

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
October 7, 2024 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Judy Cooper, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee - Absent

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Lisa Hamameh, Township Attorney
Beth Corwin, Planning Director

Visitors: 20

Approval of Agenda:

Mrs. Lewis moved to approve the agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, and Lewis – yes.

Consent Agenda Approval:

- a) Board of Trustees Budget Workshop Minutes dated September 23, 2024
- b) List of Bills dated October 3, 2024 plus additions
- c) Appoint Michael Zeolla to Zoning Board of Appeals
- d) Resolution 24-28 Winter Tax Roll Special Assessments
- e) Allocation of Opioid Funds
- f) Request for Grave Refund

Receive and File:

HAC Director's Activity Report – August 2024
HAC Council Minutes - September 2024
Building Department Report – August 2024
Financial Report – August 2024
Fire Department Report – September 2024
Library Board Meeting Minutes – September 2024
Library Director's Report – September 2024
Planning Commission Minutes – August 1 and September 5, 2024
Sheriff's Department Report – August 2024
Treasurer's Report – August 2024
Zoning Board of Appeals Minutes – July 17, August 7, August 21 and September 4, 2024

Mrs. Cooper moved to approve the Consent Agenda as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, and Lewis – yes.

Announcements and Information Inquiry:

- a) Film Screening “Undivide Us” Monday, October 21, 2024, at 7:00 pm Highland Township Hall
- b) Early Voting for the November 5, 2024 General Election at Highland Township Hall is Saturday, October 26th – Sunday, November 3rd, from 8:30 a.m. – 4:30 p.m. except for Thursday which is Noon – 8 p.m.
- c) Fire Department Pancake Breakfast and Open House Sunday, October 13th, from 9:00 a.m. to Noon at Fire Station No. 1
- d) Township Offices will be closed on Monday, November 11, 2024, in observance of Veterans’ Day. Ceremony will take place at 11:00 a.m. at Veterans’ Park

Public Comment:

Health Fair will be held at Highland Activity Center tomorrow, October 8, 2024. Resident complained about a neighbor setting off explosives and blight. A resident reported problems with Zoning staff. Resident complimented the township and staff involved in Naturally Connected, congratulated Milford Boys’ Varsity Soccer Team for ending the season with eight wins, zero losses and three ties, recognized John Jickling for his service on the Zoning Board of Appeals, recognized Judy Cooper for her service to the community, not only as Trustee but previously as Treasurer, thank you to current Trustees and follow-up on previous comments to recognize there is potentially a health, safety and welfare crisis as it relates to blight in our Township and encourage the Board to follow-up on concerns regarding ordinances to make our Township even better for tomorrow.

Public Hearing:

- a) Lower Pettibone Lake Special Assessment District

Public Hearing was opened at 6:45 p.m. and closed at 6:46 p.m. There were no comments.

Pending Business:

- a) Resolution 24-29 Approving the Assessment Roll for the Lower Pettibone Lake Aquatic Management Special Assessment District for the Chemical Treatment of Weeds and Related Services Pursuant to 1954 P.A. 188, as Amended

Mr. Hamill moved to approve Resolution 24-29 Approving the Assessment Roll for the Lower Pettibone Lake Aquatic Management Special Assessment District for the Chemical Treatment of Weeds and Related Services Pursuant to 1954 P.A. 188, as Amended as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, and Lewis – yes.

- b) Opportunity for Discussion Regarding Proposed 2025 Budget

Discussion regarding proposed budget.

New Business:

a) Compensatory Time

Mrs. Flowers moved to approve the language in the memo regarding Compensatory Time be added to the Personnel Policy. Mrs. Cooper supported and the motion failed with the following roll call vote: Hamill – no, Flowers – yes, Frederick – no, Cooper – yes, Howe – no, and Lewis – yes.

b) Award Bid for Activity Center Accordion Door

Mr. Hamill moved to award the CDBG bid for two new accordion doors/room dividers at the Activity Center to Doors of Pontiac. This project was put out for competitive bidding in accordance with CDBG requirements, and we received a single bid. The total cost for the project is \$49,863.00. We have the following funding available from 2022-2024 to support this initiative – 2022 - \$20,121.00, 2023 - \$20,231.00 and 2024 - \$25,243.00. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, and Lewis – yes.

c) Township Purchase of Two Used Trucks from Fire Department

Ms. Frederick moved to approve the purchase of two used trucks from the Fire Department in the amount of \$37,695.00. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, and Salvia – yes.

d) Master Plan Draft for Release to Adjacent Communities

M. Hamill moved to have the Planning Director make any corrections and changes necessary to fulfill the questions raised and to prepare the Plan for distribution to the other governmental entities. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, and Lewis – yes.

Comments:

Ms. Frederick noted the auditorium has been insulated and there is a lot less echoing. Mr. Howe announced the Tigers won the baseball game. Mrs. Corwin said the township has the hardest working Planning Commission she has worked with in her 25 years at the township. Mr. Hamill agreed.

Adjourn:

Supervisor Hamill adjourned the meeting at 8:14 p.m.



Tami Flowers, MiPMC
Highland Township Clerk



Rick A. Hamill
Highland Township Supervisor