submit for your review a study that was done by the Institute for Justice, a non-profit, public interest law firm, titled "Food Truck Truth, why restaurants-and cities- have nothing to fear from mobile food business". In summary what the IFJ found was that food trucks are popular, meet public demand for that type of dining, and actually encourage people to stop on their

commutes. Food trucks are not fast food, so while customers wait for their order, they visit other businesses close by. In my case, those businesses sell flowers, hardware items, auto parts and fuel. What the study found was a symbiotic relationship between local businesses and food trucks. It cited statistics showing that local restaurants were not impacted negatively, and often times those same restaurants saw an increase in sales. I can't tell you the number of times people have told me that they drive through Highland all the time and are surprised when they find us, find out how good our food is, and also the other businesses that they pass by, day after day, that they didn't realize were there. It's a win-win, both for the food truck and the community.

This country was founded on ingenuity and creativity. It's what makes competition in a free market so successful. I think there is an opportunity to celebrate this business model. I think that many of the local restaurants might want to have their own food truck and take advantage of the seasonal desire of the public to eat outside. This would substantially increase their yearly sales. **This is where the commission can have a positive impact on the community. Not every location is suitable, so working to find ways to say yes, grows the community in a positive and healthy manner. In a free market the public decides which business they patronize, not government!** If it is unfair for a food truck to exist under the temporary use permit, then by default it would also be unfair for fireworks stands, or Christmas tree lots, to exist as well. As your ordinance is written, temporary is defined as 3 days or less. Neither of those business models would meet that requirement as well. To pass an ordinance targeting one specific type of business is exclusionary at best, predatory at worst.

In closing, I want the commission to understand that even if I didn't own a food truck I would still be in opposition to these types of ordinances. They do not respect the tried-and-true principles found in a free market. I have been asked by this commission how I would feel if someone moved in a food truck right next to my brick and mortar. It wouldn't bother me in the least. Competition is great. It forces us to strive for excellence. I was always told that cr me rises to the top. Business is not about making money but about getting and keeping customers. **Successful businesses succeed not by the lack of competition but by providing superior products and customer service.**

I hope you will reevaluate and remove the new food truck ordinances and allow as many businesses as possible to take advantage of the 180 day temporary land use as it is currently written irrespective of their type of business.

Petition to Oppose Amendment Eliminating Daily Food Trucks from Highland Township

This amendment will eliminate the 90 day temporary use permit, and it's additional 90 day renewal, allowing properly licensed food trucks to operate on a daily basis.

Specifically, this amendment will prevent Nonnie's Best, Inc., a local food truck, from continuing to serve Highland residents as it has done for the past three seasons. If this amendment were to pass, it will effectively eliminate their ability to be open daily.

Please sign the petition below if you are in opposition to this amendment preventing any food truck from be open daily throughout Highland Township.

The full amendment can be read at the Highland Township Website. Go to Planning Commission Meetings and clinic on the text amendment for mobile food trucks next to the April 3, 2025 Public Hearing Notice.

Name, Address, Phone Number, any comments:

1. Nick Perrowe 248-895-0472 Highland needs nonnies!
2. Kyle McElroy 810-923-1392 Highland loves nonnies!!
3. Ben Pryor 248-860-1044 Thank you for serving the Highland Comm.
4. MIKE HEFNER 248 245 1095 11856 MEADOW BROOK LN
HARTLAND, MI. LOVE THE FOOD & SERVICE

5. JANDAL HEFNER 248-243-1094 11856 MEADOW BROOK
HARTLAND. WELCOME THIS FOOD!

6. BRENDAN RADEN 810-588-2715 WE LOVE NANNIES!

7. Bryce Mojica 248-971-4004
Nannies is the BEST!

8. Brandon McGowan 248-379-4555

9. Ronnie Jarvis 810 986 7021

10. Matt Guiger 931-644-7758

11. Edison Siver 810-288-7801
Wonderful food & People.

12. Marty Menard 313 613 6266
Great Food

13. Blake Blough 248 636 0840 928 E Rose St
Holly, MI

14. Jake Petersen 4653 Desert Bridge Ct.
Highland 48356, 248-497-6913 • ABSOLUTLY the best

15. Connor Byerle 1795 Major Dr Highland MI
LOVE Nannies!!

16. Joe Watkins 810-772-0450

286 S. Tipsico Lk Rd. Milford 48380

17. Carli Watkins 810 772 8676

206 S. Tipsico Lk Rd. Milford, 48380

18. Melissa Merchant 810 397 6436

11609 Broadview St Hartland, MI 48353

19. Jessica Hamilton P.O Box 249 Highland

MI, 48357 we need our food!! Nonnie's is

21. Nathan Hamilton P.O Box 249 Highland ^{the Best}

MI 48357! I need my Nonnie's Burritos

22. KATHI MOXLOW 1543 LANSING AVE -

HARTLAND, MI 48381

23. Joanna Hiebert 406-570-4901

P.O. Box 249 Highland, MI 48357 Nonnies is the BEST!!!

24. Chad Sayles 248-459 4943

4160 Intervale CT Highland 48357

25. ERM GUSTAFSON 248 535 9484

2648 Fenton Rd Hartland Ave

26. Jacob Gola Nonnie's is The Best, I come out here for her

9499 Major Rd Fenton MI 48340

27. Katie Sleight

13559 Denver Dr. Hartland, MI 48350

28. Robert Davidson 810-498-5731

29. Matthew Yant 810 213 3848

30. John Van Huis 248-672-7168

Love their food! 13599 Hoyle Rd Highland MI

31. Kenneth Pollock 1800 Armstrong Blvd
Milford MI 48381

32. Cathy Williams
8997 Lakeview White LK

33. Joshua Braden 13140 Highland Rd Highland Mi.
810-259-3382 I look forward to their delicious burritos

34. Jerry Wimsick 248-839-4562

35. Joe Faust 248-472-1600 611 Gaffney
Highland, MI 48356

Bring Back Nonnies!!

36. Amanda Sullivan 989-560-0807 611 Gaffney
Highland, MI 48356

37. Brayden O'collmer 248-286-1301

38. Wendy Stibitz 843 N. Hickory Ridge Rd., Highland

406-570-4900

Best Breads & Burritos!

39. AJ Pike 810-706-1757

Love the food!!

40. CAROL WENSTON ~~248~~-423 914 6658

GREAT FOOD!!

41. ROGER HEMPEL 248 830 5969

FAB CHILI

42. Teresa Veon 810-299-6083

BEST CHICKEN NOODLE!!!!

43. Bon Cottrell 810-295-4415

Awesome Food!

44. Chris Duke (248) 935-9855

45. Melinda Capuano 248-881-7918

Greatest little spot to bring our community together!

46. Rosemary Berger 517 262-0767

47. Judith Tompkins 248-245-1113

INNOVATION + ENTREPRENEURSHIP ARE WHAT HIGHLAND

48. TOWNSHIP NEEDS. ALL BUSINESS TYPES SHOULD
BE WELCOME. HIGHLAND SHOULD PROMOTE THE CREATIVE FOOD
TRUCK BUSINESS.

49. Mitchell Brewer

50. SIB / SEBASTIAN 248-470-9434
FOOD TRUCKS ARE THE BEST!
51. Shane Anderson Nonnie's Rules!
Be Cool!
52. Daron J Robinson, PhD They inspire other business owners.
Many in the community are blessed by their presence!
53. Carol Hoose Food Truck is Great Very Respectful,
NICKOLAS CHARLTON-248-376-7017-SUPPORT SMALL BUSINESS
54. Thomas Beck 810 265 6481 3150 Wynnwood Keep Nonnie's Churchway in business very awesome people
55. Hailey Gentile 810-588-8010 445 Helen Highland
♥ Nonnie's
56. ~~Tommy~~ 810-599-5115
57. John W. 248-736-7795
58. Ashley Bracknell 248-396-9243
59. James Germane 810-962-2457
60. Brennan McCormick 248-251-4434
Amazing Service, We love them in the
Community.

61. These Guys are the best! STOP
Hurting Small Businesses! Cade Martin 248-334-6803
62. Jared Small Business Owner 248-241-2422
P.O. Box 249 48357 "We Want Nonnies Best at Peter's True Value"
63. PLEASE LET SMALL BUSINESSES THRIVE
IN OUR COMMUNITY Ken Scott Auto Tech Collision ~~Inc~~
64. John Kelpke 810 279 8222
65. John Wilson 13328 Springfield
248 909 7193
66. James Hay 414-759-0662 13981 Plow Dr
67. Jeff Stauder 248-974-6878 2164 Wildflower Ln
68. Alex Schmitz 810-295-4124 3162 Swaybent Rd
69. Vicci Schmitz 734-709-0405
Thank you!
70. Joshua Smith (248) 622-9990
71. Ezra Piatt 810 632 4008

72. Shannon David (248) 464-9771
73. A. Brungardt (Shilo Brungardt) 734-616-3527
74. J. Vignone 434-6056-3001
Best food truck in town!!! - Hartland
75. Mark J. DiRozze 803-269-0119
76. JOE CAPUANO 248-207-4968
Love having Breakfast at the food truck!
77. Taylor Capuano (248) 872-4159
We love Nannys!
78. Jechi Kut 248 431 6428
79. Charles Cole 810-845-4715
3072 N Tipton Lake Rd Hartland MI
80. Ruzan Rogala Ryan Rogala
922 S. Hickory Ridge Rd. Milford MI 48380
81. William Niffin
4415 Woodcock Way Hartland MI 48357
82. Verna Talcott 989-430-0268 All businesses where
Nonnie's is available will benefit from Nonnie's presence.

83. P.P. 1/19 248.714.8565
OLD LOCATION

84. Kathryn Baird 248-328-5447
I work at Feldman and I LOVE NANNIES! BEST
lunch / Breakfast!

85. Cole Zerk 269-767-1596 fantastic food
& Great Service

86. Joe Massey (734) 255-7964

87. Austen Yeomans

88. Justin Johnson

89. Scott Simpson

90. Adam Armstrong

91. Rachel ARMSTRONG
Please set up a food-truck parked & bring in more!

92. Don W. Anderson

93. Avery Moore

94. Charley + Gerri Allen 248-889-2772
3705 Lone Tree Rd., Milford (Highland Twp.)
95. MARTHA JO CARMONA 248-245-9859
2336 CHILD'S LAKE RD., MILFORD, MI 48381
96. RICHARD D. CARMONA 248-500-6571
2330 CHILD'S LK. RD., MILFORD, MI 48381
97. Chude Poffay 586.219.5299
-
98. Jason Guest (815) 370-0661
3194 Ripple Way, White Lake, MI 48383-3273
99. Tracy Tomlin
2739 One Valley Dr, Highland, MI 48353
100. Bethino Tomlin
2739 One Valley Dr Highland MI 48353

Thank you! We appreciate your support and your willingness to stand up for the free market.

Petition to Oppose Amendment Eliminating Daily Food Trucks from Highland Township

This amendment will eliminate the 90 day temporary use permit, and it's additional 90 day renewal, allowing properly licensed food trucks to operate on a daily basis.

Specifically, this amendment will prevent Nonnie's Best, Inc., a local food truck, from continuing to serve Highland residents as it has done for the past three seasons. If this amendment were to pass, it will effectively eliminate their ability to be open daily.

Please sign the petition below if you are in opposition to this amendment preventing any food truck from be open daily throughout Highland Township.

The full amendment can be read at the Highland Township Website. Go to Planning Commission Meetings and clinic on the text amendment for mobile food trucks next to the April 3, 2025 Public Hearing Notice.

Name, Address, Phone Number, any comments:

1. Robert M. Andrew

24353 PRINCETON DEARBORN MI 48124

2. Jamie Kelly

4500 Spencer Hill Milford 48380

3. Anthony Armstrong

I see nothing wrong with it

4. BRADLEY Gear

2154 Hickory Ridge Dr Holly MI 48442

5. ~~Muhm Smith~~ 3372 W. Highland road

I need them BACK!

6. ~~Joseph Garrett~~ 170 N. Tipton rd

7. Alexandra Boye 11250 Germany Rd Fenton
we love them bring them back!!

8. Kaitlyn Baird 248-328-5447

NONNIES provides Amazing food + service! Bring them
back.

10. Aida Miller White Lake
great Burritos

11. Greg Steffen Livonia

12. Jacob Coulter White Lake

13. Brooke Perry Grand Blanc

14. Ken Bailey
Am with Jan Webb

15. Bill ~~Clayton~~
Amy Ma

16. Long MacArthur Feldman

17. Magnus/Shell / Coffee

18. ~~John D. [unclear]~~ / Highland

19. Jay [unclear] / White Lake

21. John Barber / Fenton

22. ~~Nick [unclear]~~

23. M. A. [unclear]

24. ~~[unclear]~~

25. Mark Rock CLARKSTON
FOOD TRACKS ROCK

26. Jim [unclear]
Fenton Really good burritos, A hell too get

27. Chris [unclear]
LA FANTASO AVE

28. Zany Sing Love the Bonna Highland

29. Cynthia Redpath Waterford, MI 48307

30. William T. LaRocca 2148 Bay
W. Blufffield, MI 48323

31. William Bingley 3257 W. Sunnyside
rd Flint MI

32. Andrew Redpath

33. Ben McLomack Milford

34. Doug Baker White Lake

35. Al Stanford Holly
Bring back the food!!

36. [Signature] miss the food!
Highland, MI

37. _____

38. _____

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Name, Address, Phone Number, any comments:

1. Bettina Tomlins, 2739 Ore Valley Dr. Hartland, MI
48353
2. Sue Gibson, 1680 Helena Ave Hartland, MI
48353
3. LISA WOOD 13968 CHERRY Blossom LN Milford
48380
4. Victoria Prokala 922 S Hickory Ridge Rd Milford
586 872 5967 Upsilon 48380

5. Ryan Rogala 922 S Hickory Ridge Rd Milford 48380
231 360 0836

6. Violet Sinishaj
~~810 306 8003~~ 810 306 8003

7. Brandon Mot's 3372 W. Highland Rd Highland 48351
(989) 551-2927

8. Shannon Simpson
810 533 5752

9.

10.

11.

12.

13.

14.

15.

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Name, Address, Phone Number, any comments:

1. Audrey Schilkey 1500 Addaleen Highland 48357

Jordan Stambers 4240 Curtis, Highland 48357

3. Lucy Azzoli 2415 Osterwig Tr Highland 48357

4. Carol Pireny 4050 N. Hickory Ridge Rd., Highland, Mi 48357

5. Patricia Zimmerman 3690 Kingsway Dr.
Highland 48356

6. Jerome Dalkowski 1963 Woodridge Ct. Highland 48357

7. Theresa Herold 400 N. Duck St. Highland 48356

8. Dolores Salvia 3770 Dunham St. Highland 48357

8. _____

9. _____

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11. _____

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13. _____

14. _____

15. _____

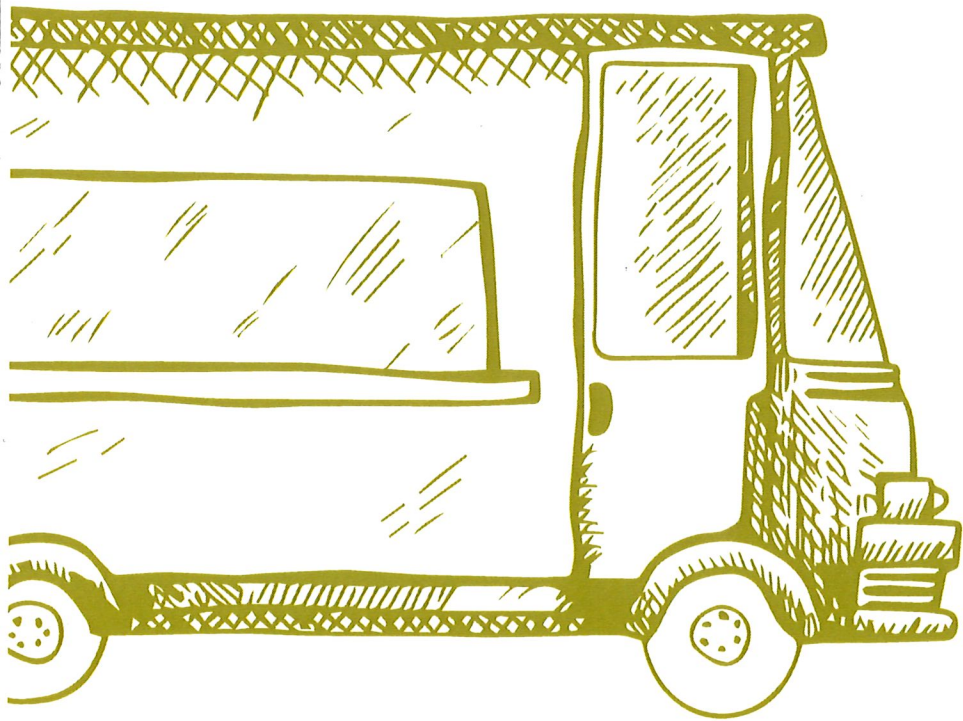
Food Truck Truth

Why Restaurants—and Cities—Have
Nothing to Fear from Mobile Food Businesses

By Dick M. Carpenter II, Ph.D.,
and Kyle Sweetland

January 2022

 INSTITUTE
for JUSTICE



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Executive Summary

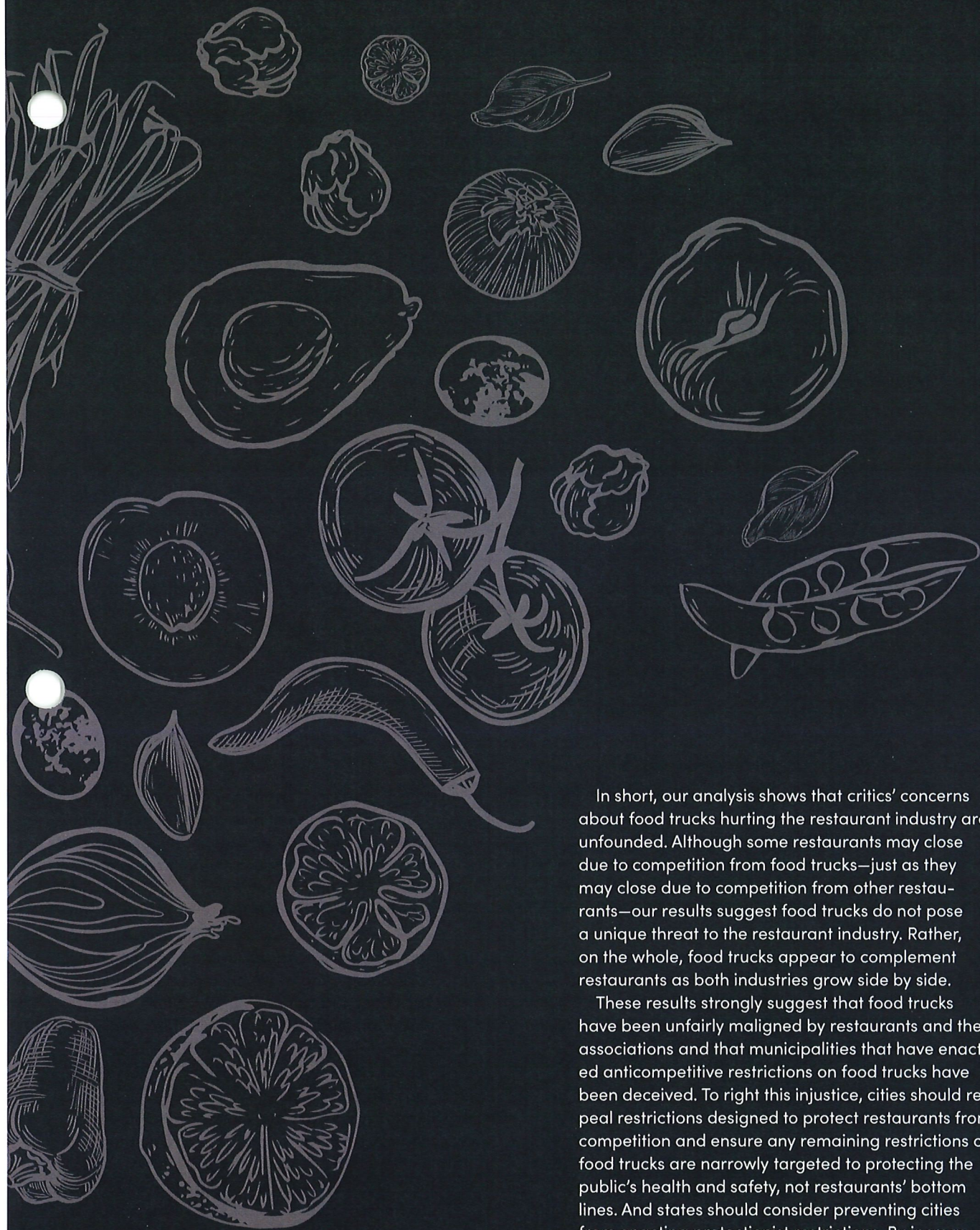
Budding culinary entrepreneurs love food trucks because they are a less expensive way for chefs with big dreams but little cash to open their own businesses. Consumers love them because they provide a wide variety of delicious foods conveniently. But opponents (usually restaurants and their associations) allege that the very things many people love about food trucks—their lower startup and operating costs and their mobile nature—give them an unfair advantage and risk putting brick-and-mortar restaurants out of business. Accordingly, opponents have lobbied municipalities, often successfully, for a variety of restrictions on food trucks.

This study puts food truck opponents' concerns to the test. Specifically, it uses 12 years of county-level census data on food trucks and restaurants to explore whether growth in the number of food trucks results in fewer restaurants.

Results show:

- By the numbers, food trucks do not appear to represent a major threat to the restaurant industry. Not only do restaurants vastly outnumber food trucks—across the study period, the average county had 145 restaurants and just one food truck—but both sectors generally grew over the 12 years studied. Even as food trucks took off following the Great Recession, the restaurant industry continued to grow.
- Stronger evidence comes from our statistical analysis, which controls for factors like economic conditions and confirms food truck growth is not followed by restaurant decline. Specifically, the number of food trucks in one year has no effect on the number of restaurants in the next year.
- Instead, food trucks may complement the restaurant industry. We found a positive relationship between the number of food trucks and the number of restaurants in the same year, suggesting both sectors can thrive at the same time.





In short, our analysis shows that critics' concerns about food trucks hurting the restaurant industry are unfounded. Although some restaurants may close due to competition from food trucks—just as they may close due to competition from other restaurants—our results suggest food trucks do not pose a unique threat to the restaurant industry. Rather, on the whole, food trucks appear to complement restaurants as both industries grow side by side.

These results strongly suggest that food trucks have been unfairly maligned by restaurants and their associations and that municipalities that have enacted anticompetitive restrictions on food trucks have been deceived. To right this injustice, cities should repeal restrictions designed to protect restaurants from competition and ensure any remaining restrictions on food trucks are narrowly targeted to protecting the public's health and safety, not restaurants' bottom lines. And states should consider preventing cities from enacting protectionist restrictions. By increasing food truck freedom, cities and states can allow entrepreneurs to pursue the American Dream while also promoting business growth and allowing their communities to flourish.



Introduction

Benny Diaz's specialty is tacos made with recipes inherited from his grandmother. When he started making them at a Florida restaurant where he worked, the unique tacos were such a hit that patrons urged him to start his own business. After a lot of planning and a little financing, Benny's food truck, Taco Trap, was born.

With his new mobile business, Benny hoped to share his tasty tacos with customers in towns and cities

all along Florida's Treasure Coast. But he soon found there was one place where his truck was not welcome: Fort Pierce,

the seat of St. Lucie County, had a law banning food trucks from operating within 500 feet of brick-and-mortar restaurants—even if the trucks were on private property. This rule effectively barred food trucks from serving customers in downtown Fort Pierce or anywhere else in the city where they were likely to find customers.¹

City regulators did not care how many people wanted to try Benny's delicious tacos—or the offerings of other food truck entrepreneurs. Rather, what they cared about was

protecting brick-and-mortar restaurants from competition. Indeed, when the city passed the ban in 2014, then-Commissioner Edward Becht justified it by saying allowing food trucks to operate in Fort Pierce could "hurt the brick-and-mortar businesses."²

Fort Pierce is far from the only city that has shown hostility toward food trucks. In recent years, cities across the country have adopted rules severely curtailing when, where and

how food trucks can operate.³ It is understandable—and legitimate—that cities would adopt some regulations for the sake of traffic

and sanitation, but many regulations are, like Fort Pierce's 500-foot ban, geared toward protecting established businesses from competition in the face of food trucks' rapidly rising popularity.

Where once food trucks existed on the periphery of American society, they have become decidedly trendy in recent years. For example, food trucks have featured prominently in mainstream movies such as *The Five-Year Engagement*, *What to Expect When You're Expecting* and *Chef*.⁴ They have also

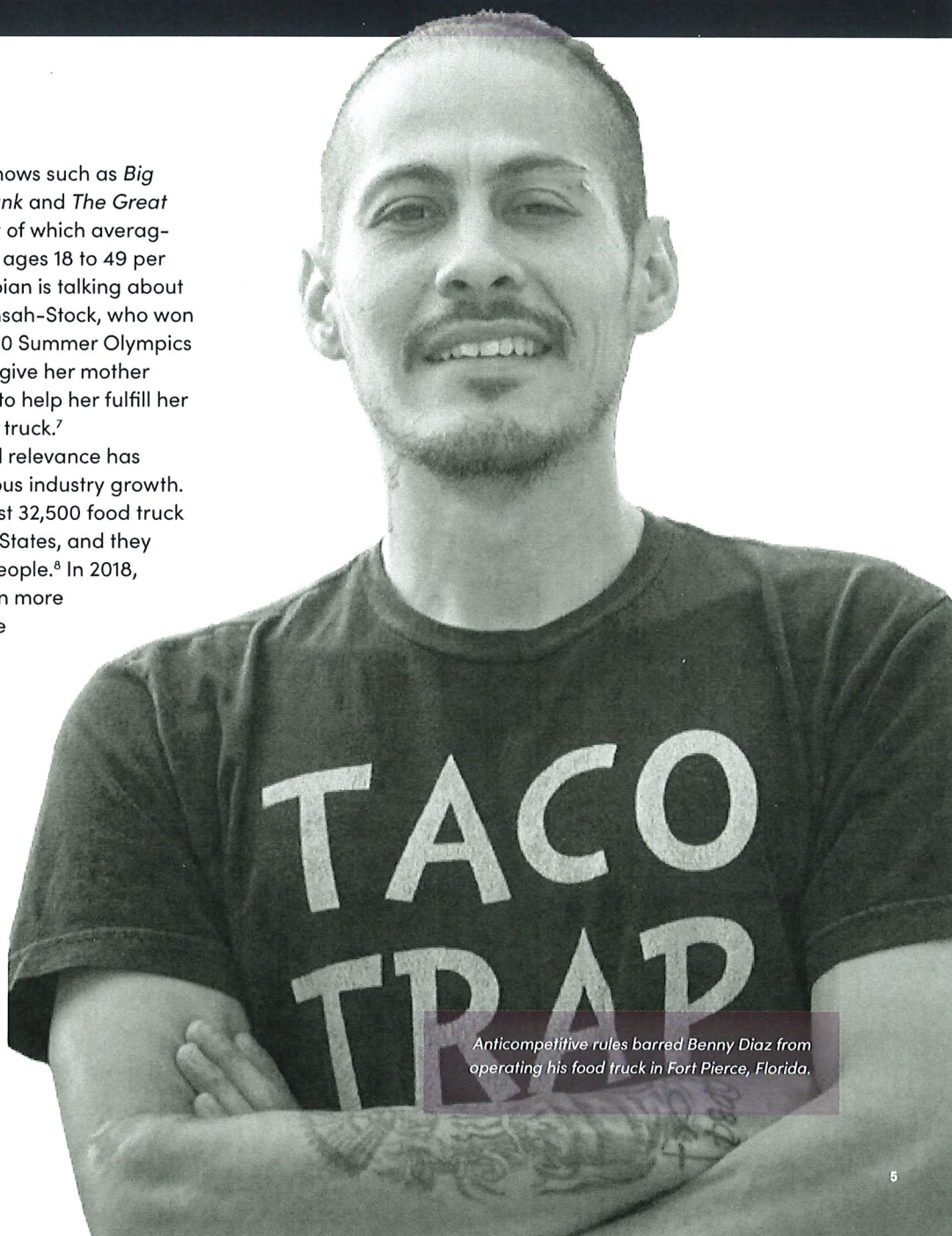
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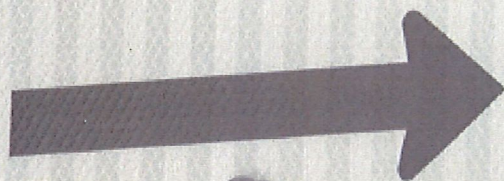
appeared in television shows such as *Big Food Truck Tip*,⁵ *Shark Tank* and *The Great Food Truck Race*, the last of which averages over a million viewers ages 18 to 49 per episode.⁶ Even an Olympian is talking about food trucks. Tamyra Mensah-Stock, who won wrestling gold at the 2020 Summer Olympics in Tokyo, said she would give her mother \$30,000 of her winnings to help her fulfill her dream of starting a food truck.⁷

This newfound cultural relevance has coincided with tremendous industry growth. In 2021, there were almost 32,500 food truck businesses in the United States, and they employed over 38,000 people.⁸ In 2018, food trucks were active in more than 300 cities across the country,⁹ and from 2010 to 2016 the number of food trucks grew by more than 400% in Salt Lake City, 500% in San Francisco and 600% in Austin, Texas.¹⁰ And from 2014 to 2017, industry revenue more than quadrupled, growing from \$650 million to an estimated \$2.7 billion.¹¹



Anticompetitive rules barred Benny Diaz from operating his food truck in Fort Pierce, Florida.

**NO
FOOD
TRUCKS**



This growth is both remarkable and simple enough to explain. On the supply side, food trucks have relatively low startup and overhead costs, putting business ownership in reach for people seeking new economic opportunity.¹² Moreover, the mobile nature of the business allows entrepreneurs to take their food to where the customers are. And on the demand side, consumers value the culinary experience and convenience that food trucks provide.¹³

These features of food trucks saw them first start to take off following the Great Recession of 2008, when many people found themselves out of work or unable to secure funding for a brick-and-mortar venture.¹⁴ They also contributed to food trucks' continued popularity during the COVID-19 pandemic. With many downtowns turned to ghost towns and indoor dining options severely restricted, food trucks headed out to the suburbs in search of customers, whom they were able to safely serve outdoors.¹⁵ According to Ren Budde, the business development director of a company that customizes food trucks, the "demand for trucks [was] rising and manufacturers [were] struggling to keep pace." Budde said, "We're now seeing more call volume pick up from individual operators."¹⁶

But not everyone loves food trucks. Opponents—typically restaurateurs and their allies—allege the mobile businesses represent "unfair" competition to restaurants because they supposedly do not make the same heavy investments in the community as brick-and-mortar restaurants.¹⁷ For example, Newport, Rhode Island, already bans food trucks from operating within 250 feet of established restaurants. Nevertheless, the owners of a

brick-and-mortar pizza restaurant located on the city's Bellevue Avenue have argued that a pizza truck should not be allowed to operate on Bellevue Avenue at all because the truck's owners do not pay rent or property taxes.¹⁸ As a result, the City Council has proposed banning all food trucks from operating on Bellevue Avenue. Together with the 250-foot ban, this would effectively leave just seven spots in the entire city for food trucks to operate.¹⁹

Food truck opponents claim food trucks' operational advantages threaten to put restaurants out of business. For example, following the Great Recession, one San Francisco brick-and-mortar restaurant owner claimed that competition from food trucks had forced him to cut his labor just to stay in business.²⁰ Similarly, in Covington, Ohio, a longtime meat shop owner worried that allowing food trucks to sell in commercial areas of the city would harm restaurants struggling to stay alive following the recession.²¹ To protect restaurants from this "unfair" competition, food truck opponents advocate for restrictions on food trucks, such as limits on the number of food trucks that can operate, where they can operate and how long they can operate in any one spot.²²

This study puts the restaurant industry's concerns to the test: Do more food trucks threaten the restaurant industry? Although some restaurants may close because of ordinary competition from food trucks (or other restaurants), our results show that more food trucks do not mean fewer restaurants. In fact, the evidence suggests that food trucks may *help* the restaurant industry. These results indicate that thriving food truck and restaurants industries can go hand in hand.

A Brief History of Food Trucks

Though food trucks' current popularity began with the Great Recession in 2008, food trucks have been around for decades, and their lineage goes back even further. Food trucks in the United States find their genesis in public markets, where some vendors who could not afford stalls would set up outside to sell food and other wares. As public markets declined and private stores grew in popularity during the late 19th century, outdoor vending continued in the streets of poorer areas.²³

During the first few decades of the 20th century, street vending was viewed as a legitimate business that provided work to a growing immigrant population.²⁴ But as private stores became more popular, small-business owners and the business elite in many cities across the country saw ridding the streets of immigrant vendors as a way to modernize their

cities. Many brick-and-mortar businesses also resented the competition vendors provided.²⁵



Brian Pepper, owner of Creative Chef on Wheels, is one of the food truck owners who was shut out by Fort Pierce, Florida's protectionist rules.

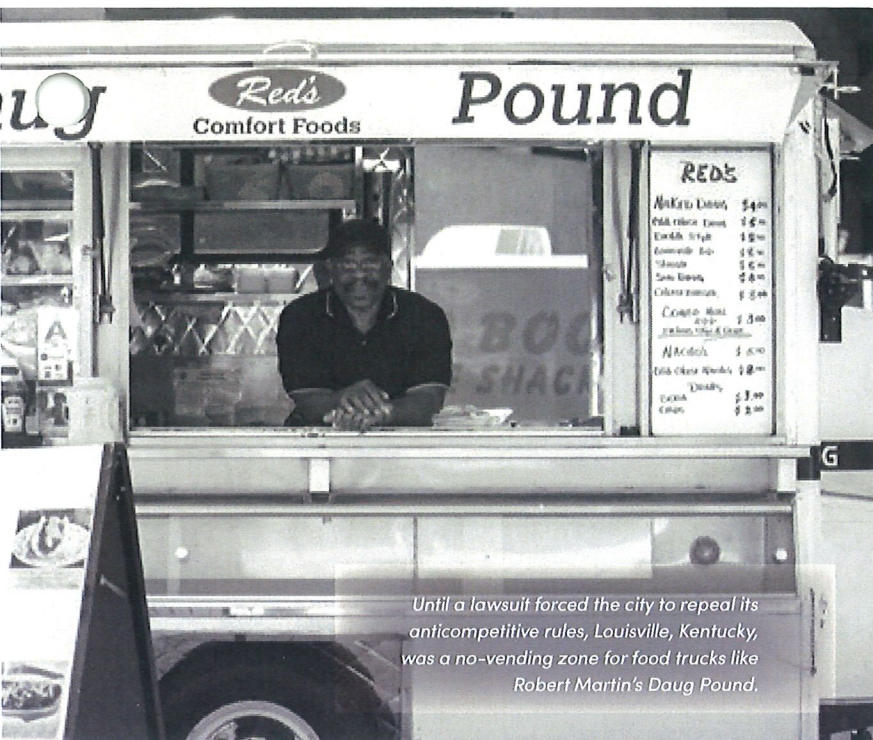
Dubbing vendors the "pushcart evil," these established interests lobbied—often successfully—for increasingly restrictive regulations on street vending.²⁶

Progressively marginalized, some vendors sought new niches. This is how food trucks gained their association with construction sites. During the 1960s, the United States saw a building boom, and vendors saw an opportunity. Welcome in few other places, food trucks often parked at construction sites and other areas that had lots of blue-collar workers and few lunch alternatives.²⁷ With this change in scenery came a change in reputation—and not one for the better, unfortunately. With little competition, some vendors let standards slip. For example, the poor sanitation practices of some construction-site food trucks caused them to gain the unflattering moniker of "roach coaches."²⁸

For years, food trucks languished under this reputation. But the Great Recession of 2008 changed that.²⁹ Many people out of work because of the bad economy saw operating a food truck as a way to get back on their feet while providing customers with affordable, high-quality food.³⁰ At the same time, the explosion of social media usage, particularly Twitter, allowed food trucks to build buzz and, importantly, share their location with customers.³¹

One of the earliest and best-known examples of this phenomenon at work is the Los Angeles food truck Kogi founded by chefs Roy Choi and Mark Manguera. In 2008, Choi was unemployed and unable to find a job due to the recession.³² He was intrigued when Manguera told him about his idea for a Korean-Mexican fusion food truck. The two friends teamed up to make and sell Korean barbecue-stuffed tacos from a rented truck.³³ The truck used Twitter to let people know where it was going and quickly became incredibly popular, drawing 300 to 800 people at each stop.³⁴ Before long, Choi and Manguera had a small fleet of food trucks.³⁵





Until a lawsuit forced the city to repeal its anticompetitive rules, Louisville, Kentucky, was a no-vending zone for food trucks like Robert Martin's Daug Pound.

And in 2016, they opened a brick-and-mortar restaurant, Kogi Taqueria, as a complement to the trucks.³⁶

Food trucks initially became popular in large cities like Los Angeles and New York City but eventually spread to other metropolitan areas of varying sizes.³⁷ As food trucks became more popular across the country, food truck rallies—where multiple food trucks gather in one location—were born. In 2010, Los Angeles' first-ever food truck rally drew thousands of attendees, some of whom drove up to an hour to get there.³⁸ Today, food truck rallies attract tens of thousands of people each year. For example, the Seattle Street Food Festival, founded in 2013, sees dozens of food trucks and other street food vendors gather at South Lake Union to sell their food to over 100,000 people.³⁹

During the first few years of their renaissance, food trucks grew substantially. By 2011, food trucks were the fastest growing sector of the restaurant industry.⁴⁰ Some observers thought food trucks were a flash in the pan, but the public saw things differently: A study revealed that 91% of consumers



familiar with food trucks thought trucks were here to stay.⁴¹

And stay they have. As food trucks have become a more established industry, they have diversified to keep growing, with many experimenting with new culinary creations or opting to specialize in more healthful offerings. Others have started catering private events as a sideline or even their specialty. And many successful food trucks have, like Kogi, spun off their own brick-and-mortar restaurants. Examples include Curry Up Now, which started as an Indian food truck in San Francisco in 2009 and now has 18 brick-and-mortar locations across the country; Ms.

Cheezious, which originated as a food truck in Miami in 2010 and today also has a restaurant; and Nong's Khao Man Gai, which began as a cart in Portland, Oregon, in 2009 but now has two restaurant locations serving up chicken and rice dishes.⁴²

Even after opening brick-and-mortar locations, many such restaurants continue to keep their trucks rolling.⁴³ For example, after Kirk and Juliann Francis started their Captain Cookie and the Milkman food truck in 2012 in Washington, D.C.,⁴⁴ the truck proved so popular that the Francis opened a brick-and-mortar bakery to meet the demand.⁴⁵ Today, they have three brick-and-mortar locations as well as three food trucks in the District.⁴⁶ The Francis also opened a brick-and-mortar food hall and commercial kitchen in the nation's capital to give them and other food truck owners more space to prepare food and to serve as an incubator for new food businesses.⁴⁷





The War on Food Trucks

Despite this popularity, food trucks have their detractors—mostly restaurateurs and their allies—who argue food trucks harm restaurants. When food trucks started becoming popular, restaurants and their associations in large cities raised concerns about their impact on the restaurant industry. For example, Andrew Kline, head of legislative affairs for the Restaurant Association of Metropolitan Washington, D.C., alleged in 2011 that food trucks kept business from brick-and-mortar restaurants in the District: “If you have a restaurant located on a street and a popular food truck pulls up in front of you, people see the crowd, they don’t want to come to the restaurant.”⁴⁸

Others in large cities have expressed similar concerns. In San Francisco, shortly after the Great Recession ended, food truck opponents argued for a limit on the number of food truck permits.⁴⁹ Landlords were worried about losing restaurant tenants, while restaurant owners thought it unfair that the city allowed food trucks to compete with restaurants so freely when they supposedly have minuscule overhead in comparison.⁵⁰ Rob Black, executive

director of the Golden Gate Restaurant Association, even claimed that association members saw “a daily revenue loss of up to 30 percent or 40 percent when [food] trucks park outside their businesses.”⁵¹ Similarly, in Los Angeles, the Baja Fresh on Miracle Mile complained food trucks were hurting its bottom line. It allegedly saw its revenue decline 20% because of food trucks operating directly across the street and had to cut employee hours as a result.⁵²

As food trucks have spread to smaller cities and towns in more recent years, these complaints against food trucks have continued to arise. For example, in 2018, when Bowling Green, Ohio, considered allowing food trucks to operate in the city’s downtown, restaurant and other brick-and-mortar business owners complained that competition from the trucks would hurt their revenue.⁵³ Similarly, in Burién, Washington, more than 50 restaurants opposed a food truck pilot program because they worried food trucks would harm brick-and-mortar businesses already hurting during the COVID-19 pandemic.⁵⁴ Likewise, restaurants in Ottawa, Illinois, asked the City Council to regulate food



trucks due to the pandemic's impact on their businesses, "stating that the last thing they need is food trucks sitting at their front door."⁵⁵

Food truck opponents in many cities have lobbied—often successfully—for various restrictions on food trucks, including limits on the number of food trucks that can operate, where they can operate and how long they can operate in any one spot.⁵⁶ An especially egregious example of caps on food trucks comes from South Padre Island, Texas. After receiving complaints about food trucks from restaurants, City Council members voted to cap the number of food truck permits at 12. Worse yet, the city required permit applicants to obtain the signature of a local restaurant owner—that is, one of their future competitors—to qualify for one of those 12 permits.⁵⁷

A second type of restriction bans trucks from operating within certain sections of a city or within a certain distance of brick-and-mortar restaurants. For example, in Albuquerque, after restaurants started to complain about food trucks parking near their doors, City Councilor Isaac Benton introduced an ordinance to

prohibit food trucks from parking within 100 feet of a brick-and-mortar restaurant, citing "unfair competition."⁵⁸ The ordinance passed in September 2015, but in March 2016 the distance was reduced to 75 feet—to the chagrin of several downtown restaurant owners and City Councilor Ken Sanchez—after food trucks complained they could not find spaces to park.⁵⁹ And in 2011, Louisville, Kentucky, banned food trucks from operating—even on private property—within 150 feet of any restaurant selling similar food unless they received the restaurant's permission.⁶⁰ This effectively turned large swathes of the city into no-vending zones. After IJ teamed up with two food vendors to sue the city, the Metro Council entered into a federal consent decree and repealed the protectionist ordinance.⁶¹

Finally, some cities restrict how long food trucks can operate in any one spot. To try to curb trucks, Los Angeles tried making it illegal to park for more than 30 minutes in residential areas and for more than 60 minutes in commercial areas. However, the Los Angeles Superior Court struck this down for violating state law in 2009.⁶²

“Food Trucks Harm Restaurants”

A Testable Theory





Food truck opponents have alleged that food trucks substantially harm restaurants and have often successfully persuaded city councils to impose restrictions on them. But are the arguments raised against food trucks true? And are policies restricting food trucks truly good for communities?

Opponents' assertion is more than just a debate point—it is, in fact, a testable theory, which can be formulated quite simply: “Food trucks harm restaurants.” The theory rests on the idea that food trucks operate with unfair advantages. And because they are mobile, food trucks supposedly do not have “skin in the game” the way brick-and-mortar restaurants do in the areas they operate.⁶³

Critics argue that, unlike restaurants, food trucks do not invest in their communities because they do not rent or buy real estate or pay property taxes. Paired with their lower overhead costs generally, this supposedly gives food trucks an unfair operating advantage over restaurants and risks driving those “real” businesses with “roots” in their communities out of business.⁶⁴ Even when food trucks are required to pay for operating permits, critics argue trucks still do not pay their fair share for using the land on which they operate.⁶⁵

Food truck critics also take issue with trucks' ability to go where the customers are. For example, in defending Chicago's stringent food truck regulations, the Illinois Restaurant Association said that restaurants were “part of the fabric of the City” and would be “unable to survive as a result of food trucks unfairly siphoning off customers.”⁶⁶ Worse, the supposed negative effects are not limited to any one locale: Food trucks can move from location to location,

“swooping in and stealing” customers from restaurants over a wider geographic area.⁶⁷ Moreover, if a particular location eventually becomes undesirable—for example, because of a large number of shuttered brick-and-mortar businesses—trucks can easily move on to greener pastures. Or so the story goes.

Underlying this story is a notion that existing restaurants have a claim on their customers that the government should protect. But competition from food trucks is no different than competition from other restaurants or other food purveyors like convenience stores. Competition from other restaurants can and does drive some restaurants out of business, with research indicating competition is a consistent and significant predictor of restaurant

failure.⁶⁸ Independent restaurants, in particular, struggle to remain operational in areas with greater competitive density. Nevertheless, competition is normal, and, many would

Critics' theory that food trucks harm restaurants relies almost entirely on anecdote.

argue, desirable given its tendency to promote better quality and value for consumers.⁶⁹ Few would agree that cities should protect pizza parlors or coffee shops from having similar establishments open up next door. Nor would most people agree that cities should be able to stop people from patronizing fast food restaurants in order to protect high-end restaurants. Yet this is essentially what many restaurateurs and their allies demand regarding food trucks.

In the end, critics' theory that food trucks harm restaurants relies almost entirely on anecdote. But is their theory empirically correct? Does the food truck industry fundamentally threaten the restaurant industry?

Analysis

Testing Food Truck Opponents' Theory



To test food truck opponents' theory, we examined 12 years of data on food trucks and restaurants from the Census Bureau and the Bureau of Labor Statistics. Our study uses a specialized regression to see if a greater number of food trucks in one time period significantly predicts a lower number of restaurants in a later period. If so, this would suggest food truck growth leads to restaurant closures.

This analytical method accomplishes two things. First, it tests the intuition that if more food trucks force restaurants to close, this effect will not occur immediately but instead after a passage of time, one year in our analysis. Our use of a one-year lag, rather than a longer lag (e.g., two years, three years, five years), was informed by media reporting⁷⁰ and academic literature⁷¹ suggesting that food trucks' potential effects on restaurants—if any—would be observed sooner rather than later. We discuss this in greater detail in the appendix. Second and related, our analytical approach clearly identifies food trucks as a cause temporally by having the cause (food truck growth) precede the effect (presumed restaurant closures).

Our analysis improves on work first completed by *The Economist* magazine. In 2017, the debate about food trucks and restaurants had become so prevalent that *The Economist* conducted an analysis comparing food truck and restaurant growth using Census Bureau data. The results indicated counties with higher growth in mobile food services also saw higher growth in restaurants and catering businesses.⁷² While suggestive, *The Economist's* analysis was purely correlational; put differently, its results do not indicate whether changes in the number of food trucks caused changes in the number of restaurants. Our analysis more directly tests food truck critics' claims that food truck growth causes restaurant decline by exploring whether there is a causal relationship between the number of food trucks and the number of restaurants.

Note, however, that our analysis is not a true experiment in which the number of food trucks can be identified as the single cause of changes in

the number of restaurants.⁷³ Factors we did not or could not measure, such as the financial health of individual businesses, weather patterns or county food truck laws, may help explain changes in the number of restaurants. Yet the type of analysis we used reduces the effects of other potential factors that could confound the results and therefore further highlights the relationship, if any, between food trucks and restaurants.

We also improved on *The Economist's* analysis by controlling for factors we *could* measure that could confound the relationship between food trucks and restaurants. Outside of a true experiment—which again this is not—an examination of the influence of a factor on some outcome could be blurred by a third factor, casting doubt on the extent to which the primary factor of interest actually influences the outcome. In this study, for example, changes in the number of restaurants might be influenced more by changes in the economy over time than by the number of food trucks. One way of addressing this is by statistically controlling for—or removing the influence of—other potential explanatory factors. We did this by controlling for county population size using population estimates drawn from annual Census Bureau data. We also controlled for economic effects by including county-level unemployment rates from the BLS Local Area Unemployment Statistics. This economic control also enabled us to account for the Great Recession, which occurred during the time period covered in this report.

To execute the analysis, we extracted the annual number of mobile food service establishments and full-service restaurant establishments by county (n = 3,133) from the 2005 to 2016 annual Census Bureau County Business Patterns database. This is the same data *The Economist* used. We also ran the analysis a second time excluding rural counties, which are sparsely populated and may have no food trucks or restaurants—potentially distorting results. The sample size for the second analysis was 1,165 counties. See the appendix for detailed methods and full results.





Results

Food Trucks Do Not Harm Restaurants and May Help Them

Overall, our results suggest food trucks pose little threat to the restaurant industry. Looking first at descriptive statistics and simple averages (see Table 1), the restaurant industry is vastly larger than the food truck industry. Across all the years in the study (2005 through 2016), the average number of restaurants per county, 145, swamped the number of food trucks, just one per county. Non-rural counties have substantially more restaurants on average, 334, but only two food trucks.⁷⁴

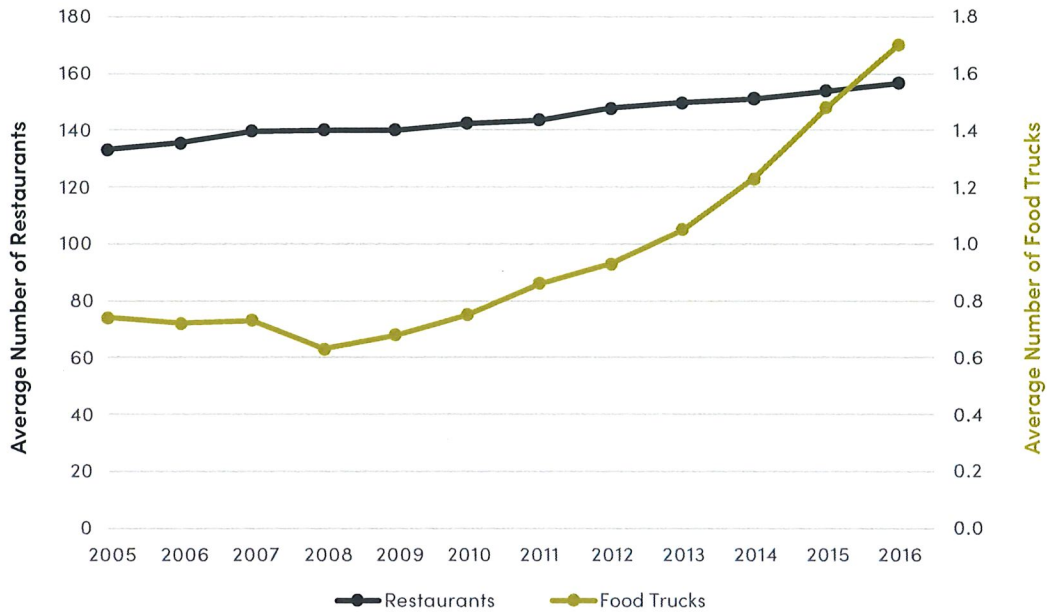
Table 1: Descriptive Statistics for the Counties, 2005–2016

	Total		Non-Rural Counties	
	Mean	SD	Mean	SD
Number of Restaurants	145	487	334	761
Number of Food Trucks	1	4	2	6
Population	98,947	316,436	226,582	492,494
Unemployment Rate	7%	3%	7%	3%

Additionally, both sectors saw growth during the time period we studied, although the growth was uneven (see Figure 1⁷⁵). The restaurant industry—again, much larger to begin with—grew from 133 per county in 2005 to 157 by 2016, though growth stagnated between 2007 and 2009, likely due to the Great Recession.⁷⁶ Food trucks saw a Recession-era dip from about 0.73 to just 0.63 per county in 2008, but after that they experienced a sharper uptick than restaurants, reaching 1.7 per county in 2016. This uptick corresponds with the increase in food truck popularity discussed above. It

could also be related to a post-Recession phenomenon of people out of work from other businesses, including restaurants, turning to food trucks as new entrepreneurial opportunities thanks to their relatively low startup costs.⁷⁷ Demand for street food may have also increased as consumers sought out lower-cost options during the economic recession and recovery.⁷⁸ Regardless of the reasons, even as the food truck industry took off, the restaurant industry continued to grow. This suggests growth in the two sectors can go hand in hand.

Figure 1: Trends in Numbers of Food Trucks and Restaurants, 2005–2016, All Counties

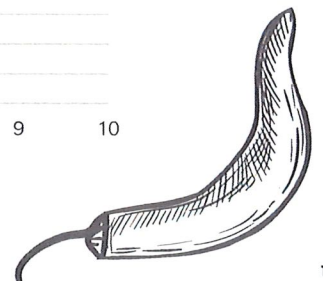
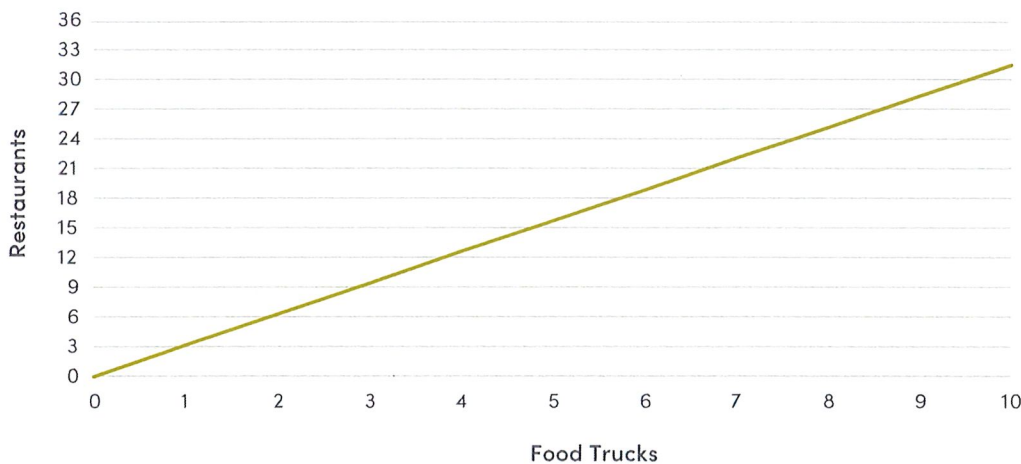


Stronger evidence comes from our regression analysis, which controlled for factors like economic conditions. This analysis was also designed to put restaurants' hypothesis to the test by examining whether food truck growth causes later restaurant closures. Our results indicate the answer is no. We found no statistically significant relationship between the number of food trucks in one year and the number of restaurants in the next. In practical terms, more food trucks today do *not* lead to fewer restaurants tomorrow.

Interestingly, we did find a positive and statistically significant relationship between food trucks and restaurants in the *same* year (all: $\beta = 3.45$, $p = 0.008$; non-rural:

$\beta = 3.14$, $p = 0.020$). As Figure 2 illustrates, a greater number of food trucks appears to correlate with a greater number of restaurants: For every additional food truck in a county, we would expect to see about three additional restaurants. Unlike the lagged analysis, this analysis is not causal—it does not mean that food truck growth *causes* restaurant growth—but it does suggest the two are positively related. This provides additional evidence food trucks do not hurt the restaurant industry—and they may even help. Below we discuss some possible reasons why food trucks may be complementary to the growth of the restaurant sector.

Figure 2: Number of Restaurants per Number of Food Trucks in a Given County, 2005–2016, Non-Rural Counties



Why Food Truck Growth and Restaurant Growth Go Hand in Hand

As our results illustrate, the critics' theory that food trucks harm restaurants fails. Not only do food trucks not appear to harm restaurants, but they actually appear associated with more restaurants. After the Great Recession in 2008, both food trucks and restaurants increased substantially at the county level throughout our study period. And while food trucks experienced higher growth rates, restaurants cannot complain because a greater number of food trucks in a county does not mean fewer restaurants in that county in a given year. In fact, the opposite is true, with three more restaurants present for each additional food truck. This further undermines food truck opponents' arguments, which they often make most forcefully during economic downturns when restaurants are hurting the most.

There are at least three possible reasons for our finding that food trucks do not harm the brick-and-mortar restaurant industry and may help it. First, food trucks are not direct competitors for all restaurants. Food trucks generally compete with fast food restaurants, not traditional, full-service restaurants.⁷⁹ According to one survey, lunch customers account for approximately two-thirds of food trucks' customer base. About half of these customers would choose to buy their lunch at a fast food restaurant if they were not buying it from a food truck, 42% would eat at home or bring food from home, and only 11% would choose to eat at a full-service restaurant.⁸⁰



Second, food trucks provide brick-and-mortar restaurants with opportunities to test new markets and products. According to the National Restaurant Association, some restaurants see food trucks as opportunities to expand their presence beyond four walls as well as to attract different market segments.⁸¹ In fact, restaurant-affiliated food trucks account for 30% to 40% of all food trucks in operation.⁸² Food trucks have even helped many restaurants weather the COVID-19 pandemic: Unable to conduct business as usual due to deserted business districts and indoor dining restrictions, many restaurants have come to see the advantages of having a food truck and have added one or more to their repertoire.⁸³

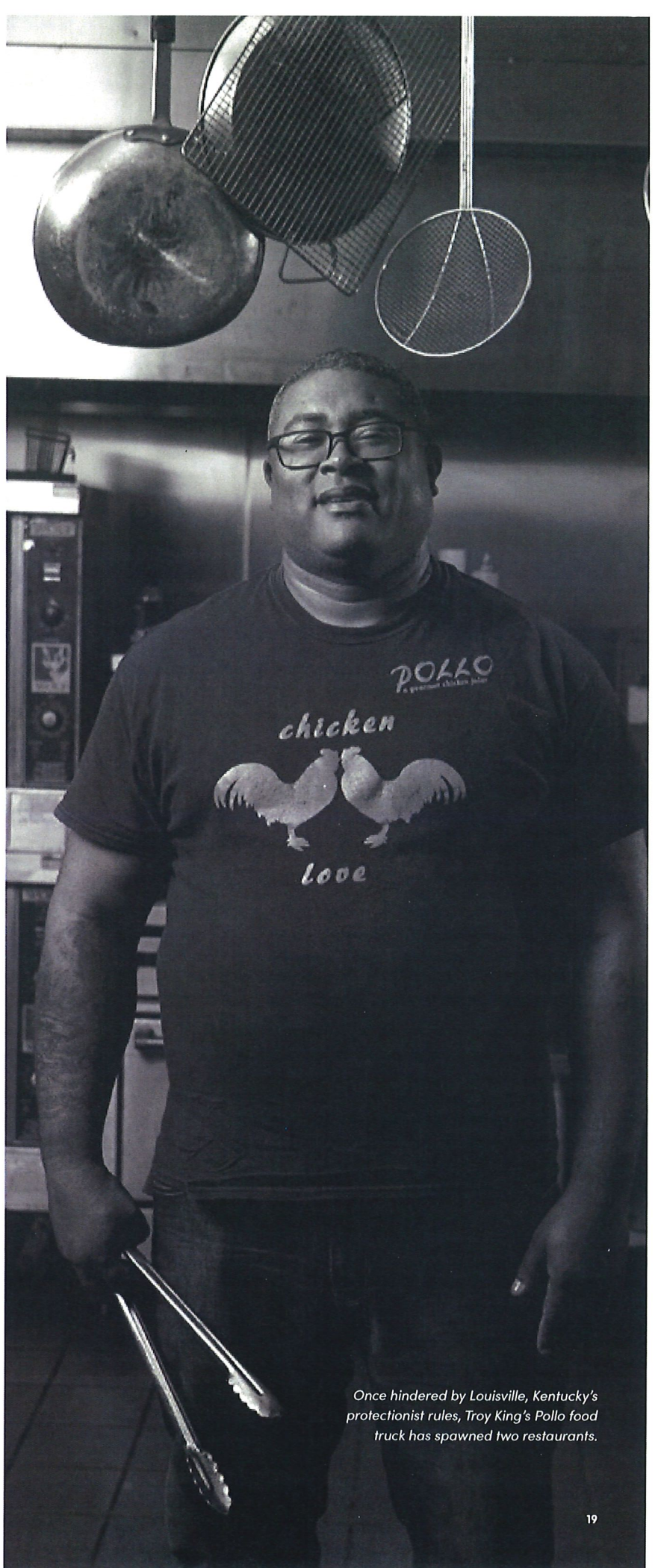
Third, instead of taking customers away from restaurants and putting them out of business, food trucks can help restaurants flourish in a variety of ways. For starters, food trucks can increase foot traffic to an area, helping existing brick-and-mortar restaurants and other businesses and encouraging new entrants into the industry. For example, until the pandemic shut it down,⁸⁴ a weekly food truck gathering at ArtsPark in Hollywood, Florida, drew hundreds of people downtown on Monday nights, traditionally the slowest night of the week for brick-and-mortar businesses.⁸⁵ In another example, food trucks at a popular location in Washington, D.C.—Farragut Square—drew so much foot traffic that four new brick-and-mortar restaurants opened across the street.⁸⁶ And in Houston in 2012, many restaurants supported deregulating food trucks because they noticed trucks brought more foot traffic to their businesses.⁸⁷ Similarly, when Sarasota, Florida, considered legalizing food trucks early in 2021, the city's planning director was in favor based on his professional experience in Atlanta and Madison, Wisconsin, where he said food trucks actually increased business at takeout restaurants.⁸⁸

It is easy to understand why this might be: People may go to an area for the food trucks, but they might choose to eat at a restaurant instead if the truck they planned to patronize is too busy or if they see a restaurant that appeals to them more. Or while buying lunch from a food truck one day, they might notice a restaurant they have not seen before and return to the area to try it on a subsequent occasion.

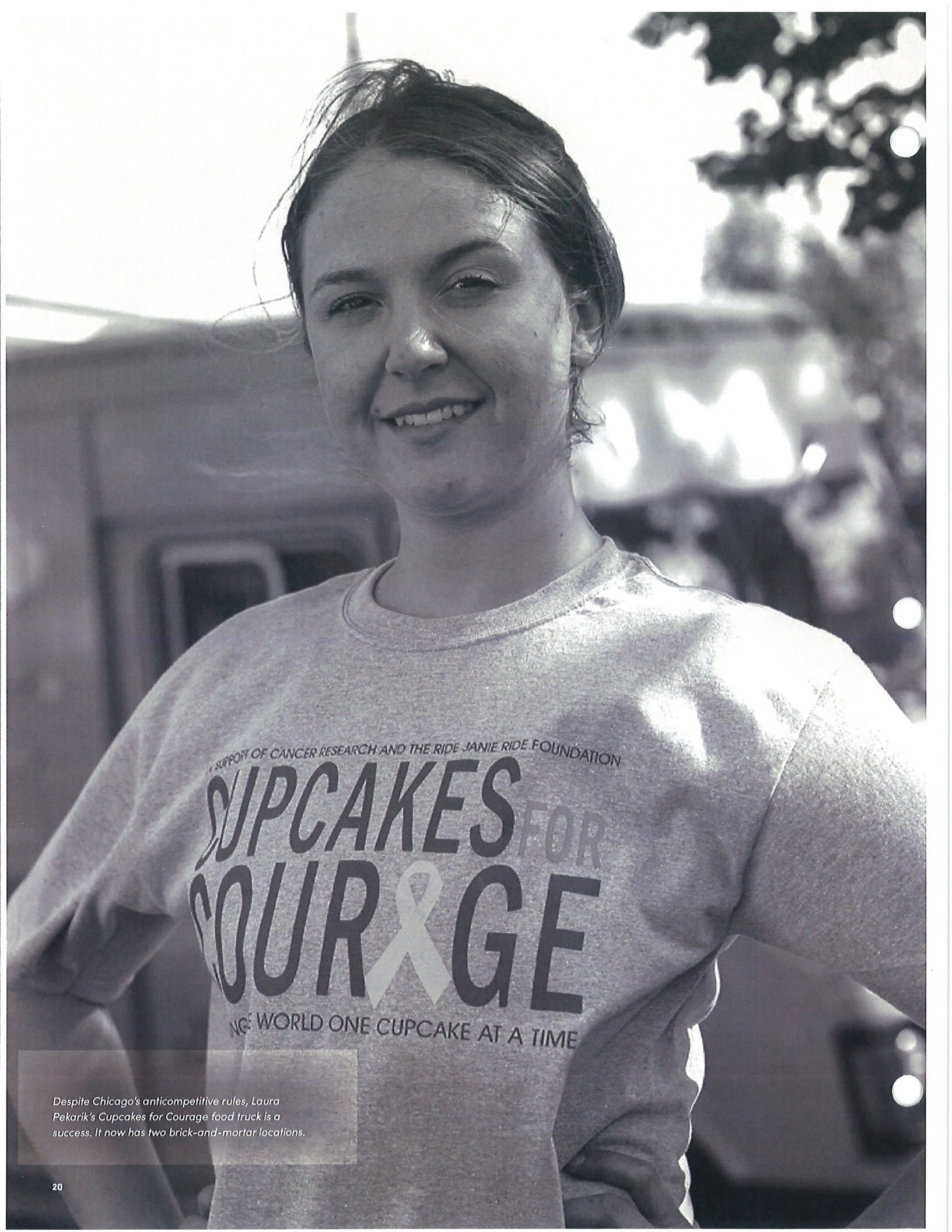
Food trucks can also create new places for restaurants to be established. They can do this by helping to revitalize underutilized urban spaces. In setting up shop in areas that have few other draws, they can make those areas both more attractive and safer,⁸⁹ drawing foot traffic to those areas. This new customer base, in turn, may encourage other brick-and-mortar businesses, including new restaurants, to locate in those areas. For example, municipal leaders in Montgomery, Alabama, saw food trucks as an essential part of revitalizing the downtown area—so much so that the city created events for food trucks to be hosted there.⁹⁰ Similarly, food trucks appear to have served as a low-cost revitalization tool on underutilized lots in Austin, Texas.⁹¹

Another way food trucks can help restaurants flourish is by stoking the fire of competition and innovation, contributing to the local culinary scene and even leading to the establishment of new, high-quality brick-and-mortar restaurants. For example, a survey of food truck owners in Vancouver, Washington, revealed that many believe the competition they provide is a healthy driver of restaurant innovation—that it forces restaurants out of complacency. As one survey respondent stated: “[T]he more food carts/trucks we have, the more vibrant our local culinary scene will become. This will, in time, lend itself to more high-quality brick and mortar restaurants and cafes.”⁹²

This food truck-induced culinary innovation makes intuitive sense, as restaurants must develop better and more unique menu items when food trucks are selling the same type of cuisine.⁹³ As Alan Hirsch, a restaurant owner in Baltimore, stated: “It’s the market at work. . . . I’m sure when Starbucks was rolling across the country, independent coffee shops were outraged. But there are still independent coffee shops. They had to figure out a way to compete. They started making better coffee.”⁹⁴ Others have noticed the culinary innovation food trucks have brought as well. One food producer even



Once hindered by Louisville, Kentucky's protectionist rules, Troy King's Pollo food truck has spawned two restaurants.



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Despite Chicago's anticompetitive rules, Laura Pekarik's Cupcakes for Courage food truck is a success. It now has two brick-and-mortar locations.



testified that the innovative nature of food trucks brought the entire industry back to concentrating on the customer: “Food trucks have helped provide the entire food industry with culinary focus at a time when many had lost sight of consumer needs and interests, taking what’s being learned on the road back into restaurants.”⁹⁵

In addition to fueling innovation through competition, food trucks fuel innovation by incubating new brick-and-mortar restaurants and other food establishments. While most food trucks may start off small, they can grow to a point in their popularity where it makes sense to open a brick-and-mortar location. For example, in 2007, Enzo Algarme started a food cart called Papatella in Arlington, Virginia, serving simple yet delicious pizzas made using traditions from his hometown of Naples, Italy.⁹⁶ Because of its success, Papatella

morphed into a brick-and-mortar restaurant with five locations.⁹⁷ The small chain continues to differentiate itself from the com-

petition through its menu, such as by partnering with another local restaurant—Texas Jack’s Barbecue—to create a brisket pizza.⁹⁸

In another example, this one from Chicago, in 2011, IJ client Laura Pekarik opened her food truck, Cupcakes for Courage, from which she donates 10% of sales to cancer charities. The previous year, she had quit her job to help care for her sister who had been diagnosed with cancer. Following her sister’s recovery, Laura decided to go into business for herself rather than return to her previous career. Despite the Windy City’s stringent food truck regulations, Cupcakes for Courage was such a success that in 2012 Laura opened a brick-and-mortar bakery and café.⁹⁹ Today, Courageous Bakery Cafe has two locations.¹⁰⁰ Yet another example of food trucks incubating new restaurants can be found in Louisville, Kentucky, with IJ client Troy

King’s food truck, Pollo, which serves gourmet chicken dishes such as chicken and waffles. Troy bought his first food truck in 2014 and soon added a second truck as the business expanded.¹⁰¹ Troy’s continued success allowed him to open two brick-and-mortar restaurants—Six Forks, which dishes up gourmet hamburgers and hot dogs, and Fry Daddy’s, which mainly serves fried foods.¹⁰²

Today, Troy’s food trucks and restaurants contribute to his community in myriad ways. Not only do they provide consumers with more dining options, but they generate tax revenue and create jobs in Louisville. And they might not exist at all if the city’s no-vending zones, discussed above, had been allowed to stand.

Other cities where restrictive food truck regulations persist are missing out on the benefits food trucks provide. To return to Benny Diaz’s

story from our introduction, after he joined with IJ and other food truck owners to sue Fort Pierce, the court granted an injunction, stopping the city from enforcing the 500-

foot ban while the case proceeded—a strong indication that the city was unlikely to prevail.¹⁰³ In response, the city repealed the ban.¹⁰⁴ But to ensure the city never revived the ban, Benny continued to press his case,¹⁰⁵ and the city admitted during discovery that it was unaware of any harms to “public safety or any other governmental interest” caused by either the injunction against the ban or the ban’s subsequent repeal.¹⁰⁶ In the end, the court entered a consent final judgment finding the ban unconstitutional—and ensuring Benny and other food truck owners never have to worry about Fort Pierce bringing it back.¹⁰⁷ Taco Trap is now freely rolling on the streets of Fort Pierce, serving up tasty tacos and a heaping helping of healthy competition that can only be a good thing for Fort Pierce consumers and restaurants.

In addition to fueling innovation through competition, food trucks fuel innovation by incubating new brick-and-mortar restaurants.

Conclusion and Policy Recommendations

The results of this study make clear that, far from harming the restaurant industry, food trucks can complement it. Growth in the number of food trucks goes hand in hand with growth in the number of restaurants. This is not to say that restaurants are never put out of business by food trucks. Some may be—just as restaurants are sometimes outcompeted by other restaurants. However, this is normal, healthy competition, and it is good for food trucks, restaurants and consumers alike.

Food trucks, it would seem, have thus been unfairly maligned by restaurants, their associations and municipalities.

These results bear important policy implications. Cities can and should ensure the health and safety of their residents while also facilitating broad economic growth in their jurisdictions. The anti-competitive restrictions many cities have enacted to protect brick-and-mortar restaurants from food trucks serve neither of those ends. In the name of economic growth, fair competition and consumer choice, cities should repeal these counterproductive restrictions. And states should consider

By increasing food truck freedom, not only can cities allow entrepreneurs to pursue the American Dream, they can also promote business growth and allow their communities to flourish.

preventing cities from enacting such restrictions.

More specifically, cities should repeal rules that ban food trucks—whether on public or private land—from operating in certain areas or within a certain distance from restaurants, as well as time limits that force trucks to pack up and move frequently.

Repealing such restrictions is the right thing to do at any time, but it is especially important for cities

to do before the next economic downturn, when many people will be looking for entrepreneurial opportunities

and established restaurants are likely to put up resistance to food trucks. This was the case during the economic recovery from the Great Recession as well as during the COVID-19 pandemic, which saw restaurants from coast to coast oppose food truck freedom in a bid to protect their own businesses.

To the extent that cities do need to regulate food trucks—whether on public or private land—they should do so only to protect public health and safety, and the rules should be no more restrictive than those applied to brick-and-mortar restaurants.

Appendix

Detailed Methods and Results

Methods

The following question guided this study: Is there a significant relationship between the number of food trucks and restaurants from 2005 through 2016?

Annual food truck and restaurant data came from the 2005 to 2016 annual Census County Business Patterns database. Food trucks (the independent variable) were represented by mobile food establishments, NAICS code 722330. Restaurants (the dependent variable) were represented by full service, quick service and cafeteria style establishments, NAICS codes 722110, 722211 and 722212 (pre-2012) and 722511, 722513 and 722514 (post-2012).

Control variables included population estimates and unemployment rate. It is self-evident that counties with greater populations will generally have more food establishments of any kind, making it important to control for population. We drew county population estimates from annual Census Bureau data. The number of food establishments may also depend on the economic health in a county. Thus, we controlled for that using unemployment rates—a common proxy for economic health¹⁰⁸—at the county level drawn from the Bureau of Labor Statistics Local Area Unemployment Statistics. We collected and used one instrumental variable found to be a predictor of the presence of food trucks: ethnic diversity.¹⁰⁹ We estimated this as a Herfindahl-Hirschman Index using racial percentages from the Census Annual County Resident Population Estimates.

We analyzed the data for all counties ($n = 3,133$) and then for non-rural counties ($n = 1,165$). We coded the urbanicity of counties using data from the 2013 USDA Rural-Urban Continuum Codes.¹¹⁰ Rural was defined as non-metro counties with populations of fewer than 2,500 people adjacent to and not adjacent to metro counties (codes 8 and 9 on the continuum). Non-rural counties

included all other counties (codes 1 through 7 on the continuum).

We analyzed these data using dynamic panel data analysis, specifically an Arellano-Bond model in a one-step estimation.¹¹¹ In the analysis, we treated unemployment rate and population as exogenous, food trucks as a predetermined variable, and HHI as an instrument. The model also included year fixed effects and used robust standard errors. Year fixed effect controlled for any idiosyncratic year effects. Robust standard errors accounted for heterogeneity present in the data (total sample: Greene LR test = 149,000, $p = .000$; non-rural sample: Greene LR test = 43,610, $p = .000$). For robustness checks, we also analyzed the data using traditional ordinary least squares fixed effects, an Arellano-Bond model in a two-step estimation¹¹² and an Arellano-Bond-Blundell model in a two-step estimation.¹¹³ Results were substantively similar to the Arellano-Bond model in a one-step estimation. This means the results reported below are not an artifact of a particular estimation method but, instead, reflect a substantive relationship between food trucks and restaurants in the manner we describe.

In all of the preceding analyses, the food truck variable was modeled to be contemporaneous with restaurants and with a one-year lag. Our use of a one-year lag, rather than a longer lag (e.g., two years, three years, five years), was informed by media reporting¹¹⁴ and academic literature¹¹⁵ suggesting that food trucks' potential effects on restaurants—if any—would be observed sooner rather than later. In media reporting, for example, restaurant owners opposed to food trucks have described how their businesses suffered shortly after the arrival of food trucks and predicted their firms would shutter.¹¹⁶ One restaurant manager said, "When our count is down, we can just go outside and count the trucks right in front of us," while another said, "[W]hen there's a whole bunch of trucks), we see a significant drop in sales."¹¹⁷

Moreover, research on factors that contribute to restaurant failure indicates competition is a consistent and significant predictor.¹¹⁸ Independent restaurants, in particular, struggle to remain operational in areas with greater competitive density. In media reporting, it is owners and managers of just those types of restaurants who are quoted as objecting to competition from food trucks.

Added to this are still other media articles that suggest exogenous factors have near-immediate effects on restaurants. An article about the 2019 federal government closure, for instance, described how four weeks into the closure restaurants were already reporting 20% to 60% losses in sales and significant reductions in employee work hours. Restaurants were described as just “trying to sustain their business.”¹¹⁹

In the absence of prior systematic evidence about the effects of food trucks on restaurants (specifically, a survival analysis on the relationship between trucks and restaurants), taken together, the literature described above acts as a guiding theory and suggests a one-year lag is appropriate. However, some might argue that one year is too short—that restaurants may be able to hold out for more than a year when faced with competition from food trucks. We allowed for that possibility and ran all models described herein with a second lag for food trucks. The results were not robust across all models. Specifically, inconsis-

tencies appeared in statistical significance, signs on coefficients and magnitudes of coefficients. Such results, plus the theory guiding our use of a one-year lag, compelled us to report results for only the one-year lag model.

Results

Table A1 includes results for all counties and the non-rural sample. Findings for restaurant and food truck variables are, of course, the same as reported above. Both unemployment and population are significantly related to number of restaurants and in an expected direction. Greater unemployment (a sign of a comparatively weaker economy) is associated with fewer restaurants. More populous counties have more restaurants. Notably, results are quite similar when comparing all counties and the non-rural sample. This suggests the dynamics between food trucks and restaurants are largely a suburban and urban phenomenon, which is entirely logical given the paucity of both restaurants or food trucks in rural areas. Finally, Table A1 includes autocorrelation results. As is desirable, results confirm first differences in the Arellano-Bond model are significantly correlated in the first order, indicating dynamic effects; no significant second-order autocorrelation appears in the first differences of errors.

Table A1: Full Results

	All Counties			Non-Rural Counties		
	Coef.	se	p	Coef.	se	p
Restaurants (lagged)	0.752	0.050	0.000	0.771	0.052	0.000
Food trucks	3.450	1.297	0.008	3.144	1.354	0.020
Food trucks (lagged)	1.837	1.277	0.150	2.120	1.332	0.112
Unemployment	-0.151	0.057	0.008	-0.451	0.197	0.022
Population	0.000	0.000	0.000	0.000	0.000	0.000
Intercept	1.665	6.145	0.786	6.823	14.061	0.627
AR (1)	-6.382		0.000	-6.011		0.000
AR (2)	0.538		0.591	0.514		0.607

Endnotes

- 1 Pls.' Compl., *Diaz v. City of Fort Pierce*, Case No. 2018-CA-2259 (Fla. Cir. Ct. Dec. 6, 2018), <https://ij.org/wp-content/uploads/2018/12/Complaint.pdf>; Institute for Justice. (n.d., b). *Fort Pierce food trucks: Food truck owners challenge one of the most anti-competitive vending restrictions in the country* [Backgrounder]. Arlington, VA. <https://ij.org/case/fort-pierce-food-trucks/>
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About the Authors



Dr. Dick Carpenter is a senior director of strategic research at the Institute for Justice. He works with IJ staff and attorneys to define, implement and manage social science research related to the Institute's mission. His work has

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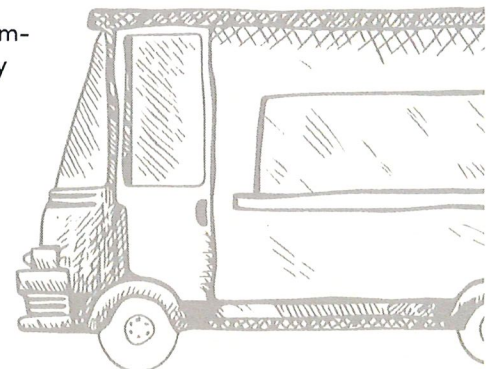


Kyle Sweetland is a researcher at the Institute for Justice, where he provides research and analysis on issues central to the Institute's mission. He is a co-author of IJ's *The Price of Taxation by Citation and License to Work: A National*

Study of Burdens from Occupational Licensing, 2nd ed. His work has appeared in academic journals such as *Economic Affairs*, *Journal of Entrepreneurship and Public Policy*, and *Criminal Justice Policy Review*, as well as in *Spotlight on Poverty and Opportunity*. Prior to joining IJ, Sweetland participated in the Young Leaders Program at The Heritage Foundation. He holds a bachelor's in business economics and public policy from Indiana University Southeast.

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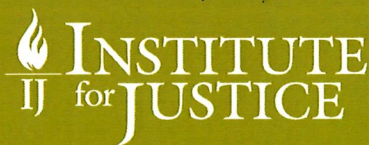




About IJ

The Institute for Justice is a nonprofit, public interest law firm that litigates to secure economic liberty, educational choice, private property rights, freedom of speech and other vital individual liberties and to restore constitutional limits on the power of government. Founded in 1991, IJ is the nation's only libertarian public interest law firm, pursuing cutting-edge litigation in the courts of law and in the court of public opinion on behalf of individuals whose most basic rights are denied by the government. The Institute's strategic research program produces social science and policy research to inform public policy debates on issues central to IJ's mission.

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Wendy Hiebert: Public Comment on New Amendment to Zoning Ordinance
Regarding Food Trucks

Good Evening, my name is Wendy Hiebert, my address in 893 N Hickory Ridge Rd, Highland, MI.

I would like to thank the planning commission for the hard work they put in. It is a difficult task and too often, it goes unappreciated.

For the past 3.5 years I have been operating Nonnie's Best, all American chuckwagon. It is a local, woman owned food trailer that serves breakfast and lunch to the wonderful people of Highland and the surrounding areas. I typically park between Peter's True Value Hardware and Authentic Kitchen Design. I have a lease with Matt Whalen and use the lot in conjunction with Powers Flowers for 180 days through the summer. We are open 4 days a week, for approximately 8 hours a day and we leave the site every day at around 2pm. Webster's dictionary defines temporary as lasting for a limited time. It has been used to describe a worker, a shelter, a season, a drug, even a fix for your car. No matter the timeframe, short or long, it describes something that isn't permanent.

Two weeks ago I was denied this seasons temporary land use permit on the grounds that we are not temporary, we have an unfair advantage over brick and mortar businesses, and that it is not a food trailer but a sign on wheels thereby violating a sign ordinance. We were told that there have been complaints based on the idea that a food truck has an unfair advantage. When I asked for a copy of the complaints, I was told that there were no complaints on file. When I asked if the township had done a food truck study to determine the validity of this supposed unfairness and supporting their ordinance, I was also told no study was done. To my knowledge I am the only food trailer in Highland that operates on a daily basis. Which begs the question, if there is only one food trailer in operation daily, there have been no complaints about the business or the location, then why is this commission seeking to eliminate food trucks from the temporary land use process? I submit for your review a study that was done by the Institute for Justice, a non-profit, public interest law firm, titled "Food Truck Truth, why restaurants-and cities- have nothing to fear from mobile food business". In summary what the IFJ found was that food trucks are popular, meet public demand for that type of dining, and actually encourage people to stop on their

commutes. Food trucks are not fast food, so while customers wait for their order, they visit other businesses close by. In my case, those businesses sell flowers, hardware items, auto parts and fuel. What the study found was a symbiotic relationship between local businesses and food trucks. It cited statistics showing that local restaurants were not impacted negatively, and often times those same restaurants saw an increase in sales. I can't tell you the number of times people have told me that they drive through Highland all the time and are surprised when they find us, find out how good our food is, and also the other businesses that they pass by, day after day, that they didn't realize were there. It's a win-win, both for the food truck and the community.

This country was founded on ingenuity and creativity. It's what makes competition in a free market so successful. I think there is an opportunity to celebrate this business model. I think that many of the local restaurants might want to have their own food truck and take advantage of the seasonal desire of the public to eat outside. This would substantially increase their yearly sales. **This is where the commission can have a positive impact on the community. Not every location is suitable, so working to find ways to say yes, grows the community in a positive and healthy manner. In a free market the public decides which business they patronize, not government!** If it is unfair for a food truck to exist under the temporary use permit, then by default it would also be unfair for fireworks stands, or Christmas tree lots, to exist as well. As your ordinance is written, temporary is defined as 3 days or less. Neither of those business models would meet that requirement as well. To pass an ordinance targeting one specific type of business is exclusionary at best, predatory at worst.

In closing, I want the commission to understand that even if I didn't own a food truck I would still be in opposition to these types of ordinances. They do not respect the tried-and-true principles found in a free market. I have been asked by this commission how I would feel if someone moved in a food truck right next to my brick and mortar. It wouldn't bother me in the least. Competition is great. It forces us to strive for excellence. I was always told that crème rises to the top. Business is not about making money but about getting and keeping customers. **Successful businesses succeed not by the lack of competition but by providing superior products and customer service.**

I hope you will reevaluate and remove the new food truck ordinances and allow as many businesses as possible to take advantage of the 180 day temporary land use as it is currently written irrespective of their type of business.



Charter Township of Highland - Fire Department

**1600 W. Highland Rd.
Highland, MI 48357
(248)887-9050**

TO: Highland Township Board
FROM: Nick George, Fire Chief
SUBJECT: IAFF Workers Comp Letter of agreement
DATE: 05/05/25

The department heads and I have been in discussion and working with the IAFF (Full-time Firefighters Union) about changes to our workers comp policy. Currently if a member of work is injured at work they go onto workers compensation after 7 days off from work. This results in use of their own PTO (paid time off) time and then only receiving around 62% of their base wages while they are off from work. This is very difficult for the members to maintain their bill payments.

I have discussed this with the department heads and worked with our labor attorney on an agreeable fix to this situation. Attached is the Letter of Agreement that was agreed upon by the IAFF, our labor attorney, and I.

To sum up the agreement it will allow the Township to cover the funds being lost by the employee due to a work injury. They will not occur PTO but they will be able to pay their bills and maintain their portion of insurance cost. The employee will be able to obtain this for up to one year's time.

I am requesting the board to allow the Township Supervisor to sign this agreement with a start date going back to January 27, 2025.

Any question please contact me!

Thank you!

LETTER OF AGREEMENT

BETWEEN

Charter Township of Highland

-And-

**Highland Township Professional Fire Fighters Union, International
Association of Fire Fighters, Local 5267**

THIS LETTER OF AGREEMENT is entered into this 5th day of April 2025, by and between the Charter Township of Highland (“Township”) and the Highland Township Professional Fire Fighters Union, IAFF, Local 5267 (“Union”).

WHEREAS, the Township and the Union are parties to a Collective Bargaining Agreement dated January 1, 2024 through December 31, 2027 (“2024 Agreement”);

WHEREAS, issues have arisen between the parties with respect to employees who are currently on Workers' Disability Compensation Leaves.

WHEREAS the 2024 Agreement is silent on issues pertaining to employees on a Workers' Disability Compensation Leave.

NOW THEREFORE, the parties have agreed to the following:

1. The following terms and conditions will apply effective January 27, 2025:

Workers Disability Compensation

In addition to the Health, Optical, Dental, Life and Disability insurance coverages as are, or may later be provided under this agreement, Members are protected by Michigan Public Act 317 of 1969, THE WORKERS' DISABILITY COMPENSATION ACT OF 1969, MCL 418.101, et seq, as amended as their financial protection for illness or injury that arises out of or in the course of their employment.

A member who is injured, or who believes that they became ill, arising out of or in the course of their employment while on duty shall report to their Shift Commander and be responsible that the required Report of Injury or Illness injury paperwork is provided within twenty-four (24) hours of the end of the shift in which the injury occurred. The Union acknowledges that claims reported outside of this timeframe may cause complications in claim processing with the insurance carrier.

In the event any member is injured or becomes ill in the performance of his/her duty, whether during regular working hours or otherwise, and the employee is collecting workers' disability compensation benefits based on that injury or illness, the employee shall receive the difference between the employee's base pay and any workers' compensation disability benefits received by him/her for the duration of his/her disability, but not to exceed twelve (12) months. During this twelve (12) month period, the Township agrees to supplement the employee workers' disability compensation benefit by providing, during a normal pay period the difference between the benefit received by the employee for workers disability compensation and the employee's normal base pay, after determining the amount the employee is receiving from Workers' Disability Compensation Benefit that is being provided to the employee.

Under no circumstances, during this period of time when the above-described supplement is being paid by the Township, will an employee's pay, after withholding taxes (with no change in deductions) plus their worker's disability compensation payments, be more or less than the employee's salary after taxes that they would have received if they were not on a worker's disability leave.

The employee shall not accrue any Paid time off (PTO) during this period.

While an employee is drawing workers compensation, the employee shall continue to be covered with medical, optical, dental, life and Disability paid for by the employer for up to one (1) year, provided the employee continues to pay any required employee contribution to the City toward the employee's health insurance.

Following completion of the above one year if the firefighter is still drawing Workers Compensation for a duty related injury or illness the employee shall pay the full amount of the cost of the employee's health insurance

The Township reserves the right to place an employee who is on a workers' disability compensation leave into a limited duty position, as detailed in Article 29 of the 2024 Agreement, provided that the work assigned is consistent with any restrictions imposed by the employee's physician.

The benefits provided in this Letter of Agreement are the maximum amount provided for an injury and illness and any re-occurrence of the same injury or illness. An employee will be provided with a new period of benefit only if a reported injury or illness is completely unrelated to the prior injury or illness for which benefits under the provision have already been provided.

2. This Letter of Agreement shall have no application to workers' disability compensation leaves that occurred prior to February 1, 2025

3. The terms of this Letter of Agreement will be automatically incorporated into the successor to the 2024 Agreement unless the parties agree otherwise.

For the Union

**HIGHLAND TOWNSHIP PROFESSIONAL
FIRE FIGHTERS UNION, IAFF,
LOCAL 5267**

Gay Bonham
4/29/25
Date

Mick R. F.
4/29/25
Date

For the Township

**CHARTER TOWNSHIP OF
HIGHLAND**

Date

Nicholas Gwynn
4/29/25
Date

9. Adjourn

Time: _____