

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
March 3, 2025 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Grant Charlick, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Lisa Hamameh, Township Attorney

Visitors: 6

Approval of Agenda:

Mrs. Lewis moved to approve the agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

Consent Agenda Approval:

- 1) February 3, 2025 Board of Trustees Meeting Minutes
- 2) February 6, 2025 Joint Board of Trustees, Planning Commission, Zoning Board of Appeals & Highland Downtown Development Authority Meeting Minutes
- 3) List of Bills dated February 27, 2025 plus additions
- 4) Appointment for Board of Review Alternate Member Jacob Probe

Receive and File:

- 1) Building Department Report – January 2025
- 2) Library Board Meeting Minutes – January 2025
- 3) Library Director's Report – January 2025
- 4) Planning Commission Minutes – January 23, 2025 and February 6, 2025
- 5) Sheriff's Department Report – January 2025
- 6) Zoning Board of Appeals Minutes – January 15, 2025 and February 5, 2025
- 7) Plante & Moran Pre-Audit Letter

Ms. Frederick moved to approve the consent agenda as corrected. Mr. Charlick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, and Salvia – yes.

Announcements and Information Inquiry:

- a) The Oakland County Treasurer's Office is in their final stretch of their foreclosure prevention efforts. The tax foreclosure deadline for the 2022 and/or prior year taxes is on March 31, 2025. That means if these taxes aren't paid off by March 31st or any interested party hasn't entered into a repayment schedule with the Treasurer's office by then, the property will be foreclosed.

Captain John Pratt passed away on Sunday afternoon. He was very devoted and served on the department since April, 1986. He will be greatly missed and difficult to replace.

Public Comment:

Supervisor announced work has begun on the Boardwalk Project.

Pending Business:

- a) Partnership Agreement for Highland Station Boardwalk Project

Mr. Charlick requested to abstain from the vote and to recuse himself from discussion.

Mr. Hamill moved to allow Mr. Charlick to abstain from the vote and to recuse himself from discussion. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

Ms. Frederick moved to authorize the Supervisor to sign the partnership agreement between Highland Township and Highland DDA for the Highland Station Boardwalk project. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – no, Frederick – yes, Howe – yes, Lewis – yes, and Salvia – yes.

New Business:

- a) Oakland County Sheriff – School Resource Officer Addendum

Ms. Frederick moved to authorize the Supervisor to sign the new three (3) year School Resource Officer Addendum for Oakland County Sheriff Contract. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, and Salvia – yes.

- b) Cost Participation Agreement 2025 Gravel Road Program

Ms. Frederick moved to authorize the Supervisor to sign the Cost Participation Agreement 2025 Gravel Road Program. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, and Salvia – yes.

c) Award Bid for Activity Center Window Treatments

Mr. Salvia moved to award the CDBG bid for new roller shade window treatments at the Activity Center to Allied Building Service in an amount not to exceed \$13,000.00. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, and Salvia – yes.

Possible Closed Session:

a) Closed session to consider attorney/client privileged communication in accordance with MCL 15.268(1)(h)

Mr. Hamill moved to recess into Closed Session, pursuant to MCL 15.268(1)(h), to consider attorney/client privileged communication. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, and Salvia – yes.

The Board went into closed session from 6:50 p.m. to 7:48 p.m.

Open Session:

Mr. Hamill moved to go into open session. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, and Salvia – yes.

Mrs. Flowers moved to authorize the Supervisor to proceed as discussed in Closed Session. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, and Salvia – yes.

Adjourn:

Supervisor adjourned the meeting at 7:49 p.m.



Tami Flowers, MiPMC
Highland Township Clerk



Rick A. Hamill
Highland Township Supervisor