

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
January 6, 2025 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor - Absent
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Grant Charlick, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee - Absent
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Lisa Hamameh, Township Attorney

Visitors: 5

Mr. Howe moved to approve Clerk Flowers to assume the duties of the Chair in the Supervisor's absence. Mr. Salvia supported, and the motion carried with the following roll call vote: Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, and Salvia – yes.

Approval of Agenda:

Ms. Frederick moved to approve the agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, and Salvia – yes.

Consent Agenda Approval:

- 1) December 6, 2024 Board of Trustees Meeting Minutes
- 2) List of Bills dated December 12, 2024 and December 26, 2024 plus additions
- 3) Appoint Zoning Board of Appeals Member – Gary Childs
- 4) Resolution 25-01 2025 Poverty Exemption

Receive and File:

- 1) Activity Center Council Minutes - November 2024
- 2) Activity Center Council's Treasurers Report - November 2024
- 3) Activity Center Events – 2024 and 2025
- 4) Building Department Report - November 2024
- 5) Financial Reports – September and October 2024
- 6) Library Board Minutes – November 2024
- 7) Library Director's Report - November 2024
- 8) Planning Commission Minutes – November 7, 2024 and December 5, 2024
- 9) Treasurer's Report - November 2024
- 10) Zoning Board of Appeals Minutes – November 6 and 20, 2024 and December 4, 2024
- 11) Fire Department Report – December 2024
- 12) Ordinance Report - 2024

Mr. Charlick moved to approve the consent agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, and Salvia – yes.

Announcements and Information Inquiry:

- a) Highland Township Offices will be closed Monday, January 20, 2025, in observance of Martin Luther King, Jr. Day
- b) Joint meeting with the Board of Trustees, Planning Commission, Zoning Board of Appeals, and DDA Board is scheduled for February 6th at 7:30pm at the Township Auditorium.

Public Comment:

None.

Pending Business:

- a) Adoption of Zoning Map amendment Z-033 and consideration of offer of conditions for Feldman Inventory Overflow lot for rezoning from C-2, General Commercial to C-3, Low Impact Commercial to allow for outdoor storage of privately owned recreational vehicles and dealership vehicle inventory overflow. Parcels 11-30-200-008, -009 and -030, 268 and 232 South Hickory Ridge Road, owner and applicant M59 Highland Properties, LLC.

Ms. Frederick moved to adopt Zoning Map amendment Z-033 and consideration of offer of conditions for Feldman Inventory Overflow lot for rezoning from C-2, General Commercial to C-3, Low Impact Commercial to allow for outdoor storage of privately owned recreational vehicles and dealership vehicle inventory overflow. Parcels 11-30-200-008, -009 and -030, 268 and 232 South Hickory Ridge Road, owner and applicant M59 Highland Properties, LLC. Mr. Howe supported, and the motion carried with the following roll call vote: Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, and Salvia – yes.

New Business:

- a) Healthcare and Dental Renewal

Ms. Frederick moved to approve the renewal of the 2024 Blue Care Network Medical plan and The Standard Dental Plan with Burnham & Flower Insurance Group for Highland Township for the 2025 plan year, as outlined in the attached documentation. Mr. Salvia supported, and the motion carried with the following roll call vote: Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, and Salvia – yes.

- b) New Hire Activity Center Security / Building Monitor - William Arlt

Ms. Frederick moved to hire William Arlt as Part Time Activity Center Security/Building Monitor. Mr. Salvia supported, and the motion carried with the following roll call vote: Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, and Salvia – yes.

c) New Hire Activity Center Security / Building Monitor - Greg Lorkowski

Ms. Frederick moved to hire Greg Lorkowski as Part Time Activity Center Security/Building Monitor. Mr. Howe supported, and the motion carried with the following roll call vote: Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, and Salvia – yes.

d) Consider Bid Results for Sale of 2015 Ford F-150

Ms. Frederick moved to award the bid for the sale of the 2015 Ford F-150 to James Stowe in the amount of \$11,306. Mr. Howe supported, and the motion carried with the following roll call vote: Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, and Salvia – yes.

Adjourn:

Clerk Flowers adjourned the meeting at 6:44 p.m.



Tami Flowers, MiPMC
Highland Township Clerk



Rick A. Hamill
Highland Township Supervisor