



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING SYNOPSIS

April 7, 2025 – 6:30 P.M.

Call Meeting to Order

Pledge of Allegiance

Roll – All present

Approval of Agenda – Approved

Consent Agenda Approval – Approved as Amended

- 1) March 3, 2025 Board of Trustees Meeting Minutes
- 2) March 3, 2025 Board of Trustees Closed Session Minutes
- 3) List of Bills dated March 13, March 27 and April 10, 2025 plus additions
- 4) Kris Kopacki Independent Contractor Agreement - Watering
- 5) Road Commission of Oakland County 2025 Dust Control
- 6) Standard Dental Insurance Renewal
- 7) W.O.T.A. Alternate Appointment – Cassie Blascyk
- 8) Budget Amendment for the Township's Participation in the Boardwalk Project
- 9) ACE Pyro 2025 Fireworks Contract
- 10) Resolution 25-05 to Authorize the Closure of Roads for Founders Day Parade and Events
- 11) Resolution 25-06 Placement of Signage on M-59 Median for Founders Day
- 12) Resolution 25-07 to Authorize West Nile Virus Fund Expense Reimbursement Request

Receive and File:

- 1) Activity Center Council Treasurer's Report – February 2025
- 2) Activity Center Director's Report – February 2025
- 3) Building Department Report – February 2025
- 4) DDA Board Minutes – January and February 2025
- 5) Financial Report – Pre Audit December 2024
- 6) Fire Department Report – January, February and March 2025
- 7) Library Board Minutes – February 2025
- 8) Library Director's Report – February 2025
- 9) Planning Commission Minutes – March 6, 2025
- 10) Sheriff's Department Report – March 2025
- 11) Zoning Board of Appeals Minutes – February 19, 2025

Announcements and Information Inquiry:

- a) Highland Township Offices will be closed on Friday, April 18th, in observance of Good Friday
- b) Passing of Sue Gibson – Former Township Employee, Margaret Sharpe – Former Township Deputy Treasurer, and John Pratt – Township Fire Fighter
- c) Invasive Plant Removal Workday, April 26th at Hickory Ridge Pines Park from 10 am – 1 pm
- d) Ladies Day Out, April 26th from 10am – 5 pm Historic Downtown Highland
- e) Prayer Breakfast on Thursday, May 1st, for National Day of Prayer at Church of the Holy Spirit

Public Comment:

None

Public Hearing:

- a) Industrial Facilities Tax Exemption Certificate Transfer Application – **Public Hearing Held**

New Business:

- a) Resolution 25-08 Industrial Facilities Tax Exemption Certificate Transfer Application – **Approved**
- b) Maintenance Supervisor Position – **Approved**
- c) Maintenance Assistant Position – **Approved**
- d) Budget Amendment for Maintenance Positions – **Approved**
- e) Dental Reimbursement Request – **Approved**
- f) Award Window Restoration Bid for Steeple Hall – **Awarded to Diedrich Painting**
- g) Request for Payment Approval – TPC Lawn & Landscape, Inc. – **Approved**
- h) Budget Amendment for Refuse 3rd Party Expense – **Approved**
- i) Personnel Policy Revisions – **Approved**
- j) Ordinance Officer Assistant & Fire Department Administrative Assistant – **Approved**
- k) Resolution 25-09 Declaring Surplus Property and Approving the Conveyance Thereof – Property located adjacent to South Bay Shores Condominium in Highland Township – **Approved**
- l) URSA 25-01 Special Approval of Land Use for drive-through facility for restaurant; 140 W. Highland; PIN 11-22-301-007; Applicant: Steve Kolber, Kolbrook Design; Property Owner: OM Group – **Approved**
- m) Purchase requests for Fire Department – **Approved**

Adjourn – 7:39 p.m.