



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING AGENDA

January 6, 2025 - 6:30 P.M.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda Approval
 - a) Approve:
 - 1) December 6, 2024 Board of Trustees Meeting Minutes
 - 2) List of Bills dated December 12, 2024 and December 26, 2024 plus additions
 - 3) Appoint Zoning Board of Appeals Member – Gary Childs
 - 4) Resolution 25-01 2025 Poverty Exemption
 - b) Receive and File:
 - 1) Activity Center Council Minutes - November 2024
 - 2) Activity Center Council's Treasurers Report - November 2024
 - 3) Activity Center Events – 2024 and 2025
 - 4) Building Department Report - November 2024
 - 5) Financial Reports – September and October 2024
 - 6) Library Board Minutes – November 2024
 - 7) Library Director's Report - November 2024
 - 8) Planning Commission Minutes – November 7, 2024 and December 5, 2024
 - 9) Treasurer's Report - November 2024
 - 10) Zoning Board of Appeals Minutes – November 6 and 20, 2024 and December 4, 2024
 - 11) Fire Department Report – December 2024
 - 12) Ordinance Report - 2024
6. Announcements and Information Inquiry:
 - a) Highland Township Offices will be closed Monday, January 20, 2025, in observance of Martin Luther King, Jr. Day
 - b) Joint meeting with the Board of Trustees, Planning Commission, Zoning Board of Appeals, and DDA Board is scheduled for February 6th at 7:30pm at the Township Auditorium.
7. Public Comment
8. Pending Business:
 - a) Adoption of Zoning Map amendment Z-033 and consideration of offer of conditions for Feldman Inventory Overflow lot for rezoning from C-2, General Commercial to C-3, Low Impact Commercial to allow for outdoor storage of privately owned recreational vehicles and dealership vehicle inventory overflow. Parcels 11-30-200-008, -009 and -030, 268 and 232 South Hickory Ridge Road, owner and applicant M59 Highland Properties, LLC.9.

9. New Business:
 - a) Healthcare and Dental Renewal
 - b) New Hire Activity Center Security / Building Monitor - William Arlt
 - c) New Hire Activity Center Security / Building Monitor - Greg Lorkowski
 - d) Consider Bid Results for Sale of 2015 Ford F-150
10. Adjourn

This zoom connection will be available to the public: <https://us02web.zoom.us/j/86304857577>.
Meeting ID: 863 0485 7577

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 X5 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

1. Call Meeting to Order

Time: _____

Number of Visitors: _____

2. Pledge of Allegiance

Township Board Meeting Roll

Date: January 6, 2025

Present

Absent

Board Member

Rick A. Hamill
Tami Flowers
Jenny Frederick
Grant Charlick
Brian Howe
Beth Lewis
Joseph Salvia

Start Time: _____ End Time: _____

4. Approval of Agenda

5a. Consent Agenda Approval

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
December 9, 2024 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Grant Charlick, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Lisa Hamameh, Township Attorney
Beth Corwin, Township Planning Director

Visitors: 8

Approval of Agenda:

Mr. Hamill requested Consent Agenda Item h) Request to Purchase Turnout Gear out of savings in Account 402 be removed from the Consent Agenda and moved to New Business Item e. and add a budget amendment for that item. Ms. Frederick moved to approve the agenda as amended. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, and Salvia – yes.

Consent Agenda Approval:

- a) November 18, 2024 Board of Trustees Meeting Minutes
- b) List of Bills dated 11/07/24 plus additions
- c) Budget Amendment for DDA Additional Revenue and Expense Adjustments
- d) Budget Amendment DDA Executive Director Payroll Changes
- e) Resolution 24-35 Bank Depositories 2025
- f) Zoning Board of Appeals Appointments – Gerathy, Hoffman, Michaels
- g) Authorization for Fire Fighter Physicals
- h) THIS ITEM REMOVED FROM CONSENT AGENDA
- i) SCBA Grant Request
- j) Re-Appointment for Board of Review Members

Receive and File:

Building Department Report - October 2024
Fire Department Report – November 2024
Ordinance Department Report – November 2024
Sheriff's Department Report – November 2024
Treasurer's Report – October 2024

Ms. Frederick moved to approve the Consent Agenda as amended. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, and Salvia – yes.

Announcements and Information Inquiry:

Mr. Hamill congratulated the elected officials and introduced new Trustee, Grant Charlick.

- a) Highland Township Offices will be closed Tuesday, December 24, 2024 and Wednesday, December 25, 2024 for the Christmas Holiday.
- b) Highland Township Offices will be closed Tuesday, December 31, 2024 and Wednesday, January 1, 2025 for the New Year's Holiday.
- c) Festival of Trees – December 1-31, 2024

Presentation:

- a) DDA 2024 PA57 Information Meeting – Informed the public of the goals and direction of the Downton Development Authority.

Public Comment:

None.

Pending Business:

- a) Adopt Ordinance No. Z-032, an Ordinance to Amend the Charter Township of Highland Zoning Ordinance (Chapter 25 of the General Code of Ordinances) by Revising Article 9, District Specific Regulations to Increase the Maximum Allowable Lot Coverage in Highland Station Zoning District and Article 11, Access Management, Parking and Circulation to Reduce the Parking Requirement for Gas Stations.

Mr. Hamill moved to Adopt Ordinance No. Z-032, an Ordinance to Amend the Charter Township of Highland Zoning Ordinance (Chapter 25 of the General Code of Ordinances) by Revising Article 9, District Specific Regulations to Increase the Maximum Allowable Lot Coverage in Highland Station Zoning District and Article 11, Access Management, Parking and Circulation to Reduce the Parking Requirement for Gas Stations as presented. Mr. Charlick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, and Salvia – yes.

New Business:

- a) Comcast Uniform Video Service Local Franchise Agreement Request

Mr. Hamill moved to follow the recommendations of the Franchise Agreement and approves Resolution 24-36 to Approve Uniform Video Service Local Franchise Agreement with Comcast. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes. Clarification was made that Highland Township is not getting paid to maintain a monopoly for Comcast.

b) Variance for Road Width and Cross Section for Polo Way

Mr. Hamill moved to approve a variance from the strict interpretation of the Private Road Ordinance to allow the extension of Polo Way from the 1300 lineal foot maximum allowed by ordinance to 2340 lineal foot in accordance with the Survey Sketch by BF Thompson, dated 11-12-24 and further to allow variances in the road cross section from the required width of 22 foot road bed with 4 foot shoulders to 16 foot roadbed with 1 foot shoulders as noted on the referenced plan. These variances are based on findings noted in the Planning Director's report of December 8, 2024 and discussed by the Board and conditioned upon development of an acceptable Private Road Maintenance Agreement and placement of a marker whose design and placement shall be approved by the Fire Marshal. Mr. Charlick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes and Salvia – yes.

c) Introduction of Zoning Map amendment Z-033 and consideration of offer of conditions for Feldman Inventory Overflow lot for rezoning from C-2, General Commercial to C-3, Low Impact Commercial to allow for outdoor storage of privately owned recreational vehicles and dealership vehicle inventory overflow. Parcels 11-30-200-008, -009 and -030, 268 and 232 South Hickory Ridge Road, owner and applicant M59 Highland Properties, LLC.

Mr. Hamill moved to Introduce Zoning Map Amendment Z-033 and consideration of offer of conditions for Feldman Inventory Overflow lot for rezoning from C-2, General Commercial to C-3, Low Impact Commercial to allow for outdoor storage of privately owned recreational vehicles and dealership vehicle inventory overflow. Parcels 11-30-200-008, -009 and -030, 268 and 232 South Hickory Ridge Road, owner and applicant M59 Highland Properties, LLC., accepts the conditions as outlined in the memorandum dated December 9, 2024, and set for second reading. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes and Salvia – yes.

d) Bid Results for Sale of 2015 GMC Sierra 1500 Double Cab 4WD

Mr. Hamill moved to accept the offer of \$16,100 from Mark Busick for the 2015 GMC Sierra 1500 Double Cab 4WD. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, and Salvia – yes. The 2015 Ford will be put out for bids again.

e) Request to Purchase Turnout Gear Out of Savings in 402 Account

Mr. Hamill moved to approve the expenditure for \$39,539.10 for Turnout gear from Phoenix Safety Outfitters and to include the Budget Amendment in the amount of \$40,000 from Appropriation Fund Balance to Capital Equipment. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, and Salvia – yes.

Adjourn:

Supervisor Hamill adjourned the meeting at 7:46 p.m.

Tami Flowers, MiPMC
Highland Township Clerk

Rick A. Hamill
Highland Township Supervisor

UNAPPROVED

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-202.001 BUILDING BONDS PAYABLES					
4992	BLS CONTRACTING	101-ESCROW/BUILDING	B24-00206	11/27/2024	125.00
4990	CACERES, ADAM RICHARD	101-ESCROW/BUILDING	B24-00464	11/27/2024	125.00
5571	CRAW, JEFFREY	101-ESCROW/BUILDING	B24-00469	11/25/2024	500.00
9213	D G S CONSTRUCTION	101-ESCROW/BUILDING	B24-00438	11/26/2024	125.00
7239	FINISHED BASEMENTS PLUS LLC	101-ESCROW/BUILDING	B22-00165	11/27/2024	250.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B24-00360	12/05/2024	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B24-00447	12/05/2024	60.00
6304	KEARNS BROTHERS INC	101-ESCROW/BUILDING	B24-00413	11/27/2024	500.00
7628	KERBY, TIMOTHY J	101-ESCROW/BUILDING	B24-00429	11/27/2024	125.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B24-00447	12/05/2024	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B24-00447	12/05/2024	60.00-
4993	NOKAJ, NIKOLIN	101-ESCROW/BUILDING	B24-00054	11/27/2024	250.00
6573	RUNYAN BROTHERS CONSTRUCTION	101-ESCROW/BUILDING	B24-00336	11/27/2024	250.00
4991	THOMPSON PHELAN GROUP	101-ESCROW/BUILDING	B23-00402	11/27/2024	5,000.00
7106	TRADEMARK BUILDING SOLUTIONS LLC	101-ESCROW/BUILDING	B24-00273	12/05/2024	240.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B24-00247	11/27/2024	250.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B24-00269	11/27/2024	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B24-00299	11/27/2024	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B24-00326	11/27/2024	250.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B24-00347	11/27/2024	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B24-00360	12/05/2024	125.00
6102	WALLSIDE INC.	101-REINSPECTION FEE	B24-00360	12/05/2024	60.00-
101-000-202.005 PLANNING ESCROW PAYABLES					
9240	SIMPLIFILE	101-FILING FEE-ST JOHN RD VACA	690113777649SFL	12/01/2024	33.25
Total :					8,773.25
CLERK					
101-215-730.000 CLERK: ELECTION EXPENSES SUPPL					
2316	ELECTION SOURCE	101-ELECTION TESTING	24-15967	11/22/2024	3,281.00
4994	PLAXTON, SHELDON	101-REIMBURSE FOR DIVIDERS AT THRIVE	12042024	12/04/2024	333.96
101-215-820.000 CLERK: DUES/ED/TRAVEL					
1274	MICH ASSOC OF MUNICIPAL CLERKS	101-2025 MEMBERSHIP-MECKLENBORG	10958	12/02/2024	100.00
Total CLERK:					3,714.96
GENERAL GOVERNMENT					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-261-728.000	GEN GOV: OFFICE SUPPLIES				
8253	AMAZON CAPITAL SERVICES	101-RUBBER STAMP	1VGJ-9TYD-DPPW	12/01/2024	9.59
101-261-803.000	GEN GOV: SNOWPLOW SERV				
2482	GOLDEN'S LANDSCAPING INC.	101- SNOW REMOVAL PAYMENT 2 OF 3	13706	12/02/2024	20,120.00
101-261-804.000	GEN GOV: LEGAL SERVICES				
1407	GROTH PLLC, LAW OFFICES OF PAUL V.	101-PROSECUTION MATTERS	53401	12/02/2024	2,702.50
101-261-850.001	GEN GOV: PHONE SERVICE				
9090	NET EXPRESS VOIP	101-PHONE SERVICE-TWP	429241123	11/23/2024	267.64
2652	T-MOBILE	101-CELL PHONE-TOWNSHIP	11162024 28344	11/16/2024	52.90
101-261-850.002	GEN GOV: WEBSITE				
9049	WEB MATTERS	101-DOMAIN NAME RENEWAL	6628	11/29/2024	140.00
9049	WEB MATTERS	101-TECHNICAL LABOR	6630	11/29/2024	166.25
101-261-900.002	GEN GOV: PRINTING				
1045	ALLEGRA PRINT & IMAG HIGHLAND	101-NATURALLY CONNECTED MAGAZINE	77887	09/30/2024	9,119.18
1045	ALLEGRA PRINT & IMAG HIGHLAND	101-SIGNS CHILL AT THE MILL	77953	09/25/2024	97.20
1045	ALLEGRA PRINT & IMAG HIGHLAND	101-LETTERHEAD	78355	11/21/2024	398.25
101-261-920.000	GEN GOV: UTILITIES				
1375	CONSUMERS ENERGY	101-250 W LIVINGSTON-WOTA	203233573173	11/22/2024	327.06
1375	CONSUMERS ENERGY	101-3550 DUCK LK RD BUILDING	203233573174	11/20/2024	133.32
1375	CONSUMERS ENERGY	101-205 N JOHN-TWP	203500532195	11/22/2024	186.04
1005	DTE ENERGY	101- STREETLIGHTS 9100-4056-3462	200165428416	12/01/2024	5,481.87
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE				
8253	AMAZON CAPITAL SERVICES	101-BATTERIES	1VGJ-9TYD-DPPW	12/01/2024	11.54
1021	GILL-ROY'S HARDWARE	101-REPAIR-250 W LIVINGSTON	2412-660139	12/02/2024	9.49
1021	GILL-ROY'S HARDWARE	101-ELEC SWITCH-165 N JOHN ST	2412-660826	12/02/2024	6.99
2694	GOYETTE MECHANICAL	101-FURNACE REPAIR-250 W LIVINGSTON WOTA	910202278	12/05/2024	276.00
1157	TOP NOTCH CLEANING SERVICES	101-OFFICE CLEANING-TWP	1075	11/27/2024	2,080.00
101-261-937.000	GEN GOV: VEHICLE OP MAINT				
9232	HIGHLAND WASH MANAGEMENT LLC	101-FORSTERS AUTO WASHES-TWP VEHICLES	2150	11/30/2024	16.00
1393	LAFONTAINE CADILLAC BUICK GMC INC.	101-GMC SIERRA '15 MAINTENANCE	PNCS977800	11/25/2024	254.35
2692	WEX BANK	101-GAS FOR TWP VEHICLE	101215521	11/30/2024	387.88
101-261-959.000	GEN GOV: METRO AUTHORITY EXP				
2158	ROAD COMMISSION FOR O.C.	101-TRAF SIG MAINT. HARVEY LK WARDLW MILFRD CUS	7978	10/31/2024	9.32
Total GENERAL GOVERNMENT:					42,253.37
BUILDING					
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG				
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	11/19/24-12/03/24	12/05/2024	485.13
8149	WATKINS III, MITCHELL	101-INSPECTIONS	11/19/24-12/3/24	12/05/2024	1,878.74

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total BUILDING:					2,363.87
CEMETERY					
101-567-935.000 CEMETERY: SEXTON					
1127	HURON CEMETERY MAINTENANCE	101-CEMETERY MAINTENANCE	DEC 2024	12/05/2024	4,142.00
Total CEMETERY:					4,142.00
SOCIAL SERVICES					
101-670-705.000 SOC SERV: CROSSING GUARDS					
8253	AMAZON CAPITAL SERVICES	101-ROOFTOP STROBE LIGHTS	1VGJ-9TYD-DPPW	12/01/2024	28.60
Total SOCIAL SERVICES:					28.60
ACTIVITY CENTER					
101-672-729.000 ACTIVITY CTR: OPER. SUPPLIES					
9208	HIGHLAND SUPPLY INC.	101-PAPER TOWEL/PLATES/TP/CUPS/LIDS/MULTIFOLD-A	INV83410	11/21/2024	460.15
101-672-850.000 ACTIVITY CTR: PHONE SERVICE					
9090	NET EXPRESS VOIP	101-PHONE SERVICE-ACT CTR	429241123	11/23/2024	64.37
2652	T-MOBILE	101-CELL PHONE-ACTIVITY CENTER	11162024 28344	11/16/2024	19.43
101-672-850.002 STEEPLE HALL: INTERNET SERVICE					
2216	COMCAST	101-STEEPLE HALL 8529 10 157 0100876	01082025 0100876	11/26/2024	321.17
101-672-920.000 ACTIVITY CTR: UTILITIES					
1375	CONSUMERS ENERGY	101-209 N JOHN ST-ACT CTR	203233573176	11/22/2024	214.65
101-672-920.002 STEEPLE HALL: UTILITIES					
1375	CONSUMERS ENERGY	101-205 W. LIVINGSTON RD-STEEPLE HALL	203233573175	11/22/2024	202.56
101-672-936.000 ACTIVITY CTR: BUILDING MAINT					
1839	ABSOPURE WATER CO.	101- H/C COOLER-ACTIVITY CTR.	31108548	11/30/2024	12.00
1839	ABSOPURE WATER CO.	101- H/C COOLER-ACTIVITY CTR.	31110892	11/30/2024	12.00
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-ACTIVITY CTR.	89508023	11/04/2024	137.00
8253	AMAZON CAPITAL SERVICES	101-KEY LOCK BOX-ACT CTR	1VGJ-9TYD-DPPW	12/01/2024	36.99
1457	STEVE'S LOCKSMITH	101-KEYS-ACT CTR	242111-1	11/21/2024	838.00
101-672-936.002 STEEPLE HALL: BUILDING MAINT					
2694	GOYETTE MECHANICAL	101-REPAIR HOT WATER HEATER-STEEPLE HALL	910201150	11/22/2024	399.00
1157	TOP NOTCH CLEANING SERVICES	101-ANNEX OFFICE CLEANING	1077	11/27/2024	800.00
Total ACTIVITY CENTER:					3,517.32
PLANNING COMMISSION					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-703-820.000 PLNG COMM: DUES/ED/TRAVEL					
9040	LITTLEBEAR, KARI	101-MILEAGE REIMBURSE FOR SITE INSPECTION/AICP	12022024	12/02/2024	95.01
101-703-900.000 PLNG COMM: ADVERTISING/PRTG					
9077	21ST CENTURY MEDIA-MICHIGAN	101-ADVERTISEMENT-PLN COMM	11202024	11/20/2024	403.25
Total PLANNING COMMISSION:					498.26
Total GENERAL FUND:					65,291.63
FIRE FUND					
206-000-627.000 RENTAL INSPECTIONS					
6512	MIHELICH, JOHN	206-REFUND RENTAL INSPECTION	11262024	11/26/2024	120.00
Total :					120.00
FIRE					
206-336-731.000 FIRE: MEDICAL SUPPLIES					
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85573465	11/27/2024	215.96
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85573465	11/27/2024	669.49
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85573466	11/27/2024	122.40
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85575312	12/02/2024	183.28
1132	LINDE GAS & EQUIPMENT INC	206-EMS OXYGEN	46505459	11/22/2024	38.61
9180	STRYKER	206-EMS SUPPLIES - BATTERY, LUCAS, DARK GRAY	9207686915	11/07/2024	721.50
206-336-732.000 FIRE: UNIFORMS					
9276	HURON VALLEY GUNS LLC	206-UNIFORM - GEORGE	217955	11/12/2024	89.99
1642	PETER'S TRUE VALUE HARDWARE	206-BELL UNIFORM	K75293	12/02/2024	129.99
206-336-750.000 FIRE: VEHICLE GAS/OIL					
2692	WEX BANK	206-GAS FOR MARSHAL VEHICLE	101215521	11/30/2024	100.75
2692	WEX BANK	206-GAS FOR FIRE VEHICLES	101215521	11/30/2024	2,223.85
2692	WEX BANK	206-GAS FOR FIRE VEHICLES	101215521	11/30/2024	60.36-
206-336-820.000 FIRE: DUES & EDUCATION					
2039	BOUND TREE MEDICAL LLC	206-TRAINING EQUIPMENT	85568602	11/22/2024	1,268.19
2039	BOUND TREE MEDICAL LLC	206-TRAINING SUPPLIES	85573464	11/27/2024	2,060.21
7501	BRIGHTON AREA FIRE AUTHORITY	206-FIREFIGHTER I&II TRAINING ACADEMY-NELSON	0000000425	11/18/2024	2,400.00
206-336-851.000 FIRE: RADIO COMMUNICATIONS					
1029	OAKLAND COUNTY	206-DISPATCH SERVICES- OCT	CI048262	10/31/2024	5,784.00
206-336-920.000 FIRE: PUBLIC UTILITIES					
8385	AMERI-ALARM	206-ALARM MONITORING FS2	080514	12/01/2024	75.00
2216	COMCAST	206-2550 E WARDLOW FS#2 0170820	01022025 0170820	12/01/2024	197.85
1375	CONSUMERS ENERGY	206-2550 E WARDLOW-FS2	203144560165	11/20/2024	189.84

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1375	CONSUMERS ENERGY	206-1600 W HIGHLAND FS1	203233573360	11/22/2024	378.39
1375	CONSUMERS ENERGY	206-510 CLYDE RD ST#3	207059268166	11/20/2024	35.50
1005	DTE ENERGY	206-2550 E WARDLOW FS2 06488	12042024 06488	12/05/2024	1,138.61
9090	NET EXPRESS VOIP	206-VOIP MONTHLY	1605241123	11/23/2024	110.78
206-336-930.000	FIRE: VEHICLE REPAIR				
8253	AMAZON CAPITAL SERVICES	206-MAGNETIC MIC	1VGJ-9TYD-DPPW	12/01/2024	179.80
1642	PETER'S TRUE VALUE HARDWARE	206-BLACK ELECTRICAL TAPE	K75272	11/30/2024	3.58
1642	PETER'S TRUE VALUE HARDWARE	206-COUPLER	K75272	11/30/2024	5.99
1642	PETER'S TRUE VALUE HARDWARE	206-VEHICLE TIRE GONG	K75301	12/03/2024	6.99
206-336-936.000	FIRE: BLDG MAINT/REPAIR				
8253	AMAZON CAPITAL SERVICES	101-KITCHEN FAUCET	1VGJ-9TYD-DPPW	12/01/2024	193.15
1642	PETER'S TRUE VALUE HARDWARE	206-STATION 2 SNOW MARKERS	K75230	11/26/2024	53.73
4907	SELECTIVE HVAC HEATING & COOLING INC	206-FS1 WEIGHT ROOM	44753	09/25/2024	550.00
206-336-937.000	FIRE: EQUIP MAINT				
8253	AMAZON CAPITAL SERVICES	206-BATTERIES	1VGJ-9TYD-DPPW	12/01/2024	244.16
8253	AMAZON CAPITAL SERVICES	206-BATTERIES	1VGJ-9TYD-DPPW	12/01/2024	122.08
2078	MES LIFE SAFETY LLC	206-SCBA REPAIR	04254532	11/20/2024	1,879.97
2078	MES LIFE SAFETY LLC	206-SCBA REPAIR - AIR LEAK AT REGULATOR	04254618	11/22/2024	565.34
206-336-967.000	FIRE: NEW PROJECTS				
8253	AMAZON CAPITAL SERVICES	206-SAUNA	1VGJ-9TYD-DPPW	12/01/2024	1,798.99
9180	STRYKER	206-EMS MAINTENANCE PLAN	9207821384	11/21/2024	17,236.80
Total FIRE:					40,914.41
Total FIRE FUND:					41,034.41
POLICE FUND					
POLICE					
207-301-807.000	POLICE: OAKLAND CO SHER CONT				
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT-OCT	CI048262	10/31/2024	259,084.75
207-301-807.004	POLICE: OVERTIME				
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT - O.T. OCT	CI048262	10/31/2024	4,147.91
207-301-920.000	POLICE: UTILITIES				
2216	COMCAST	207-165 N. JOHN 0179656	12242024 0179656	11/21/2024	122.95
207-301-935.000	POLICE: SHERIFF'S MAINT				
1839	ABSOPURE WATER CO.	207-COOLER	31110135	11/30/2024	4.00
1839	ABSOPURE WATER CO.	207-5 GALLON WATER	89508022	11/04/2024	19.40
1375	CONSUMERS ENERGY	207-165 N JOHN ST	203233573172	11/22/2024	101.53
1157	TOP NOTCH CLEANING SERVICES	207-MONTHLY CHG - NOV.	1076	11/27/2024	640.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total POLICE:					264,120.54
Total POLICE FUND:					264,120.54
FIRE CAPITAL FUND					
FIRE					
402-336-971.000 VEHICLES					
8253	AMAZON CAPITAL SERVICES	402-TRAILER HITCH ADAPTER-2024 DODGE 2500 U1	1VGJ-9TYD-DPPW	12/01/2024	19.89
8253	AMAZON CAPITAL SERVICES	402-SLIDING TRUCK BED ORGANIZER 2024 DODGE 1500	1VGJ-9TYD-DPPW	12/01/2024	1,239.00
8253	AMAZON CAPITAL SERVICES	402-SLIDING TRUCK BED ORGANIZER- 2024 DODGE 150	1VGJ-9TYD-DPPW	12/01/2024	1,239.00
1541	HOME DEPOT CREDIT SERVICES	402-TOOL BOX-2024 DODGE WAGONEER	2200863	10/31/2024	119.00
9407	MACQUEEN EMERGENCY	402-2024 DODGE 2500 (U1)	W00051	11/19/2024	3,448.28
9407	MACQUEEN EMERGENCY	402-2024 DODGE 2500 (B1)	W00052	11/19/2024	3,448.28
Total FIRE:					9,513.45
Total FIRE CAPITAL FUND:					9,513.45
DOWNTOWN DEVELOPMENT FUND					
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-808.000 DDA: MARKETING CONSULTANT					
4690	PATTERSON, HARMONY	494-CONSULTANT DUTIES	2025	12/05/2024	895.00
494-729-850.000 DDA: WEBSITE					
2369	ACCUNET WEB SERVICES	494-DOMAIN NAME ANNUAL SERVICE	23384	12/04/2024	527.47
494-729-880.001 DDA: PROMOTIONS					
3152	KOPACKI, KRIS	494-INSTALL TREE LIGHTING SIGN	2081	12/03/2024	165.00
494-729-880.002 DDA: ECONOMIC RESTRUCTURING					
3152	KOPACKI, KRIS	494-INSTALL SMALL BUSINESS SIGN	2080	12/03/2024	105.00
494-729-880.003 DDA: DESIGN					
9249	BLASCYK, CASSIE R.	494-REIMBURSE FOR TIMER	11242024	11/24/2024	23.30
2596	FIVE STAR ACE	494-POWER CORDS	32112	11/23/2024	103.96
2596	FIVE STAR ACE	494-FESTIVAL OF TREES	32115	11/23/2024	11.77
494-729-900.001 DDA: FUNDRAISER EXPENSE					
3152	KOPACKI, KRIS	494-PICK UP/INSTALL FESTIVAL OF TREES	2082	12/03/2024	725.00
494-729-920.000 DDA: RENT/ UTILITIES					
9090	NET EXPRESS VOIP	494-PHONE SERVICE DDA	429241123	11/23/2024	6.78
Total DOWNTOWN DEVELOPMENT AUTHORITY:					2,563.28

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total DOWNTOWN DEVELOPMENT FUND:					2,563.28
HIGHLAND ADVISORY COUNCIL					
GENERAL GOVERNMENT					
702-261-729.000 HAAC: DEDUCTIONS					
4780	MILFORD ROTARY FOUNDATION	702-POINSETTA PLANTS	200	11/26/2024	75.00
2692	WEX BANK	702-GAS FOR HAAC TRIPS	101215521	11/30/2024	60.81
Total GENERAL GOVERNMENT:					135.81
Total HIGHLAND ADVISORY COUNCIL:					135.81
POST-RETIREMENT BENEFITS					
GENERAL GOVERNMENT PERSONNEL B					
737-279-719.000 RETIREE OPEB EXPENSE					
1958	AmWINS GROUP BENEFITS INC.	737-RETIREE HEALTH PREMIUMS	8713470	12/01/2024	450.00
2499	GIBSON, WANDA SUE	737-RETIREE HEALTH REIMBURSEMENT	DEC 2024	12/05/2024	262.52
1181	KILEY, JUDITH A.	737-RETIREE HEALTH REIMBURSEMENT	DEC 2024	12/05/2024	165.00
1536	MCDONELL, MARY L.	737-RETIREE HEALTH BUYOUT	12052024	12/05/2024	2,000.00
1048	OLSON, GAYLE	737-RETIREE HEALTH BUYOUT	12052024	12/05/2024	2,000.00
9095	PATTERSON, BRIDGET	737-RETIREE DENTAL REIMBURSEMENT	11122024	11/12/2024	211.00
1311	PILCHOWSKI, PATRICIA	737-RETIREE HEALTH BUYOUT	12052024	12/05/2024	2,000.00
1206	REGAN, RITA	737-RETIREE HEALTH REIMBURSEMENT	DEC 2024	12/05/2024	450.00
1232	SIMPSON, NANCY	737-RETIREE HEALTH BUYOUT	12052024	12/05/2024	2,000.00
1373	WAGNER, PATRICIA G.	737-RETIREE DENTAL REIMBURSEMENT	11052024	11/05/2024	129.60
1373	WAGNER, PATRICIA G.	737-RETIREE HEALTH REIMBURSEMENT	NOV 2024	12/05/2024	249.35
1373	WAGNER, PATRICIA G.	737-RETIREE HEALTH REIMBURSEMENT	OCT 2024	12/05/2024	249.35
Total GENERAL GOVERNMENT PERSONNEL B:					10,166.82
Total POST-RETIREMENT BENEFITS:					10,166.82
DUCK LAKE ASSOC					
TRUST & AGENCY ADMIN					
764-255-956.000 DUCK LAKE: DEDUCTIONS					
4300	DUCK LAKE PROPERTY OWNERS ASSOC.	764-BULK MAIL	12042024	12/04/2024	75.00
1366	TPC LAWN & LANDSCAPE	764-LAWN MOWING BOAT LAUNCH	6109	11/25/2024	220.00
Total TRUST & AGENCY ADMIN:					295.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total DUCK LAKE ASSOC:					295.00
WOODRUFF LAKE ASSOC					
TRUST & AGENCY ADMIN					
769-255-956.000 WOODRUFF LAKE: DEDUCTIONS					
1064	IMLAY CITY FISH FARM INC.	769-FISH STOCKING-WOODRUFF LAKE	6529	10/24/2024	3,750.00
Total TRUST & AGENCY ADMIN:					3,750.00
Total WOODRUFF LAKE ASSOC:					3,750.00
PENNINSULA LAKE					
TRUST & AGENCY ADMIN					
774-255-956.000 PENINSULA LAKE: DEDUCTIONS					
9148	STATE OF MICHIGAN	774-PENINS. LAKE PERMIT FEE	E20839	12/04/2024	450.00
Total TRUST & AGENCY ADMIN:					450.00
Total PENNINSULA LAKE:					450.00
Grand Totals:					397,320.94

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
ASSESSOR					
101-257-720.000 ASSESSING: CONTRACTUAL SVCS					
9278	WAYNE COUNTY APPRAISAL LLC	101-MONTHLY ASSESSING CONTRACT FEE	DEC 2024	11/22/2024	10,938.16
Total ASSESSOR:					10,938.16
GENERAL GOVERNMENT					
101-261-802.000 GEN GOV: PAYROLL PROCESSING					
4868	ADP INC	101-PAYROLL SERVICES	675880741	11/22/2024	283.60
4868	ADP INC	101-PAYROLL SERVICES	676836687	12/06/2024	177.00
101-261-850.000 GEN GOV: FIBER-OTHER COMMUNICA					
7660	CROWN CASTLE FIBER LLC	101-205 JOHN ST. FIBER NETWORK	1701357	12/01/2024	823.00
101-261-900.001 GEN GOV: ADVERTISING					
6278	TECHNOLOGY GALLERY LLC	101-DIGITAL SIGN MAINTENANCE	INV-191	12/01/2024	400.00
Total GENERAL GOVERNMENT:					1,683.60
GENERAL GOVERNMENT PERSONNEL B					
101-279-712.000 GGP:HEALTH/DENTAL/LIFE/DIS INS					
9402	ASSURITY LIFE INSURANCE CO.	101-ASSURITY INSURANCE-ACT. CTR	4004399623	11/23/2024	219.90
9402	ASSURITY LIFE INSURANCE CO.	101-ASSURITY INSURANCE-TWP	4004399623	11/23/2024	248.45
Total GENERAL GOVERNMENT PERSONNEL B:					468.35
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	11/19/24-12/3/24	12/05/2024	1,750.86
Total BUILDING:					1,750.86
PLANNING COMMISSION					
101-703-801.000 PLNG COMM: MASTER PLAN PROF.					
2240	CARLISLE WORTMAN ASSOC. INC.	101-2021 MASTER PLAN	2176635	12/05/2024	115.00
Total PLANNING COMMISSION:					115.00
Total GENERAL FUND:					14,955.97
FIRE FUND					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
FIRE					
206-336-712.001	FIRE:HEALTH/DENTAL/LIFE/DISINS				
9402	ASSURITY LIFE INSURANCE CO.	206-ASSURITY INSURANCE-FIRE	4004399644	11/23/2024	311.78
206-336-937.000	FIRE: EQUIP MAINT				
2059	APPLIED INNOVATION	206-COPIER CONTRACT AND ADDITIONAL PAGES	2679220	11/25/2024	5.34
2059	APPLIED INNOVATION	206-FREIGHT	2679220	11/25/2024	4.83
2059	APPLIED INNOVATION	206-FD COPIER MAINTENANCE	2679220	11/25/2024	115.43
Total FIRE:					437.38
Total FIRE FUND:					437.38
REFUSE FUND					
REFUSE					
227-526-801.000	REFUSE: CONTRACTOR				
4887	PRIORITY WASTE LLC	227-MONTHLY CONTRACT-DEC	INV739439	12/01/2024	91,760.24
Total REFUSE:					91,760.24
Total REFUSE FUND:					91,760.24
Grand Totals:					107,153.59

Total GENERAL FUND:	80,247.60
Total FIRE FUND:	41,471.79
Total POLICE FUND:	264,120.54
Total REFUSE FUND:	91,760.24
Total FIRE CAPITAL FUND:	9,513.45
Total DOWNTOWN DEVELOPMENT FUND:	2,563.28
Total HIGHLAND ADVISORY COUNCIL:	135.81
Total POST-RETIREMENT BENEFITS:	10,166.82
Total DUCK LAKE ASSOC:	295.00
Total WOODRUFF LAKE ASSOC:	3,750.00
Total PENNINSULA LAKE:	450.00
Grand Totals:	<u><u>504,474.53</u></u>

Payroll and Hand Check December 12, 2024 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT) 12/6/2024	\$	28,909.56
General/Fire Payroll 12/6/2024	\$	78,208.55
Equitable - Deferred Comp.	\$	250.00
Mission SQ - Deferred Comp.	\$	2,228.07
Flexible Savings Account	\$	738.15
401A Employee Loan Payment		
Highland Firefighters Assn		
Highland Firefighters Union Dues-Full-Time	\$	600.00
Highland Firefighters Union Dues-Part-Time	\$	495.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-072.000 COUNTY OF OAKLAND					
1159	TREASURER	101-HIGHLAND GREENS-OAK CTY	NOV 2024	12/18/2024	352.00
1159	TREASURER	101-HIGHLAND HILLS OAK CTY	NOV 24	12/18/2024	143.50
1159	TREASURER	101-RIDGEWOOD-OAK CTY	NOV24	12/18/2024	215.00
101-000-075.000 HURON VALLEY SCHOOLS					
1159	TREASURER	101-HIGHLAND GREENS-HVS	NOV 2024	12/18/2024	1,408.00
1159	TREASURER	101-HIGHLAND HILLS HVS	NOV 24	12/18/2024	574.00
1159	TREASURER	101-RIDGEWOOD-HVS	NOV24	12/18/2024	860.00
101-000-202.001 BUILDING BONDS PAYABLES					
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B24-00428	12/11/2024	250.00
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B24-00502	12/11/2024	125.00
8316	AIS INSTALLATIONS	101-ESCROW/BUILDING	B24-00453	12/11/2024	125.00
5000	APPELT, DAVID J	101-ESCROW/BUILDING	B24-00472	12/09/2024	125.00
4999	BAUDINO, MARK	101-ESCROW/BUILDING	B23-00188	12/09/2024	125.00
6126	BLOOMFIELD CONSTRUCTION CO.	101-ESCROW/BUILDING	B24-00455	12/11/2024	250.00
4597	BOTTOMS UP CONTRACTING	101-ESCROW/BUILDING	B24-00421	12/11/2024	125.00
4995	BROWN, DENNIS	101-ESCROW/BUILDING	B24-00418	12/10/2024	125.00
5559	CNB CONSTRUCTION PLUS LLC	101-ESCROW/BUILDING	B24-00001	12/09/2024	1,700.00
5559	CNB CONSTRUCTION PLUS LLC	101-REFUSE FEE	B24-00001	12/09/2024	195.00-
7505	DAMUTH JR, RANDALL M.	101-ESCROW/BUILDING	B23-00254	12/11/2024	125.00
4997	E GUY DAWSON	101-ESCROW/BUILDING	B24-00470	12/11/2024	125.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B24-00473	12/11/2024	60.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B23-00169	12/11/2024	210.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B24-00001	12/09/2024	195.00
6304	KEARNS BROTHERS INC	101-ESCROW/BUILDING	B24-00473	12/11/2024	250.00
6304	KEARNS BROTHERS INC	101-REINSPECTION FEE	B24-00473	12/11/2024	60.00-
7265	LEMKE, TERRY	101-ESCROW/BUILDING	B24-00316	12/11/2024	250.00
5001	MCCALLUM, BRYAN	101-ESCROW/BUILDING	B24-00477	12/09/2024	125.00
4996	MESTER EXTERIORS, LLC	101-ESCROW/BUILDING	B24-00480	12/11/2024	250.00
1523	MILFORD FENCE LLC	101-ESCROW/BUILDING	B24-00396	12/09/2024	125.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B24-00392	12/09/2024	250.00
5003	NOONAN ELECTRICAL SERVICES	101-ESCROW/BUILDING	PE24-0507	12/18/2024	57.00
6632	STONE HOLLOW PROPERTIES & DEV.	101-ESCROW/BUILDING	B23-00169	12/11/2024	2,800.00
6632	STONE HOLLOW PROPERTIES & DEV.	101-REFUSE FEE	B23-00169	12/11/2024	210.00-
4998	SULIVAN, RUTH	101-ESCROW/BUILDING	B24-00443	12/11/2024	125.00
5665	SUNGLO RESTORATION SERVICES INC.	101-ESCROW/BUILDING	B24-00386	12/11/2024	1,000.00
7173	VANDREY PROPERTIES	101-ESCROW/BUILDING	B24-00143	12/09/2024	500.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B24-00369	12/11/2024	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B24-00417	12/11/2024	250.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-000-202.005 PLANNING ESCROW PAYABLES					
2284	HUBBELL ROTH & CLARK INC.	101-SCHOOL BELL STUDY PLAN	0221386	10/18/2024	1,280.64
2284	HUBBELL ROTH & CLARK INC.	101-SCHOOL BELL OBSERVATION	0221387	10/18/2024	171.01
2284	HUBBELL ROTH & CLARK INC.	101-BUENO TACOS OBSERVATION	0221388	10/18/2024	240.12
2284	HUBBELL ROTH & CLARK INC.	101-HIGHLAND CITY GATE CONSUMERS ENERGY	0222566	12/03/2024	320.16
2284	HUBBELL ROTH & CLARK INC.	101-SCHOOL BELL OBSERVATION	0222567	12/03/2024	334.43
101-000-412.000 DELINQUENT P. PROPERTY TAX					
9086	HIGHLAND TOWNSHIP LIBRARY	101-DEL. PERS. PROP. TAX REFUND 2024	12162024	12/16/2024	401.42
6317	OAKLAND COUNTY TREASURER	101- DELINQUENT PROPERTY TAX	11302024	11/30/2024	120.13
101-000-491.000 BUILDING PERMITS					
4995	BROWN, DENNIS	101-REFUND PERMIT FEES	PB24-0480	12/10/2024	66.00
101-000-677.031 MISCELLANEOUS					
1521	CHASE CARDMEMBER SERVICE	101-SAMS CLUB	11/09/24-12/08/24	12/09/2024	138.97
Total :					15,932.38
CLERK					
101-215-820.000 CLERK: DUES/ED/TRAVEL					
1521	CHASE CARDMEMBER SERVICE	101-CONFERENCE-FLOWERS/MECKLENBORG	11/09/24-12/08/24	12/09/2024	784.55
3688	FLOWERS, TAMARA S.	101-MAMC INSTITUTE MILEAGE-FLOWERS	12172024	12/17/2024	329.64
Total CLERK:					1,114.19
TREASURER					
101-253-820.000 TREAS: DUES/ED/TRAVEL					
1521	CHASE CARDMEMBER SERVICE	101-TREAS LUNCHEON-FREDERICK/GREEN	11/09/24-12/08/24	12/09/2024	60.00
6143	GREEN, CHANTELE M.	101-MILEAGE REIMBURSEMENT TO OCTA LUNCHEON	12182024	12/18/2024	23.99
9152	MAERTENS, WENDY	101-MILEAGE TAX USER GROUP/MAIL ROOM	12162024	12/16/2024	43.68
Total TREASURER:					127.67
GENERAL GOVERNMENT					
101-261-728.000 GEN GOV: OFFICE SUPPLIES					
2541	STAPLES	101-BINDERS/WHITEOUT/CALC RIBBON	7003193557	11/30/2024	133.04
101-261-804.000 GEN GOV: LEGAL SERVICES					
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP MATTER	1082645	12/09/2024	279.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-COMCAST	1082645	12/09/2024	170.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-REVIEW AGENDA	1082645	12/09/2024	77.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-MEETING ATTENDANCE	1082645	12/09/2024	403.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-WOTA LEASE	1082645	12/09/2024	46.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP MATTER	1082648	12/09/2024	442.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-261-821.000	GEN GOV: MEMBER FEES				
1521	CHASE CARDMEMBER SERVICE	101-OAK PRESS	11/09/24-12/08/24	12/09/2024	26.00
8184	STATE OF MICHIGAN	101-2025 MIDEAL RENEWAL ID#1680	2025 MIDEAL	12/18/2024	230.00
101-261-850.001	GEN GOV: PHONE SERVICE				
9027	AT&T MOBILITY	101-ORDINANCE CELL PHONE	287287294406X121	12/06/2024	23.70
9027	AT&T MOBILITY	101-TWP CELL PHONE	287287294406X121	12/06/2024	47.08
101-261-900.000	GEN GOV: TAX BILL PRINTING				
5009	MAPLEPRESS	101-TAX BILL/BROCHURE/MAILING	152971	12/16/2024	6,858.02
101-261-900.001	GEN GOV: ADVERTISING				
2375	GANNETT MICHIGAN LOCALIQ	101-BUDGET-TOWNSHIP BOARD	0006803016	11/30/2024	107.85
2375	GANNETT MICHIGAN LOCALIQ	101-SYNOPSIS-TWP BOARD	0006803016	11/30/2024	107.85
101-261-900.002	GEN GOV: PRINTING				
1045	ALLEGRA PRINT & IMAG HIGHLAND	101-MAGNETS/DECALS	78523	12/13/2024	98.25
101-261-920.000	GEN GOV: UTILITIES				
2216	COMCAST	101-3550 DUCK LK RD 0310657	01032025 0310657	12/01/2024	102.95
1005	DTE ENERGY	101-935 S. HICKORY RDG TRL 910008266330	12132024 66330	12/16/2024	17.62
1005	DTE ENERGY	101-469 E. HIGHLAND RD 910008266959	12132024 66959	12/16/2024	17.62
1005	DTE ENERGY	101-250 W LIVINGSTON RD-WOTA 910008267072	12132024 67072	12/16/2024	595.64
1005	DTE ENERGY	101-501 N. MILFORD RD TRAIN ST 910008267460	12132024 67460	12/16/2024	17.62
1005	DTE ENERGY	101-205 N JOHN ST 910008280059	12132024 80059	12/16/2024	904.67
1005	DTE ENERGY	101-248 W. LIVINGSTON-DDA 910008280661	12132024 80661	12/16/2024	35.57
1005	DTE ENERGY	101-401 BEACH FARM LIBRARY 910008280786	12132024 80786	12/16/2024	114.30
1005	DTE ENERGY	101-100 N. MILFORD RD 910008280885	12132024 80885	12/16/2024	128.02
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE				
1879	EXCLUSIVE FLOOR COVERING	101-CARPET DEPOSIT	14388	12/17/2024	1,049.75
1021	GILL-ROY'S HARDWARE	101-SLIDERS	2412-729479	12/16/2024	13.18
1021	GILL-ROY'S HARDWARE	101-PLUNGER	2412-730108	12/16/2024	28.99
9208	HIGHLAND SUPPLY INC.	101-TP/MULTIFOLD TOWELS	INV85295	12/13/2024	139.43
8500	ON TIME PORTABLES LLC	101-CHILL AT THE MILL	3048	12/13/2024	125.00
9007	SERVPRO OF BRIGHTON/HOWELL	101-WATER DAMAGE RESTORATION-SUPERVISORS OFF	5171375	12/16/2024	1,550.92
4774	WATKINS SEPTIC & DRAIN LLC	101-PUMP SEPTIC TANK-250 W LIVINGSTON RD	11633	12/17/2024	2,480.00
7919	WESTERN OAKLAND TRANSPORTATION AUTHORI	101-REIMB FOR GARAGE DOOR REPAIR-250 W LIVINGST	2369	11/30/2024	360.00
4685	WOLVERINE POWER SYSTEMS	101-GENERATOR MAINTENANCE	0283420-IN	12/11/2024	250.00
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT				
1521	CHASE CARDMEMBER SERVICE	101-ADOBE/ZOOM/MICROSOFT	11/09/24-12/08/24	12/09/2024	115.33
1521	CHASE CARDMEMBER SERVICE	101-SAMS CLUB	11/09/24-12/08/24	12/09/2024	50.00
101-261-955.000	GEN GOV: MISCELLANEOUS				
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-TWP	89539362	12/02/2024	42.65
101-261-971.003	GEN GOV: COMPUTER SOFTWARE				
1521	CHASE CARDMEMBER SERVICE	101-MAILCHIMP/CANVA	11/09/24-12/08/24	12/09/2024	280.99

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total GENERAL GOVERNMENT:					17,470.54
GENERAL GOVERNMENT PERSONNEL B					
101-279-711.000 GGP: DEFINED CONTRIBUTION PLAN					
1350	EQUITABLE RETIREMENT	101-DEF CONTR 4TH QTR-ACT CTR PLAN ID 652977	6877558	12/19/2024	1,995.58
1350	EQUITABLE RETIREMENT	101-DEF CONTR 4TH QTR-IN-HOUSE PLAN ID 652977	6877558	12/19/2024	7,632.04
1350	EQUITABLE RETIREMENT	101-DEF CONTR 4TH QTR-TWP PLAN ID 652977	6877558	12/19/2024	3,232.13
Total GENERAL GOVERNMENT PERSONNEL B:					12,859.75
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	12/4/24-12/17/24	12/17/2024	458.50
8149	WATKINS III, MITCHELL	101-INSPECTIONS	12/4/24-12/17/24	12/17/2024	1,786.05
Total BUILDING:					2,244.55
ACTIVITY CENTER					
101-672-729.000 ACTIVITY CTR: OPER. SUPPLIES					
9208	HIGHLAND SUPPLY INC.	101-LINERS-ACT CTR	INV85601	12/17/2024	80.92
101-672-850.001 ACTIVITY CTR: INTERNET SERVICE					
1521	CHASE CARDMEMBER SERVICE	101-COMCAST	11/09/24-12/08/24	12/09/2024	107.98
101-672-920.000 ACTIVITY CTR: UTILITIES					
1005	DTE ENERGY	101- 209 N JOHN ACT CTR 910008266702	12092024 66702	12/10/2024	486.03
101-672-920.002 STEEPLE HALL: UTILITIES					
1005	DTE ENERGY	101-205 W. LIVINGSTON RD-STEPPLE HALL 91000828013	12132024 80133	12/16/2024	291.12
101-672-936.000 ACTIVITY CTR: BUILDING MAINT					
1021	GILL-ROY'S HARDWARE	101-CLEANING SUPPLIES-ACT CTR	2412-736648	12/17/2024	5.39
1702	MILL VALLEY VACUUM	101-VACUUM BAGS-ACT CTR	082011	12/17/2024	18.88
Total ACTIVITY CENTER:					990.32
ZONING BOARD OF APPEALS (ZBA)					
101-702-900.000 ZBA: ADVERTISING					
2375	GANNETT MICHIGAN LOCALIQ	101-LEGAL ADVERTISEMENT-ZBA	0006803016	11/30/2024	194.13
Total ZONING BOARD OF APPEALS (ZBA):					194.13
PARKS					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-751-729.002	PARKS: HICKORY RIDGE				
8500	ON TIME PORTABLES LLC	101-HICKORY RIDGE PARK	3048	12/13/2024	125.00
101-751-729.003	PARKS: DUCK LAKE PINES				
8500	ON TIME PORTABLES LLC	101-DUCK LAKE PINES PARK	3048	12/13/2024	175.00
101-751-920.000	PARKS: UTILITIES				
1005	DTE ENERGY	101-333 N. MILFORD RD 910008267551	12132024 67551	12/16/2024	57.05
1005	DTE ENERGY	101-1241 N. DUCK LAKE RD-PARKS 910008267940	12132024 67940	12/16/2024	26.96
1005	DTE ENERGY	101-3800 N. HICKORY RDG-PARK-910008266587	12162024 66587	12/17/2024	22.63
1005	DTE ENERGY	101-4200 N. HICK RDG-PARK-910008266835	12162024 66835	12/17/2024	14.86
1005	DTE ENERGY	101-3570 N DUCK LK RD 910008267205	12162024 67205	12/17/2024	30.92
101-751-935.000	PARKS: MAINTENANCE				
1521	CHASE CARDMEMBER SERVICE	101-TRAIL CAM	11/09/24-12/08/24	12/09/2024	251.19
1070	OAKLAND COUNTY HEALTH DIVISION	101-BAC-T TEST	C1049510	11/30/2024	36.00
Total PARKS:					739.61
Total GENERAL FUND:					51,673.14
FIRE FUND					
FIRE					
206-336-727.000	FIRE: SUPPLIES				
2596	FIVE STAR ACE	206-GRILL COVER	32192	12/11/2024	41.99
1642	PETER'S TRUE VALUE HARDWARE	206-LIGHT HANGERS	K75320	12/04/2024	15.47
1642	PETER'S TRUE VALUE HARDWARE	206-VEHICLE SUPPLIES	K75326	12/05/2024	11.28
6338	TRI-COUNTY SUPPLY INC.	206-TRUCK WASH	0000037083	12/11/2024	330.87
2287	UPS STORE - 2655, THE	206-UPS SHIPPING	41	11/30/2024	16.45
206-336-731.000	FIRE: MEDICAL SUPPLIES				
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85579014	12/04/2024	56.00
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85579015	12/04/2024	175.10
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85586349	12/10/2024	1,523.55
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85588096	12/11/2024	839.90
2039	BOUND TREE MEDICAL LLC	206-DISPOSABLE EMS SUPPLIES	85589657	12/12/2024	3,537.00
2202	STATE OF MICHIGAN	206-EMS QUAPP	491-449536	12/04/2024	723.11
206-336-732.000	FIRE: UNIFORMS				
1521	CHASE CARDMEMBER SERVICE	206-POLO-WEHBY	11/09/24-12/08/24	12/09/2024	37.63
9276	HURON VALLEY GUNS LLC	206- OLLILA UNIFORMS	219574	11/26/2024	129.00
9276	HURON VALLEY GUNS LLC	206- UNIFORM - GREEN	220870	12/08/2024	204.99
9276	HURON VALLEY GUNS LLC	206- MOORE UNIFORM	221278	12/13/2024	22.50
206-336-820.000	FIRE: DUES & EDUCATION				
2039	BOUND TREE MEDICAL LLC	206-TRAINING SUPPLIES - MANIKIN	85584392	12/09/2024	1,699.99
2039	BOUND TREE MEDICAL LLC	206-TRAINING EQUIPMENT - MANIKIN	85584393	12/09/2024	1,849.99

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
2039	BOUND TREE MEDICAL LLC	206-EMS TRAINER ON STAND	85589656	12/12/2024	779.27
1521	CHASE CARDMEMBER SERVICE	206-MFIS MEMBERSHIP-BELL	11/09/24-12/08/24	12/09/2024	41.50
1521	CHASE CARDMEMBER SERVICE	206-EMT CLASS-WEHBY	11/09/24-12/08/24	12/09/2024	250.38
206-336-920.000 FIRE: PUBLIC UTILITIES					
8385	AMERI-ALARM	206-ALARM MONTORING-FS1	080503	12/01/2024	75.00
9027	AT&T MOBILITY	206-FIRE DEPT CELL PHONES	287287294406X121	12/06/2024	90.00
9027	AT&T MOBILITY	206-FIRE MARSHAL CELL PHONE	287287294406X121	12/06/2024	23.71
9027	AT&T MOBILITY	206-IPADS	287287294406X121	12/06/2024	422.89
2216	COMCAST	206-1600 W HIGHLAND FS #1 0160011	01152025 0160011	12/12/2024	164.90
1005	DTE ENERGY	206-ST#3 510 CLYDE RD 910008266207	12122024 66207	12/13/2024	130.02
7996	GEORGE, NICHOLAS	206-CHIEFS CELL PHONE	120424	12/04/2024	104.05
206-336-930.000 FIRE: VEHICLE REPAIR					
1103	AUTO VALUE HIGHLAND	206 VEHICLE WIRING	272-1091496	11/29/2024	22.77
4584	BRIAN'S YELLOW ENGINE SHOP INC	206-2019 FORD F450 (R212)	11616	12/12/2024	485.12
4584	BRIAN'S YELLOW ENGINE SHOP INC	206-2014 FORD F450 (R211)	11619	12/12/2024	398.21
9257	R&R FIRE TRUCK REPAIR	206-2019 PIERCE (E11) LIGHT TOWER	69461	11/07/2024	2,316.80
9257	R&R FIRE TRUCK REPAIR	206-2007 PIERCE (E3) CROSSLAY REPAIR	69708	12/10/2024	657.51
9257	R&R FIRE TRUCK REPAIR	206-2009 US TANKER (T1)	69773	12/17/2024	1,000.64
206-336-936.000 FIRE: BLDG MAINT/REPAIR					
1864	FIRE PROTECTION PLUS INC.	206-ANNUAL EXTINGUISHER INSPECTION	11141	11/14/2024	915.00
206-336-937.000 FIRE: EQUIP MAINT					
1642	PETER'S TRUE VALUE HARDWARE	206-CHAINSAW REPAIR	K75456	12/14/2024	159.70
206-336-955.000 FIRE: MISC EXPENSE					
1521	CHASE CARDMEMBER SERVICE	206-FOOD	11/09/24-12/08/24	12/09/2024	49.31
206-336-967.000 FIRE: NEW PROJECTS					
9180	STRYKER	206-PROCARE SERVICE	9207894050	12/02/2024	28,082.70
Total FIRE:					47,384.30
Total FIRE FUND:					47,384.30
POLICE FUND					
POLICE					
207-301-920.000 POLICE: UTILITIES					
1005	DTE ENERGY	207-165 N. JOHN ST-POLICE 910008266454	12132024 66454	12/16/2024	498.67
Total POLICE:					498.67
Total POLICE FUND:					498.67

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
FIRE CAPITAL FUND					
FIRE					
402-336-971.000 VEHICLES					
4922	ULTRA BRIGHT LIGHTZ LLC	402-2024 DODGE 2500 (B1) (B2) LIGHT BAR	W189398	12/03/2024	3,779.99
402-336-971.002 CAPITAL EQUIPMENT					
9188	PHOENIX SAFETY OUTFITTERS	402-TURNOUT GEAR FOR GRANT	SI-151118	11/12/2024	39,539.10
Total FIRE:					43,319.09
Total FIRE CAPITAL FUND:					43,319.09
DOWNTOWN DEVELOPMENT FUND					
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-728.000 DDA: OFFICE SUPPLIES					
1521	CHASE CARDMEMBER SERVICE	494-ZOOM	11/09/24-12/08/24	12/09/2024	33.90
2596	FIVE STAR ACE	494-UTILITY KNIVES	32182	12/09/2024	19.77
494-729-801.000 DDA: PROF SERVICES					
1114	ROSATI SCHULTZ JOPPICH ET AL	494-PROFESSIONAL SERVICES	1082646	12/09/2024	248.00
494-729-801.001 DDA: MASTER PLAN					
5002	GIFFELS WEBSTER	494-MASTER PLAN	133562	12/12/2024	10,000.00
494-729-820.000 DDA: DUES/ED/TRAVEL					
1739	HIGHLAND WHITE LAKE BUSINESS ASSOC.	494-2025 MEMBERSHIP-HWLBA	12024	12/02/2024	75.00
494-729-880.001 DDA: PROMOTIONS					
5004	CSP WOODWORK CREATIONS	494-CORN HOLE SETS	001	11/29/2024	360.00
494-729-880.002 DDA: ECONOMIC RESTRUCTURING					
1521	CHASE CARDMEMBER SERVICE	494-FACEBOOK ADS	11/09/24-12/08/24	12/09/2024	29.90
1521	CHASE CARDMEMBER SERVICE	494-LADIES NIGHT OUT	11/09/24-12/08/24	12/09/2024	104.43
494-729-880.003 DDA: DESIGN					
1521	CHASE CARDMEMBER SERVICE	494-OUTDOOR DECORATIONS	11/09/24-12/08/24	12/09/2024	677.89
2446	NOWAK & FRAUS ENGINEERS	494-COLASANTI BOARDWALK	124188	11/20/2024	1,451.00
494-729-900.000 DDA: ADVERTISING/PRINTING					
1521	CHASE CARDMEMBER SERVICE	494-CONSTANT CONTACT	11/09/24-12/08/24	12/09/2024	88.00
1521	CHASE CARDMEMBER SERVICE	494-TREE LIGHTING/KRIS KRINGLE ADVERTISEMENT	11/09/24-12/08/24	12/09/2024	150.00
494-729-900.001 DDA: FUNDRAISER EXPENSE					
1521	CHASE CARDMEMBER SERVICE	494-DECORATIONS	11/09/24-12/08/24	12/09/2024	113.96
1521	CHASE CARDMEMBER SERVICE	494-MENARDS-TREES	11/09/24-12/08/24	12/09/2024	1,457.13
1288	IVERSONS LUMBER COMAPNY LLC	494-FESTIVAL OF TREES BANNER INSTALLATION	2412-278103	12/13/2024	46.62
494-729-920.000 DDA: RENT/ UTILITIES					
1521	CHASE CARDMEMBER SERVICE	494-RENT/STORAGE	11/09/24-12/08/24	12/09/2024	214.92
494-729-967.000 DDA: FARMERS' MARKET					
1521	CHASE CARDMEMBER SERVICE	494-CORD/LIGHT/WEEBLY	11/09/24-12/08/24	12/09/2024	85.04

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total DOWNTOWN DEVELOPMENT AUTHORITY:					15,155.56
Total DOWNTOWN DEVELOPMENT FUND:					15,155.56
HIGHLAND ADVISORY COUNCIL					
GENERAL GOVERNMENT					
702-261-729.000 HAAC: DEDUCTIONS					
1521	CHASE CARDMEMBER SERVICE	702-CIDER MILL	11/09/24-12/08/24	12/09/2024	31.15
1521	CHASE CARDMEMBER SERVICE	702-HENRY FORD	11/09/24-12/08/24	12/09/2024	447.00
1521	CHASE CARDMEMBER SERVICE	702-MEADOWBROOK	11/09/24-12/08/24	12/09/2024	440.96
1521	CHASE CARDMEMBER SERVICE	702-PARTY CITY/PARTY SUPPLIES	11/09/24-12/08/24	12/09/2024	127.95
1521	CHASE CARDMEMBER SERVICE	702-ENTERTAINMENT	11/09/24-12/08/24	12/09/2024	138.98
1521	CHASE CARDMEMBER SERVICE	702-FOOD	11/09/24-12/08/24	12/09/2024	48.74
1410	GORDON FOOD SERVICE INC.	702-FOOD/PARTY SUPPLIES	758228504	12/12/2024	293.10
9208	HIGHLAND SUPPLY INC.	702-CUPS/PAPER TOWEL	INV85473	12/16/2024	94.02
8313	TRAVELING TRAINERS, THE	702-EXERCISE CLASS	1128	12/13/2024	1,380.00
Total GENERAL GOVERNMENT:					3,001.90
Total HIGHLAND ADVISORY COUNCIL:					3,001.90
CURRENT TAX COLLECT					
703-000-274.000 TAX COLLECTIONS TO DISTRIBUTE					
5005	ADVANTAX	703-TAX REFUND	H-99-00-000-560	12/17/2024	1,565.15
5008	AUTHENTIC KITCHEN AND DESIGN	703-TAX REFUND	H-99-00-020-012	12/17/2024	1,220.58
4268	CORELOGIC INC	703-TAX REFUND	H-11-13-404-025B	12/17/2024	1,024.08
4268	CORELOGIC INC	703-TAX REFUND	H-11-22-233-015B	12/17/2024	547.50
4268	CORELOGIC INC	703-TAX REFUND	H-11-22-378-003	12/17/2024	2,301.66
4268	CORELOGIC INC	703-TAX REFUND	H-11-22-381-010B	12/17/2024	890.76
2578	SEVEN HARBORS LLC	703-TAX REFUND	11-12-402-003	12/12/2024	18.00
5007	TSL LLC	703-TAX REFUND	H-11-12-176-014	12/17/2024	649.28
5006	YORK, DAVID	703-TAX REFUND	H-11-20-426-004	12/17/2024	1,187.76
Total :					9,404.77
Total CURRENT TAX COLLECT:					9,404.77
DUCK LAKE ASSOC					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
TRUST & AGENCY ADMIN					
764-255-956.000 DUCK LAKE: DEDUCTIONS					
1005	DTE ENERGY	764-3378 KINGSWAY DR 9200093 91144	12132024 91144	12/16/2024	197.84
1005	DTE ENERGY	764-2014 JACKSON BLVD IRRIGATION 920009307439	12162024 07439	12/17/2024	184.94
1005	DTE ENERGY	764- 3261 RAMADA DR IRRIGATION 920009313643	12162024 13643	12/17/2024	409.20
1005	DTE ENERGY	764-2165 DAVISTA DR IRRIGATION 920009313650	12162024 13650	12/17/2024	432.03
1005	DTE ENERGY	764-2000 LAKE CT IRRIGATION 920009313668	12162024 13668	12/17/2024	520.95
1005	DTE ENERGY	764-1425 BAY RDG IRRIGATION 920009143164	12162024 43164	12/17/2024	523.35
1005	DTE ENERGY	764-1590 WHITE LK RD IRRIGATION 9200 111 75436	12162024 75436	12/17/2024	66.81
Total TRUST & AGENCY ADMIN:					2,335.12
Total DUCK LAKE ASSOC:					2,335.12
HIGHLAND LAKE ASSOC					
TRUST & AGENCY ADMIN					
765-255-956.000 HIGHLAND LAKE: DEDUCTIONS					
1005	DTE ENERGY	765-2950 PALLISTER 910008267338	12122024 67338	12/13/2024	26.80
Total TRUST & AGENCY ADMIN:					26.80
Total HIGHLAND LAKE ASSOC:					26.80
TAGGETT LAKE ASSOC					
TRUST & AGENCY ADMIN					
766-255-956.000 TAGGETT LAKE: DEDUCTIONS					
1005	DTE ENERGY	766-4061 TAGGETT LAKE 910008280281	12122024 80281	12/13/2024	14.48
Total TRUST & AGENCY ADMIN:					14.48
Total TAGGETT LAKE ASSOC:					14.48
KELLOGG LAKE ASSOC					
TRUST & AGENCY ADMIN					
767-255-956.000 KELLOGG LAKE: DEDUCTIONS					
1005	DTE ENERGY	767-KELLOGG/4061 TAGGETT LAKE 910008280281	12122024 80281	12/13/2024	8.50
9023	STATE OF MICHIGAN	767-PERMIT FEE 2025-KELLOGG LAKE	E20772	12/04/2024	1,000.00
Total TRUST & AGENCY ADMIN:					1,008.50

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total KELLOGG LAKE ASSOC:					1,008.50
CHARLICK LAKE ASSOC					
TRUST & AGENCY ADMIN					
768-255-956.000 CHARLICK LAKE: DEDUCTIONS					
1005	DTE ENERGY	768-3938 LOCH DR 910008280414	12122024 80414	12/13/2024	17.62
Total TRUST & AGENCY ADMIN:					17.62
Total CHARLICK LAKE ASSOC:					17.62
WOODRUFF LAKE ASSOC					
TRUST & AGENCY ADMIN					
769-255-956.000 WOODRUFF LAKE: DEDUCTIONS					
1005	DTE ENERGY	769-877 WOODRUFF LK 910008267676	12122024 67676	12/13/2024	17.62
1005	DTE ENERGY	769-877 WOODRUFF LK 910008280547	12122024 80547	12/13/2024	17.62
Total TRUST & AGENCY ADMIN:					35.24
Total WOODRUFF LAKE ASSOC:					35.24
Grand Totals:					173,875.19

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
GENERAL GOVERNMENT					
101-261-802.000 GEN GOV: PAYROLL PROCESSING					
4868	ADP INC	101-TIME AND ATTENDANCE	676840511	12/06/2024	269.80
101-261-938.000 GEN GOV: EQ/SW MAINT CONTRACT					
2059	APPLIED INNOVATION	101-COPIER MAINT. CONTRACT-TWP NORTH SIDE	2687272	12/11/2024	57.50
2059	APPLIED INNOVATION	101-ADDITIONAL PAGES-TWP NORTH SIDE	2687272	12/11/2024	74.04
2059	APPLIED INNOVATION	101-FREIGHT-TWP NORTH SIDE	2687272	12/11/2024	5.26
2059	APPLIED INNOVATION	101-PRINTER MAINT. CONTRACT-TWP	2688732	12/12/2024	112.32
2059	APPLIED INNOVATION	101-COPIER MAINT. CONTRACT-TWP	2690313	12/16/2024	224.57
2059	APPLIED INNOVATION	101-ADDITIONAL PAGES-TWP	2690313	12/16/2024	458.69
2059	APPLIED INNOVATION	101-FREIGHT	2690313	12/16/2024	27.33
Total GENERAL GOVERNMENT:					<u>1,229.51</u>
GENERAL GOVERNMENT PERSONNEL B					
101-279-711.000 GGP: DEFINED CONTRIBUTION PLAN					
1502	MISSIONSQUARE RET CLIENTS-109785	101-DEF CONTR 4TH QTR-ACT CTR PLAN # 109785	6288014	12/19/2024	977.19
1502	MISSIONSQUARE RET CLIENTS-109785	101-DEF CONTR 4TH QTR-TWP PLAN # 109785	6288014	12/19/2024	13,135.51
Total GENERAL GOVERNMENT PERSONNEL B:					<u>14,112.70</u>
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	12/4/24-12/17/24	12/17/2024	1,896.87
Total BUILDING:					<u>1,896.87</u>
Total GENERAL FUND:					<u>17,239.08</u>
FIRE FUND					
FIRE					
206-336-711.001 FIRE:DEFINED CONTRIBUTION F-T					
1502	MISSIONSQUARE RET CLIENTS-109785	206-DEF CONTR 4TH QTR- PLAN # 109785	6288014	12/19/2024	10,628.08
Total FIRE:					<u>10,628.08</u>
Total FIRE FUND:					<u>10,628.08</u>
Grand Totals:					<u><u>27,867.16</u></u>

<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
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Total GENERAL FUND:	68,912.22
Total FIRE FUND:	58,012.38
Total POLICE FUND:	498.67
Total FIRE CAPITAL FUND:	43,319.09
Total DOWNTOWN DEVELOPMENT FUND:	15,155.56
Total HIGHLAND ADVISORY COUNCIL:	3,001.90
Total CURRENT TAX COLLECT:	9,404.77
Total DUCK LAKE ASSOC:	2,335.12
Total HIGHLAND LAKE ASSOC:	26.80
Total TAGGETT LAKE ASSOC:	14.48
Total KELLOGG LAKE ASSOC:	1,008.50
Total CHARLICK LAKE ASSOC:	17.62
Total WOODRUFF LAKE ASSOC:	35.24
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Grand Totals:	201,742.35
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Payroll and Hand Check December 26, 2024 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT) 12/20/2024	\$	31,022.24
General/Fire Payroll 12/20/2024	\$	81,861.95
Equitable - Deferred Comp.	\$	250.00
Mission SQ - Deferred Comp.	\$	2,190.81
Flexible Savings Account	\$	738.15
401A Employee Loan Payment		
Highland Firefighters Assn	\$	1,025.00
Highland Firefighters Union Dues-Full-Time		
Highland Firefighters Union Dues-Part-Time		



Memorandum

To: Highland Township Board of Trustees
From: Rick A. Hamill, Supervisor
Date: January 6, 2025
Re: Zoning Board of Appeals Appointment

I recommend that we appoint Gary Childs as a regular member of the Zoning Board of Appeals to a 3 year term ending January 1, 2028.





RESOLUTION #25-01: 2025 POVERTY GUIDELINES

At a regular meeting of the Township Board of the Charter Township of Highland, Oakland County, Michigan, held in the Township Hall on January 6, 2025 6:30 p.m.

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Joseph Salvia and Beth Lewis

Absent:

The following resolution was offered by _____ and seconded by _____

WHEREAS, the homestead or principal residence of a person who, in the judgment of the Assessor and Board of Review, by reason of poverty, is unable to contribute to the public charges is eligible for exemption in whole or in part from the collection of taxes under the General Property Tax Act (“poverty exemption”); and

WHEREAS, the Township Board is required to determine and make available to the public, the policy, and guidelines to be used for granting poverty exemptions under the General Property Tax Act, MCL 211.7u, which as amended by Public Act 253 of 2020, also allows the Township Board to permit:

- a. Poverty exemptions granted for the 2019 and/or 2020 tax years to be continued for the 2021, 2022, and 2023 tax years without reapplication if there is no change in the ownership or occupancy status of the person who was eligible for the poverty exemption: and
- b. Poverty exemptions granted for the first time in the 2021, 2022, or 2023 tax years to be continued for an additional 3 years after the initial year of exemption, without reapplication if:
 - (i) there is no change in the ownership or occupancy status of the person who was eligible for the poverty exemption, and
 - (ii) that person receives a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, subject to that person filing an affidavit with the Township rescinding the exemption within 45 days of no longer owning or occupying that principal residence or a change in household income or assets that defeats eligibility for the poverty exemption.

WHEREAS, MCL 211.7u, as amended by Public Act 253 of 2020, provides that if the Assessor determines that a principal residence for which a poverty exemption was granted for the 2019 or 2020 tax year is still eligible for that exemption, that poverty exemption shall remain in effect for the 2021 tax year if prior to February 15, 2021, the Township Board has adopted a Resolution that continues the poverty exemption for the 2021 tax year for all principal residences that had a poverty exemption for the 2019 and/or 2020 tax years subject to the owner of each such residence affirming the required ownership, occupancy, and poverty status to the Township on a State Tax Commission approved form.

IT IS THEREFORE RESOLVED, that the Board of Trustees, as the local governing body of the Charter Township of Highland, the local assessing unit, adopts the following policy and guidelines to be used by the Assessor and Board of Review in granting poverty exemptions under MCL 211.7u, which will take into account the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns filed in the current or immediately preceding year.

To be eligible for the poverty exemption, on an annual basis a person must:

1. Own and occupy the principal residence (homestead) for which the exemption is requested.
2. Unless not required by another provision of this Resolution, accurately and truthfully complete a State Tax Commission approved Application form and file that claim for the exemption with the Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence (homestead), including any property tax credit returns filed in the immediately preceding year or in the current year.
3. Produce a valid driver's license or other form of identification if requested.
4. Produce (if requested) a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
5. Meet the poverty income guidelines - the total household income shall not exceed 200% of the most current Federal Poverty Guidelines from the prior tax year set forth by the U.S. Department of Health and Human Services, to be updated annually.
6. Not own a total of personal property, real property, and liquid assets exceeding \$50,000 in value. The homestead (principal residence) value and one vehicle with a value not to exceed \$20,000 are exempt from the \$50,000 maximum asset limit.

IT IS FURTHER RESOLVED THAT the Board of Review may require additional documentation or information to properly evaluate an exemption request.

IT IS FURTHER RESOLVED THAT the Board of Review shall follow the above stated policy and guidelines in granting or denying an exemption. If granting the exemption and as limited by MCL 211.7u, the Board of Review may grant a full exemption of 100% reduction in taxable value (TV of \$0) or a partial exemption equal to a 25% reduction or 50% reduction in taxable value.

IT IS FURTHER RESOLVED THAT as authorized by MCL 211.7u(6), poverty exemptions granted for the 2019 and/or 2020 tax years shall be continued for the 2021, 2022, and 2023 tax years without reapplication if no change in the ownership or occupancy status of the person who was eligible for the poverty exemption is documented annually by that person filing a completed Affidavit of Ownership and Occupancy to Remain Exempt by Reason of Poverty, State Tax Commission form with the Assessor no later than 2 days before the last day of the Board of Review for that tax year.

IT IS FURTHER RESOLVED THAT as authorized by MCL 211.7u(6), poverty exemptions granted for the first time in the 2021, 2022, or 2023 tax years shall be continued for an additional 3 tax years after the initial year of exemption, without reapplication if the person who was eligible for the poverty exemption annually files a completed Affidavit of Ownership and Occupancy to Remain Exempt by Reason of Poverty, State Tax Commission form with the Assessor no later than 2 days before the last day of the Board of Review for that tax year, affirming that there has been (i) no change in the ownership or occupancy status of the person who was eligible for the poverty exemption, and (ii) that person receives a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation.

IT IS FURTHER RESOLVED THAT a person receiving the extended exemption in the preceding paragraph is required to file an affidavit rescinding the exemption with the Assessor within 45 days of no longer owning or occupying the principal residence or a change in household income or assets that defeats eligibility for the poverty exemption.

IT IS FURTHER RESOLVED that as authorized by MCL 211.7u(8), poverty exemptions are continued for the 2021 tax year for all principal residences that had a poverty exemption for the 2019 and/or 2020 tax years, subject to the owner of each such residence affirming the required ownership, occupancy, and poverty status to the Township

by filing a completed Affidavit of Ownership and Occupancy to Remain Exempt by Reason of Poverty, State Tax Commission form with the Assessor no later than 2 days before the last day of the Board of Review for the 2021 tax year.

IT IS FURTHER RESOLVED THAT as required by MCL 211.7u(9), the Township will develop and implement an audit program for the continued poverty exemptions provided for in this Resolution under MCL 211.7u(6) and MCL 211.7u(8), following State Tax Commission guidance.

Ayes: Hamill, Flowers, Frederick, Charlick, Howe, Salvia and Lewis
Nays: None
Abstentions: None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers, MiPMC Clerk

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and elected Clerk of the Charter Township of Highland, Oakland County, Michigan, do hereby certify that the foregoing resolution was adopted by the Township Board of Trustees at a regular meeting held on the 6th day of January 2025.

Tami Flowers, MiPMC Clerk

5b. Receive and File:

Highland Activity Center Advisory Council Meeting Minutes
Tuesday, December 10, 2024
November Minutes

CALL TO ORDER:

The Highland Activity Center Advisory Council meeting was called to order by Carolyn at 9:20

PRESENT:

Peter Werthmann, Sue Anderson, Carolyn Kress, Chuck Sharpe, Lisa Rehbine
and Heidi Bey.

ABSENT:

Lisa Jagusch, Ray Polidori, and Terry Olexsy, Steve Jagusch, Jenny Frederick, Richard Russell,

SECRETARY'S MINUTES: Due to lack of quorum, meeting adjourned

MOTION TO ADJOURN: 9:21

Respectfully Submitted,
Carolyn & Heidi
Council Chair & Center Director

#HIGHLAND KINDNESS

**Highland Activity Center
Advisory Board - Fund 702
Financial Report
11/31/2024**

<i>Date</i>	<i>Source</i>	<i>Amount</i>	<i>Bank Balance</i>
Starting Balance November 1, 2024			7,761.09
Revenues	Donations J Perna	45.00	
	Coalasanti		
	Trips	1,270.00	
	Tickets	810.00	
	Classes	55.00	
	Advertisement		
Total Revenues		2,180.00	<u>9,941.09</u>
Expenditures			
	Gordon	1,176.26	
	Gas	185.18	
	Chase Credit Card	493.10	
	Highland Supply	45.10	
	Traveling Trainers	1,380.00	
	Amazon	301.66	
	R. Cairns	250.00	
	Spotlight on Stories	250.00	
	Pens.com	1,120.90	
Total Expenditures		5,202.20	<u>4,738.89</u>
	Ending bank balance November 31, 2024		<u><u>4,738.89</u></u>

**Submitted by
Jennifer Frederick, Treasurer
Highland Township**

January 2, 2025



**Highland Activity Center
Directors Activity Report
December Activity Report (for November 2024)
Meeting: Tuesday, December 10, 2024 at 9am
(Township Auditorium)**

Stats: 8040

FYI

Rotary Donation \$600. Thank you sent.

Bus service from Lafontaine discontinued as of January 2, 2025.

Established a business account with Budget rental for vans.

Renewal time for HVCC and HWLBA? Approve or deny 1) HVCC_____ 2)HWLBA_____

Holiday Tree on Milford RD. Located near the Southeast corner at Milford and Livingston RD's

DAILY/NEW

HAC Events 2024

Date	Name of Event	Time	Price	Driver 1	Driver 2	Driver 3	Sign Up
12/10	Medowbrook/Christmas Lights Ugly Sweater	4pm	\$25	Heidi	Ashley	Jeff	11/14
12/12	Cookie Swap	10am		-	-	-	11/21
12/17	Ford Tour & Henry Ford	8:45am	\$50	Jeff	Ashley		10/15
12/20	Christmas Party/ White Elephant	12pm	\$15	-	-	-	12/3
12/23-12/31	CLOSED	-	-	-	-	-	-

2025 Events/Trips

1/1	Closed	-	-	-	-	-	-
1/7	Paint Class	10am	\$20				
1/14	Andrew 5/3	11am	Free	-	-	-	-
1/16	Pontiac Auto Tour	10am	\$25				12/17
1/20	Closed						
1/21	Paint Class	10am	\$20				
1/27	Underground RR Presentation	6pm	\$15				
1/30	Frankenmuth Ice Fest	10am	\$15			-	1/7
2/4	Underground RR	9am	\$50	Ashley		-	1/7
2/11	The Wright	10:30	\$40			-	1/14
2/11	Andrew 5/3	11am	Free	-	-	-	-
2/14	Valentines Party	12pm	\$15				
2/17	CLOSED						
2/18	Paint Class	10am	\$20				
2/20	Ladies Self Def.	11am	Free				
2/24	Against All Odds Dinner	6pm	\$15				
2/25	Paint Class	10am	\$20				
3/11	Andrew 5/3	11am	Free				
3/14	St. Pats Party	12pm	\$15				
3/18	Bead Jewlrey	10am	\$5				
3/25	Down Sizing Presentation	11am	Free				
4/1	Down Sizing Presentation	11am	Free				
4/8	Andrew 5/3	11am	Free				
4/11	Easter Party	12pm	Free				
4/18	Closed						
5/13	Andrew 5/3	11am	Free				
5/26	Closed						

*HIGHLAND TOWNSHIP
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT
November 2024*

HIGHLAND TOWNSHIP BUILDING DEPARTMENT/ PERMIT ACTIVITY REPORT

November 2024

TOTAL (forward)..... \$25,362

Additional fees:

Building..... \$79.00

Electric..... \$370.00

Plumbing..... \$0.00

Heating..... \$0.00

Licenses & Misc Fees..... \$0.00

sub total: \$449.00

MONTH-END GRAND TOTAL REVENUE..... \$25,811.00

Total number of all Permits to date This Year: 1720
Last Year: 1802

Total number of all Electric, Plumbing,
& Heating This Year: 1027
Last Year: 1159

Total number of Building permits to date: This Year: 693
Last Year: 593

Total number of New Single-Family Units: This Year: 20
Last Year: 14

Total number of Land Use Permits This Year: 33
Last Year: 34

Respectfully Submitted: STEVE ITINO
Building Official
Ordinance Dept Supervisor

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 11/1/2024 12:00:00 AM AND
12/31/2024 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Commercial, Renovations					
PB24-0549	468 S MILFORD RD	American Temperature	\$150000	\$573	
PB24-0580	280 N HICKORY RIDGE RD	AMERICAN TOWER	\$15000	\$149	
Commercial, Renovations			\$165000	\$722	2
Commercial, Utility Building					
PB24-0550	2675 S MILFORD RD	VANDREY PROPERTIES LLC	\$30000	\$347	
Commercial, Utility Building			\$30000	\$347	1
Deck					
PB24-0526	1609 LOMBARDY DR	Green Shield Home LLC	\$17500	\$161	
PB24-0528	2501 DAVISTA DR	POWELL, CLIFFORD F	\$1200	\$133	
PB24-0552	3380 E CLARICE AVE	Green Shield Home LLC	\$79509	\$473	
Deck			\$98209	\$767	3
Demolition					
PB24-0531	3165 BEAUMONT DR	CRAW, JEFFREY	\$0	\$162	
PB24-0577	285 Walnut	A.M.H.S Inc	\$0	\$162	
PB24-0578	40 Pine	A.M.H.S Inc	\$0	\$162	
PB24-0579	217 Maple Ave	A.M.H.S Inc	\$0	\$162	
Demolition			\$0	\$648	4
Electrical					
PE24-0406	490 WOODRUFF LAKE RD	K & B Energy Solutions LLC	\$0	\$92	
PE24-0450	2733 Petoskey Way	Randazzo Mechanical Htg & Cl	\$0	\$55	
PE24-0451	1231 ESSAY LN	CUDWORTH, RYAN	\$0	\$84	
PE24-0452	3654 N MILFORD RD	Conditioned Air LLC	\$0	\$54	
PE24-0453	286 Highland Dr	Lite Electric	\$0	\$87	
PE24-0454	222 Highland Dr	Lite Electric	\$0	\$87	
PE24-0455	263 Highland Dr	Lite Electric	\$0	\$87	
PE24-0456	6010 Granite Ln	Lite Electric	\$0	\$87	
PE24-0457	1041 Marble Dr	Lite Electric	\$0	\$87	
PE24-0458	1795 OLTESVIG LN	WLS Electric LLC	\$0	\$90	
PE24-0459	1400 BLUE HERON DR	Randazzo Mechanical Htg & Cl	\$0	\$123	
PE24-0460	2345 OAKLAND DR	DROUILLARD, STACY	\$0	\$193	
PE24-0461	1758 VALLEY DR	Family Heating Co Inc	\$0	\$64	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE24-0462	3582 MANTUA FARMS	RA LEE ELECTRIC	\$0	\$758	
PE24-0463	5746 N MILFORD RD	HOUSEPIAN, VAUGHN	\$0	\$114	
PE24-0464	2336 E Highland Rd Ste 103	RRR Electric	\$0	\$95	
PE24-0465	3655 CHEVRON DR	Metcalf Electric	\$0	\$145	
PE24-0466	2501 HARVEY LAKE RD	Dominion Service Company	\$0	\$54	
PE24-0467	3493 LAKEVIEW BLVD	Hartland Electric LLC	\$0	\$140	
PE24-0468	3936 ARABY CT	Mrs. Michael	\$0	\$100	
PE24-0469	2286 ELKRIDGE CIR	Dubs Electric	\$0	\$84	
PE24-0470	2675 S MILFORD RD	HP Electric LLC	\$0	\$295	
PE24-0471	1135 N DUCK LAKE RD	Churchill Electric	\$0	\$84	
PE24-0472	1138 W LIVINGSTON RD	Mrs. Michael	\$0	\$113	
PE24-0473	3920 WOODLAND DR	Family Heating Co Inc	\$0	\$81	
PE24-0474	495 S MILFORD RD	Family Heating Co Inc	\$0	\$54	
PE24-0475	672 N Milford Road Ste 104	Micro Electric LTD	\$0	\$64	
PE24-0476	784 N MILFORD RD	Sign Fabricators	\$0	\$70	
PE24-0477	4182 STONE BARN	Bridgewood Electrical LLC	\$0	\$64	
PE24-0478	2828 ALLISON LN	R S Daley LLC	\$0	\$74	
PE24-0479	282 Walnut	Lite Electric	\$0	\$87	
PE24-0480	2240 Douglas	Lite Electric	\$0	\$87	
PE24-0481	269 W Glengarry Ct	Lite Electric	\$0	\$87	
PE24-0482	270 Highland Dr	Lite Electric	\$0	\$87	
PE24-0483	468 S MILFORD RD	DC Illuminations Inc	\$0	\$176	
PE24-0484	256 W Glengarry Ct	Capitol Supply & Service	\$0	\$81	
PE24-0485	468 S MILFORD RD	American Temperature	\$0	\$117	
PE24-0486	286 Highland Dr	Capitol Supply & Service	\$0	\$81	
PE24-0487	263 Highland Dr	Capitol Supply & Service	\$0	\$81	
PE24-0488	270 Highland Dr	Capitol Supply & Service	\$0	\$81	
PE24-0489	675 W LIVINGSTON RD	Osburn Services Inc	\$0	\$108	
PE24-0490	278 Highland Dr	Capitol Supply & Service	\$0	\$81	
PE24-0491	2941 PINE BLUFFS CT	Osburn Services Inc	\$0	\$108	
PE24-0492	3130 POLO WAY	Osburn Services Inc	\$0	\$100	
PE24-0493	1784 LOCKWOOD DR	Mills Electric, LLC	\$0	\$139	
PE24-0494	1277 KINGSWAY DR	Streamline Electric	\$0	\$129	
PE24-0495	4085 TAGGETT LAKE DR	Lakeside Service Co Inc	\$0	\$59	
PE24-0496	2444 CANTERWOOD	Lakeside Service Co Inc	\$0	\$59	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

Permit.DateIssued Between 11/1/2024 12:00:00 AM AND
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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE24-0497	868 ADAM CT	Family Heating Co Inc	\$0	\$54	
PE24-0498	298 ASBURY CT	Family Heating Co Inc	\$0	\$54	
PE24-0499	2574 DAVISTA DR	Oak Electric Service Inc	\$0	\$121	
PE24-0500	468 S MILFORD RD	American Temperature	\$0	\$280	
PE24-0501	2220 N TIPSICO LAKE RD	Family Heating Co Inc	\$0	\$90	
PE24-0502	2524 PINE BLUFFS CT	PASS, STEPHEN B	\$0	\$90	
PE24-0503	1435 S LAKEVIEW LN	Oak Electric Service Inc	\$0	\$131	
PE24-0504	2463 VERO DR	Randazzo Mechanical (electrical	\$0	\$64	
PE24-0505	1339 KINGSWAY DR	Mrs. Michael	\$0	\$96	
PE24-0506	3498 HIGH VIEW RD	Family Heating Co Inc	\$0	\$52	
PE24-0507	1335 PLOVER DR	Noonan Electrical Servcies	\$0	\$158	
PE24-0508	344 GLENEAGLES	State Electic Company	\$0	\$119	
PE24-0509	1300 MARYLAND	LICATA, SHAWN	\$0	\$668	
PE24-0510	287 Highland Dr	Lite Electric	\$0	\$87	
PE24-0511	261 W Glengarry Ct	Lite Electric	\$0	\$87	
PE24-0512	268 W Glengarry Ct	Lite Electric	\$0	\$87	
PE24-0513	1458 Anchor Lane	Hutchinson's Electric Inc	\$0	\$186	
PE24-0514	2905 SHIRLEY ST	Schutz Comfort Solutions	\$0	\$54	
PE24-0515	2895 SHIRLEY ST	Schutz Comfort Solutions	\$0	\$78	
PE24-0517	1575 S MILFORD RD 101	Radiant Sign Co	\$0	\$70	
PE24-0518	1137 SAINT ANDREWS	Pro Light Electric	\$0	\$99	
PE24-0519	2645 NORTH ST	MORPHEW, JAMES P	\$0	\$258	
PE24-0520	5339 N MILFORD RD	Tech Electrical Construction	\$0	\$84	
PE24-0522	2606 BRIAR CLIFF DR	J/Zac Electrical	\$0	\$134	
PE24-0523	3700 KINGSWAY DR	C&C Heating and Air Conditioni	\$0	\$54	
PE24-0524	3401 MIDDLE RD	Randazzo Mechanical Htg & Cl	\$0	\$54	
PE24-0525	967 WHITE HOUSE DR	Randazzo Mechanical Htg & Cl	\$0	\$64	
PE24-0526	27 Sycamore	Lite Electric	\$0	\$87	
PE24-0527	6050 Granite Ln	Lite Electric	\$0	\$87	
PE24-0528	6080 Granite Ln	Lite Electric	\$0	\$87	
PE24-0529	4201 HARVEY LAKE RD	Family Heating Co Inc	\$0	\$100	
PE24-0530	605 SNYDER RD	Randazzo Mechanical Htg & Cl	\$0	\$54	
PE24-0531	835 TROON	Randazzo Mechanical Htg & Cl	\$0	\$54	
PE24-0532	2710 VERO DR	DHW Electric LLC	\$0	\$187	
PE24-0533	2679 KATIE LN	Don's Electrical Service Inc	\$0	\$147	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE24-0534	4481 HUNTERS DR	Family Heating Co Inc	\$0	\$64	
PE24-0535	784 N MILFORD RD	Churchill Electric	\$0	\$213	
PE24-0536	1306 GLEN CT	State Electric Company	\$0	\$119	
Electrical			\$0	\$9899	86
Fence					
PB24-0514	3390 CATHERINE ANNE LN	AIS Installations	\$8862	\$88	
PB24-0534	303 TARAS DR	APPELT, DAVID J	\$4300	\$88	
PB24-0544	3180 N MILFORD RD	MCCALLUM, BRYAN	\$5000	\$88	
PB24-0548	615 DUNLEAVY DR	SILJANDER, PHIL	\$2000	\$88	
PB24-0564		LEE IV, JAMES A	\$59000	\$88	
PB24-0566	1221 BLUE HERON DR	HISSONG, MARK D	\$7000	\$149	
Fence			\$86162	\$589	6
Fire/Water Damage Repair -- Resid					
PB24-0553	901 DUNLEAVY DR	Bloomfield Construction	\$42722	\$288	
Fire/Water Damage Repair -- Resid			\$42722	\$288	1
Garage, attached					
PB24-0543	2788 Boulder Ridge	TROMBLEY, CAROL LYNNE	\$30000	\$224	
Garage, attached			\$30000	\$224	1
Land Use Permit					
PLU24-0040	1215 WHITE LAKE RD	Bonadeo Farms	\$0	\$0	
Land Use Permit			\$0	\$0	1
Mechanical					
PM24-0346	2733 Petoskey Way	Randazzo Mechanical Htg & Cl	\$0	\$102	
PM24-0347	3654 N MILFORD RD	Conditioned Air LLC	\$0	\$102	
PM24-0348	2345 OAKLAND DR	Accurate HVAC	\$0	\$197	
PM24-0349	1400 BLUE HERON DR	Randazzo Mechanical Htg & Cl	\$0	\$129	
PM24-0350	2240 Douglas	Mobile & Modular Homes Inc	\$0	\$87	
PM24-0351	269 W Glengarry Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM24-0352	672 N Milford Road Ste 104	Air Design Heating & Cooling	\$0	\$74	
PM24-0353	2306 ELKRIDGE CIR	Pipeline Plumbing LLC	\$0	\$84	
PM24-0354	2236 S MILFORD RD	Premier Mechanical Group	\$0	\$429	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 11/1/2024 12:00:00 AM AND
12/31/2024 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM24-0355	1758 VALLEY DR	Family Heating Co Inc	\$0	\$169	
PM24-0356	3655 CHEVRON DR	Two Mikes Plumbing	\$0	\$99	
PM24-0357	1137 SAINT ANDREWS	North Star Water Mgmt LLC	\$0	\$129	
PM24-0358	2501 HARVEY LAKE RD	Dominion Service Company	\$0	\$112	
PM24-0359	2286 ELKRIDGE CIR	Pipeline Plumbing LLC	\$0	\$84	
PM24-0360	3920 WOODLAND DR	Family Heating Co Inc	\$0	\$151	
PM24-0361	495 S MILFORD RD	Family Heating Co Inc	\$0	\$102	
PM24-0362	261 W Glengarry Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM24-0363	287 Highland Dr	Mobile & Modular Homes Inc	\$0	\$87	
PM24-0364	4182 STONE BARN	Andy's Statewide Heating and A	\$0	\$159	
PM24-0365	468 S MILFORD RD	American Temperature	\$0	\$128	
PM24-0366	27 Sycamore	Mobile & Modular Homes Inc	\$0	\$87	
PM24-0367	256 W Glengarry Ct	Capitol Supply & Service	\$0	\$102	
PM24-0368	286 Highland Dr	Capitol Supply & Service	\$0	\$102	
PM24-0369	263 Highland Dr	Capitol Supply & Service	\$0	\$102	
PM24-0370	270 Highland Dr	Capitol Supply & Service	\$0	\$102	
PM24-0371	675 W LIVINGSTON RD	Osburn Services Inc	\$0	\$84	
PM24-0372	278 Highland Dr	Capitol Supply & Service	\$0	\$102	
PM24-0373	2941 PINE BLUFFS CT	Osburn Services Inc	\$0	\$84	
PM24-0374	3130 POLO WAY	Osburn Services Inc	\$0	\$84	
PM24-0375	1784 LOCKWOOD DR	A & C Heating & Cooling	\$0	\$168	
PM24-0376	4085 TAGGETT LAKE DR	Lakeside Service Co Inc	\$0	\$92	
PM24-0377	2444 CANTERWOOD	Lakeside Service Co Inc	\$0	\$92	
PM24-0378	868 ADAM CT	Family Heating Co Inc	\$0	\$112	
PM24-0379	298 ASBURY CT	Family Heating Co Inc	\$0	\$102	
PM24-0380	2574 DAVISTA DR	Oak Electric Service Inc	\$0	\$129	
PM24-0381	3518 Crystal Ridge Dr	Michigan Consolidated Gas Co	\$0	\$92	
PM24-0382	468 S MILFORD RD	American Temperature	\$0	\$249	
PM24-0383	2220 N TIPSICO LAKE RD	Family Heating Co Inc	\$0	\$102	
PM24-0384	1435 S LAKEVIEW LN	Oak Electric Service Inc	\$0	\$129	
PM24-0385	2463 VERO DR	Randazzo Mechanical Htg & Cl	\$0	\$169	
PM24-0386	3493 LAKEVIEW BLVD	Kelko Heating & Cooling	\$0	\$84	
PM24-0387	3217 JACKSON BLVD	Randazzo Mechanical Htg & Cl	\$0	\$92	
PM24-0388	1335 PLOVER DR	CJB Mechanical	\$0	\$84	
PM24-0389	3582 MANTUA FARMS	Hill Heating & Cooling inc	\$0	\$512	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM24-0390	2376 Mac Laren	Mobile & Modular Homes Inc	\$0	\$87	
PM24-0391	2895 SHIRLEY ST	Schutz Comfort Solutions	\$0	\$216	
PM24-0392	2905 SHIRLEY ST	Schutz Comfort Solutions	\$0	\$102	
PM24-0393	197 BRIARWOOD DR	MAS Mechanical LLC	\$0	\$277	
PM24-0394	3205 OAKGROVE	Adkisson & Sons Htg & Clg Inc	\$0	\$204	
PM24-0395	308 ASBURY CT	Cedar Island Mech Serv	\$0	\$84	
PM24-0396	1300 MARYLAND	Four Seasons Cooling and Heati	\$0	\$267	
PM24-0397	2774 STEEPLECHASE	Dennis Sawicki	\$0	\$372	
PM24-0398	1458 Anchor Lane	Nichols Heating & Cooling	\$0	\$84	
PM24-0399	784 N MILFORD RD	Hunter Mechanical LLC	\$0	\$198	
PM24-0400	3520 SHAGBARK LN	Brighton Stone & Fireplace Inc	\$0	\$137	
PM24-0401	3700 KINGSWAY DR	C&C Heating and Air Conditioni	\$0	\$112	
PM24-0402	3038 WHITE OAK BEACH DR	First Choice Htg. & Cooling	\$0	\$147	
PM24-0403	3401 MIDDLE RD	Randazzo Mechanical Htg & Cl	\$0	\$102	
PM24-0404	2606 BRIAR CLIFF DR	LaPeers Heating and Cooling	\$0	\$102	
PM24-0405	967 WHITE HOUSE DR	Randazzo Mechanical Htg & Cl	\$0	\$179	
PM24-0406	4201 HARVEY LAKE RD	Family Heating Co Inc	\$0	\$123	
PM24-0407	605 SNYDER RD	Randazzo Mechanical Htg & Cl	\$0	\$102	
PM24-0408	1145 S MILFORD RD	Randazzo Mechanical Htg & Cl	\$0	\$65	
PM24-0409	835 TROON	Randazzo Mechanical Htg & Cl	\$0	\$112	
PM24-0410	2679 KATIE LN	Don's Electrical Service Inc	\$0	\$129	
PM24-0411	4481 HUNTERS DR	Family Heating Co Inc	\$0	\$169	
Mechanical			\$0	\$9025	66
Miscellaneous					
PB24-0518	5746 N MILFORD RD	HOUSEPIAN, VAUGHN	\$30000	\$224	
PB24-0535	2330 MacLaren Dr.	Ultimate Care & Maintenance	\$2800	\$88	
PB24-0536	2322 Mac Laren	Ultimate Care & Maintenance	\$2800	\$88	
PB24-0537	2248 MacLaren Dr.	Ultimate Care & Maintenance	\$2800	\$88	
PB24-0538	2326 Mac Laren	Ultimate Care & Maintenance	\$2800	\$88	
PB24-0551	642 MEADOW DR	Foundation Systems of Michiga	\$12400	\$136	
PB24-0562	2376 Mac Laren	Ultimate Care & Maintenance	\$2800	\$88	
Miscellaneous			\$56400	\$800	7
Permit Renewal					

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 11/1/2024 12:00:00 AM AND
12/31/2024 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB24-0527	1174 E HIGHLAND RD	MUEGGE, ROBERT	\$0	\$79	
PB24-0529	3835 HIGHLAND CT	BRANNOCK, LORI	\$0	\$79	
PB24-0561	2141 JACKSON BLVD	THOMSON, DAVID M	\$0	\$79	
Permit Renewal			\$0	\$237	3
Plumbing					
PP24-0141	3585 CAPITOL WAY	Audrik Roto Rooter	\$0	\$80	
PP24-0142	2240 Douglas	Mobile & Modular Homes Inc	\$0	\$77	
PP24-0143	269 W Glengarry Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP24-0144	1137 SAINT ANDREWS	Northstar Water Management	\$0	\$504	
PP24-0145	261 W Glengarry Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP24-0146	287 Highland Dr	Mobile & Modular Homes Inc	\$0	\$77	
PP24-0147	27 Sycamore	Mobile & Modular Homes Inc	\$0	\$77	
PP24-0148	1572 S HICKORY RIDGE RD	Tisdale Plumbing Co	\$0	\$92	
PP24-0149	2376 Mac Laren	Mobile & Modular Homes Inc	\$0	\$77	
PP24-0150	4501 W HIGHLAND RD	King Plumbing, Inc	\$0	\$530	
PP24-0151	229 Nairn Cir	Healy Homes LLC	\$0	\$83	
Plumbing			\$0	\$1751	11
Res. Additions					
PB24-0559	1511 LUDEAN DR	Paulson's Construction Inc	\$150000	\$826	
Res. Additions			\$150000	\$826	1
Res. Duplex Units					
PB24-0520	1575 S HICKORY RIDGE RD UNI HEFLER II, RICHARD A		\$2500	\$90	
Res. Duplex Units			\$2500	\$90	1
Res. Mobile Home					
PMH24-0054	2240 Douglas	Mobile & Modular Homes Inc	\$0	\$200	
PMH24-0055	269 W Glengarry Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH24-0056	261 W Glengarry Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH24-0057	287 Highland Dr	Mobile & Modular Homes Inc	\$0	\$200	
PMH24-0058	27 Sycamore	Mobile & Modular Homes Inc	\$0	\$200	
PMH24-0059	2376 Mac Laren	Mobile & Modular Homes Inc	\$0	\$200	
Res. Mobile Home			\$0	\$1200	6

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

Permit.DateIssued Between 11/1/2024 12:00:00 AM AND
12/31/2024 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Res. Renovations					
PB24-0515	514 GLENEAGLES	C & L Ward Bros. Co.	\$10517	\$131	
PB24-0517	2606 BRIAR CLIFF DR	Italy American Construction Co	\$27500	\$227	
PB24-0521	337 W LIVINGSTON RD	Home Depot USA	\$3021	\$95	
PB24-0522	337 W LIVINGSTON RD	Home Depot USA	\$13350	\$146	
PB24-0523	1461 BLUE HERON DR	APEX Roofing Inc	\$12480	\$156	
PB24-0524	2862 Ben Dr	COX, BRIAN	\$5000	\$99	
PB24-0530	3805 CLYDE RD	Allied Construction and restorati	\$31926	\$233	
PB24-0533	4450 TWIN OAKS RD	Pro Metal Michigan Roofing	\$57600	\$363	
PB24-0539	1851 HIGHLAND DR	Kearn brothers Inc.	\$17960	\$164	
PB24-0540	195 PENINSULA LAKE DR	Wallside Inc	\$13050	\$146	
PB24-0541	526 E BAKER RD	J K Contruccion	\$9900	\$141	
PB24-0542	2755 DUNLEAVY CT	J K Contruccion	\$10600	\$131	
PB24-0545	2324 FOXFIELD LN	Wallside Inc	\$11356	\$136	
PB24-0546	3716 CHEVRON DR	Wallside Inc	\$4850	\$100	
PB24-0547	492 PENINSULA LAKE DR	Mester Exteriors, LLC	\$15000	\$149	
PB24-0554	5370 FISH LAKE RD	Renewal By Anderson LLC	\$20943	\$182	
PB24-0555	4109 STRATHCONA	Renewal By Anderson LLC	\$5413	\$106	
PB24-0556	3257 CENTRAL BLVD	Alantis Corp. dba Alantis Constr	\$9024	\$119	
PB24-0557	859 WHITE HOUSE DR	Wallside Inc	\$10151	\$131	
PB24-0563	881 DUNLEAVY DR	TEAGAN, ALLAN TRUST	\$35000	\$254	
PB24-0565	4715 MALLARDS LNDG	Renewal By Anderson LLC	\$62133	\$397	
PB24-0567	1138 BLUE HERON DR	Weathergard Window, Co., Inc.	\$4347	\$95	
PB24-0568	3166 HIGHLAND BLVD	A Better Exterior LLC	\$6900	\$111	
PB24-0569	1200 PINE RIDGE	BCM Home Improvement	\$25200	\$200	
PB24-0570	1214 PINE RIDGE	BCM Home Improvement	\$25200	\$200	
PB24-0571	755 S PARK ST	Beyette Roofing	\$12563	\$156	
PB24-0574	3490 GADD CT	Renewal By Anderson LLC	\$18074	\$172	
PB24-0575	2000 HORSESHOE DR	Hansons Window and Constructi	\$22212	\$192	
PB24-0576	2650 BAY VISTA DR	Install Partners	\$1485	\$85	
PB24-0581	1325 BLUE HERON DR	Home Depot USA	\$8038	\$121	
PB24-0582	2650 VERO DR	Renewal By Anderson LLC	\$0	\$198	
PB24-0583	535 SNYDER RD	Renewal By Anderson LLC	\$28737	\$223	
PB24-0584	3238 LAKEVIEW DR	Wallside Inc	\$12745	\$141	
Res. Renovations			\$552275	\$5500	33

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 11/1/2024 12:00:00 AM AND
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Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Res. Single Family					
PB24-0519	1077 WOODRUFF LAKE DR	TCW HOMES LLC	\$190000	\$1062	
PB24-0558	1039 Troon	Stone Hollow Properties & Dev	\$569000	\$2964	
PB24-0572	229 Nairn Cir	Healy Homes LLC	\$502000	\$2643	
			\$1261000	\$6669	3
Roof					
PB24-0516	418 GLENEAGLES	Bloomfield Construction	\$22590	\$187	
PB24-0560	2572 BAY VISTA DR	Smolyanov Home Improvement	\$36500	\$264	
			\$59090	\$451	2
Shed					
PB24-0525	3225 S DUCK LAKE RD	CACERES, ADAM RICHARD	\$6400	\$106	
PB24-0532	3790 WOODLAND DR	E GUY DAWSON	\$7500	\$111	
			\$13900	\$217	2
Swimming Pools-Hot Tubs/Spas					
PB24-0573	2710 VERO DR	Artistic Pools & Concrete	\$80000	\$475	
			\$80000	\$475	1
Temporary Sign					
PTS24-0007		Broadview Christmas Tree Farm	\$0	\$40	
PTS24-0008	3224 MIDDLE RD	Broadview Christmas Tree Farm	\$0	\$40	
PTS24-0009	4501 W HIGHLAND RD	Broadview Christmas Tree Farm	\$0	\$40	
PTS24-0010	192 W HIGHLAND RD	Milford Dental & Associates	\$0	\$67	
PTS24-0011	280 N HICKORY RIDGE RD	GWIZDALA, JOHN L REV LV	\$0	\$40	
PTS24-0012	4235 MIDDLE RD	GWIZDALA, JOHN L REV LV	\$0	\$40	
PTS24-0013	3310 MIDDLE RD	GWIZDALA, JOHN L REV LV	\$0	\$40	
PTS24-0014	3254 W WARDLOW RD	David Huff	\$0	\$40	
PTS24-0015	1555 N MILFORD RD	David Huff	\$0	\$40	
			\$0	\$387	9
Wall Mounted Sign					
PSG24-0014	2236 S MILFORD RD	Universal Signs	\$0	\$142	
PSG24-0015	1575 S MILFORD RD 101	Radiant Sign Co	\$0	\$142	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

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12/31/2024 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PSG24-0017	2244 S MILFORD RD	Dream Sign Inc	\$0	\$142	
Wall Mounted Sign			\$0	\$426	3
Zoning Land Use					
PLU24-0041	4380 N HICKORY RIDGE RD	BRIAN, JOSEPH O	\$0	\$100	
PLU24-0042	205 N JOHN ST	Nonnie's Best, Inc.	\$0	\$0	
PLU24-0043	2244 S MILFORD RD	Highland Vapor City Smoke Sho	\$0	\$0	
PLU24-0044	280 N HICKORY RIDGE RD	T Mobile co SMJ International	\$0	\$100	
PLU24-0045	1925 N DUCK LAKE RD	SMJ International	\$0	\$100	
Zoning Land Use			\$0	\$300	5
Totals			\$2627258	\$41838	258

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2024

GENERAL FUND

ASSETS

101-000-004.000	PETTY CASH	93.34
101-000-008.000	PERPETUAL FUND	1,087.10
101-000-010.000	CASH - COMBINED SAVINGS	3,391,790.47
101-000-078.000	DUE FROM STATE REVENUES	354,584.00
101-000-084.477	DUE TO/FROM CABLE TV FEES	72,949.66

TOTAL ASSETS

3,820,504.57

LIABILITIES AND EQUITY

LIABILITIES

101-000-202.001	BUILDING BONDS PAYABLES	194,861.00
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	5,478.72
101-000-202.005	PLANNING ESCROW PAYABLES	170,541.95
101-000-202.006	PERFORMANCE BOND PAYABLE	2,493.15
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	(405.65)
101-000-231.006	EMPLOYEE 401A LOAN - MSQ	(68.62)
101-000-339.000	UNEARNED REVENUE-FEDERAL GRANT	698,057.63

TOTAL LIABILITIES

1,070,958.18

FUND EQUITY

101-000-390.000	FUND BALANCE	3,682,169.83
	REVENUE OVER EXPENDITURES - YTD	(932,623.44)

TOTAL FUND EQUITY

2,749,546.39

TOTAL LIABILITIES AND EQUITY

3,820,504.57

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
101-000-402.000	592,981.00	592,981.00	602,411.29	.00	(9,430.29)	101.59
101-000-404.000	2,169,289.00	2,219,289.00	1,392,078.00	.00	827,211.00	62.73
101-000-412.000	.00	.00	4,015.46	760.70	(4,015.46)	.00
101-000-423.000	8,000.00	8,000.00	6,310.50	714.50	1,689.50	78.88
101-000-477.000	300,000.00	300,000.00	212,606.35	.00	87,393.65	70.87
101-000-478.000	1,500.00	1,500.00	1,556.50	33.00	(56.50)	103.77
101-000-490.000	5,000.00	5,000.00	6,846.00	343.00	(1,846.00)	136.92
101-000-491.000	200,000.00	200,000.00	146,083.80	11,185.00	53,916.20	73.04
101-000-491.001	50,000.00	50,000.00	40,572.40	4,383.00	9,427.60	81.14
101-000-491.002	42,000.00	42,000.00	18,508.00	2,684.00	23,492.00	44.07
101-000-491.003	88,000.00	88,000.00	48,956.80	6,386.00	39,043.20	55.63
101-000-522.003	50,000.00	50,000.00	4,311.00	.00	45,689.00	8.62
101-000-528.001	710,000.00	710,000.00	.00	.00	710,000.00	.00
101-000-540.000	.00	.00	77.00	.00	(77.00)	.00
101-000-584.005	27,000.00	17,000.00	16,004.49	.00	995.51	94.14
101-000-584.013	.00	.00	943.81	.00	(943.81)	.00
101-000-607.002	3,000.00	3,000.00	2,034.00	240.00	966.00	67.80
101-000-607.019	50,000.00	50,000.00	51,002.79	.00	(1,002.79)	102.01
101-000-607.022	6,000.00	6,000.00	4,574.09	.00	1,425.91	76.23
101-000-607.034	42,000.00	42,000.00	32,962.66	.00	9,037.34	78.48
101-000-608.025	50,000.00	50,000.00	37,472.88	3,382.53	12,527.12	74.95
101-000-628.015	7,000.00	7,000.00	6,325.00	550.00	675.00	90.36
101-000-628.016	6,000.00	6,000.00	6,475.00	75.00	(475.00)	107.92
101-000-633.000	.00	.00	(2,500.00)	.00	2,500.00	.00
101-000-642.000	5,000.00	5,000.00	11,500.00	3,500.00	(6,500.00)	230.00
101-000-651.006	.00	.00	4,000.00	.00	(4,000.00)	.00
101-000-651.007	3,000.00	3,000.00	5,275.00	250.00	(2,275.00)	175.83
101-000-657.000	.00	.00	1,185.00	75.00	(1,185.00)	.00
101-000-658.000	.00	.00	225.00	.00	(225.00)	.00
101-000-665.000	50,000.00	50,000.00	149,221.64	5,779.94	(99,221.64)	298.44
101-000-666.001	.00	.00	51,363.00	.00	(51,363.00)	.00
101-000-667.001	.00	.00	400.00	.00	(400.00)	.00
101-000-667.010	5,000.00	5,000.00	2,347.48	83.00	2,652.52	46.95
101-000-667.035	28,000.00	28,000.00	20,999.97	2,333.33	7,000.03	75.00
101-000-667.288	25,000.00	25,000.00	25,000.00	.00	.00	100.00
101-000-676.018	45,000.00	80,000.00	34,661.48	.00	45,338.52	43.33
101-000-676.029	.00	.00	105.00	.00	(105.00)	.00
101-000-676.030	7,500.00	7,500.00	7,815.08	.00	(315.08)	104.20
101-000-677.031	15,000.00	15,000.00	14,270.80	1,320.35	729.20	95.14
101-000-692.000	.00	606,707.00	.00	.00	606,707.00	.00
REVENUE	4,591,270.00	5,272,977.00	2,967,997.27	44,078.35	2,304,979.73	56.29
TOTAL FUND REVENUE	4,591,270.00	5,272,977.00	2,967,997.27	44,078.35	2,304,979.73	56.29

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
LEGISLATIVE							
101-102-702.000	LEGISLATIVE: SALARIES	27,552.00	27,552.00	20,293.21	2,119.60	7,258.79	73.65
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	.00	.00	6,000.00	.00
	TOTAL LEGISLATIVE	33,552.00	33,552.00	20,293.21	2,119.60	13,258.79	60.48
SUPERVISOR							
101-171-702.000	SUP DEPT: SALARIES	89,789.00	89,789.00	65,614.79	6,906.82	24,174.21	73.08
101-171-703.002	SUP DEPT: ASSISTANT WAGE F-T	53,488.00	53,488.00	39,197.55	4,114.51	14,290.45	73.28
101-171-704.003	SUP DEPT: CLERICAL WAGE P-T	33,409.00	33,409.00	20,991.06	2,260.32	12,417.94	62.83
101-171-704.005	SUP DEPT: MAINT WAGE P-T	34,507.00	34,507.00	24,710.40	2,654.08	9,796.60	71.61
101-171-704.007	SUP: COMMUNICATIONS WAGE P-T	31,743.00	31,743.00	21,076.36	2,157.63	10,666.64	66.40
101-171-705.000	SUP: PART-TIME SEASONAL MAINT	26,516.00	26,516.00	15,329.15	2,447.60	11,186.85	57.81
101-171-705.001	SUP: SEASONAL FLOATER WAGE P-	15,174.00	15,174.00	1,209.29	510.56	13,964.71	7.97
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	180.00	.00	2,320.00	7.20
	TOTAL SUPERVISOR	287,126.00	287,126.00	188,308.60	21,051.52	98,817.40	65.58
ACCOUNTING							
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	62,823.00	88,287.00	68,017.80	5,769.00	20,269.20	77.04
101-191-704.001	ACCTG: P-T ASSISTANT	27,649.00	27,649.00	20,232.08	2,127.36	7,416.92	73.17
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	1,856.32	.00	1,143.68	61.88
	TOTAL ACCOUNTING	93,472.00	118,936.00	90,106.20	7,896.36	28,829.80	75.76
CLERK							
101-215-702.002	CLERK: SALARIES	85,299.00	85,299.00	62,334.06	6,561.48	22,964.94	73.08
101-215-703.001	CLERK: DEPUTY WAGE F-T	66,984.00	66,984.00	48,656.87	5,152.51	18,327.13	72.64
101-215-703.005	CLERK: CLERICAL WAGE F-T	45,299.00	45,299.00	33,181.22	3,484.51	12,117.78	73.25
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-721.007	CLERK: ELECTION INSPECTORS	40,000.00	40,000.00	20,214.00	.00	19,786.00	50.54
101-215-721.008	CLERK: ELECTION WAGE	10,000.00	10,000.00	8,559.73	1,780.56	1,440.27	85.60
101-215-730.000	CLERK: ELECTION EXPENSES SUPP	35,000.00	35,000.00	22,357.74	4,428.66	12,642.26	63.88
101-215-820.000	CLERK: DUES/ED/TRAVEL	7,000.00	7,000.00	3,384.26	366.63	3,615.74	48.35
101-215-935.000	CLERK: VOTING EQUIP MAINT	7,050.00	7,050.00	1,632.00	.00	5,418.00	23.15
101-215-957.000	CLERK: ELECT EXP TO BE REIMBUR	20,000.00	55,000.00	17,827.92	.00	37,172.08	32.41
101-215-957.001	CLERK: ELECTION WAGE TO REIMBU	25,000.00	25,000.00	52,332.02	.00	(27,332.02)	209.33
	TOTAL CLERK	343,432.00	378,432.00	270,479.82	21,774.35	107,952.18	71.47

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TREASURER							
101-253-702.001	TREAS: SALARIES	85,299.00	85,299.00	62,451.06	6,561.48	22,847.94	73.21
101-253-703.000	TREAS: DEPUTY WAGE F-T	59,094.00	59,094.00	43,388.86	4,546.52	15,705.14	73.42
101-253-703.003	TREAS: CLERICAL WAGE F-T	39,087.00	39,087.00	28,716.88	3,007.51	10,370.12	73.47
101-253-705.004	TREAS: PART-TIME SEASONAL	6,843.00	6,843.00	1,494.00	.00	5,349.00	21.83
101-253-820.000	TREAS: DUES/ED/TRAVEL	6,500.00	6,500.00	5,736.07	.00	763.93	88.25
	TOTAL TREASURER	196,823.00	196,823.00	141,786.87	14,115.51	55,036.13	72.04
ASSESSOR							
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	132,000.00	138,000.00	103,590.79	10,938.16	34,409.21	75.07
101-257-720.001	ASSESSING: TAX BD OF REVIEW	1,500.00	2,500.00	1,957.44	.00	542.56	78.30
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	272.54	.00	327.46	45.42
	TOTAL ASSESSOR	134,100.00	141,100.00	105,820.77	10,938.16	35,279.23	75.00
GENERAL GOVERNMENT							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	15,000.00	15,000.00	9,064.30	2,089.04	5,935.70	60.43
101-261-735.000	GEN GOV: POSTAGE	8,000.00	8,000.00	6,726.90	(645.24)	1,273.10	84.09
101-261-801.001	GEN GOV: PROF SERVICES	25,000.00	25,000.00	2,711.32	.00	22,288.68	10.85
101-261-802.000	GEN GOV: PAYROLL PROCESSING	.00	5,500.00	2,326.40	594.30	3,173.60	42.30
101-261-803.000	GEN GOV: SNOWPLOW SERV	43,000.00	43,000.00	12,969.60	.00	30,030.40	30.16
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	42,916.75	5,518.50	32,083.25	57.22
101-261-805.000	GEN GOV: AUDITING	85,000.00	90,000.00	89,755.00	.00	245.00	99.73
101-261-813.000	GEN GOV: STORM WATER PERMIT	500.00	500.00	500.00	.00	.00	100.00
101-261-821.000	GEN GOV: MEMBER FEES	13,000.00	13,000.00	12,365.75	52.00	634.25	95.12
101-261-822.000	GEN GOV: BANK FEES	6,000.00	6,000.00	.00	.00	6,000.00	.00
101-261-830.000	GEN GOV: GEN INSURANCE	68,000.00	68,000.00	65,313.00	200.00	2,687.00	96.05
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	13,000.00	13,000.00	7,407.00	823.00	5,593.00	56.98
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	4,478.95	390.11	2,021.05	68.91
101-261-850.002	GEN GOV: WEBSITE	3,500.00	3,500.00	2,372.90	291.50	1,127.10	67.80
101-261-900.000	GEN GOV: TAX BILL PRINTING	12,000.00	12,000.00	7,407.62	.00	4,592.38	61.73
101-261-900.001	GEN GOV: ADVERTISING	25,000.00	25,000.00	5,247.93	236.20	19,752.07	20.99
101-261-900.002	GEN GOV: PRINTING	10,000.00	20,000.00	8,344.25	.00	11,655.75	41.72
101-261-920.000	GEN GOV: UTILITIES	75,000.00	75,000.00	55,584.85	5,778.56	19,415.15	74.11
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	45,000.00	45,000.00	58,855.00	7,502.37	(13,855.00)	130.79
101-261-937.000	GEN GOV: VEHICLE OP MAINT	5,000.00	5,000.00	4,123.16	546.36	876.84	82.46
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	50,000.00	50,000.00	58,120.66	413.32	(8,120.66)	116.24
101-261-955.000	GEN GOV: MISCELLANEOUS	20,000.00	20,000.00	1,677.23	48.60	18,322.77	8.39
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	27,000.00	700.00	229.71	(716.68)	470.29	32.82
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	150,000.00	150,000.00	47,447.92	.00	102,552.08	31.63
101-261-971.001	GEN GOV: COMP CAP OUTLAY	5,000.00	5,000.00	1,777.67	.00	3,222.33	35.55
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	18,000.00	18,000.00	5,944.74	124.99	12,055.26	33.03
101-261-995.401	GEN GOV: TRANS TO CAP IMPROV	1,000,000.00	1,500,000.00	1,500,000.00	.00	.00	100.00
	TOTAL GENERAL GOVERNMENT	1,803,500.00	2,347,700.00	2,013,668.61	23,246.93	334,031.39	85.77

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
GENERAL GOVERNMENT PERSONNE							
101-279-710.000	GGP: EMPLR PAYROLL TAX	105,000.00	105,000.00	86,986.62	9,152.73	18,013.38	82.84
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	115,000.00	115,000.00	79,270.52	26,065.50	35,729.48	68.93
101-279-712.000	GGP:HEALTH/DENTAL/LIFE/DIS INS	150,000.00	150,000.00	126,316.76	11,932.69	23,683.24	84.21
101-279-714.003	GGP: UNEMPLOYMENT CLAIMS	.00	.00	(1,086.00)	.00	1,086.00	.00
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	80,000.00	80,000.00	64,902.95	7,491.07	15,097.05	81.13
101-279-717.002	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	34,062.87	287.34	10,937.13	75.70
101-279-718.001	GGP: PTO CASH PAYOUT	20,000.00	20,000.00	909.30	.00	19,090.70	4.55
	TOTAL GENERAL GOVERNMENT PER	515,000.00	515,000.00	391,363.02	54,929.33	123,636.98	75.99
BUILDING							
101-371-703.000	BLDG: INSPECTOR WAGE F-T	71,386.00	71,386.00	53,148.68	6,470.83	18,237.32	74.45
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	42,976.00	42,976.00	33,102.86	3,484.51	9,873.14	77.03
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	40,653.00	40,653.00	28,429.07	2,971.14	12,223.93	69.93
101-371-705.000	BLDG: PART-TIME SEASONAL	8,845.00	8,845.00	.00	.00	8,845.00	.00
101-371-735.000	BLDG: POSTAGE	600.00	600.00	350.75	143.90	249.25	58.46
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	175,000.00	175,000.00	77,266.40	7,456.44	97,733.60	44.15
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL	12,500.00	12,500.00	988.78	.00	11,511.22	7.91
	TOTAL BUILDING	352,460.00	352,460.00	193,286.54	20,526.82	159,173.46	54.84
CEMETERY							
101-567-935.000	CEMETERY: SEXTON	49,704.00	49,704.00	37,278.00	4,142.00	12,426.00	75.00
101-567-935.001	CEMETERY: MAINTENANCE	15,000.00	15,000.00	1,569.95	.00	13,430.05	10.47
	TOTAL CEMETERY	64,704.00	64,704.00	38,847.95	4,142.00	25,856.05	60.04
SOCIAL SERVICES							
101-670-705.000	SOC SERV: CROSSING GUARDS	16,000.00	16,000.00	9,597.48	1,173.06	6,402.52	59.98
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	8,500.00	8,500.00	8,500.00	.00	.00	100.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	5,000.00	5,000.00	175.00	.00	4,825.00	3.50
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	4,335.00	.00	45,665.00	8.67
	TOTAL SOCIAL SERVICES	88,000.00	88,000.00	22,607.48	1,173.06	65,392.52	25.69

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
ACTIVITY CENTER							
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	53,221.00	53,221.00	38,888.35	4,093.52	14,332.65	73.07
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	.00	30,817.00	20,496.00	2,928.00	10,321.00	66.51
101-672-703.002	ACT CTR: COMMUNICATION WAGE F-	40,116.00	40,116.00	29,312.34	3,085.51	10,803.66	73.07
101-672-704.001	ACT CTR: COORDINATOR WAGE P-T	29,432.00	24,400.00	15,940.42	2,081.04	8,459.58	65.33
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	27,045.00	11,000.00	6,398.10	.00	4,601.90	58.16
101-672-704.006	ACTIVITY CTR: SECURITY P-T	7,000.00	7,000.00	2,494.40	101.20	4,505.60	35.63
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	13,989.00	12,989.00	6,799.26	484.38	6,189.74	52.35
101-672-704.008	ACT CTR: FLOATER WAGE P-T	.00	17,800.00	5,095.20	633.60	12,704.80	28.62
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	3,000.00	3,000.00	1,107.11	133.89	1,892.89	36.90
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	2,400.56	.00	3,599.44	40.01
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	38.50	32.43	2,461.50	1.54
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	75.00	.00	1,125.00	6.25
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	654.21	83.52	845.79	43.61
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	971.82	107.98	1,528.18	38.87
101-672-850.002	STEEPLE HALL: INTERNET SERVICE	3,500.00	3,500.00	2,530.46	281.17	969.54	72.30
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	8,000.00	8,000.00	3,571.80	930.90	4,428.20	44.65
101-672-920.000	ACTIVITY CTR: UTILITIES	11,000.00	11,000.00	6,820.08	811.94	4,179.92	62.00
101-672-920.002	STEEPLE HALL: UTILITIES	9,000.00	9,000.00	3,955.22	16.00	5,044.78	43.95
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	6,000.00	6,000.00	2,016.21	200.45	3,983.79	33.60
101-672-936.002	STEEPLE HALL: BUILDING MAINT	20,000.00	20,000.00	15,525.07	438.00	4,474.93	77.63
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	2,500.00	10,500.00	5,642.38	1,924.81	4,857.62	53.74
	TOTAL ACTIVITY CENTER	247,503.00	282,043.00	170,732.49	18,368.34	111,310.51	60.53
PLANNING & ORDINANCE							
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	86,190.00	86,190.00	63,073.40	6,630.00	23,116.60	73.18
101-701-703.003	PLNG: ZONING ADMIN WAGE F-T	48,859.00	48,859.00	35,948.60	3,759.00	12,910.40	73.58
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	58,406.00	58,406.00	42,753.72	4,492.51	15,652.28	73.20
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	34,457.00	34,457.00	25,100.26	2,650.50	9,356.74	72.85
101-701-704.005	OE: ORDIN OFFICER WAGE ASST P-T	.00	31,743.00	16,440.06	2,441.80	15,302.94	51.79
101-701-820.000	PLNG: DUES/ED/TRAVEL	4,400.00	5,000.00	2,271.57	.00	2,728.43	45.43
101-701-935.000	OE: VIOLATION CORRECTIONS	3,000.00	3,000.00	4,145.00	450.00	(1,145.00)	138.17
	TOTAL PLANNING & ORDINANCE	235,312.00	267,655.00	189,732.61	20,423.81	77,922.39	70.89
ZONING BOARD OF APPEALS (ZBA)							
101-702-720.000	ZBA: MEETING PAY	15,480.00	15,480.00	10,710.00	1,395.00	4,770.00	69.19
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	90.00	.00	910.00	9.00
101-702-900.000	ZBA: ADVERTISING	5,000.00	5,000.00	1,546.56	280.68	3,453.44	30.93
	TOTAL ZONING BOARD OF APPEALS	24,380.00	24,380.00	12,346.56	1,675.68	12,033.44	50.64

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
PLANNING COMMISSION							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	19,800.00	19,800.00	7,665.00	570.00	12,135.00	38.71
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	5,000.00	25,000.00	8,927.50	702.50	16,072.50	35.71
101-703-801.001	PLNG COMM: ORDINANCE REVISION	8,000.00	8,000.00	.00	.00	8,000.00	.00
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	835.96	.00	1,164.04	41.80
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	5,500.00	5,500.00	2,500.02	.00	2,999.98	45.45
	TOTAL PLANNING COMMISSION	43,450.00	63,450.00	19,928.48	1,272.50	43,521.52	31.41
PARKS							
101-751-729.000	PARKS: HIGHLAND STATION	3,500.00	3,500.00	.00	.00	3,500.00	.00
101-751-729.001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	1,586.99	.00	913.01	63.48
101-751-729.002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	720.00	125.00	2,280.00	24.00
101-751-729.003	PARKS: DUCK LAKE PINES	3,000.00	3,000.00	4,492.85	(514.78)	(1,492.85)	149.76
101-751-801.006	PARKS: FIREWORKS	15,000.00	15,000.00	11,000.00	.00	4,000.00	73.33
101-751-920.000	PARKS: UTILITIES	5,000.00	5,000.00	2,529.03	1,455.85	2,470.97	50.58
101-751-935.000	PARKS: MAINTENANCE	20,000.00	20,000.00	10,982.63	1,326.00	9,017.37	54.91
	TOTAL PARKS	52,000.00	52,000.00	31,311.50	2,392.07	20,688.50	60.21
	TOTAL FUND EXPENDITURES	4,514,814.00	5,213,361.00	3,900,620.71	226,046.04	1,312,740.29	74.82
	NET REVENUE OVER EXPENDITURES	76,456.00	59,616.00	(932,623.44)	(181,967.69)	(992,239.44)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

ROAD FUND

ASSETS

203-000-002.000	HAULING ROUTE SAVINGS ACCT.	691,083.87	
203-000-010.000	CASH - COMBINED SAVINGS	33,071.96	
203-000-019.000	HAUL ROUTE RECEIVABLE	8,400.00	
		<hr/>	
	TOTAL ASSETS		<u>732,555.83</u>

LIABILITIES AND EQUITY

LIABILITIES

203-000-202.001	HAULING ROUTE PAYABLE	54,211.33	
		<hr/>	
	TOTAL LIABILITIES		54,211.33

FUND EQUITY

203-000-390.000	FUND BALANCE	208,192.48	
203-000-392.000	RESTRICTED FUND BALANCE	491,344.23	
	REVENUE OVER EXPENDITURES - YTD	(21,192.21)	
		<hr/>	
	TOTAL FUND EQUITY		<u>678,344.50</u>
	TOTAL LIABILITIES AND EQUITY		<u>732,555.83</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

ROAD FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
203-000-604.000	55,000.00	55,000.00	.00	.00	55,000.00	.00
203-000-665.000	.00	.00	1,197.69	37.79	(1,197.69)	.00
203-000-699.401	50,000.00	85,000.00	50,000.00	.00	35,000.00	58.82
REVENUE	105,000.00	140,000.00	51,197.69	37.79	88,802.31	36.57
TOTAL FUND REVENUE	105,000.00	140,000.00	51,197.69	37.79	88,802.31	36.57
<u>ROAD</u>						
203-596-967.000	34,000.00	69,000.00	35,019.90	3,547.50	33,980.10	50.75
203-596-967.001	40,000.00	40,000.00	37,370.00	.00	2,630.00	93.43
TOTAL ROAD	74,000.00	109,000.00	72,389.90	3,547.50	36,610.10	66.41
TOTAL FUND EXPENDITURES	74,000.00	109,000.00	72,389.90	3,547.50	36,610.10	66.41
NET REVENUE OVER EXPENDITURES	31,000.00	31,000.00	(21,192.21)	(3,509.71)	(52,192.21)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

FIRE FUND

ASSETS

206-000-010.000	CASH - COMBINED SAVINGS	1,989,858.73
206-000-084.101	DUE TO/FROM GENERAL FUND	(68.62)

TOTAL ASSETS

1,989,790.11

LIABILITIES AND EQUITY

FUND EQUITY

206-000-390.000	FUND BALANCE	1,151,571.61
	REVENUE OVER EXPENDITURES - YTD	838,218.50

TOTAL FUND EQUITY

1,989,790.11

TOTAL LIABILITIES AND EQUITY

1,989,790.11

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
<u>REVENUE</u>							
206-000-402.000	CURRENT PROPERTY TAX	1,863,453.00	1,863,453.00	1,844,139.48	.00	19,313.52	98.96
206-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	2,910.07	2,910.07	.00	.00	100.00
206-000-604.000	COST RECOVERY	.00	511.68	511.68	.00	.00	100.00
206-000-627.000	RENTAL INSPECTIONS	.00	11,185.00	6,955.00	.00	4,230.00	62.18
206-000-638.000	EMS TRANSPORT	350,000.00	428,148.59	392,447.95	48,275.90	35,700.64	91.66
206-000-665.000	INTEREST ON INVESTMENTS	10,000.00	76,065.66	76,065.66	5,050.66	.00	100.00
206-000-677.000	MISCELLANEOUS	.00	12,399.89	11,941.57	934.91	458.32	96.30
206-000-693.000	ASSET SALE PROCEEDS	.00	1,500.00	1,500.00	.00	.00	100.00
	REVENUE	2,223,453.00	2,396,173.89	2,336,471.41	54,261.47	59,702.48	97.51
	TOTAL FUND REVENUE	2,223,453.00	2,396,173.89	2,336,471.41	54,261.47	59,702.48	97.51

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FIRE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
FIRE							
206-336-702.012	FIRE: CHIEF'S COMPENSATION	86,950.00	86,950.00	63,540.37	6,688.46	23,409.63	73.08
206-336-703.000	FIRE: F-T WAGE MEDIC M.D.	57,439.00	57,439.00	39,279.45	4,228.38	18,159.55	68.38
206-336-703.001	FIRE: F-T WAGE OFFICER D.K.	71,159.00	71,159.00	52,000.53	5,473.74	19,158.47	73.08
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	72,983.00	72,983.00	53,333.95	5,614.10	19,649.05	73.08
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	62,096.00	62,096.00	43,980.60	5,001.62	18,115.40	70.83
206-336-703.004	FIRE: F-T WAGE OFFICER M.B.	72,983.00	72,983.00	53,492.83	5,614.10	19,490.17	73.29
206-336-703.005	FIRE: F-T WAGE MEDIC A.G.	62,096.00	62,096.00	45,377.89	4,776.62	16,718.11	73.08
206-336-703.006	FIRE: F-T WAGE MEDIC H.K.	62,096.00	27,893.50	20,728.64	.00	7,164.86	74.31
206-336-703.007	FIRE: F-T WAGE MEDIC K.M.	62,096.00	62,096.00	43,805.81	4,576.62	18,290.19	70.55
206-336-703.008	FIRE: F-T WAGE MEDIC T.M.	62,096.00	62,096.00	44,117.01	4,526.62	17,978.99	71.05
206-336-703.009	FIRE: F-T WAGE MEDIC R.K.	57,250.00	57,250.00	40,134.98	4,335.00	17,115.02	70.10
206-336-703.012	FIRE: F-T WAGE MEDIC R.Y.	57,250.00	38,945.67	32,936.88	.00	6,008.79	84.57
206-336-703.013	FIRE: MARSHAL COMPENSATION	34,460.00	34,460.00	25,259.24	2,650.50	9,200.76	73.30
206-336-703.014	FIRE: F-T WAGE MEDIC M.M.	57,250.00	57,250.00	39,279.45	4,228.38	17,970.55	68.61
206-336-704.001	FIRE: P-T WAGE CLERICAL QA/QI	6,000.00	836.53	836.53	.00	.00	100.00
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	323,853.00	305,000.00	221,297.64	25,028.81	83,702.36	72.56
206-336-707.007	FIRE: F-T OVERTIME	50,000.00	90,000.00	62,834.20	5,120.41	27,165.80	69.82
206-336-709.002	FIRE: FOOD ALLOWANCE	7,500.00	9,750.00	.00	.00	9,750.00	.00
206-336-709.003	FIRE: HOLIDAY ALLOWANCE	37,840.00	33,963.45	.00	.00	33,963.45	.00
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	96,241.00	95,169.09	65,368.46	6,527.96	29,800.63	68.69
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	16,193.00	16,193.00	.00	.00	16,193.00	.00
206-336-711.001	FIRE: DEFINED CONTRIBUTION F-T	43,910.00	43,910.00	28,753.42	10,928.83	15,156.58	65.48
206-336-712.001	FIRE: HEALTH/DENTAL/LIFE/DISINS	90,000.00	135,000.00	98,250.85	9,874.82	36,749.15	72.78
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	25,000.00	25,000.00	9,058.50	.00	15,941.50	36.23
206-336-714.000	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-715.000	FIRE: CASH IN LIEU BENEF BUYOUT	14,000.00	27,000.00	16,421.84	1,932.26	10,578.16	60.82
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMEN	30,000.00	30,000.00	10,212.32	.00	19,787.68	34.04
206-336-719.000	FIRE: POST PLAN	24,000.00	24,000.00	.00	.00	24,000.00	.00
206-336-722.009	FIRE: PARAMEDIC TRAINING	14,997.00	18,475.95	9,475.95	655.21	9,000.00	51.29
206-336-722.010	FIRE: INSTRUCTOR TRAINING	5,000.00	4,560.00	4,560.00	.00	.00	100.00
206-336-727.000	FIRE: SUPPLIES	9,450.00	16,000.00	12,485.31	1,877.05	3,514.69	78.03
206-336-731.000	FIRE: MEDICAL SUPPLIES	27,810.00	27,810.00	15,576.74	549.25	12,233.26	56.01
206-336-732.000	FIRE: UNIFORMS	15,450.00	15,450.00	7,213.36	295.32	8,236.64	46.69
206-336-750.000	FIRE: VEHICLE GAS/OIL	50,000.00	40,000.00	24,534.40	3,231.20	15,465.60	61.34
206-336-804.000	FIRE: LEGAL SERVICES	5,000.00	5,000.00	70.00	.00	4,930.00	1.40
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	4,000.00	12,000.00	11,011.22	102.93	988.78	91.76
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	20,000.00	20,000.00	13,881.74	3,217.64	6,118.26	69.41
206-336-820.000	FIRE: DUES & EDUCATION	30,000.00	30,000.00	8,969.48	(382.40)	21,030.52	29.90
206-336-830.000	FIRE: INSURANCE/BONDS	120,000.00	130,000.00	103,742.98	(626.02)	26,257.02	79.80
206-336-851.000	FIRE: RADIO COMMUNICATIONS	53,000.00	67,000.00	36,233.55	5,897.10	30,766.45	54.08
206-336-890.000	FIRE: PUBLIC EDUCATION	5,000.00	6,437.15	3,359.66	799.16	3,077.49	52.19
206-336-920.000	FIRE: PUBLIC UTILITIES	61,800.00	85,000.00	51,371.57	3,578.80	33,628.43	60.44
206-336-930.000	FIRE: VEHICLE REPAIR	65,000.00	65,000.00	40,846.15	.00	24,153.85	62.84
206-336-936.000	FIRE: BLDG MAINT/REPAIR	20,000.00	30,000.00	24,907.26	1,381.87	5,092.74	83.02
206-336-937.000	FIRE: EQUIP MAINT	20,600.00	20,600.00	16,659.49	95.00	3,940.51	80.87
206-336-955.000	FIRE: MISC EXPENSE	2,500.00	2,500.00	713.66	149.00	1,786.34	28.55
206-336-967.000	FIRE: NEW PROJECTS	2,500.00	107,197.70	2,339.00	.00	104,858.70	2.18
	TOTAL FIRE	2,179,848.00	2,369,550.04	1,498,252.91	137,948.34	871,297.13	63.23

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	2,179,848.00	2,369,550.04	1,498,252.91	137,948.34	871,297.13	63.23
NET REVENUE OVER EXPENDITURES	43,605.00	26,623.85	838,218.50	(83,686.87)	811,594.65	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

POLICE FUND

ASSETS

207-000-004.000	PETTY CASH	50.00
207-000-010.000	CASH - COMBINED SAVINGS	3,613,045.37

TOTAL ASSETS

3,613,095.37

LIABILITIES AND EQUITY

FUND EQUITY

207-000-390.000	FUND BALANCE	1,864,758.90
	REVENUE OVER EXPENDITURES - YTD	1,748,336.47

TOTAL FUND EQUITY

3,613,095.37

TOTAL LIABILITIES AND EQUITY

3,613,095.37

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

POLICE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
207-000-402.000	CURRENT PROPERTY TAX	3,276,910.00	3,276,910.00	3,303,496.91	.00 (26,586.91)	100.81
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	10,000.00	10,000.00	11,748.00	.00 (1,748.00)	117.48
207-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	5,216.42	.00 (5,216.42)	.00
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	3,136.30	.00 8,863.70	26.14
207-000-582.001	SCHOOL PARTICIPATION	113,500.00	113,500.00	113,443.55	.00 56.45	99.95
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	121,500.00	13,500.00 40,500.00	75.00
207-000-659.001	RESTITUTION	.00	.00	1,913.18	.00 (1,913.18)	.00
207-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	134,109.91	8,102.57 (119,109.91)	894.07
207-000-677.000	MISCELLANEOUS	.00	.00	5,297.63	2,980.00 (5,297.63)	.00
	REVENUE	3,589,410.00	3,589,410.00	3,699,861.90	24,582.57 (110,451.90)	103.08
	TOTAL FUND REVENUE	3,589,410.00	3,589,410.00	3,699,861.90	24,582.57 (110,451.90)	103.08
POLICE						
207-301-704.001	POLICE: CLERICAL WAGE P-T	41,067.00	41,067.00	25,088.64	2,718.24 15,978.36	61.09
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	3,500.00	3,500.00	1,909.14	207.94 1,590.86	54.55
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00 5,000.00	.00
207-301-807.000	POLICE: OAKLAND CO SHER CONT	2,995,517.00	2,995,517.00	1,700,149.70	259,084.75 1,295,367.30	56.76
207-301-807.002	POLICE:SCHOOL RESOURCE OFFICE	113,500.00	113,500.00	113,443.55	.00 56.45	99.95
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	12,000.00	.00	.00 12,000.00	.00
207-301-807.004	POLICE: OVERTIME	235,000.00	235,000.00	71,321.61	8,418.87 163,678.39	30.35
207-301-920.000	POLICE: UTILITIES	16,000.00	16,000.00	5,247.40	122.95 10,752.60	32.80
207-301-935.000	POLICE: SHERIFF'S MAINT	15,500.00	15,500.00	7,357.81	121.53 8,142.19	47.47
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	20,999.97	2,333.33 7,000.03	75.00
207-301-955.000	POLICE: MISCELLANEOUS	10,000.00	10,000.00	344.95	199.95 9,655.05	3.45
207-301-971.000	POLICE: RESERVE EQUIPMENT	2,500.00	2,500.00	.00	.00 2,500.00	.00
207-301-971.001	POLICE: EQUIP CAP OUTLAY	33,500.00	33,500.00	.00	.00 33,500.00	.00
207-301-971.002	POLICE: BUILDING RENOVATIONS	68,500.00	68,500.00	5,662.66	.00 62,837.34	8.27
	TOTAL POLICE	3,579,584.00	3,579,584.00	1,951,525.43	273,207.56 1,628,058.57	54.52
	TOTAL FUND EXPENDITURES	3,579,584.00	3,579,584.00	1,951,525.43	273,207.56 1,628,058.57	54.52
	NET REVENUE OVER EXPENDITURES	9,826.00	9,826.00	1,748,336.47	(248,624.99) 1,738,510.47	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS 465,522.67

TOTAL ASSETS 465,522.67

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE 200,618.84
REVENUE OVER EXPENDITURES - YTD 264,903.83

TOTAL FUND EQUITY 465,522.67

TOTAL LIABILITIES AND EQUITY 465,522.67

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

REFUSE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
227-000-626.000	REFUSE COLLECTION	1,206,000.00	1,218,000.00	1,218,239.81	.00 (239.81)	100.02
227-000-647.002	REFUSE CONTAINERS	.00	.00	1,138.84	.00 (1,138.84)	.00
227-000-665.000	INTEREST EARNINGS	1,500.00	1,500.00	10,585.61	978.15 (9,085.61)	705.71
227-000-677.000	MISCELLANEOUS	1,500.00	1,500.00	1,149.00	.00 351.00	76.60
227-000-692.000	APPROPRIATION FUND BAL.	2,725.00	15,725.00	.00	.00 15,725.00	.00
	REVENUE	1,211,725.00	1,236,725.00	1,231,113.26	978.15	5,611.74
	TOTAL FUND REVENUE	1,211,725.00	1,236,725.00	1,231,113.26	978.15	5,611.74
REFUSE						
227-526-801.000	REFUSE: CONTRACTOR	1,092,100.00	1,092,100.00	824,341.44	91,665.60	267,758.56
227-526-812.000	REFUSE: FUND ADMIN COSTS	27,625.00	27,625.00	27,625.00	.00	.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	2,000.00	2,000.00	.00	.00	2,000.00
227-526-967.000	REFUSE: COMM SERVICE PROJ	90,000.00	115,000.00	114,242.99	.00	757.01
	TOTAL REFUSE	1,211,725.00	1,236,725.00	966,209.43	91,665.60	270,515.57
	TOTAL FUND EXPENDITURES	1,211,725.00	1,236,725.00	966,209.43	91,665.60	270,515.57
	NET REVENUE OVER EXPENDITURES	.00	.00	264,903.83	(90,687.45)	264,903.83

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

OPIOID SETTLEMENT FUND

ASSETS

284-000-010.000	CASH - COMBINED SAVINGS	19,889.36
284-000-079.000	ACCOUNTS RECEIVABLE	41,624.28

TOTAL ASSETS

61,513.64

LIABILITIES AND EQUITY

FUND EQUITY

284-000-360.001	DEFERRED INFLOW	41,624.28
284-000-390.000	FUND BALANCE	2,706.70
	REVENUE OVER EXPENDITURES - YTD	17,182.66

TOTAL FUND EQUITY

61,513.64

TOTAL LIABILITIES AND EQUITY

61,513.64

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

OPIOID SETTLEMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
284-000-685.000	OPIOID SETTLEMENT REVENUES	10,000.00	10,000.00	17,182.66	1,052.36 (7,182.66)	171.83
	REVENUE	10,000.00	10,000.00	17,182.66	1,052.36 (7,182.66)	171.83
	TOTAL FUND REVENUE	10,000.00	10,000.00	17,182.66	1,052.36 (7,182.66)	171.83
<u>DEPARTMENT 718</u>						
284-718-880.000	OPIOID SETTLEMENT EXPENSE	10,000.00	10,000.00	.00	.00 10,000.00	.00
	TOTAL DEPARTMENT 718	10,000.00	10,000.00	.00	.00 10,000.00	.00
	TOTAL FUND EXPENDITURES	10,000.00	10,000.00	.00	.00 10,000.00	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	17,182.66	1,052.36 17,182.66	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-010.000	CASH - COMBINED SAVINGS	3,145,487.17
401-000-189.001	LEASE RECEIVABLE NEXTEL 2009	1,228,606.00
401-000-189.002	LEASE RECEIVABLE CINGULAR NEW	153,096.00
401-000-189.003	LEASE RECEIVABLE SPRINT	182,861.00
401-000-189.004	LEASE RECEIVABLE NEXTEL 2021	4,475,159.00

TOTAL ASSETS

9,185,209.17

LIABILITIES AND EQUITY

FUND EQUITY

401-000-360.001	DEFERRED INFLOW 2009 NEXTEL	1,172,516.00
401-000-360.002	DEFERRED INFLOW NEW CINGULAR	152,553.00
401-000-360.003	DEFERRED INFLOW SPRINT	177,794.00
401-000-360.004	DEFERRED INFLOW 2021 NEXTEL	4,210,439.00
401-000-390.000	FUND BALANCE	2,535,982.68
	REVENUE OVER EXPENDITURES - YTD	935,924.49

TOTAL FUND EQUITY

9,185,209.17

TOTAL LIABILITIES AND EQUITY

9,185,209.17

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

CAPITAL IMPROVEMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
401-000-665.000	INTEREST EARNINGS	30,000.00	30,000.00	101,913.96	11,253.67 (71,913.96)	339.71
401-000-665.001	INTEREST EARNINGS DDA LOAN	2,000.00	2,000.00	281.00	.00 1,719.00	14.05
401-000-667.002	CELL TOWER LEASE	175,000.00	175,000.00	104,905.80	13,910.74 70,094.20	59.95
401-000-677.000	MISCELLANEOUS	.00	.00	(37.00)	.00 37.00	.00
401-000-699.000	OPERATING TRANSFER IN	1,000,000.00	1,500,000.00	1,500,000.00	.00 .00	100.00
	REVENUE	1,207,000.00	1,707,000.00	1,707,063.76	25,164.41 (63.76)	100.00
	TOTAL FUND REVENUE	1,207,000.00	1,707,000.00	1,707,063.76	25,164.41 (63.76)	100.00
GENERAL GOVERNMENT						
401-261-971.001	TOWNSHIP IMPROVEMENTS	100,000.00	100,000.00	16,344.10	.00 83,655.90	16.34
401-261-971.005	TOWNSHIP LIGHTING & SIGNAGE	30,000.00	30,000.00	.00	.00 30,000.00	.00
401-261-971.013	SEWER ANTICIPATION EXPENSE	100,000.00	100,000.00	.00	.00 100,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	150,000.00	186,000.00	182,655.00	4,644.00 3,345.00	98.20
401-261-995.103	TRANSFER TO ROAD FUND	50,000.00	85,000.00	50,000.00	.00 35,000.00	58.82
401-261-995.402	TRANSFER TO FIRE CAPITAL FUND	.00	151,000.00	.00	.00 151,000.00	.00
	TOTAL GENERAL GOVERNMENT	430,000.00	652,000.00	248,999.10	4,644.00 403,000.90	38.19
ANNEX						
401-523-971.000	STEEPLE HALL IMPROVEMENTS	40,000.00	40,000.00	20,497.80	13,279.00 19,502.20	51.24
	TOTAL ANNEX	40,000.00	40,000.00	20,497.80	13,279.00 19,502.20	51.24
CEMETERY						
401-567-971.000	CEMETERY IMPROVEMENTS	25,000.00	25,000.00	3,980.00	.00 21,020.00	15.92
	TOTAL CEMETERY	25,000.00	25,000.00	3,980.00	.00 21,020.00	15.92
PARKS						
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	75,000.00	75,000.00	11,785.00	.00 63,215.00	15.71
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	100,000.00	100,000.00	11,557.27	.00 88,442.73	11.56
401-751-971.002	S HICKORY RIDGE PARK IMPROVEMT	20,000.00	475,000.00	474,320.10	7,099.45 679.90	99.86
	TOTAL PARKS	195,000.00	650,000.00	497,662.37	7,099.45 152,337.63	76.56
	TOTAL FUND EXPENDITURES	690,000.00	1,367,000.00	771,139.27	25,022.45 595,860.73	56.41
	NET REVENUE OVER EXPENDITURES	517,000.00	340,000.00	935,924.49	141.96 595,924.49	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

FIRE CAPITAL FUND

ASSETS

402-000-010.000 CASH - COMBINED SAVINGS 512,292.13

TOTAL ASSETS 512,292.13

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000 FUND BALANCE 467,938.92
REVENUE OVER EXPENDITURES - YTD 44,353.21

TOTAL FUND EQUITY 512,292.13

TOTAL LIABILITIES AND EQUITY 512,292.13

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FIRE CAPITAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
402-000-402.000	CURRENT PROPERTY TAX	1,002,423.00	1,002,423.00	961,230.38	.00	41,192.62	95.89
402-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	1,519.84	.00	(1,519.84)	.00
402-000-665.000	INTEREST EARNINGS	10,000.00	23,074.28	32,164.63	2,349.46	(9,090.35)	139.40
402-000-699.000	OPERATING TRANSFER IN	.00	201,000.00	.00	.00	201,000.00	.00
	REVENUE	1,012,423.00	1,226,497.28	994,914.85	2,349.46	231,582.43	81.12
	TOTAL FUND REVENUE	1,012,423.00	1,226,497.28	994,914.85	2,349.46	231,582.43	81.12
FIRE							
402-336-971.000	VEHICLES	400,000.00	400,000.00	149,786.08	13,386.18	250,213.92	37.45
402-336-971.002	CAPITAL EQUIPMENT	67,000.00	268,000.00	263,900.56	.00	4,099.44	98.47
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	275,000.00	305,000.00	305,000.00	.00	.00	100.00
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	270,000.00	231,375.00	231,375.00	111,875.00	.00	100.00
402-336-993.002	FIRE CAP: BONDING AGENT FEES	.00	.00	500.00	.00	(500.00)	.00
	TOTAL FIRE	1,012,000.00	1,204,375.00	950,561.64	125,261.18	253,813.36	78.93
	TOTAL FUND EXPENDITURES	1,012,000.00	1,204,375.00	950,561.64	125,261.18	253,813.36	78.93
	NET REVENUE OVER EXPENDITURES	423.00	22,122.28	44,353.21	(122,911.72)	22,230.93	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

DOWNTOWN DEVELOPMENT FUND

<u>ASSETS</u>			
494-000-010.000	CASH - COMBINED SAVINGS	630,208.32	
494-000-019.000	TAXES RECEIVABLE	95,249.00	
		<hr/>	
	TOTAL ASSETS		<u>725,457.32</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
494-000-280.000	DEFERRED REVENUE	155,183.00	
		<hr/>	
	TOTAL LIABILITIES		155,183.00
<u>FUND EQUITY</u>			
494-000-390.000	FUND BALANCE	427,755.78	
	REVENUE OVER EXPENDITURES - YTD	142,518.54	
		<hr/>	
	TOTAL FUND EQUITY		<u>570,274.32</u>
			<hr/>
	TOTAL LIABILITIES AND EQUITY		<u>725,457.32</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

DOWNTOWN DEVELOPMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE							
494-000-573.000	LOCAL COMMUNITY STABILIZATION	41,000.00	41,000.00	.00	.00	41,000.00	.00
494-000-665.000	INTEREST EARNINGS	2,000.00	2,000.00	12,195.12	895.62	(10,195.12)	609.76
494-000-677.000	MISCELLANEOUS	.00	.00	186.00	.00	(186.00)	.00
494-000-677.005	FUNDRAISING	2,000.00	16,000.00	14,055.00	.00	1,945.00	87.84
494-000-677.008	FARMERS MARKET RESERVATIONS	1,000.00	1,000.00	1,275.00	.00	(275.00)	127.50
494-000-677.010	TIF	287,081.00	287,081.00	277,293.37	68,701.03	9,787.63	96.59
494-000-692.000	APPROP FUND BALANCE	39,451.00	41,581.00	.00	.00	41,581.00	.00
	REVENUE	372,532.00	388,662.00	305,004.49	69,596.65	83,657.51	78.48
	TOTAL FUND REVENUE	372,532.00	388,662.00	305,004.49	69,596.65	83,657.51	78.48
DOWNTOWN DEVELOPMENT AUTHO							
494-729-702.001	DDA: DIRECTOR	46,298.00	46,928.00	34,529.48	3,609.84	12,398.52	73.58
494-729-705.000	DDA: PART-TIME SEASONAL	4,000.00	9,000.00	11,273.51	2,410.71	(2,273.51)	125.26
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	4,000.00	4,000.00	3,577.57	498.83	422.43	89.44
494-729-715.000	DDA: CASH IN LIEU BENEF BUYOUT	6,000.00	6,000.00	4,500.00	500.00	1,500.00	75.00
494-729-720.002	DDA: RECORDING SECRETARY	1,200.00	1,200.00	450.00	.00	750.00	37.50
494-729-728.000	DDA: OFFICE SUPPLIES	1,200.00	2,700.00	2,281.48	90.10	418.52	84.50
494-729-729.000	DDA: MEETING PUBLIC ED SUPPLIES	500.00	500.00	228.78	.00	271.22	45.76
494-729-801.000	DDA: PROF SERVICES	3,000.00	3,000.00	635.50	.00	2,364.50	21.18
494-729-801.001	DDA: MASTER PLAN	10,000.00	10,000.00	.00	.00	10,000.00	.00
494-729-808.000	DDA: MARKETING CONSULTANT	12,000.00	12,000.00	6,190.00	.00	5,810.00	51.58
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	2,000.00	2,000.00	.00	.00	2,000.00	.00
494-729-820.000	DDA: DUES/ED/TRAVEL	5,000.00	5,000.00	4,466.67	.00	533.33	89.33
494-729-850.000	DDA: WEBSITE	700.00	700.00	.00	.00	700.00	.00
494-729-880.001	DDA: PROMOTIONS	27,450.00	36,450.00	30,456.29	(2,384.88)	5,993.71	83.56
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	14,400.00	14,400.00	3,434.62	360.00	10,965.38	23.85
494-729-880.003	DDA: DESIGN	107,300.00	107,300.00	29,209.58	5,557.84	78,090.42	27.22
494-729-880.004	DDA: ORGANIZATION	15,000.00	15,000.00	2,365.00	.00	12,635.00	15.77
494-729-900.000	DDA: ADVERTISING/PRINTING	3,000.00	3,000.00	1,489.36	135.84	1,510.64	49.65
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,000.00	3,000.00	1,185.00	.00	1,815.00	39.50
494-729-920.000	DDA: RENT/ UTILITIES	3,000.00	3,000.00	2,518.92	304.67	481.08	83.96
494-729-935.000	DDA: MAINTENANCE STREETScape	4,432.00	4,432.00	520.00	.00	3,912.00	11.73
494-729-967.000	DDA: FARMERS' MARKET	12,500.00	12,500.00	5,688.87	1,587.88	6,811.13	45.51
494-729-967.002	DDA: DDA SPONSORSHIPS	3,000.00	3,000.00	1,831.20	.00	1,168.80	61.04
494-729-967.007	DDA: CART PROJECT	2,500.00	2,500.00	1,240.96	.00	1,259.04	49.64
494-729-971.000	DDA: CAPITAL IMPROVEMENT PROJ	40,000.00	40,000.00	14,132.16	.00	25,867.84	35.33
494-729-991.000	DDA: PRINCIPAL EXP-BUDGET ONLY	38,752.00	38,752.00	.00	.00	38,752.00	.00
494-729-993.000	DDA: INTEREST EXPENSE	2,300.00	2,300.00	281.00	.00	2,019.00	12.22
	TOTAL DOWNTOWN DEVELOPMENT	372,532.00	388,662.00	162,485.95	12,670.83	226,176.05	41.81
	TOTAL FUND EXPENDITURES	372,532.00	388,662.00	162,485.95	12,670.83	226,176.05	41.81

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL	AMENDED	YTD ACTUAL	CUR MONTH	VARIANCE	% OF
NET REVENUE OVER EXPENDITURES	.00	.00	142,518.54	56,925.82	142,518.54	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
 SEPTEMBER 30, 2024

WATER SYSTEM

ASSETS

591-000-001.000	CASH - CHECKING	54,440.78
591-000-010.000	CASH - COMBINED SAVINGS	73,325.04
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE	84,345.46
591-000-034.000	DELQ UTILITY RECEIVABLE WATER	11,603.64
591-000-035.000	UNBILLED RECEIVABLE WATER SYST	96,104.92
591-000-152.000	WATERMAINS	8,210,423.82
591-000-153.000	A/D WATER MAINS	(955,668.52)

TOTAL ASSETS

7,574,575.14

LIABILITIES AND EQUITY

LIABILITIES

591-000-202.000	ACCOUNTS PAYABLE	8,628.34
591-000-202.001	ACCOUNTS PAYABLE VOUCHER	9,919.41
591-000-209.000	INTEREST PAYABLE	1,295.00
591-000-300.000	BONDS PAYABLE CURRENT WATER SY	69,000.00
591-000-300.001	SPECIAL ASSESSMENT BOND	449,000.00

TOTAL LIABILITIES

537,842.75

FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI	6,736,755.00
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	(343,790.27)
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED	77,058.94
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED	677,428.17
591-000-399.000	UNRESTRICTED NET ASSETS	(48,035.18)
	REVENUE OVER EXPENDITURES - YTD	(62,684.27)

TOTAL FUND EQUITY

7,036,732.39

TOTAL LIABILITIES AND EQUITY

7,574,575.14

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

WATER SYSTEM

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
591-000-629.002	CHARGES FOR SERVICES RENDERE	.00	.00	492,314.02	294,918.61	(492,314.02)	.00
591-000-629.003	FIXED CHARGE DEBT SERVICES	.00	.00	57,963.74	.00	(57,963.74)	.00
591-000-629.004	FIXED CHARGE MAJOR MAINT	.00	.00	89,338.26	29,430.96	(89,338.26)	.00
591-000-629.005	FIXED CHARGE CAPITAL IMPR	.00	.00	80,616.33	31,095.98	(80,616.33)	.00
591-000-665.000	INTEREST EARNINGS	.00	.00	999.32	23.53	(999.32)	.00
591-000-677.000	OTHER REVENUE	.00	.00	111.61	2.47	(111.61)	.00
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	REVENUE	.00	.00	721,343.28	355,471.55	(721,343.28)	.00
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	TOTAL FUND REVENUE	.00	.00	721,343.28	355,471.55	(721,343.28)	.00
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WATER							
591-536-812.000	FUND ADMINISTRATION COST	.00	.00	71,253.87	32,123.07	(71,253.87)	.00
591-536-921.000	SYSTEMS	.00	.00	45,943.59	16,521.70	(45,943.59)	.00
591-536-921.001	PLAN REVIEW & PERMITTING	.00	.00	960.04	214.65	(960.04)	.00
591-536-921.002	MAPPING UNIT	.00	.00	3,356.11	.00	(3,356.11)	.00
591-536-921.003	BILLING SERVICES	.00	.00	10,197.83	3,812.87	(10,197.83)	.00
591-536-935.000	MAINTENANCE	.00	.00	136,607.00	10,499.19	(136,607.00)	.00
591-536-938.001	WATER SYSTEMS	.00	.00	37,687.10	13,402.00	(37,687.10)	.00
591-536-938.002	WATER MAINTENANCE	.00	.00	179,708.77	56,122.19	(179,708.77)	.00
591-536-938.003	PUMP MAINTENANCE	.00	.00	293,388.92	119,915.44	(293,388.92)	.00
591-536-971.001	WATER CAPITAL EQUIPMT IMPROVM	.00	.00	1,024.74	1,024.74	(1,024.74)	.00
591-536-993.001	INTEREST EXPENSE	.00	.00	3,899.58	.00	(3,899.58)	.00
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	TOTAL WATER	.00	.00	784,027.55	253,635.85	(784,027.55)	.00
<hr/>							
	TOTAL FUND EXPENDITURES	.00	.00	784,027.55	253,635.85	(784,027.55)	.00
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	NET REVENUE OVER EXPENDITURES	.00	.00	(62,684.27)	101,835.70	(62,684.27)	
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CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

HIGHLAND ADVISORY COUNCIL

ASSETS

702-000-010.000	CASH - COMBINED SAVINGS	9,177.12	
	TOTAL ASSETS		9,177.12

LIABILITIES AND EQUITY

FUND EQUITY

702-000-390.000	FUND BALANCE	4,337.68	
	REVENUE OVER EXPENDITURES - YTD	4,839.44	
	TOTAL FUND EQUITY		9,177.12
	TOTAL LIABILITIES AND EQUITY		9,177.12

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

HIGHLAND ADVISORY COUNCIL

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
702-000-674.000						
CONTRIBUTIONS	.00	.00	21,424.03	4,040.00	(21,424.03)	.00
REVENUE	.00	.00	21,424.03	4,040.00	(21,424.03)	.00
TOTAL FUND REVENUE	.00	.00	21,424.03	4,040.00	(21,424.03)	.00
<u>GENERAL GOVERNMENT</u>						
702-261-729.000						
HAAC: DEDUCTIONS	.00	.00	16,584.59	1,249.70	(16,584.59)	.00
TOTAL GENERAL GOVERNMENT	.00	.00	16,584.59	1,249.70	(16,584.59)	.00
TOTAL FUND EXPENDITURES	.00	.00	16,584.59	1,249.70	(16,584.59)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	4,839.44	2,790.30	4,839.44	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2024

CURRENT TAX COLLECT

ASSETS

703-000-010.000	CASH - COMBINED SAVINGS	1,237,057.17
703-000-019.000	TAXES RECEIVABLE-OTHER GOVTS	2,015,421.61
703-000-214.000	DUE TO/FR GENERAL FUND	(14,758.65)

TOTAL ASSETS

3,237,720.13

LIABILITIES AND EQUITY

LIABILITIES

703-000-274.000	TAX COLLECTIONS TO DISTRIBUTE	1,210,239.78
703-000-280.000	DEFERRED REVENUE	2,015,421.61

TOTAL LIABILITIES

3,225,661.39

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD

12,058.74

TOTAL FUND EQUITY

12,058.74

TOTAL LIABILITIES AND EQUITY

3,237,720.13

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

CURRENT TAX COLLECT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
703-000-665.000	.00	.00	14,077.74	7,095.59	(14,077.74)	.00
	.00	.00	14,077.74	7,095.59	(14,077.74)	.00
	.00	.00	14,077.74	7,095.59	(14,077.74)	.00
<u>TRUST & AGENCY ADMIN</u>						
703-255-822.000	.00	.00	2,019.00	165.00	(2,019.00)	.00
	.00	.00	2,019.00	165.00	(2,019.00)	.00
	.00	.00	2,019.00	165.00	(2,019.00)	.00
	.00	.00	12,058.74	6,930.59	12,058.74	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	101,667.92
737-000-017.001	MUTUAL FUNDS	681,847.84
737-000-017.002	LPL INVESTMENTS	48,860.00

TOTAL ASSETS

832,375.76

LIABILITIES AND EQUITY

FUND EQUITY

737-000-390.000	FUND BALANCE	785,784.62
	REVENUE OVER EXPENDITURES - YTD	46,591.14

TOTAL FUND EQUITY

832,375.76

TOTAL LIABILITIES AND EQUITY

832,375.76

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

POST-RETIREMENT BENEFITS

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
737-000-665.000	20,000.00	20,000.00	20,617.44	2,433.13	(617.44)	103.09
737-000-669.001	.00	.00	52,295.98	5,645.90	(52,295.98)	.00
737-000-692.002	50,000.00	50,000.00	.00	.00	50,000.00	.00
REVENUE	70,000.00	70,000.00	72,913.42	8,079.03	(2,913.42)	104.16
TOTAL FUND REVENUE	70,000.00	70,000.00	72,913.42	8,079.03	(2,913.42)	104.16
GENERAL GOVERNMENT PERSONNE						
737-279-719.000	60,000.00	60,000.00	21,529.17	2,142.70	38,470.83	35.88
737-279-822.000	10,000.00	10,000.00	4,793.11	.00	5,206.89	47.93
TOTAL GENERAL GOVERNMENT PER	70,000.00	70,000.00	26,322.28	2,142.70	43,677.72	37.60
TOTAL FUND EXPENDITURES	70,000.00	70,000.00	26,322.28	2,142.70	43,677.72	37.60
NET REVENUE OVER EXPENDITURES	.00	.00	46,591.14	5,936.33	46,591.14	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

DUCK LAKE ASSOC

ASSETS

764-000-010.000	CASH - COMBINED SAVINGS	180,115.08	
	TOTAL ASSETS		180,115.08

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000	FUND BALANCE	221,994.31	
	REVENUE OVER EXPENDITURES - YTD	(41,879.23)	
	TOTAL FUND EQUITY		180,115.08
	TOTAL LIABILITIES AND EQUITY		180,115.08

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

DUCK LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
764-000-581.000	.00	.00	222,441.28	.00	(222,441.28)	.00
764-000-665.000	.00	.00	3,543.67	260.46	(3,543.67)	.00
	.00	.00	225,984.95	260.46	(225,984.95)	.00
	.00	.00	225,984.95	260.46	(225,984.95)	.00
<u>TRUST & AGENCY ADMIN</u>						
764-255-812.000	.00	.00	2,476.56	.00	(2,476.56)	.00
764-255-956.000	.00	.00	265,387.62	3,000.00	(265,387.62)	.00
	.00	.00	267,864.18	3,000.00	(267,864.18)	.00
	.00	.00	267,864.18	3,000.00	(267,864.18)	.00
	.00	.00	(41,879.23)	(2,739.54)	(41,879.23)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2024

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS 71,560.73

TOTAL ASSETS 71,560.73

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE 61,069.89
REVENUE OVER EXPENDITURES - YTD 10,490.84

TOTAL FUND EQUITY 71,560.73

TOTAL LIABILITIES AND EQUITY 71,560.73

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

HIGHLAND LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
765-000-581.000	CONTRIBUTIONS-HIGHLAND LAKE	.00	.00	25,341.30	.00	(25,341.30)	.00
765-000-665.000	INTEREST EARNINGS	.00	.00	1,023.44	103.48	(1,023.44)	.00
	REVENUE	.00	.00	26,364.74	103.48	(26,364.74)	.00
	TOTAL FUND REVENUE	.00	.00	26,364.74	103.48	(26,364.74)	.00
	<u>TRUST & AGENCY ADMIN</u>						
765-255-812.000	HIGHLAND LAKE: ADMIN FEES	.00	.00	270.31	.00	(270.31)	.00
765-255-956.000	HIGHLAND LAKE: DEDUCTIONS	.00	.00	15,603.59	26.02	(15,603.59)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	15,873.90	26.02	(15,873.90)	.00
	TOTAL FUND EXPENDITURES	.00	.00	15,873.90	26.02	(15,873.90)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	10,490.84	77.46	10,490.84	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2024

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000	CASH - COMBINED SAVINGS	31,929.25	
	TOTAL ASSETS		31,929.25

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000	FUND BALANCE	32,431.87	
	REVENUE OVER EXPENDITURES - YTD	(502.62)	
	TOTAL FUND EQUITY		31,929.25
	TOTAL LIABILITIES AND EQUITY		31,929.25

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

TAGGETT LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
766-000-581.000	.00	.00	15,000.00	.00	(15,000.00)	.00
766-000-665.000	.00	.00	535.30	46.17	(535.30)	.00
	.00	.00	15,535.30	46.17	(15,535.30)	.00
	.00	.00	15,535.30	46.17	(15,535.30)	.00
<u>TRUST & AGENCY ADMIN</u>						
766-255-812.000	.00	.00	232.20	.00	(232.20)	.00
766-255-956.000	.00	.00	15,805.72	4,064.49	(15,805.72)	.00
	.00	.00	16,037.92	4,064.49	(16,037.92)	.00
	.00	.00	16,037.92	4,064.49	(16,037.92)	.00
	.00	.00	(502.62)	(4,018.32)	(502.62)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2024

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000	CASH - COMBINED SAVINGS	41,794.41	
	TOTAL ASSETS		41,794.41

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000	FUND BALANCE	38,705.01	
	REVENUE OVER EXPENDITURES - YTD	3,089.40	
	TOTAL FUND EQUITY		41,794.41
	TOTAL LIABILITIES AND EQUITY		41,794.41

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

KELLOGG LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	REVENUE						
767-000-581.000	CONTRIBUTIONS-KELLOGG LAKE	.00	.00	14,695.83	.00	(14,695.83)	.00
767-000-665.000	INTEREST EARNINGS	.00	.00	627.12	60.44	(627.12)	.00
	REVENUE	.00	.00	15,322.95	60.44	(15,322.95)	.00
	TOTAL FUND REVENUE	.00	.00	15,322.95	60.44	(15,322.95)	.00
	TRUST & AGENCY ADMIN						
767-255-812.000	KELLOGG LAKE: ADMIN FEES	.00	.00	169.70	.00	(169.70)	.00
767-255-956.000	KELLOGG LAKE: DEDUCTIONS	.00	.00	12,063.85	1,817.51	(12,063.85)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	12,233.55	1,817.51	(12,233.55)	.00
	TOTAL FUND EXPENDITURES	.00	.00	12,233.55	1,817.51	(12,233.55)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	3,089.40	(1,757.07)	3,089.40	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2024

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000	CASH - COMBINED SAVINGS	46,789.76	
	TOTAL ASSETS		46,789.76

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000	FUND BALANCE	39,772.93	
	REVENUE OVER EXPENDITURES - YTD	7,016.83	
	TOTAL FUND EQUITY		46,789.76
	TOTAL LIABILITIES AND EQUITY		46,789.76

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

CHARLICK LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
768-000-581.000	CONTRIBUTIONS-CHARLICK LAKE	.00	.00	27,675.96	.00	(27,675.96)	.00
768-000-665.000	INTEREST EARNINGS	.00	.00	787.07	67.66	(787.07)	.00
	REVENUE	.00	.00	28,463.03	67.66	(28,463.03)	.00
	TOTAL FUND REVENUE	.00	.00	28,463.03	67.66	(28,463.03)	.00
	<u>TRUST & AGENCY ADMIN</u>						
768-255-812.000	CHARLICK LAKE: ADMIN FEES	.00	.00	319.70	.00	(319.70)	.00
768-255-956.000	CHARLICK LAKE: DEDUCTIONS	.00	.00	21,126.50	4,365.12	(21,126.50)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	21,446.20	4,365.12	(21,446.20)	.00
	TOTAL FUND EXPENDITURES	.00	.00	21,446.20	4,365.12	(21,446.20)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	7,016.83	(4,297.46)	7,016.83	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000	CASH - COMBINED SAVINGS	43,396.58	
	TOTAL ASSETS		43,396.58

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000	FUND BALANCE	40,085.89	
	REVENUE OVER EXPENDITURES - YTD	3,310.69	
	TOTAL FUND EQUITY		43,396.58
	TOTAL LIABILITIES AND EQUITY		43,396.58

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

WOODRUFF LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
769-000-581.000	CONTRIBUTIONS-WOODRUFF LAKE	.00	.00	25,440.00	.00	(25,440.00)	.00
769-000-665.000	INTEREST EARNINGS	.00	.00	712.65	62.76	(712.65)	.00
	REVENUE	.00	.00	26,152.65	62.76	(26,152.65)	.00
	TOTAL FUND REVENUE	.00	.00	26,152.65	62.76	(26,152.65)	.00
	<u>TRUST & AGENCY ADMIN</u>						
769-255-812.000	WOODRUFF LAKE: ADMIN FEES	.00	.00	297.60	.00	(297.60)	.00
769-255-956.000	WOODRUFF LAKE: DEDUCTIONS	.00	.00	22,544.36	35.24	(22,544.36)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	22,841.96	35.24	(22,841.96)	.00
	TOTAL FUND EXPENDITURES	.00	.00	22,841.96	35.24	(22,841.96)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	3,310.69	27.52	3,310.69	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000	CASH - COMBINED SAVINGS	218,549.93	
	TOTAL ASSETS		218,549.93

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000	FUND BALANCE	205,386.57	
	REVENUE OVER EXPENDITURES - YTD	13,163.36	
	TOTAL FUND EQUITY		218,549.93
	TOTAL LIABILITIES AND EQUITY		218,549.93

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

WHITE LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
770-000-581.000	.00	.00	110,404.00	.00	(110,404.00)	.00
770-000-665.000	.00	.00	3,678.73	316.05	(3,678.73)	.00
	.00	.00	114,082.73	316.05	(114,082.73)	.00
	.00	.00	114,082.73	316.05	(114,082.73)	.00
<u>TRUST & AGENCY ADMIN</u>						
770-255-812.000	.00	.00	1,184.37	.00	(1,184.37)	.00
770-255-956.000	.00	.00	99,735.00	50,624.04	(99,735.00)	.00
	.00	.00	100,919.37	50,624.04	(100,919.37)	.00
	.00	.00	100,919.37	50,624.04	(100,919.37)	.00
	.00	.00	13,163.36	(50,307.99)	13,163.36	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000	CASH - COMBINED SAVINGS	505.45	
	TOTAL ASSETS		505.45

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000	FUND BALANCE	2,837.11	
	REVENUE OVER EXPENDITURES - YTD	(2,331.66)	
	TOTAL FUND EQUITY		505.45
	TOTAL LIABILITIES AND EQUITY		505.45

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

TOMAHAWK LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
771-000-581.000						
CONTRIBUTIONS-TOMAHAWK LAKE	.00	.00	4,878.28	.00	(4,878.28)	.00
771-000-665.000						
INTEREST EARNINGS	.00	.00	41.06	.73	(41.06)	.00
	<u>.00</u>	<u>.00</u>	<u>4,919.34</u>	<u>.73</u>	<u>(4,919.34)</u>	<u>.00</u>
REVENUE	.00	.00	4,919.34	.73	(4,919.34)	.00
	<u>.00</u>	<u>.00</u>	<u>4,919.34</u>	<u>.73</u>	<u>(4,919.34)</u>	<u>.00</u>
TOTAL FUND REVENUE	.00	.00	4,919.34	.73	(4,919.34)	.00
	<u>.00</u>	<u>.00</u>	<u>4,919.34</u>	<u>.73</u>	<u>(4,919.34)</u>	<u>.00</u>
<u>TRUST & AGENCY ADMIN</u>						
771-255-812.000						
TOMAHAWK LAKE: ADMIN FEES	.00	.00	51.00	.00	(51.00)	.00
771-255-956.000						
TOMAHAWK LAKE: DEDUCTIONS	.00	.00	7,200.00	.00	(7,200.00)	.00
	<u>.00</u>	<u>.00</u>	<u>7,251.00</u>	<u>.00</u>	<u>(7,251.00)</u>	<u>.00</u>
TOTAL TRUST & AGENCY ADMIN	.00	.00	7,251.00	.00	(7,251.00)	.00
	<u>.00</u>	<u>.00</u>	<u>7,251.00</u>	<u>.00</u>	<u>(7,251.00)</u>	<u>.00</u>
TOTAL FUND EXPENDITURES	.00	.00	7,251.00	.00	(7,251.00)	.00
	<u>.00</u>	<u>.00</u>	<u>7,251.00</u>	<u>.00</u>	<u>(7,251.00)</u>	<u>.00</u>
NET REVENUE OVER EXPENDITURES	.00	.00	(2,331.66)	.73	(2,331.66)	
	<u>.00</u>	<u>.00</u>	<u>(2,331.66)</u>	<u>.73</u>	<u>(2,331.66)</u>	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS 3,928.22

TOTAL ASSETS 3,928.22

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE 1,747.31
REVENUE OVER EXPENDITURES - YTD 2,180.91

TOTAL FUND EQUITY 3,928.22

TOTAL LIABILITIES AND EQUITY 3,928.22

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

GOURD LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
773-000-581.000	CONTRIBUTIONS-GOURD LAKE	.00	.00	5,432.70	.00	(5,432.70)	.00
773-000-665.000	INTEREST EARNINGS	.00	.00	65.32	5.68	(65.32)	.00
REVENUE		.00	.00	5,498.02	5.68	(5,498.02)	.00
TOTAL FUND REVENUE		.00	.00	5,498.02	5.68	(5,498.02)	.00
<u>TRUST & AGENCY ADMIN</u>							
773-255-812.000	GOURD LAKE: ADMIN FEES	.00	.00	52.77	.00	(52.77)	.00
773-255-956.000	GOURD LAKE: DEDUCTIONS	.00	.00	3,264.34	.00	(3,264.34)	.00
TOTAL TRUST & AGENCY ADMIN		.00	.00	3,317.11	.00	(3,317.11)	.00
TOTAL FUND EXPENDITURES		.00	.00	3,317.11	.00	(3,317.11)	.00
NET REVENUE OVER EXPENDITURES		.00	.00	2,180.91	5.68	2,180.91	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
SEPTEMBER 30, 2024

PENNINSULA LAKE

ASSETS

774-000-010.000	CASH - COMBINED SAVINGS	8,041.80	
	TOTAL ASSETS		8,041.80

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000	FUND BALANCE	6,099.98	
	REVENUE OVER EXPENDITURES - YTD	1,941.82	
	TOTAL FUND EQUITY		8,041.80
	TOTAL LIABILITIES AND EQUITY		8,041.80

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

PENNINSULA LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
774-000-581.000	.00	.00	6,821.00	.00	(6,821.00)	.00
774-000-665.000	.00	.00	142.60	11.63	(142.60)	.00
	.00	.00	6,963.60	11.63	(6,963.60)	.00
	.00	.00	6,963.60	11.63	(6,963.60)	.00
<u>TRUST & AGENCY ADMIN</u>						
774-255-812.000	.00	.00	99.30	.00	(99.30)	.00
774-255-956.000	.00	.00	4,922.48	377.48	(4,922.48)	.00
	.00	.00	5,021.78	377.48	(5,021.78)	.00
	.00	.00	5,021.78	377.48	(5,021.78)	.00
	.00	.00	1,941.82	(365.85)	1,941.82	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000	CASH - COMBINED SAVINGS	3,533.06	
	TOTAL ASSETS		<u>3,533.06</u>

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000	FUND BALANCE	4,733.82	
	REVENUE OVER EXPENDITURES - YTD	(1,200.76)	
	TOTAL FUND EQUITY		<u>3,533.06</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,533.06</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

LOWER PETTIBONE LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
775-000-581.000						
CONTRIBUTIONS-LOW PETTIBONE L	.00	.00	6,313.00	.00	(6,313.00)	.00
775-000-665.000						
INTEREST EARNINGS	.00	.00	96.63	5.11	(96.63)	.00
	.00	.00	6,409.63	5.11	(6,409.63)	.00
REVENUE	.00	.00	6,409.63	5.11	(6,409.63)	.00
TOTAL FUND REVENUE	.00	.00	6,409.63	5.11	(6,409.63)	.00
<u>TRUST & AGENCY ADMIN</u>						
775-255-812.000						
LOW PETTIBONE LAKE: ADMIN FEES	.00	.00	69.00	.00	(69.00)	.00
775-255-956.000						
LOW PETTIBONE LAKE: DEDUCTION	.00	.00	7,541.39	582.39	(7,541.39)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	7,610.39	582.39	(7,610.39)	.00
TOTAL FUND EXPENDITURES	.00	.00	7,610.39	582.39	(7,610.39)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	(1,200.76)	(577.28)	(1,200.76)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
SEPTEMBER 30, 2024

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000	CASH - COMBINED SAVINGS	7,060.03	
	TOTAL ASSETS		7,060.03

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000	FUND BALANCE	7,377.51	
	REVENUE OVER EXPENDITURES - YTD	(317.48)	
	TOTAL FUND EQUITY		7,060.03
	TOTAL LIABILITIES AND EQUITY		7,060.03

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

DUNLEAVY/LEONARD LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
776-000-581.000	.00	.00	10,575.00	.00	(10,575.00)	.00
776-000-665.000	.00	.00	181.67	10.21	(181.67)	.00
	.00	.00	10,756.67	10.21	(10,756.67)	.00
	.00	.00	10,756.67	10.21	(10,756.67)	.00
<u>TRUST & AGENCY ADMIN</u>						
776-255-812.000	.00	.00	115.15	.00	(115.15)	.00
776-255-956.000	.00	.00	10,959.00	.00	(10,959.00)	.00
	.00	.00	11,074.15	.00	(11,074.15)	.00
	.00	.00	11,074.15	.00	(11,074.15)	.00
	.00	.00	(317.48)	10.21	(317.48)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
OCTOBER 31, 2024

GENERAL FUND

ASSETS

101-000-004.000	PETTY CASH	93.34
101-000-008.000	PERPETUAL FUND	1,087.10
101-000-010.000	CASH - COMBINED SAVINGS	3,661,056.74
101-000-078.000	DUE FROM STATE REVENUES	354,584.00
101-000-084.477	DUE TO/FROM CABLE TV FEES	72,949.66

TOTAL ASSETS

4,089,770.84

LIABILITIES AND EQUITY

LIABILITIES

101-000-202.001	BUILDING BONDS PAYABLES	205,336.00
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	6,087.51
101-000-202.005	PLANNING ESCROW PAYABLES	182,161.51
101-000-202.006	PERFORMANCE BOND PAYABLE	2,493.15
101-000-217.000	DUE TO PRIVATE ORGANIZATION	18,000.00
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	(442.15)
101-000-339.000	UNEARNED REVENUE-FEDERAL GRANT	698,057.63

TOTAL LIABILITIES

1,111,693.65

FUND EQUITY

101-000-390.000	FUND BALANCE	3,682,169.83
	REVENUE OVER EXPENDITURES - YTD	(704,092.64)

TOTAL FUND EQUITY

2,978,077.19

TOTAL LIABILITIES AND EQUITY

4,089,770.84

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
101-000-402.000	CURRENT PROPERTY TAX	592,981.00	592,981.00	602,411.29	.00 (9,430.29)	101.59	
101-000-404.000	SALES TAX	2,169,289.00	2,219,289.00	1,777,216.00	385,138.00	442,073.00	80.08
101-000-412.000	DELINQUENT P. PROPERTY TAX	.00	.00	4,177.14	161.68 (4,177.14)	.00	
101-000-423.000	MOBILE HOME TAXES	8,000.00	8,000.00	7,023.00	712.50	977.00	87.79
101-000-477.000	CABLE TV FRANCHISE FEES	300,000.00	300,000.00	212,606.35	.00	87,393.65	70.87
101-000-478.000	DOG LICENSES	1,500.00	1,500.00	1,571.50	15.00 (71.50)	104.77	
101-000-490.000	OTHER LIC. & PERMIT	5,000.00	5,000.00	7,914.00	1,068.00 (2,914.00)	158.28	
101-000-491.000	BUILDING PERMITS	200,000.00	200,000.00	169,331.80	23,248.00	30,668.20	84.67
101-000-491.001	HEATING PERMITS	50,000.00	50,000.00	47,142.40	6,570.00	2,857.60	94.28
101-000-491.002	PLUMBING PERMITS	42,000.00	42,000.00	21,622.00	3,114.00	20,378.00	51.48
101-000-491.003	ELECTRICAL PERMITS	88,000.00	88,000.00	54,962.80	6,006.00	33,037.20	62.46
101-000-522.003	SOC SERV: C D B G REVENUE	50,000.00	50,000.00	4,311.00	.00	45,689.00	8.62
101-000-528.001	ARPA FEDERAL GRANT REVENUE	710,000.00	710,000.00	.00	.00	710,000.00	.00
101-000-540.000	GRANT REVENUE	.00	.00	77.00	.00 (77.00)	.00	
101-000-584.005	METRO AUTHORITY	27,000.00	17,000.00	16,004.49	.00	995.51	94.14
101-000-584.013	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	943.81	.00 (943.81)	.00	
101-000-607.002	CONTRACTORS REGISTRATIONS	3,000.00	3,000.00	2,349.00	315.00	651.00	78.30
101-000-607.019	SUMMER TAX COLLECTION FEE	50,000.00	50,000.00	51,002.79	.00 (1,002.79)	102.01	
101-000-607.022	ENHANCE ACCESS FEES	6,000.00	6,000.00	8,351.90	3,777.81 (2,351.90)	139.20	
101-000-607.034	ADMINISTRATION FEES	42,000.00	42,000.00	32,962.66	.00	9,037.34	78.48
101-000-608.025	DISTRICT COURT MONIES	50,000.00	50,000.00	39,572.44	2,099.56	10,427.56	79.14
101-000-628.015	ZONING BD. OF APPEALS	7,000.00	7,000.00	7,150.00	825.00 (150.00)	102.14	
101-000-628.016	SITE PL. REVIEW, OTHERS	6,000.00	6,000.00	7,600.00	1,125.00 (1,600.00)	126.67	
101-000-633.000	BOND FORFEITURES	.00	.00	(2,500.00)	.00	2,500.00	.00
101-000-642.000	SALE OF CEMETERY LOTS	5,000.00	5,000.00	11,250.00	(250.00) (6,250.00)	225.00	
101-000-651.006	ACTIVITY CENTER ADVERTISING	.00	.00	4,000.00	.00 (4,000.00)	.00	
101-000-651.007	ACTIVITY CENTER REVENUES	3,000.00	3,000.00	6,900.00	1,625.00 (3,900.00)	230.00	
101-000-657.000	VARIOUS FINES	.00	.00	1,740.00	555.00 (1,740.00)	.00	
101-000-658.000	ZONING FINES	.00	.00	225.00	.00 (225.00)	.00	
101-000-665.000	INTEREST EARNINGS	50,000.00	50,000.00	154,169.77	4,948.13 (104,169.77)	308.34	
101-000-666.001	MMRMA DISTRIBUTION	.00	.00	51,363.00	.00 (51,363.00)	.00	
101-000-667.001	PARK: RENTALS	.00	.00	400.00	.00 (400.00)	.00	
101-000-667.010	ACT CTR STEEPLE HALL UTILITIES	5,000.00	5,000.00	2,430.48	83.00	2,569.52	48.61
101-000-667.035	POLICE LEASE PAYMENTS	28,000.00	28,000.00	23,333.30	2,333.33	4,666.70	83.33
101-000-667.288	WOTA RENT	25,000.00	25,000.00	25,000.00	.00	.00	100.00
101-000-676.018	ELECTION REIMBURSEMENT	45,000.00	80,000.00	80,194.48	45,533.00 (194.48)	100.24	
101-000-676.029	ORDINANCE VIOLATION REIMBURSE	.00	.00	105.00	.00 (105.00)	.00	
101-000-676.030	SNOW REMOVAL REIMBURSEMENT	7,500.00	7,500.00	7,815.08	.00 (315.08)	104.20	
101-000-677.031	MISCELLANEOUS	15,000.00	15,000.00	14,150.80	(120.00)	849.20	94.34
101-000-692.000	APPROPRIATION FUND BAL.	.00	606,707.00	.00	.00	606,707.00	.00
	REVENUE	4,591,270.00	5,272,977.00	3,456,880.28	488,883.01	1,816,096.72	65.56
	TOTAL FUND REVENUE	4,591,270.00	5,272,977.00	3,456,880.28	488,883.01	1,816,096.72	65.56

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
LEGISLATIVE							
101-102-702.000	LEGISLATIVE: SALARIES	27,552.00	27,552.00	22,412.81	2,119.60	5,139.19	81.35
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	.00	.00	6,000.00	.00
	TOTAL LEGISLATIVE	33,552.00	33,552.00	22,412.81	2,119.60	11,139.19	66.80
SUPERVISOR							
101-171-702.000	SUP DEPT: SALARIES	89,789.00	89,789.00	72,521.61	6,906.82	17,267.39	80.77
101-171-703.002	SUP DEPT: ASSISTANT WAGE F-T	53,488.00	53,488.00	43,312.07	4,114.52	10,175.93	80.98
101-171-704.003	SUP DEPT: CLERICAL WAGE P-T	33,409.00	33,409.00	23,107.34	2,116.28	10,301.66	69.17
101-171-704.005	SUP DEPT: MAINT WAGE P-T	34,507.00	34,507.00	27,387.36	2,676.96	7,119.64	79.37
101-171-704.007	SUP: COMMUNICATIONS WAGE P-T	31,743.00	31,743.00	23,381.33	2,304.97	8,361.67	73.66
101-171-705.000	SUP: PART-TIME SEASONAL MAINT	26,516.00	26,516.00	17,734.55	2,405.40	8,781.45	66.88
101-171-705.001	SUP: SEASONAL FLOATER WAGE P-	15,174.00	15,174.00	1,209.29	.00	13,964.71	7.97
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	201.31	21.31	2,298.69	8.05
	TOTAL SUPERVISOR	287,126.00	287,126.00	208,854.86	20,546.26	78,271.14	72.74
ACCOUNTING							
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	62,823.00	88,287.00	73,786.82	5,769.02	14,500.18	83.58
101-191-704.001	ACCTG: P-T ASSISTANT	27,649.00	27,649.00	22,359.44	2,127.36	5,289.56	80.87
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	1,856.32	.00	1,143.68	61.88
	TOTAL ACCOUNTING	93,472.00	118,936.00	98,002.58	7,896.38	20,933.42	82.40
CLERK							
101-215-702.002	CLERK: SALARIES	85,299.00	85,299.00	68,895.54	6,561.48	16,403.46	80.77
101-215-703.001	CLERK: DEPUTY WAGE F-T	66,984.00	66,984.00	53,809.38	5,152.51	13,174.62	80.33
101-215-703.005	CLERK: CLERICAL WAGE F-T	45,299.00	45,299.00	36,665.73	3,484.51	8,633.27	80.94
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-721.007	CLERK: ELECTION INSPECTORS	40,000.00	40,000.00	20,214.00	.00	19,786.00	50.54
101-215-721.008	CLERK: ELECTION WAGE	10,000.00	10,000.00	11,027.43	2,467.70	(1,027.43)	110.27
101-215-730.000	CLERK: ELECTION EXPENSES SUPP	35,000.00	35,000.00	22,357.74	.00	12,642.26	63.88
101-215-820.000	CLERK: DUES/ED/TRAVEL	7,000.00	7,000.00	3,384.26	.00	3,615.74	48.35
101-215-935.000	CLERK: VOTING EQUIP MAINT	7,050.00	7,050.00	1,632.00	.00	5,418.00	23.15
101-215-957.000	CLERK: ELECT EXP TO BE REIMBUR	20,000.00	55,000.00	17,827.92	.00	37,172.08	32.41
101-215-957.001	CLERK: ELECTION WAGE TO REIMBU	25,000.00	25,000.00	52,332.02	.00	(27,332.02)	209.33
	TOTAL CLERK	343,432.00	378,432.00	288,146.02	17,666.20	90,285.98	76.14

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TREASURER							
101-253-702.001	TREAS: SALARIES	85,299.00	85,299.00	69,012.54	6,561.48	16,286.46	80.91
101-253-703.000	TREAS: DEPUTY WAGE F-T	59,094.00	59,094.00	47,935.38	4,546.52	11,158.62	81.12
101-253-703.003	TREAS: CLERICAL WAGE F-T	39,087.00	39,087.00	31,724.40	3,007.52	7,362.60	81.16
101-253-705.004	TREAS: PART-TIME SEASONAL	6,843.00	6,843.00	1,494.00	.00	5,349.00	21.83
101-253-820.000	TREAS: DUES/ED/TRAVEL	6,500.00	6,500.00	6,031.91	295.84	468.09	92.80
	TOTAL TREASURER	196,823.00	196,823.00	156,198.23	14,411.36	40,624.77	79.36
ASSESSOR							
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	132,000.00	138,000.00	114,528.95	10,938.16	23,471.05	82.99
101-257-720.001	ASSESSING: TAX BD OF REVIEW	1,500.00	2,500.00	1,957.44	.00	542.56	78.30
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	272.54	.00	327.46	45.42
	TOTAL ASSESSOR	134,100.00	141,100.00	116,758.93	10,938.16	24,341.07	82.75
GENERAL GOVERNMENT							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	15,000.00	15,000.00	8,877.09	(187.21)	6,122.91	59.18
101-261-735.000	GEN GOV: POSTAGE	8,000.00	8,000.00	6,726.90	.00	1,273.10	84.09
101-261-801.001	GEN GOV: PROF SERVICES	25,000.00	25,000.00	2,711.32	.00	22,288.68	10.85
101-261-802.000	GEN GOV: PAYROLL PROCESSING	.00	5,500.00	3,089.95	763.55	2,410.05	56.18
101-261-803.000	GEN GOV: SNOWPLOW SERV	43,000.00	43,000.00	12,969.60	.00	30,030.40	30.16
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	47,761.00	4,844.25	27,239.00	63.68
101-261-805.000	GEN GOV: AUDITING	85,000.00	90,000.00	89,755.00	.00	245.00	99.73
101-261-810.000	GEN GOV: COURT WITNESS FEES	.00	.00	58.90	58.90	(58.90)	.00
101-261-813.000	GEN GOV: STORM WATER PERMIT	500.00	500.00	500.00	.00	.00	100.00
101-261-821.000	GEN GOV: MEMBER FEES	13,000.00	13,000.00	12,391.75	26.00	608.25	95.32
101-261-822.000	GEN GOV: BANK FEES	6,000.00	6,000.00	.00	.00	6,000.00	.00
101-261-830.000	GEN GOV: GEN INSURANCE	68,000.00	68,000.00	65,313.00	.00	2,687.00	96.05
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	13,000.00	13,000.00	8,230.00	823.00	4,770.00	63.31
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	4,869.70	390.75	1,630.30	74.92
101-261-850.002	GEN GOV: WEBSITE	3,500.00	3,500.00	2,372.90	.00	1,127.10	67.80
101-261-900.000	GEN GOV: TAX BILL PRINTING	12,000.00	12,000.00	7,407.62	.00	4,592.38	61.73
101-261-900.001	GEN GOV: ADVERTISING	25,000.00	25,000.00	5,247.93	.00	19,752.07	20.99
101-261-900.002	GEN GOV: PRINTING	10,000.00	20,000.00	7,919.75	(424.50)	12,080.25	39.60
101-261-920.000	GEN GOV: UTILITIES	75,000.00	75,000.00	64,304.09	8,719.24	10,695.91	85.74
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	45,000.00	45,000.00	66,097.46	7,242.46	(21,097.46)	146.88
101-261-937.000	GEN GOV: VEHICLE OP MAINT	5,000.00	5,000.00	4,745.33	622.17	254.67	94.91
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	50,000.00	50,000.00	69,156.54	11,035.88	(19,156.54)	138.31
101-261-955.000	GEN GOV: MISCELLANEOUS	20,000.00	20,000.00	1,719.88	42.65	18,280.12	8.60
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	27,000.00	700.00	377.74	148.03	322.26	53.96
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	150,000.00	150,000.00	86,516.80	39,068.88	63,483.20	57.68
101-261-971.001	GEN GOV: COMP CAP OUTLAY	5,000.00	5,000.00	1,777.67	.00	3,222.33	35.55
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	18,000.00	18,000.00	6,069.73	124.99	11,930.27	33.72
101-261-995.401	GEN GOV: TRANS TO CAP IMPROV	1,000,000.00	1,500,000.00	1,500,000.00	.00	.00	100.00
	TOTAL GENERAL GOVERNMENT	1,803,500.00	2,347,700.00	2,086,967.65	73,299.04	260,732.35	88.89

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
GENERAL GOVERNMENT PERSONNE							
101-279-710.000	GGP: EMPLR PAYROLL TAX	105,000.00	105,000.00	96,075.55	9,088.93	8,924.45	91.50
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	115,000.00	115,000.00	79,270.52	.00	35,729.48	68.93
101-279-712.000	GGP:HEALTH/DENTAL/LIFE/DIS INS	150,000.00	150,000.00	138,256.05	11,939.29	11,743.95	92.17
101-279-714.003	GGP: UNEMPLOYMENT CLAIMS	.00	.00	(1,086.00)	.00	1,086.00	.00
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	80,000.00	80,000.00	72,394.02	7,491.07	7,605.98	90.49
101-279-717.002	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	34,137.59	74.72	10,862.41	75.86
101-279-718.001	GGP: PTO CASH PAYOUT	20,000.00	20,000.00	909.30	.00	19,090.70	4.55
	TOTAL GENERAL GOVERNMENT PER	515,000.00	515,000.00	419,957.03	28,594.01	95,042.97	81.55
BUILDING							
101-371-703.000	BLDG: INSPECTOR WAGE F-T	71,386.00	71,386.00	58,640.20	5,491.52	12,745.80	82.15
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	42,976.00	42,976.00	36,587.37	3,484.51	6,388.63	85.13
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	40,653.00	40,653.00	31,228.18	2,799.11	9,424.82	76.82
101-371-705.000	BLDG: PART-TIME SEASONAL	8,845.00	8,845.00	.00	.00	8,845.00	.00
101-371-735.000	BLDG: POSTAGE	600.00	600.00	350.75	.00	249.25	58.46
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	175,000.00	175,000.00	86,274.43	9,008.03	88,725.57	49.30
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL	12,500.00	12,500.00	8,977.78	7,989.00	3,522.22	71.82
	TOTAL BUILDING	352,460.00	352,460.00	222,058.71	28,772.17	130,401.29	63.00
CEMETERY							
101-567-935.000	CEMETERY: SEXTON	49,704.00	49,704.00	41,420.00	4,142.00	8,284.00	83.33
101-567-935.001	CEMETERY: MAINTENANCE	15,000.00	15,000.00	3,379.95	1,810.00	11,620.05	22.53
	TOTAL CEMETERY	64,704.00	64,704.00	44,799.95	5,952.00	19,904.05	69.24
SOCIAL SERVICES							
101-670-705.000	SOC SERV: CROSSING GUARDS	16,000.00	16,000.00	11,245.35	1,647.87	4,754.65	70.28
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	8,500.00	8,500.00	8,500.00	.00	.00	100.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	5,000.00	5,000.00	175.00	.00	4,825.00	3.50
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	4,335.00	.00	45,665.00	8.67
	TOTAL SOCIAL SERVICES	88,000.00	88,000.00	24,255.35	1,647.87	63,744.65	27.56

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
ACTIVITY CENTER							
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	53,221.00	53,221.00	42,981.85	4,093.50	10,239.15	80.76
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	.00	30,817.00	23,424.00	2,928.00	7,393.00	76.01
101-672-703.002	ACT CTR: COMMUNICATION WAGE F-	40,116.00	40,116.00	32,397.84	3,085.50	7,718.16	80.76
101-672-704.001	ACT CTR: COORDINATOR WAGE P-T	29,432.00	24,400.00	18,021.46	2,081.04	6,378.54	73.86
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	27,045.00	11,000.00	6,398.10	.00	4,601.90	58.16
101-672-704.006	ACTIVITY CTR: SECURITY P-T	7,000.00	7,000.00	2,934.40	440.00	4,065.60	41.92
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	13,989.00	12,989.00	6,835.14	35.88	6,153.86	52.62
101-672-704.008	ACT CTR: FLOATER WAGE P-T	.00	17,800.00	6,151.20	1,056.00	11,648.80	34.56
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	3,000.00	3,000.00	1,251.39	144.28	1,748.61	41.71
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	2,400.56	.00	3,599.44	40.01
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	38.50	.00	2,461.50	1.54
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	75.00	.00	1,125.00	6.25
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	737.87	83.66	762.13	49.19
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	1,079.80	107.98	1,420.20	43.19
101-672-850.002	STEEPLE HALL: INTERNET SERVICE	3,500.00	3,500.00	2,854.63	324.17	645.37	81.56
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	8,000.00	8,000.00	3,571.80	.00	4,428.20	44.65
101-672-920.000	ACTIVITY CTR: UTILITIES	11,000.00	11,000.00	7,519.26	699.18	3,480.74	68.36
101-672-920.002	STEEPLE HALL: UTILITIES	9,000.00	9,000.00	4,561.11	605.89	4,438.89	50.68
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	6,000.00	6,000.00	2,248.36	232.15	3,751.64	37.47
101-672-936.002	STEEPLE HALL: BUILDING MAINT	20,000.00	20,000.00	17,577.56	2,052.49	2,422.44	87.89
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	2,500.00	10,500.00	5,642.38	.00	4,857.62	53.74
	TOTAL ACTIVITY CENTER	247,503.00	282,043.00	188,702.21	17,969.72	93,340.79	66.91
PLANNING & ORDINANCE							
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	86,190.00	86,190.00	69,703.40	6,630.00	16,486.60	80.87
101-701-703.003	PLNG: ZONING ADMIN WAGE F-T	48,859.00	48,859.00	39,770.25	3,821.65	9,088.75	81.40
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	58,406.00	58,406.00	47,246.24	4,492.52	11,159.76	80.89
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	34,457.00	34,457.00	27,750.76	2,650.50	6,706.24	80.54
101-701-704.005	OE: ORDIN OFFICER WAGE ASST P-T	.00	31,743.00	18,881.86	2,441.80	12,861.14	59.48
101-701-820.000	PLNG: DUES/ED/TRAVEL	4,400.00	5,000.00	3,352.79	1,081.22	1,647.21	67.06
101-701-935.000	OE: VIOLATION CORRECTIONS	3,000.00	3,000.00	7,120.00	2,975.00	(4,120.00)	237.33
	TOTAL PLANNING & ORDINANCE	235,312.00	267,655.00	213,825.30	24,092.69	53,829.70	79.89
ZONING BOARD OF APPEALS (ZBA)							
101-702-720.000	ZBA: MEETING PAY	15,480.00	15,480.00	11,370.00	660.00	4,110.00	73.45
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	90.00	.00	910.00	9.00
101-702-900.000	ZBA: ADVERTISING	5,000.00	5,000.00	1,546.56	.00	3,453.44	30.93
	TOTAL ZONING BOARD OF APPEALS	24,380.00	24,380.00	13,006.56	660.00	11,373.44	53.35

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
PLANNING COMMISSION							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	19,800.00	19,800.00	8,325.00	660.00	11,475.00	42.05
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	5,000.00	25,000.00	11,480.00	2,552.50	13,520.00	45.92
101-703-801.001	PLNG COMM: ORDINANCE REVISION	8,000.00	8,000.00	.00	.00	8,000.00	.00
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	835.96	.00	1,164.04	41.80
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	5,500.00	5,500.00	2,500.02	.00	2,999.98	45.45
	TOTAL PLANNING COMMISSION	43,450.00	63,450.00	23,140.98	3,212.50	40,309.02	36.47
PARKS							
101-751-729.000	PARKS: HIGHLAND STATION	3,500.00	3,500.00	.00	.00	3,500.00	.00
101-751-729.001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	1,586.99	.00	913.01	63.48
101-751-729.002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	845.00	125.00	2,155.00	28.17
101-751-729.003	PARKS: DUCK LAKE PINES	3,000.00	3,000.00	4,807.85	315.00	(1,807.85)	160.26
101-751-801.006	PARKS: FIREWORKS	15,000.00	15,000.00	11,000.00	.00	4,000.00	73.33
101-751-920.000	PARKS: UTILITIES	5,000.00	5,000.00	2,995.78	466.75	2,004.22	59.92
101-751-935.000	PARKS: MAINTENANCE	20,000.00	20,000.00	12,650.13	1,667.50	7,349.87	63.25
	TOTAL PARKS	52,000.00	52,000.00	33,885.75	2,574.25	18,114.25	65.16
	TOTAL FUND EXPENDITURES	4,514,814.00	5,213,361.00	4,160,972.92	260,352.21	1,052,388.08	79.81
	NET REVENUE OVER EXPENDITURES	76,456.00	59,616.00	(704,092.64)	228,530.80	(763,708.64)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

ROAD FUND

ASSETS

203-000-002.000	HAULING ROUTE SAVINGS ACCT.	695,837.36	
203-000-010.000	CASH - COMBINED SAVINGS	32,531.95	
203-000-019.000	HAUL ROUTE RECEIVABLE	8,400.00	
		<hr/>	
	TOTAL ASSETS		<u>736,769.31</u>

LIABILITIES AND EQUITY

LIABILITIES

203-000-202.001	HAULING ROUTE PAYABLE	58,964.82	
		<hr/>	
	TOTAL LIABILITIES		58,964.82

FUND EQUITY

203-000-390.000	FUND BALANCE	208,192.48	
203-000-392.000	RESTRICTED FUND BALANCE	491,344.23	
	REVENUE OVER EXPENDITURES - YTD	(21,732.22)	
		<hr/>	
	TOTAL FUND EQUITY		<u>677,804.49</u>
	TOTAL LIABILITIES AND EQUITY		<u>736,769.31</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

ROAD FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
203-000-604.000	55,000.00	55,000.00	.00	.00	55,000.00	.00
203-000-665.000	.00	.00	1,233.68	35.99	(1,233.68)	.00
203-000-699.401	50,000.00	85,000.00	50,000.00	.00	35,000.00	58.82
REVENUE	105,000.00	140,000.00	51,233.68	35.99	88,766.32	36.60
TOTAL FUND REVENUE	105,000.00	140,000.00	51,233.68	35.99	88,766.32	36.60
ROAD						
203-596-967.000	34,000.00	69,000.00	35,595.90	576.00	33,404.10	51.59
203-596-967.001	40,000.00	40,000.00	37,370.00	.00	2,630.00	93.43
TOTAL ROAD	74,000.00	109,000.00	72,965.90	576.00	36,034.10	66.94
TOTAL FUND EXPENDITURES	74,000.00	109,000.00	72,965.90	576.00	36,034.10	66.94
NET REVENUE OVER EXPENDITURES	31,000.00	31,000.00	(21,732.22)	(540.01)	(52,732.22)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

FIRE FUND

ASSETS

206-000-010.000 CASH - COMBINED SAVINGS 1,922,403.34

TOTAL ASSETS 1,922,403.34

LIABILITIES AND EQUITY

FUND EQUITY

206-000-390.000 FUND BALANCE 1,151,571.61
REVENUE OVER EXPENDITURES - YTD 770,831.73

TOTAL FUND EQUITY 1,922,403.34

TOTAL LIABILITIES AND EQUITY 1,922,403.34

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
206-000-402.000	CURRENT PROPERTY TAX	1,863,453.00	1,863,453.00	1,844,139.48	.00	19,313.52	98.96
206-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	2,910.07	2,910.07	.00	.00	100.00
206-000-604.000	COST RECOVERY	.00	511.68	511.68	.00	.00	100.00
206-000-627.000	RENTAL INSPECTIONS	.00	11,185.00	11,185.00	4,230.00	.00	100.00
206-000-638.000	EMS TRANSPORT	350,000.00	428,148.59	428,148.59	35,700.64	.00	100.00
206-000-665.000	INTEREST ON INVESTMENTS	10,000.00	76,065.66	80,636.81	4,571.15	(4,571.15)	106.01
206-000-677.000	MISCELLANEOUS	.00	12,399.89	11,941.57	.00	458.32	96.30
206-000-693.000	ASSET SALE PROCEEDS	.00	1,500.00	39,195.00	37,695.00	(37,695.00)	2,613.00
	REVENUE	2,223,453.00	2,396,173.89	2,418,668.20	82,196.79	(22,494.31)	100.94
	TOTAL FUND REVENUE	2,223,453.00	2,396,173.89	2,418,668.20	82,196.79	(22,494.31)	100.94

CHARTER TOWNSHIP OF HIGHLAND

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

FIRE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
FIRE							
206-336-702.012	FIRE: CHIEF'S COMPENSATION	86,950.00	86,950.00	70,228.83	6,688.46	16,721.17	80.77
206-336-703.000	FIRE: F-T WAGE MEDIC M.D.	57,439.00	57,439.00	43,507.83	4,228.38	13,931.17	75.75
206-336-703.001	FIRE: F-T WAGE OFFICER D.K.	71,159.00	71,159.00	57,474.27	5,473.74	13,684.73	80.77
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	72,983.00	72,983.00	58,948.05	5,614.10	14,034.95	80.77
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	62,096.00	62,096.00	48,757.22	4,776.62	13,338.78	78.52
206-336-703.004	FIRE: F-T WAGE OFFICER M.B.	72,983.00	72,983.00	59,106.93	5,614.10	13,876.07	80.99
206-336-703.005	FIRE: F-T WAGE MEDIC A.G.	62,096.00	62,096.00	50,154.51	4,776.62	11,941.49	80.77
206-336-703.006	FIRE: F-T WAGE MEDIC H.K.	62,096.00	27,893.50	20,728.64	.00	7,164.86	74.31
206-336-703.007	FIRE: F-T WAGE MEDIC K.M.	62,096.00	62,096.00	48,382.43	4,576.62	13,713.57	77.92
206-336-703.008	FIRE: F-T WAGE MEDIC T.M.	62,096.00	62,096.00	48,643.63	4,526.62	13,452.37	78.34
206-336-703.009	FIRE: F-T WAGE MEDIC R.K.	57,250.00	57,250.00	44,469.98	4,335.00	12,780.02	77.68
206-336-703.012	FIRE: F-T WAGE MEDIC R.Y.	57,250.00	38,945.67	32,936.88	.00	6,008.79	84.57
206-336-703.013	FIRE: MARSHAL COMPENSATION	34,460.00	34,460.00	27,909.74	2,650.50	6,550.26	80.99
206-336-703.014	FIRE: F-T WAGE MEDIC M.M.	57,250.00	57,250.00	43,507.83	4,228.38	13,742.17	76.00
206-336-704.001	FIRE: P-T WAGE CLERICAL QA/QI	6,000.00	836.53	836.53	.00	.00	100.00
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	323,853.00	305,000.00	246,196.27	24,898.63	58,803.73	80.72
206-336-707.007	FIRE: F-T OVERTIME	50,000.00	90,000.00	72,343.31	9,509.11	17,656.69	80.38
206-336-709.002	FIRE: FOOD ALLOWANCE	7,500.00	9,750.00	.00	.00	9,750.00	.00
206-336-709.003	FIRE: HOLIDAY ALLOWANCE	37,840.00	33,963.45	.00	.00	33,963.45	.00
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	96,241.00	95,169.09	72,204.97	6,836.51	22,964.12	75.87
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	16,193.00	16,193.00	.00	.00	16,193.00	.00
206-336-711.001	FIRE: DEFINED CONTRIBUTION F-T	43,910.00	43,910.00	28,753.42	.00	15,156.58	65.48
206-336-712.001	FIRE: HEALTH/DENTAL/LIFE/DISINS	90,000.00	135,000.00	107,989.15	9,738.30	27,010.85	79.99
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	25,000.00	25,000.00	9,058.50	.00	15,941.50	36.23
206-336-714.000	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-715.000	FIRE: CASH IN LIEU BENEF BUYOUT	14,000.00	27,000.00	18,354.10	1,932.26	8,645.90	67.98
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMEN	30,000.00	30,000.00	10,212.32	.00	19,787.68	34.04
206-336-719.000	FIRE: POST PLAN	24,000.00	24,000.00	.00	.00	24,000.00	.00
206-336-722.009	FIRE: PARAMEDIC TRAINING	14,997.00	18,475.95	18,475.95	9,000.00	.00	100.00
206-336-722.010	FIRE: INSTRUCTOR TRAINING	5,000.00	4,560.00	4,560.00	.00	.00	100.00
206-336-727.000	FIRE: SUPPLIES	9,450.00	16,000.00	12,768.78	283.47	3,231.22	79.80
206-336-731.000	FIRE: MEDICAL SUPPLIES	27,810.00	27,810.00	18,874.05	3,297.31	8,935.95	67.87
206-336-732.000	FIRE: UNIFORMS	15,450.00	15,450.00	7,425.33	211.97	8,024.67	48.06
206-336-750.000	FIRE: VEHICLE GAS/OIL	50,000.00	40,000.00	26,963.63	2,429.23	13,036.37	67.41
206-336-804.000	FIRE: LEGAL SERVICES	5,000.00	5,000.00	535.00	465.00	4,465.00	10.70
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	4,000.00	12,000.00	11,011.22	.00	988.78	91.76
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	20,000.00	20,000.00	14,442.28	560.54	5,557.72	72.21
206-336-820.000	FIRE: DUES & EDUCATION	30,000.00	30,000.00	10,417.58	1,448.10	19,582.42	34.73
206-336-830.000	FIRE: INSURANCE/BONDS	120,000.00	130,000.00	103,742.98	.00	26,257.02	79.80
206-336-851.000	FIRE: RADIO COMMUNICATIONS	53,000.00	67,000.00	42,017.55	5,784.00	24,982.45	62.71
206-336-890.000	FIRE: PUBLIC EDUCATION	5,000.00	6,437.15	6,437.15	3,077.49	.00	100.00
206-336-920.000	FIRE: PUBLIC UTILITIES	61,800.00	85,000.00	55,151.26	3,779.69	29,848.74	64.88
206-336-930.000	FIRE: VEHICLE REPAIR	65,000.00	65,000.00	46,144.01	5,297.86	18,855.99	70.99
206-336-936.000	FIRE: BLDG MAINT/REPAIR	20,000.00	30,000.00	27,532.26	2,625.00	2,467.74	91.77
206-336-937.000	FIRE: EQUIP MAINT	20,600.00	20,600.00	17,579.44	919.95	3,020.56	85.34
206-336-955.000	FIRE: MISC EXPENSE	2,500.00	2,500.00	713.66	.00	1,786.34	28.55
206-336-967.000	FIRE: NEW PROJECTS	2,500.00	107,197.70	2,339.00	.00	104,858.70	2.18
TOTAL FIRE		2,179,848.00	2,369,550.04	1,647,836.47	149,583.56	721,713.57	69.54

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	2,179,848.00	2,369,550.04	1,647,836.47	149,583.56	721,713.57	69.54
NET REVENUE OVER EXPENDITURES	43,605.00	26,623.85	770,831.73	(67,386.77)	744,207.88	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

POLICE FUND

ASSETS

207-000-004.000	PETTY CASH	50.00
207-000-010.000	CASH - COMBINED SAVINGS	3,363,367.42

TOTAL ASSETS

3,363,417.42

LIABILITIES AND EQUITY

FUND EQUITY

207-000-390.000	FUND BALANCE	1,864,758.90
	REVENUE OVER EXPENDITURES - YTD	1,498,658.52

TOTAL FUND EQUITY

3,363,417.42

TOTAL LIABILITIES AND EQUITY

3,363,417.42

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

POLICE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
207-000-402.000	CURRENT PROPERTY TAX	3,276,910.00	3,276,910.00	3,303,496.91	.00 (26,586.91)	100.81
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	10,000.00	10,000.00	11,748.00	.00 (1,748.00)	117.48
207-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	5,216.42	.00 (5,216.42)	.00
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	3,136.30	.00 8,863.70	26.14
207-000-582.001	SCHOOL PARTICIPATION	113,500.00	113,500.00	113,443.55	.00 56.45	99.95
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	135,000.00	13,500.00 27,000.00	83.33
207-000-659.001	RESTITUTION	.00	.00	1,913.18	.00 (1,913.18)	.00
207-000-665.000	INTEREST EARNINGS	15,000.00	15,000.00	141,105.29	6,995.38 (126,105.29)	940.70
207-000-677.000	MISCELLANEOUS	.00	.00	5,297.63	.00 (5,297.63)	.00
	REVENUE	3,589,410.00	3,589,410.00	3,720,357.28	20,495.38 (130,947.28)	103.65
	TOTAL FUND REVENUE	3,589,410.00	3,589,410.00	3,720,357.28	20,495.38 (130,947.28)	103.65
POLICE						
207-301-704.001	POLICE: CLERICAL WAGE P-T	41,067.00	41,067.00	27,588.45	2,499.81 13,478.55	67.18
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	3,500.00	3,500.00	2,104.09	194.95 1,395.91	60.12
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00 5,000.00	.00
207-301-807.000	POLICE: OAKLAND CO SHER CONT	2,995,517.00	2,995,517.00	1,959,234.45	259,084.75 1,036,282.55	65.41
207-301-807.002	POLICE:SCHOOL RESOURCE OFFICE	113,500.00	113,500.00	113,443.55	.00 56.45	99.95
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	12,000.00	.00	.00 12,000.00	.00
207-301-807.004	POLICE: OVERTIME	235,000.00	235,000.00	75,343.95	4,022.34 159,656.05	32.06
207-301-920.000	POLICE: UTILITIES	16,000.00	16,000.00	6,347.61	1,100.21 9,652.39	39.67
207-301-935.000	POLICE: SHERIFF'S MAINT	15,500.00	15,500.00	8,295.75	937.94 7,204.25	53.52
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	23,333.30	2,333.33 4,666.70	83.33
207-301-955.000	POLICE: MISCELLANEOUS	10,000.00	10,000.00	344.95	.00 9,655.05	3.45
207-301-971.000	POLICE: RESERVE EQUIPMENT	2,500.00	2,500.00	.00	.00 2,500.00	.00
207-301-971.001	POLICE: EQUIP CAP OUTLAY	33,500.00	33,500.00	.00	.00 33,500.00	.00
207-301-971.002	POLICE: BUILDING RENOVATIONS	68,500.00	68,500.00	5,662.66	.00 62,837.34	8.27
	TOTAL POLICE	3,579,584.00	3,579,584.00	2,221,698.76	270,173.33 1,357,885.24	62.07
	TOTAL FUND EXPENDITURES	3,579,584.00	3,579,584.00	2,221,698.76	270,173.33 1,357,885.24	62.07
	NET REVENUE OVER EXPENDITURES	9,826.00	9,826.00	1,498,658.52	(249,677.95) 1,488,832.52	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS 375,164.59

TOTAL ASSETS 375,164.59

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE 200,618.84
REVENUE OVER EXPENDITURES - YTD 174,545.75

TOTAL FUND EQUITY 375,164.59

TOTAL LIABILITIES AND EQUITY 375,164.59

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

REFUSE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE							
227-000-626.000	REFUSE COLLECTION	1,206,000.00	1,218,000.00	1,218,239.81	.00	(239.81)	100.02
227-000-647.002	REFUSE CONTAINERS	.00	.00	1,138.84	.00	(1,138.84)	.00
227-000-665.000	INTEREST EARNINGS	1,500.00	1,500.00	11,428.13	842.52	(9,928.13)	761.88
227-000-677.000	MISCELLANEOUS	1,500.00	1,500.00	1,614.00	465.00	(114.00)	107.60
227-000-692.000	APPROPRIATION FUND BAL.	2,725.00	15,725.00	.00	.00	15,725.00	.00
	REVENUE	1,211,725.00	1,236,725.00	1,232,420.78	1,307.52	4,304.22	99.65
	TOTAL FUND REVENUE	1,211,725.00	1,236,725.00	1,232,420.78	1,307.52	4,304.22	99.65
REFUSE							
227-526-801.000	REFUSE: CONTRACTOR	1,092,100.00	1,092,100.00	916,007.04	91,665.60	176,092.96	83.88
227-526-812.000	REFUSE: FUND ADMIN COSTS	27,625.00	27,625.00	27,625.00	.00	.00	100.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	2,000.00	2,000.00	.00	.00	2,000.00	.00
227-526-967.000	REFUSE: COMM SERVICE PROJ	90,000.00	115,000.00	114,242.99	.00	757.01	99.34
	TOTAL REFUSE	1,211,725.00	1,236,725.00	1,057,875.03	91,665.60	178,849.97	85.54
	TOTAL FUND EXPENDITURES	1,211,725.00	1,236,725.00	1,057,875.03	91,665.60	178,849.97	85.54
	NET REVENUE OVER EXPENDITURES	.00	.00	174,545.75	(90,358.08)	174,545.75	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

OPIOID SETTLEMENT FUND

ASSETS

284-000-010.000	CASH - COMBINED SAVINGS	14,319.68
284-000-079.000	ACCOUNTS RECEIVABLE	41,624.28

TOTAL ASSETS

55,943.96

LIABILITIES AND EQUITY

FUND EQUITY

284-000-360.001	DEFERRED INFLOW	41,624.28
284-000-390.000	FUND BALANCE	2,706.70
	REVENUE OVER EXPENDITURES - YTD	11,612.98

TOTAL FUND EQUITY

55,943.96

TOTAL LIABILITIES AND EQUITY

55,943.96

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

OPIOID SETTLEMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
284-000-685.000	OPIOID SETTLEMENT REVENUES	10,000.00	10,000.00	17,182.66	.00	(7,182.66)	171.83
	REVENUE	10,000.00	10,000.00	17,182.66	.00	(7,182.66)	171.83
	TOTAL FUND REVENUE	10,000.00	10,000.00	17,182.66	.00	(7,182.66)	171.83
<u>DEPARTMENT 718</u>							
284-718-880.000	OPIOID SETTLEMENT EXPENSE	10,000.00	10,000.00	5,569.68	5,569.68	4,430.32	55.70
	TOTAL DEPARTMENT 718	10,000.00	10,000.00	5,569.68	5,569.68	4,430.32	55.70
	TOTAL FUND EXPENDITURES	10,000.00	10,000.00	5,569.68	5,569.68	4,430.32	55.70
	NET REVENUE OVER EXPENDITURES	.00	.00	11,612.98	(5,569.68)	11,612.98	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-010.000	CASH - COMBINED SAVINGS	3,155,667.84
401-000-189.001	LEASE RECEIVABLE NEXTEL 2009	1,228,606.00
401-000-189.002	LEASE RECEIVABLE CINGULAR NEW	153,096.00
401-000-189.003	LEASE RECEIVABLE SPRINT	182,861.00
401-000-189.004	LEASE RECEIVABLE NEXTEL 2021	4,475,159.00

TOTAL ASSETS

9,195,389.84

LIABILITIES AND EQUITY

FUND EQUITY

401-000-360.001	DEFERRED INFLOW 2009 NEXTEL	1,172,516.00
401-000-360.002	DEFERRED INFLOW NEW CINGULAR	152,553.00
401-000-360.003	DEFERRED INFLOW SPRINT	177,794.00
401-000-360.004	DEFERRED INFLOW 2021 NEXTEL	4,210,439.00
401-000-390.000	FUND BALANCE	2,535,982.68
	REVENUE OVER EXPENDITURES - YTD	946,105.16

TOTAL FUND EQUITY

9,195,389.84

TOTAL LIABILITIES AND EQUITY

9,195,389.84

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

CAPITAL IMPROVEMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE							
401-000-665.000	INTEREST EARNINGS	30,000.00	30,000.00	112,865.54	10,951.58	(82,865.54)	376.22
401-000-665.001	INTEREST EARNINGS DDA LOAN	2,000.00	2,000.00	281.00	.00	1,719.00	14.05
401-000-667.002	CELL TOWER LEASE	175,000.00	175,000.00	113,991.09	9,085.29	61,008.91	65.14
401-000-677.000	MISCELLANEOUS	.00	.00	(37.00)	.00	37.00	.00
401-000-699.000	OPERATING TRANSFER IN	1,000,000.00	1,500,000.00	1,500,000.00	.00	.00	100.00
	REVENUE	1,207,000.00	1,707,000.00	1,727,100.63	20,036.87	(20,100.63)	101.18
	TOTAL FUND REVENUE	1,207,000.00	1,707,000.00	1,727,100.63	20,036.87	(20,100.63)	101.18
GENERAL GOVERNMENT							
401-261-971.001	TOWNSHIP IMPROVEMENTS	100,000.00	100,000.00	32,536.30	16,192.20	67,463.70	32.54
401-261-971.005	TOWNSHIP LIGHTING & SIGNAGE	30,000.00	30,000.00	.00	.00	30,000.00	.00
401-261-971.013	SEWER ANTICIPATION EXPENSE	100,000.00	100,000.00	.00	.00	100,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	150,000.00	186,000.00	173,319.00	(9,336.00)	12,681.00	93.18
401-261-995.103	TRANSFER TO ROAD FUND	50,000.00	85,000.00	50,000.00	.00	35,000.00	58.82
401-261-995.402	TRANSFER TO FIRE CAPITAL FUND	.00	151,000.00	.00	.00	151,000.00	.00
	TOTAL GENERAL GOVERNMENT	430,000.00	652,000.00	255,855.30	6,856.20	396,144.70	39.24
ANNEX							
401-523-971.000	STEEPLE HALL IMPROVEMENTS	40,000.00	40,000.00	20,497.80	.00	19,502.20	51.24
	TOTAL ANNEX	40,000.00	40,000.00	20,497.80	.00	19,502.20	51.24
CEMETERY							
401-567-971.000	CEMETERY IMPROVEMENTS	25,000.00	25,000.00	3,980.00	.00	21,020.00	15.92
	TOTAL CEMETERY	25,000.00	25,000.00	3,980.00	.00	21,020.00	15.92
PARKS							
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	75,000.00	75,000.00	11,785.00	.00	63,215.00	15.71
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	100,000.00	100,000.00	14,557.27	3,000.00	85,442.73	14.56
401-751-971.002	S HICKORY RIDGE PARK IMPROVEMT	20,000.00	475,000.00	474,320.10	.00	679.90	99.86
	TOTAL PARKS	195,000.00	650,000.00	500,662.37	3,000.00	149,337.63	77.02
	TOTAL FUND EXPENDITURES	690,000.00	1,367,000.00	780,995.47	9,856.20	586,004.53	57.13
	NET REVENUE OVER EXPENDITURES	517,000.00	340,000.00	946,105.16	10,180.67	606,105.16	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
OCTOBER 31, 2024

FIRE CAPITAL FUND

ASSETS

402-000-010.000 CASH - COMBINED SAVINGS 374,595.78

TOTAL ASSETS 374,595.78

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000 FUND BALANCE 467,938.92
REVENUE OVER EXPENDITURES - YTD (93,343.14)

TOTAL FUND EQUITY 374,595.78

TOTAL LIABILITIES AND EQUITY 374,595.78

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

FIRE CAPITAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
402-000-402.000	CURRENT PROPERTY TAX	1,002,423.00	1,002,423.00	961,230.38	.00	41,192.62	95.89
402-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	1,519.84	.00	(1,519.84)	.00
402-000-665.000	INTEREST EARNINGS	10,000.00	23,074.28	34,028.54	1,863.91	(10,954.26)	147.47
402-000-699.000	OPERATING TRANSFER IN	.00	201,000.00	.00	.00	201,000.00	.00
	REVENUE	1,012,423.00	1,226,497.28	996,778.76	1,863.91	229,718.52	81.27
	TOTAL FUND REVENUE	1,012,423.00	1,226,497.28	996,778.76	1,863.91	229,718.52	81.27
FIRE							
402-336-971.000	VEHICLES	400,000.00	400,000.00	289,346.34	139,560.26	110,653.66	72.34
402-336-971.002	CAPITAL EQUIPMENT	67,000.00	268,000.00	263,900.56	.00	4,099.44	98.47
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	275,000.00	305,000.00	305,000.00	.00	.00	100.00
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	270,000.00	231,375.00	231,375.00	.00	.00	100.00
402-336-993.002	FIRE CAP: BONDING AGENT FEES	.00	.00	500.00	.00	(500.00)	.00
	TOTAL FIRE	1,012,000.00	1,204,375.00	1,090,121.90	139,560.26	114,253.10	90.51
	TOTAL FUND EXPENDITURES	1,012,000.00	1,204,375.00	1,090,121.90	139,560.26	114,253.10	90.51
	NET REVENUE OVER EXPENDITURES	423.00	22,122.28	(93,343.14)	(137,696.35)	(115,465.42)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

DOWNTOWN DEVELOPMENT FUND

<u>ASSETS</u>			
494-000-010.000	CASH - COMBINED SAVINGS	671,787.55	
494-000-019.000	TAXES RECEIVABLE	95,249.00	
		<hr/>	
	TOTAL ASSETS		767,036.55
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
494-000-280.000	DEFERRED REVENUE	155,183.00	
		<hr/>	
	TOTAL LIABILITIES		155,183.00
<u>FUND EQUITY</u>			
494-000-390.000	FUND BALANCE	427,755.78	
	REVENUE OVER EXPENDITURES - YTD	184,097.77	
		<hr/>	
	TOTAL FUND EQUITY		611,853.55
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		767,036.55
			<hr/> <hr/>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
494-000-569.000	GRANT REVENUE	.00	.00	1,919.68	1,919.68 (1,919.68)	.00
494-000-573.000	LOCAL COMMUNITY STABILIZATION	41,000.00	41,000.00	46,868.13	46,868.13 (5,868.13)	114.31
494-000-665.000	INTEREST EARNINGS	2,000.00	2,000.00	26,650.82	14,455.70 (24,650.82)	1,332.54
494-000-677.000	MISCELLANEOUS	.00	.00	186.00	.00 (186.00)	.00
494-000-677.003	FOOD VENDORS	.00	.00	25.00	25.00 (25.00)	.00
494-000-677.005	FUNDRAISING	2,000.00	16,000.00	14,145.00	90.00	1,855.00
494-000-677.008	FARMERS MARKET RESERVATIONS	1,000.00	1,000.00	1,525.00	250.00 (525.00)	152.50
494-000-677.010	TIF	287,081.00	287,081.00	285,719.23	8,425.86	1,361.77
494-000-692.000	APPROP FUND BALANCE	39,451.00	41,581.00	.00	.00	41,581.00
	REVENUE	372,532.00	388,662.00	377,038.86	72,034.37	11,623.14
	TOTAL FUND REVENUE	372,532.00	388,662.00	377,038.86	72,034.37	11,623.14
DOWNTOWN DEVELOPMENT AUTHO						
494-729-702.001	DDA: DIRECTOR	46,298.00	46,928.00	38,139.32	3,609.84	8,788.68
494-729-705.000	DDA: PART-TIME SEASONAL	4,000.00	9,000.00	13,077.66	1,804.15 (4,077.66)	145.31
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	4,000.00	4,000.00	4,045.29	467.72 (45.29)	101.13
494-729-715.000	DDA: CASH IN LIEU BENEF BUYOUT	6,000.00	6,000.00	5,000.00	500.00	1,000.00
494-729-720.002	DDA: RECORDING SECRETARY	1,200.00	1,200.00	650.00	200.00	550.00
494-729-728.000	DDA: OFFICE SUPPLIES	1,200.00	2,700.00	2,915.27	633.79 (215.27)	107.97
494-729-729.000	DDA: MEETING PUBLIC ED SUPPLIES	500.00	500.00	228.78	.00	271.22
494-729-801.000	DDA: PROF SERVICES	3,000.00	3,000.00	1,302.00	666.50	1,698.00
494-729-801.001	DDA: MASTER PLAN	10,000.00	10,000.00	.00	.00	10,000.00
494-729-808.000	DDA: MARKETING CONSULTANT	12,000.00	12,000.00	6,190.00	.00	5,810.00
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	2,000.00	2,000.00	.00	.00	2,000.00
494-729-820.000	DDA: DUES/ED/TRAVEL	5,000.00	5,000.00	4,466.67	.00	533.33
494-729-850.000	DDA: WEBSITE	700.00	700.00	.00	.00	700.00
494-729-880.001	DDA: PROMOTIONS	27,450.00	36,450.00	32,706.60	2,250.31	3,743.40
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	14,400.00	14,400.00	3,784.62	350.00	10,615.38
494-729-880.003	DDA: DESIGN	107,300.00	107,300.00	36,732.58	7,523.00	70,567.42
494-729-880.004	DDA: ORGANIZATION	15,000.00	15,000.00	2,365.00	.00	12,635.00
494-729-900.000	DDA: ADVERTISING/PRINTING	3,000.00	3,000.00	1,740.57	251.21	1,259.43
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,000.00	3,000.00	1,185.00	.00	1,815.00
494-729-920.000	DDA: RENT/ UTILITIES	3,000.00	3,000.00	2,823.60	304.68	176.40
494-729-935.000	DDA: MAINTENANCE STREETScape	4,432.00	4,432.00	730.00	210.00	3,702.00
494-729-967.000	DDA: FARMERS' MARKET	12,500.00	12,500.00	8,036.81	2,347.94	4,463.19
494-729-967.002	DDA: DDA SPONSORSHIPS	3,000.00	3,000.00	1,831.20	.00	1,168.80
494-729-967.007	DDA: CART PROJECT	2,500.00	2,500.00	1,240.96	.00	1,259.04
494-729-971.000	DDA: CAPITAL IMPROVEMENT PROJ	40,000.00	40,000.00	23,468.16	9,336.00	16,531.84
494-729-991.000	DDA: PRINCIPAL EXP-BUDGET ONLY	38,752.00	38,752.00	.00	.00	38,752.00
494-729-993.000	DDA: INTEREST EXPENSE	2,300.00	2,300.00	281.00	.00	2,019.00
	TOTAL DOWNTOWN DEVELOPMENT	372,532.00	388,662.00	192,941.09	30,455.14	195,720.91

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	372,532.00	388,662.00	192,941.09	30,455.14	195,720.91	49.64
NET REVENUE OVER EXPENDITURES	.00	.00	184,097.77	41,579.23	184,097.77	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
OCTOBER 31, 2024

WATER SYSTEM

ASSETS

591-000-001.000	CASH - CHECKING	54,440.78
591-000-010.000	CASH - COMBINED SAVINGS	73,325.04
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE	84,345.46
591-000-034.000	DELQ UTILITY RECEIVABLE WATER	11,603.64
591-000-035.000	UNBILLED RECEIVABLE WATER SYST	96,104.92
591-000-152.000	WATERMAINS	8,210,423.82
591-000-153.000	A/D WATER MAINS	(955,668.52)

TOTAL ASSETS

7,574,575.14

LIABILITIES AND EQUITY

LIABILITIES

591-000-202.000	ACCOUNTS PAYABLE	8,628.34
591-000-202.001	ACCOUNTS PAYABLE VOUCHER	9,919.41
591-000-209.000	INTEREST PAYABLE	1,295.00
591-000-300.000	BONDS PAYABLE CURRENT WATER SY	69,000.00
591-000-300.001	SPECIAL ASSESSMENT BOND	449,000.00

TOTAL LIABILITIES

537,842.75

FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI	6,736,755.00
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	(343,790.27)
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED	77,058.94
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED	677,428.17
591-000-399.000	UNRESTRICTED NET ASSETS	(48,035.18)
	REVENUE OVER EXPENDITURES - YTD	(62,684.27)

TOTAL FUND EQUITY

7,036,732.39

TOTAL LIABILITIES AND EQUITY

7,574,575.14

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

WATER SYSTEM

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
591-000-629.002						
CHARGES FOR SERVICES RENDERE	.00	.00	492,314.02	.00	(492,314.02)	.00
591-000-629.003						
FIXED CHARGE DEBT SERVICES	.00	.00	57,963.74	.00	(57,963.74)	.00
591-000-629.004						
FIXED CHARGE MAJOR MAINT	.00	.00	89,338.26	.00	(89,338.26)	.00
591-000-629.005						
FIXED CHARGE CAPITAL IMPR	.00	.00	80,616.33	.00	(80,616.33)	.00
591-000-665.000						
INTEREST EARNINGS	.00	.00	999.32	.00	(999.32)	.00
591-000-677.000						
OTHER REVENUE	.00	.00	111.61	.00	(111.61)	.00
REVENUE						
	.00	.00	721,343.28	.00	(721,343.28)	.00
TOTAL FUND REVENUE						
	.00	.00	721,343.28	.00	(721,343.28)	.00
WATER						
591-536-812.000						
FUND ADMINISTRATION COST	.00	.00	71,253.87	.00	(71,253.87)	.00
591-536-921.000						
SYSTEMS	.00	.00	45,943.59	.00	(45,943.59)	.00
591-536-921.001						
PLAN REVIEW & PERMITTING	.00	.00	960.04	.00	(960.04)	.00
591-536-921.002						
MAPPING UNIT	.00	.00	3,356.11	.00	(3,356.11)	.00
591-536-921.003						
BILLING SERVICES	.00	.00	10,197.83	.00	(10,197.83)	.00
591-536-935.000						
MAINTENANCE	.00	.00	136,607.00	.00	(136,607.00)	.00
591-536-938.001						
WATER SYSTEMS	.00	.00	37,687.10	.00	(37,687.10)	.00
591-536-938.002						
WATER MAINTENANCE	.00	.00	179,708.77	.00	(179,708.77)	.00
591-536-938.003						
PUMP MAINTENANCE	.00	.00	293,388.92	.00	(293,388.92)	.00
591-536-971.001						
WATER CAPITAL EQUIPMT IMPROVM	.00	.00	1,024.74	.00	(1,024.74)	.00
591-536-993.001						
INTEREST EXPENSE	.00	.00	3,899.58	.00	(3,899.58)	.00
TOTAL WATER						
	.00	.00	784,027.55	.00	(784,027.55)	.00
TOTAL FUND EXPENDITURES						
	.00	.00	784,027.55	.00	(784,027.55)	.00
NET REVENUE OVER EXPENDITURES						
	.00	.00	(62,684.27)	.00	(62,684.27)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

HIGHLAND ADVISORY COUNCIL

ASSETS

702-000-010.000 CASH - COMBINED SAVINGS 7,761.09

TOTAL ASSETS 7,761.09

LIABILITIES AND EQUITY

FUND EQUITY

702-000-390.000 FUND BALANCE 4,337.68
REVENUE OVER EXPENDITURES - YTD 3,423.41

TOTAL FUND EQUITY 7,761.09

TOTAL LIABILITIES AND EQUITY 7,761.09

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

HIGHLAND ADVISORY COUNCIL

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>					
702-000-674.000	.00	.00	24,004.32	2,580.29	(24,004.32)	.00
	.00	.00	24,004.32	2,580.29	(24,004.32)	.00
	.00	.00	24,004.32	2,580.29	(24,004.32)	.00
	<u>GENERAL GOVERNMENT</u>					
702-261-729.000	.00	.00	20,580.91	3,996.32	(20,580.91)	.00
	.00	.00	20,580.91	3,996.32	(20,580.91)	.00
	.00	.00	20,580.91	3,996.32	(20,580.91)	.00
	.00	.00	3,423.41	(1,416.03)	3,423.41	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

CURRENT TAX COLLECT

ASSETS

703-000-010.000	CASH - COMBINED SAVINGS	124,121.41
703-000-019.000	TAXES RECEIVABLE-OTHER GOVTS	2,015,421.61
703-000-214.000	DUE TO/FR GENERAL FUND	(14,758.65)

TOTAL ASSETS

2,124,784.37

LIABILITIES AND EQUITY

LIABILITIES

703-000-274.000	TAX COLLECTIONS TO DISTRIBUTE	97,378.51
703-000-280.000	DEFERRED REVENUE	2,015,421.61

TOTAL LIABILITIES

2,112,800.12

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD

11,984.25

TOTAL FUND EQUITY

11,984.25

TOTAL LIABILITIES AND EQUITY

2,124,784.37

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

CURRENT TAX COLLECT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
703-000-665.000						
INTEREST EARNINGS	.00	.00	14,278.25	200.51	(14,278.25)	.00
REVENUE	.00	.00	14,278.25	200.51	(14,278.25)	.00
TOTAL FUND REVENUE	.00	.00	14,278.25	200.51	(14,278.25)	.00
<u>TRUST & AGENCY ADMIN</u>						
703-255-822.000						
TAX: BANK FEES	.00	.00	2,294.00	275.00	(2,294.00)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	2,294.00	275.00	(2,294.00)	.00
TOTAL FUND EXPENDITURES	.00	.00	2,294.00	275.00	(2,294.00)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	11,984.25	(74.49)	11,984.25	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	88,364.79
737-000-017.001	MUTUAL FUNDS	683,006.91
737-000-017.002	LPL INVESTMENTS	48,860.00

TOTAL ASSETS

820,231.70

LIABILITIES AND EQUITY

FUND EQUITY

737-000-390.000	FUND BALANCE	785,784.62
	REVENUE OVER EXPENDITURES - YTD	34,447.08

TOTAL FUND EQUITY

820,231.70

TOTAL LIABILITIES AND EQUITY

820,231.70

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

POST-RETIREMENT BENEFITS

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
737-000-665.000	20,000.00	20,000.00	21,776.51	1,159.07	(1,776.51)	108.88
737-000-669.001	.00	.00	42,505.09	(9,790.89)	(42,505.09)	.00
737-000-692.002	50,000.00	50,000.00	.00	.00	50,000.00	.00
REVENUE	70,000.00	70,000.00	64,281.60	(8,631.82)	5,718.40	91.83
TOTAL FUND REVENUE	70,000.00	70,000.00	64,281.60	(8,631.82)	5,718.40	91.83
GENERAL GOVERNMENT PERSONNE						
737-279-719.000	60,000.00	60,000.00	23,394.87	1,865.70	36,605.13	38.99
737-279-822.000	10,000.00	10,000.00	6,439.65	1,646.54	3,560.35	64.40
TOTAL GENERAL GOVERNMENT PER	70,000.00	70,000.00	29,834.52	3,512.24	40,165.48	42.62
TOTAL FUND EXPENDITURES	70,000.00	70,000.00	29,834.52	3,512.24	40,165.48	42.62
NET REVENUE OVER EXPENDITURES	.00	.00	34,447.08	(12,144.06)	34,447.08	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
OCTOBER 31, 2024

DUCK LAKE ASSOC

ASSETS

764-000-010.000	CASH - COMBINED SAVINGS	169,409.60	
	TOTAL ASSETS		169,409.60

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000	FUND BALANCE	221,994.31	
	REVENUE OVER EXPENDITURES - YTD	(52,584.71)	
	TOTAL FUND EQUITY		169,409.60
	TOTAL LIABILITIES AND EQUITY		169,409.60

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

DUCK LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
764-000-581.000	.00	.00	222,441.28	.00	(222,441.28)	.00
764-000-665.000	.00	.00	3,769.18	225.51	(3,769.18)	.00
	.00	.00	226,210.46	225.51	(226,210.46)	.00
	.00	.00	226,210.46	225.51	(226,210.46)	.00
TRUST & AGENCY ADMIN						
764-255-812.000	.00	.00	2,476.56	.00	(2,476.56)	.00
764-255-956.000	.00	.00	276,318.61	10,930.99	(276,318.61)	.00
	.00	.00	278,795.17	10,930.99	(278,795.17)	.00
	.00	.00	278,795.17	10,930.99	(278,795.17)	.00
	.00	.00	(52,584.71)	(10,705.48)	(52,584.71)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS 71,629.81

TOTAL ASSETS 71,629.81

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE 61,069.89
REVENUE OVER EXPENDITURES - YTD 10,559.92

TOTAL FUND EQUITY 71,629.81

TOTAL LIABILITIES AND EQUITY 71,629.81

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

HIGHLAND LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
765-000-581.000	CONTRIBUTIONS-HIGHLAND LAKE	.00	.00	25,341.30	.00	(25,341.30)	.00
765-000-665.000	INTEREST EARNINGS	.00	.00	1,118.79	95.35	(1,118.79)	.00
	REVENUE	.00	.00	26,460.09	95.35	(26,460.09)	.00
	TOTAL FUND REVENUE	.00	.00	26,460.09	95.35	(26,460.09)	.00
	<u>TRUST & AGENCY ADMIN</u>						
765-255-812.000	HIGHLAND LAKE: ADMIN FEES	.00	.00	270.31	.00	(270.31)	.00
765-255-956.000	HIGHLAND LAKE: DEDUCTIONS	.00	.00	15,629.86	26.27	(15,629.86)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	15,900.17	26.27	(15,900.17)	.00
	TOTAL FUND EXPENDITURES	.00	.00	15,900.17	26.27	(15,900.17)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	10,559.92	69.08	10,559.92	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000	CASH - COMBINED SAVINGS	26,465.85	
	TOTAL ASSETS		26,465.85

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000	FUND BALANCE	32,431.87	
	REVENUE OVER EXPENDITURES - YTD	(5,966.02)	
	TOTAL FUND EQUITY		26,465.85
	TOTAL LIABILITIES AND EQUITY		26,465.85

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

TAGGETT LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
766-000-581.000	CONTRIBUTIONS-TAGGETT LAKE	.00	.00	15,000.00	.00	(15,000.00)	.00
766-000-665.000	INTEREST EARNINGS	.00	.00	570.53	35.23	(570.53)	.00
	REVENUE	<u>.00</u>	<u>.00</u>	<u>15,570.53</u>	<u>35.23</u>	<u>(15,570.53)</u>	<u>.00</u>
	TOTAL FUND REVENUE	<u>.00</u>	<u>.00</u>	<u>15,570.53</u>	<u>35.23</u>	<u>(15,570.53)</u>	<u>.00</u>
<u>TRUST & AGENCY ADMIN</u>							
766-255-812.000	TAGGETT LAKE: ADMIN FEES	.00	.00	232.20	.00	(232.20)	.00
766-255-956.000	TAGGETT LAKE: DEDUCTIONS	.00	.00	21,304.35	5,498.63	(21,304.35)	.00
	TOTAL TRUST & AGENCY ADMIN	<u>.00</u>	<u>.00</u>	<u>21,536.55</u>	<u>5,498.63</u>	<u>(21,536.55)</u>	<u>.00</u>
	TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>21,536.55</u>	<u>5,498.63</u>	<u>(21,536.55)</u>	<u>.00</u>
	NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>(5,966.02)</u>	<u>(5,463.40)</u>	<u>(5,966.02)</u>	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000 CASH - COMBINED SAVINGS 39,049.27

TOTAL ASSETS 39,049.27

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000 FUND BALANCE 38,705.01
REVENUE OVER EXPENDITURES - YTD 344.26

TOTAL FUND EQUITY 39,049.27

TOTAL LIABILITIES AND EQUITY 39,049.27

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

KELLOGG LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
767-000-581.000	CONTRIBUTIONS-KELLOGG LAKE	.00	.00	14,695.83	.00	(14,695.83)	.00
767-000-665.000	INTEREST EARNINGS	.00	.00	679.10	51.98	(679.10)	.00
	REVENUE	.00	.00	15,374.93	51.98	(15,374.93)	.00
	TOTAL FUND REVENUE	.00	.00	15,374.93	51.98	(15,374.93)	.00
<u>TRUST & AGENCY ADMIN</u>							
767-255-812.000	KELLOGG LAKE: ADMIN FEES	.00	.00	169.70	.00	(169.70)	.00
767-255-956.000	KELLOGG LAKE: DEDUCTIONS	.00	.00	14,860.97	2,797.12	(14,860.97)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	15,030.67	2,797.12	(15,030.67)	.00
	TOTAL FUND EXPENDITURES	.00	.00	15,030.67	2,797.12	(15,030.67)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	344.26	(2,745.14)	344.26	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000	CASH - COMBINED SAVINGS	44,592.75	
	TOTAL ASSETS		44,592.75

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000	FUND BALANCE	39,772.93	
	REVENUE OVER EXPENDITURES - YTD	4,819.82	
	TOTAL FUND EQUITY		44,592.75
	TOTAL LIABILITIES AND EQUITY		44,592.75

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

CHARLICK LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
768-000-581.000	CONTRIBUTIONS-CHARLICK LAKE	.00	.00	27,675.96	.00	(27,675.96)	.00
768-000-665.000	INTEREST EARNINGS	.00	.00	846.43	59.36	(846.43)	.00
	REVENUE	.00	.00	28,522.39	59.36	(28,522.39)	.00
	TOTAL FUND REVENUE	.00	.00	28,522.39	59.36	(28,522.39)	.00
<u>TRUST & AGENCY ADMIN</u>							
768-255-812.000	CHARLICK LAKE: ADMIN FEES	.00	.00	319.70	.00	(319.70)	.00
768-255-956.000	CHARLICK LAKE: DEDUCTIONS	.00	.00	23,382.87	2,256.37	(23,382.87)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	23,702.57	2,256.37	(23,702.57)	.00
	TOTAL FUND EXPENDITURES	.00	.00	23,702.57	2,256.37	(23,702.57)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	4,819.82	(2,197.01)	4,819.82	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000	CASH - COMBINED SAVINGS	43,419.14	
	TOTAL ASSETS		43,419.14

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000	FUND BALANCE	40,085.89	
	REVENUE OVER EXPENDITURES - YTD	3,333.25	
	TOTAL FUND EQUITY		43,419.14
	TOTAL LIABILITIES AND EQUITY		43,419.14

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

WOODRUFF LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
769-000-581.000	CONTRIBUTIONS-WOODRUFF LAKE	.00	.00	25,440.00	.00	(25,440.00)	.00
769-000-665.000	INTEREST EARNINGS	.00	.00	770.45	57.80	(770.45)	.00
	REVENUE	.00	.00	26,210.45	57.80	(26,210.45)	.00
	TOTAL FUND REVENUE	.00	.00	26,210.45	57.80	(26,210.45)	.00
	<u>TRUST & AGENCY ADMIN</u>						
769-255-812.000	WOODRUFF LAKE: ADMIN FEES	.00	.00	297.60	.00	(297.60)	.00
769-255-956.000	WOODRUFF LAKE: DEDUCTIONS	.00	.00	22,579.60	35.24	(22,579.60)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	22,877.20	35.24	(22,877.20)	.00
	TOTAL FUND EXPENDITURES	.00	.00	22,877.20	35.24	(22,877.20)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	3,333.25	22.56	3,333.25	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS 215,987.42

TOTAL ASSETS 215,987.42

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE 205,386.57
REVENUE OVER EXPENDITURES - YTD 10,600.85

TOTAL FUND EQUITY 215,987.42

TOTAL LIABILITIES AND EQUITY 215,987.42

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

WHITE LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
770-000-581.000	.00	.00	110,404.00	.00	(110,404.00)	.00
770-000-665.000	.00	.00	3,966.24	287.51	(3,966.24)	.00
	.00	.00	114,370.24	287.51	(114,370.24)	.00
	.00	.00	114,370.24	287.51	(114,370.24)	.00
<u>TRUST & AGENCY ADMIN</u>						
770-255-812.000	.00	.00	1,184.37	.00	(1,184.37)	.00
770-255-956.000	.00	.00	102,585.02	2,850.02	(102,585.02)	.00
	.00	.00	103,769.39	2,850.02	(103,769.39)	.00
	.00	.00	103,769.39	2,850.02	(103,769.39)	.00
	.00	.00	10,600.85	(2,562.51)	10,600.85	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000 CASH - COMBINED SAVINGS 506.12

TOTAL ASSETS 506.12

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000 FUND BALANCE 2,837.11
REVENUE OVER EXPENDITURES - YTD (2,330.99)

TOTAL FUND EQUITY 506.12

TOTAL LIABILITIES AND EQUITY 506.12

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

TOMAHAWK LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
771-000-581.000						
CONTRIBUTIONS-TOMAHAWK LAKE	.00	.00	4,878.28	.00	(4,878.28)	.00
771-000-665.000						
INTEREST EARNINGS	.00	.00	41.73	.67	(41.73)	.00
	.00	.00	4,920.01	.67	(4,920.01)	.00
REVENUE	.00	.00	4,920.01	.67	(4,920.01)	.00
TOTAL FUND REVENUE	.00	.00	4,920.01	.67	(4,920.01)	.00
<u>TRUST & AGENCY ADMIN</u>						
771-255-812.000						
TOMAHAWK LAKE: ADMIN FEES	.00	.00	51.00	.00	(51.00)	.00
771-255-956.000						
TOMAHAWK LAKE: DEDUCTIONS	.00	.00	7,200.00	.00	(7,200.00)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	7,251.00	.00	(7,251.00)	.00
TOTAL FUND EXPENDITURES	.00	.00	7,251.00	.00	(7,251.00)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	(2,330.99)	.67	(2,330.99)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS 3,933.45

TOTAL ASSETS 3,933.45

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE 1,747.31
REVENUE OVER EXPENDITURES - YTD 2,186.14

TOTAL FUND EQUITY 3,933.45

TOTAL LIABILITIES AND EQUITY 3,933.45

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

GOURD LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
773-000-581.000	.00	.00	5,432.70	.00	(5,432.70)	.00
773-000-665.000	.00	.00	70.55	5.23	(70.55)	.00
	<u>.00</u>	<u>.00</u>	<u>5,503.25</u>	<u>5.23</u>	<u>(5,503.25)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>5,503.25</u>	<u>5.23</u>	<u>(5,503.25)</u>	<u>.00</u>
<u>TRUST & AGENCY ADMIN</u>						
773-255-812.000	.00	.00	52.77	.00	(52.77)	.00
773-255-956.000	.00	.00	3,264.34	.00	(3,264.34)	.00
	<u>.00</u>	<u>.00</u>	<u>3,317.11</u>	<u>.00</u>	<u>(3,317.11)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>3,317.11</u>	<u>.00</u>	<u>(3,317.11)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>2,186.14</u>	<u>5.23</u>	<u>2,186.14</u>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
OCTOBER 31, 2024

PENNINSULA LAKE

ASSETS

774-000-010.000 CASH - COMBINED SAVINGS 8,052.52

TOTAL ASSETS 8,052.52

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000 FUND BALANCE 6,099.98
REVENUE OVER EXPENDITURES - YTD 1,952.54

TOTAL FUND EQUITY 8,052.52

TOTAL LIABILITIES AND EQUITY 8,052.52

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

PENNINSULA LAKE

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
774-000-581.000	CONTRIBUTIONS-PENINSULA LAKE	.00	.00	6,821.00	.00	(6,821.00)	.00
774-000-665.000	INTEREST EARNINGS	.00	.00	153.32	10.72	(153.32)	.00
	REVENUE	.00	.00	6,974.32	10.72	(6,974.32)	.00
	TOTAL FUND REVENUE	.00	.00	6,974.32	10.72	(6,974.32)	.00
	<u>TRUST & AGENCY ADMIN</u>						
774-255-812.000	PENINSULA LAKE: ADMIN FEES	.00	.00	99.30	.00	(99.30)	.00
774-255-956.000	PENINSULA LAKE: DEDUCTIONS	.00	.00	4,922.48	.00	(4,922.48)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	5,021.78	.00	(5,021.78)	.00
	TOTAL FUND EXPENDITURES	.00	.00	5,021.78	.00	(5,021.78)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	1,952.54	10.72	1,952.54	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000 CASH - COMBINED SAVINGS 3,537.77

TOTAL ASSETS 3,537.77

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000 FUND BALANCE 4,733.82
REVENUE OVER EXPENDITURES - YTD (1,196.05)

TOTAL FUND EQUITY 3,537.77

TOTAL LIABILITIES AND EQUITY 3,537.77

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

LOWER PETTIBONE LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
775-000-581.000						
CONTRIBUTIONS-LOW PETTIBONE L	.00	.00	6,313.00	.00	(6,313.00)	.00
775-000-665.000						
INTEREST EARNINGS	.00	.00	101.34	4.71	(101.34)	.00
	.00	.00	6,414.34	4.71	(6,414.34)	.00
REVENUE						
TOTAL FUND REVENUE	.00	.00	6,414.34	4.71	(6,414.34)	.00
<u>TRUST & AGENCY ADMIN</u>						
775-255-812.000						
LOW PETTIBONE LAKE: ADMIN FEES	.00	.00	69.00	.00	(69.00)	.00
775-255-956.000						
LOW PETTIBONE LAKE: DEDUCTION	.00	.00	7,541.39	.00	(7,541.39)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	7,610.39	.00	(7,610.39)	.00
TOTAL FUND EXPENDITURES	.00	.00	7,610.39	.00	(7,610.39)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	(1,196.05)	4.71	(1,196.05)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
OCTOBER 31, 2024

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000	CASH - COMBINED SAVINGS	7,069.44	
	TOTAL ASSETS		7,069.44

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000	FUND BALANCE	7,377.51	
	REVENUE OVER EXPENDITURES - YTD	(308.07)	
	TOTAL FUND EQUITY		7,069.44
	TOTAL LIABILITIES AND EQUITY		7,069.44

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2024

DUNLEAVY/LEONARD LAKE

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	REVENUE						
776-000-581.000	CONTRIBUTIONS-DUNLEAVY/LEONA	.00	.00	10,575.00	.00	(10,575.00)	.00
776-000-665.000	INTEREST EARNINGS	.00	.00	191.08	9.41	(191.08)	.00
	REVENUE	.00	.00	10,766.08	9.41	(10,766.08)	.00
	TOTAL FUND REVENUE	.00	.00	10,766.08	9.41	(10,766.08)	.00
	TRUST & AGENCY ADMIN						
776-255-812.000	DUNLEAVY LEONARDLK: ADMIN FEE	.00	.00	115.15	.00	(115.15)	.00
776-255-956.000	DUNLEAVY LEONARDLK: DEDUCTIO	.00	.00	10,959.00	.00	(10,959.00)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	11,074.15	.00	(11,074.15)	.00
	TOTAL FUND EXPENDITURES	.00	.00	11,074.15	.00	(11,074.15)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(308.07)	9.41	(308.07)	

**Highland Township Public Library
Board Meeting Minutes
Tuesday, November 5, 2024**

Members Present: C. Dombrowski, J. Gaglio, C. Hamill, K. Polidori, and Director B. Dunseth

Members Absent: J. Matthews, D. Mecklenborg

Guest: None

The Highland Township Library Board meeting was called to order at 5:35 pm by K. Polidori.

Motion: C. Hamill moved and J. Gaglio seconded to approve the amended agenda. Unanimous vote; motion carried.

Motion: C. Hamill moved and J. Gaglio seconded to approve the Board Meeting minutes of October 1, 2024. Roll call - unanimous vote; motion carried.

Bills: Total bills for October, 2024 are \$38,225.15. Total bills for November, 2024 are \$55,862.04, with the addition of Applied Innovation, Comcast, Consumers Energy, Digital Document Store, DTE Energy, Goyette Mechanical, T-Mobile, when received.

Motion: J. Gaglio moved and K. Polidori seconded to approve the October, 2024 and November, 2024 bills. Roll call - unanimous vote; motion carried.

FYI: Budget report available for review.

Director's Report: Available for review.

Communications: A thank you picture of the Halloween skeletons was shared. Many accolades were posted in appreciation of the Abraham Lincoln "visit."

UNFINISHED BUSINESS

The Library Network: TLN conducted a workplace climate study to see how employees felt about working in libraries. Staff has begun labeling new items with a barcode and RFID tag.

Building Maintenance: Drain's Plus completed a French drain project on the north side of the Library. A lighting problem in the adult area was corrected by Voltron. Work on replacing the AC and installing a generator has begun. The handicap door opener at the Library entrance stopped working. The lounge area/magazine display area, needs to be repurposed.

Strategic Planning:

Partnerships: The Library is supplying free feminine products in the restrooms.

Marketing: The Community Roundtable is focusing on recognizing community needs and promoting community resources.

NEW Business

Policies:

Sick Leave: An attorney from Foster, Swift, Collins and Smith, P.C. is reviewing the Library sick leave policy to ensure it aligns with the new Michigan law.

Inclement Weather: The inclement weather policy has been updated.

Motion: J. Gaglio moved and C. Hamill seconded to adopt the Inclement Weather Policy as presented. Unanimous vote; motion carried.

Personnel: The staff in-service is on November 11, 2024. B. Dunseth completed evaluations with all Department Heads. B. Dunseth attended the MLA conference in Traverse City. The Library will be hiring a new Page.

December Meeting: The December 3, 2024 Library Board meeting will be held in the Community Room, at 5:30 pm.

Public Comment: None

Adjournment: C. Hamill moved and J. Gaglio seconded to adjourn. Meeting adjourned at 6:45 pm.

Respectfully Submitted,

Cindy Dombrowski

Programs & Reference

Oct	Programs	#
Adult	12	180
Teen	6	43
Youth	16	239
Total	34	462
Sept	22	203
Passive Yth	3	277
Passive Adt	1	30

Reference

Adult & Teen	818
Youth	460
Total	1,278
Last Month	1,209
People Count	5,848
Last year	5,358
Last Month	4,499
Covid Tests	71

Public Computer Usage

Computers

Adult	327
Teen	6
Youth	6
AWE	479
ABC Mouse	2
Wireless:	486
Approx. each day	37

Website

MAP passes: 8 Families
Free Entrance given to:
Metroparks
County Parks

Circulation of Physical Items

	August 6,801	Sept. 5,377	Oct. 6,131
Books:	Adult 2,161(2,140)	Teen 120 (82)	Youth 2,699(2,699)
	DVD 559(346)	Realia 51(41)	Board Games 10(19)

Interlibrary Loan:

Other TLN Library material to Highland: 1,058
Highland Materials to other TLN Libraries: 1,484
MeLCat Interloan Service: 30

Digital Usage

Overdrive	Sept.	Oct.
Overall	2,521	2,412
e-books	1,104	1,037
e-audiobooks	1,166	1,136
e-magazines	251	239
New Users	22	20
Unique User	592	566
Libby Users	2,303	2,227
Hoopla Borrows	706	682
Kanopy Plays	46	40
Consumer Reports Page View	270	368
Mango Languages	10	6
Brainfuse	10	31
World Book	42	14
Ancestry	139	29

Library Happenings

- The library AC units have been removed to make way for a new unit and generator.
- A French drain was installed by the path to the patio to prevent further water pooling and damage to library building.
- The skeleton family camping scene was well received by all. This was done in partnership with the Township & Haunted Highland.
- The library will be closed Nov. 11th for a staff in-service.
- Staff have begun tagging materials with RFID tags to improve the process of lending to patrons and to other libraries in our network.

TREASURER'S REPORT
November 30, 2024

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE	BANK STATEMENT
CHASE	GENERAL	CHECKING	101	192,627.58	2,925.77 *	654,629.16
CHASE	GENERAL	H.R.A.	101		64,967.16	*In Chase checking account
CHASE	GENERAL	F.S.A CHECKING	101		11,827.58	
CHASE	GENERAL	CHECKING (SAVINGS)	101		433,977.35 *	
CHASE	FIRE OPERATING	MONEY MARKET	206		81,598.00	
CHASE	ROAD	MONEY MARKET	203		10,169.79	CHASE
CHASE	HAUL ROUTE	MONEY MARKET	203		428,275.32	1,907,123.34
CHASE	POLICE	MONEY MARKET	207		95,653.04	COMERICA
CHASE	REFUSE	MONEY MARKET	227		120,889.51	556,350.69
CHASE	OPIOID SETTLEMENT	CHECKING	284		1,053.90 *	FLAGSTAR
CHASE	HAAC	CHECKING	702		4,738.89 *	3,445,034.18
CHASE	DDA	MONEY MARKET	494		17,238.02	HVSB
CHASE	WATERMAIN	CHECKING	591		19,305.67 *	1,088,503.95
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		160,207.49	LPL FINANCIAL
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		63,675.39	836,959.57
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		26,483.77	MI CLASS
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		39,088.57	4,233,768.98
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		44,602.19	OAKLAND COUNTY
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		43,437.02	377,682.18
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		215,673.82	CIBC
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		506.74	2,090,878.62
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		3,938.27	HUNTINGTON
CHASE	PENINSULA LAKE	MONEY MARKET	774		8,062.38	224,590.69
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		1,749.60	TOTAL
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		7,078.10	14,760,892.20
COMERICA	CAPITAL IMP.	PBMM	401		66,088.63	
COMERICA	CAPITAL IMP.	JFUND	401		250,482.75	
COMERICA	GENERAL	JFUND	101		239,779.31	
FLAGSTAR	PERPETUAL FUND	CD	101		1,158.74	
FLAGSTAR	GENERAL	CD	101		444,384.96	
FLAGSTAR	POLICE	CD	207		325,716.41	
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		7,405.24	
FLAGSTAR	DDA	SAVINGS	494		298,294.33	
FLAGSTAR	FIRE	SAVINGS	206		1,245,039.44	
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		7,297.20	
FLAGSTAR	GENERAL	SAVINGS	101		28,918.23	Flagstar Bank Statement
FLAGSTAR	CURRENT TAX	CHECKING	703	13,768.44	58,189.89	71,958.33
FLAGSTAR	POLICE	SAVINGS	207		1,028,629.74	
HVSB	FIRE	CD	206		279,669.79	
HVSB	GENERAL	CD	101		239,212.99	
HVSB	HAUL ROUTE	CD	203		290,856.58	
HVSB	POLICE	CD	207		278,764.59	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		170,987.83	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		665,971.74	
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		2,410,903.73	
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		269,845.45	
MI CLASS	POLICE	INVESTMENT POOL	207		440,289.31	
MI CLASS	ROAD	INVESTMENT POOL	203		6,199.00	
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		1,106,531.49	
OAKLAND CO	FIRE	INVESTMENT POOL	206		24,522.14	
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		10,147.91	
OAKLAND CO	GENERAL	INVESTMENT POOL	101		24,058.16	
OAKLAND CO	POLICE	INVESTMENT POOL	207		154,604.21	
OAKLAND CO	REFUSE	INVESTMENT POOL	227		164,349.76	
CIBC	GENERAL	CD	101		282,719.91	
CIBC	FIRE	CD	206		177,875.17	
CIBC	POLICE	CD	207		286,844.48	
CIBC	POLICE	CD	207		493,429.32	
CIBC	CAPITAL IMP.	CD	401		376,067.98	
CIBC	ESCROW	CD	101		342,302.50	
CIBC	DDA	CD	494		131,639.26	
CIBC	DDA	CD	494		196,932.80	
HUNTINGTON	GENERAL	CD	101		224,590.69	

Fund 101 Chase Credit Cards in Transit 529.00

Transfer in Transit 22.97

Flagstar outstanding checks 13,768.44

14,957,825.00

Respectfully submitted,
Jennifer Frederick, Treasurer

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
November 6, 2024

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chairman
Michael Borg, Vice Chairman
Anthony Raimondo, Secretary
Grant Charlick
Peter Eichinger
Robert Hoffman
Michael Zeolla - absent
(Alternate) Mary Michaels

Kariline P. Littlebear, Zoning Administrator

Visitors: 7

Chairman Gerathy welcomed the public and reviewed the procedures for addressing the Board. Four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance. The alternate member, Mary Michaels, will participate in the meeting in place of the absent regular member.

NEW BUSINESS:

1. CASE NUMBER: 24-22
ENFORCEMENT:
ZONING: R3 – Single Family Residential District (3-acre min)
PARCEL #: 11-27-400-020
PROPERTY ADDRESS: 1672 Pettibone Lake Rd
APPLICANT: Jeffrey M. Kaiser
OWNER: Jeffrey M. and Sandra H. Kaiser
VARIANCE REQUESTED: A 20-foot variance from the required 40-foot side yard setback to 20-feet provided.
(Sec. 4.15)
This request is for the construction of a 42-foot by 80-foot accessory structure with a 42-foot by 10-foot lean-to.

Chairman Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium.

Discussion from the Applicant:

Jeffrey M. Kaiser, applicant, was present and went over the case noting that the topography of the property creates only one flat spot which is where he is proposing the structure.

Discussion from the Public:

Mark Overberg, 1720 Pettibone Lake Rd, stated that the new building will prevent him from being able to hunt his property or site his rifles for hunting, so he is opposed to the request. Mr. Eichinger asked if Mr. Overberg would be concerned about the building if there was not a variance being requested. Mr. Hoffman asked if he felt that the building being 20 feet farther from the property line would allow him to hunt the property as he has been. Mr. Overberg stated that he would be concerned about the building regardless but he is not sure whether a building in the required location would prevent his hunting but there would not be anything that he could do about it then. Since a variance is being requested, he wishes to express his opposition.

Discussion from the Board:

Mr. Borg asked if there have been any variances requested on the property previously. Mrs. Littlebear stated that there are not any variance requests for this property in the township records.

Mr. Borg stated that this request is a personal nature and that it is not the minimum necessary. He stated that the property is long and narrow but not that narrow as it is almost 150 feet wide. He also stated that the topography is a bit challenging, but excavation could create a level area that meets the setback regulations.

Mrs. Michaels asked what the structure would be used for. Mr. Kaiser stated that it would be for storage of his tractor, boat, cars, etc. She asked if the accessory structure by the lake is a mother-in-law unit. Mr. Kaiser noted that the house is up a good-sized hill from the lake and stated that the accessory structure is not a dwelling but storage for things like life preservers, boat supplies, and other small lake supplies. He clarified that the accessory structure near the lake was there when he purchased the property, and he believes that the structure had been there since the 1940s.

Mr. Charlick noted that if the building is placed in a way that it meets the setbacks then Mr. Kaiser will potentially have to remove more trees to do land clearing for the structure as well as a new driveway which could negatively affect the potential for wildlife and hunting in the neighborhood. He stated that the neighbor's property right next to the proposed location is paved and full of vehicles. Mr. Charlick asked if there will need to be any trees cut down for the proposed location. Mr. Kaiser stated that he has cut down some Black Locust trees in that area as they are an invasive species, but no additional trees would need to be removed to construct in the proposed location. Mr. Kaiser also noted that there is a ravine and only one location that the driveway can cross the ravine.

Mr. Hoffman stated that removing more trees and excavating to accommodate the structure as well as the new location of a driveway could have a negative impact on this parcel as well as the neighborhood.

Mr. Eichinger asked if the building could be downsized. Mr. Kaiser stated that he has measured all of the things he needs to store to minimize the size of the building as much as possible.

Mr. Raimondo stated that he feels that the project can be redesigned to meet the zoning ordinance noting that this is zoned R-3 which is a 3-acre minimum but that this parcel is 4.5 acres and felt that this request could be harmful to the essential character of the area.

Mr. Gerathy stated that based on what he is hearing from the board members he would suggest to the applicant that the case be tabled to the next meeting to give the applicant a chance to review his request and possibly make some changes. Mr. Kaiser said that he would like to table his request to the next meeting.

Motion:

Mr. Hoffman moved to table Case #24-22, parcel # 11-27-400-020, commonly known as 1672 Pettibone Lake Rd to the November 20, 2024 meeting. Mr. Eichinger supported the motion.

Roll Call Vote: Mrs. Michaels-yes, Mr. Borg-yes, Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Charlick-yes, Mr. Gerathy-yes, (7 yes votes). The motion was approved and the variance was tabled.

2. CASE NUMBER: 24-23
ENFORCEMENT:
ZONING: LV – Lake and Village Residential District
PARCEL #: 11-09-477-022
PROPERTY ADDRESS: Vacant Meadow Dr
APPLICANT: Curt Mackover
OWNER: Curt and Leticia Mackover
VARIANCE REQUESTED: A 25-foot variance from the required 65-foot ordinary high-water mark setback to 40-feet provided, (Sec. 9.02.D.)
This request is for the construction of a house with a covered front porch and an attached garage; and
A 30-foot variance from the required 65-foot ordinary high-water mark setback to 35-feet provided. (Sec. 9.02.D.)
This request is for the construction of a detached accessory structure.

Chairman Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium.

Discussion from the Applicant:

Curt Mackover, applicant, was present and went over the case noting that the site has, for many years, been used as an illegal dump site so it will improve the neighborhood greatly after their home is built.

Discussion from the Public:

No public comment was offered.

Discussion from the Board:

Mr. Hoffman stated that each request is only from the ordinary high-water mark but each structure meets the side and front yard setbacks.

Mr. Borg noted that this LV parcel is the result of combining 4 small LV parcels into one parcel that is more of an average size. He stated that this is very desirable in the LV district and appreciates that Mr. Mackover has done this here. He asked the Zoning Administrator if the level of the pond changes significantly throughout the year. Mrs. Littlebear stated that when looking back at the historic aerials the pond seems to maintain approximately the same water level.

Mr. Raimondo is familiar with this property and noted that Mr. Mackover has done a great job of cleaning up the property. He stated that the request will not be harmful or alter the essential characteristics of the neighborhood and is the minimum necessary.

Mr. Eichinger asked the applicant if this will be his home once it is built. Mr. Mackover stated that it would.

Mr. Raimondo asked what the detached accessory structure will be used for. Mr. Mackover stated that he restores old motorcycles and would like to be able to make sure that he is being a good neighbor by keeping his hobby inside a building and out of view.

Motion:

Mr. Raimondo moved to approve Case #24-23, parcel # 11-09-477-022, commonly known as Vacant Meadow Dr., for a 25-foot variance from the required 65-foot ordinary high-water mark setback to 40-feet provided for the construction of a house with a covered front porch and an attached garage. Mr. Eichinger supported the motion.

Facts and Findings:

This is a corner lot with wetlands that limit the buildable area.
This lot combined 4 small unbuildable lots into one lot that can now fit a septic system.
This request is the minimum necessary.
This request will not be harmful and alter the character of the neighborhood.

Roll Call Vote: Mrs. Michaels-yes, Mr. Borg-yes, Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Charlick-yes, Mr. Gerathy-yes, (7 yes votes). The motion carried and the variance was approved.

Motion:

Mr. Raimondo moved to approve Case #24-23, parcel # 11-09-477-022, commonly known as Vacant Meadow Dr., for a 30-foot variance from the required 65-foot ordinary high-water mark setback to 35-feet provided for the construction of a detached accessory structure. Mr. Borg supported the motion.

Facts and Findings:

This is a corner lot with wetlands that limit the buildable area.
This lot combined 4 small unbuildable lots into one lot that can now fit a septic system.
This request is the minimum necessary.
This request will not be harmful and alter the character of the neighborhood.

Roll Call Vote: Mrs. Michaels-yes, Mr. Borg-yes, Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Charlick-yes, Mr. Gerathy-yes, (7 yes votes). The motion carried and the variance was approved.

CALL TO THE PUBLIC:

No public comment was offered.

MINUTES:

Mr. Borg made a motion to approve the minutes of October 2, 2024, as corrected. Mr. Eichinger supported the motion. Mr. Raimondo-yes, Mr. Borg-yes, Mr. Eichinger-yes, Mrs. Michaels-yes, Mr. Hoffman-yes, Mr. Charlick-yes, Mr. Gerathy-yes, (7 yes votes). The motion carried and the minutes were approved.

DISCUSSION:

Mr. Raimondo congratulated Mr. Hoffman on winning the election for his seat as County Commissioner. Mr. Raimondo also congratulated Mr. Charlick on winning the election for his seat as Township Trustee. Mr. Gerathy congratulated Mr. Raimondo on running a good campaign for a Trustee seat and wished him luck for next time.

ADJOURN:

At 8:09 p.m., Mr. Hoffman made a motion to adjourn the meeting. Mr. Raimondo supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Anthony Raimondo
AR/kpl

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
November 20, 2024

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chairman
Michael Borg, Vice Chairman
Anthony Raimondo, Secretary
Grant Charlick - absent
Peter Eichinger
Robert Hoffman
Michael Zeolla
(Alternate) Mary Michaels

Kariline P. Littlebear, Zoning Administrator

Visitors: 20

Chairman Gerathy welcomed the public and reviewed the procedures for addressing the Board. Four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance. The alternate member, Mary Michaels, will participate in the meeting in place of the absent regular member.

OLD BUSINESS:

1. CASE NUMBER: 24-22
ENFORCEMENT:
ZONING: R3 – Single Family Residential District (3-acre min)
PARCEL #: 11-27-400-020
PROPERTY ADDRESS: 1672 Pettibone Lake Rd
APPLICANT: Jeffrey M. Kaiser
OWNER: Jeffrey M. and Sandra H. Kaiser
VARIANCE REQUESTED: A 20-foot variance from the required 40-foot side yard setback to 20-feet provided.
(Sec. 4.15)
This request is for the construction of a 42-foot by 80-foot accessory structure with a 42-foot by 10-foot lean-to.

Motion:

Mrs. Michaels moved to remove Case #24-22, from the table. Mr. Borg supported the motion and it was approved with a unanimous voice vote.

Chairman Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. Mr. Gerathy asked if the Zoning Administrator had anything to add and Mrs. Littlebear stated that she did not.

Discussion from the Applicant:

Jeffrey M. Kaiser, applicant, was present and went over the bullet points of his request. He noted that he would prefer approval of his original request but that he has provided an alternate request of a 12-foot variance from 40 feet to 28 feet provided for the board to consider. He further stated that the desired location is in the only flat spot on his property and would provide a visual shield from his neighbor, Mr. Overberg's, multiple commercial vehicles parked next to the southern property line.

Discussion from the Public:

Mr. Gerathy read into record an email in support of the request from Ethan Martin, 1634 Pettibone Lake Rd. Mr. Gerathy stated that there was an additional much longer email in support of the request from Carson C. Stauss, 1520 Pettibone Lake Rd, in the amended epacket on the website.

Mark Overberg, 1720 Pettibone Lake Rd, stated that he is opposed to any variance request as he stated at the last meeting. He further stated that he does not believe that there is a practical difficulty on this property and the construction of a building will prevent him from safely hunting his own property. He further stated that the commercial vehicles are from his former business that folded during the covid pandemic.

Norman Johnson, 1736 Pettibone Lake Rd, stated that he is in support of the variance request because he believes that the topography of Mr. Kaiser's property is a practical difficulty. Mr. Raimondo asked if Mr. Johnson had ever applied for a variance himself and Mr. Johnson stated that he had not.

Michael Zarate, 1562 Pettibone Lake Rd, stated that he is in favor of this variance request because of the topography of Mr. Kaiser's property. He stated that he has requested a variance in the past and it was granted. Frank Cronk, 1640 Pettibone Lake Rd, stated that he is in favor of the variance request. He stated that he hunts his property regularly and calls his neighbors ahead of time to make sure that no one is out in their yards in order to ensure everyone's safety.

Discussion from the Board:

Mr. Raimondo asked Mr. Kaiser to read the bullet points from his updated request information. Mr. Kaiser stepped up to the podium and read the bullet points regarding other variances approved in the neighborhood noting that though the property is zoned R3 it is more like an LV lot as are the other properties in this neighborhood.

Mrs. Michaels stated that she is not concerned about the hunting issue because that does not relate to the request and seems to be more of a neighbor complaint issue. She noted that the commercial vehicles have been on Mr. Overberg's property for almost 5 years now in violation of the township ordinance but that it has just come to the attention of the ordinance officer due to Mr. Kaiser's variance request. She stated that it is the duty of the Zoning Board of Appeals to give the least variance possible and noted that Mr. Kaiser has explained his case well and has provided an amended, lesser request as the ZBA had suggested at the last meeting.

Mr. Hoffman stated that he feels that the topography is a real practical difficulty, and that Mr. Kaiser has explained his case clearly and well.

Mr. Raimondo noted that the original request that is listed on the agenda is a 20-foot variance. He asked for clarification regarding the amended request. Mrs. Littlebear explained that Mr. Kaiser would prefer an approval of the original request but that he has offered an amended request of a 12-foot variance to be considered tonight as well. Mr. Raimondo asked if the size of the structure would be reduced with the amended request and Mr. Kaiser noted that it would be the same size structure. Mr. Raimondo then asked if there would be some sort of a buffer along the property line.

Mr. Hoffman noted that even with 20 feet there is enough room to add some additional vegetation to increase the amount of screening between the proposed structure and Mr. Overberg's property.

Mr. Zeolla stated that the ZBA should be granting the minimum variance possible but that he feels that a variance is appropriate for this request with the condition that additional vegetation be planted along the property line to provide screening.

Mrs. Michaels, Mr. Hoffman, and Mr. Borg all feel that this neighborhood is very unique in that it is very wooded with many hills and ravines and with long skinny lots.

Mr. Borg noted that it would be possible to build in accordance with the setback requirements, but it would mean cutting down a lot of vegetation and excavating the property which could drastically change the character of the neighborhood.

Motion:

Mr. Hoffman moved to approve Case #24-22, parcel # 11-27-400-020, commonly known as 1672 Pettibone Lake Rd, for a 20-foot variance from the required 40-foot side yard setback to 20-feet provided for the construction of a 42-foot by 80-foot accessory structure with a 42-foot by 10-foot lean-to. Mr. Borg supported the motion.

Facts and Findings:

This request is of a personal nature.

This request is not the minimum necessary.

The property is long and narrow.

There have been several variances approved in the neighborhood due to the topography and the narrowness of the parcels.

This request will not be harmful or alter the character of the neighborhood.

Roll Call Vote: Mrs. Michaels-no, Mr. Borg-no, Mr. Eichinger-no, Mr. Hoffman-yes, Mr. Raimondo-no, Mr. Zeolla-no, Mr. Gerathy-no, (1 yes vote, 6 no votes). The motion failed and the variance was denied.

Motion:

Mr. Hoffman moved to approve Case #24-22, parcel # 11-27-400-020, commonly known as 1672 Pettibone Lake Rd, for a 12-foot variance from the required 40-foot side yard setback to 28-feet provided for the construction of a 42-foot by 80-foot accessory structure with a 42-foot by 10-foot lean-to with the condition that vegetative screening be installed between the structure and the property line in accordance with Zoning Ordinance Section 12.04.A. Mr. Eichinger supported the motion.

Facts and Findings:

This request is a lesser variance.

The property is long and narrow.

There have been several variances approved in the neighborhood due to the topography and the narrowness of the parcels.

This request will not be harmful or alter the character of the neighborhood.

Roll Call Vote: Mrs. Michaels-yes, Mr. Borg-yes, Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-no, Mr. Zeolla-yes, Mr. Gerathy-yes, (6 yes votes, 1 no vote). The motion carried and the variance was approved.

NEW BUSINESS:

2. CASE NUMBER: 24-24
ENFORCEMENT:
ZONING: LV – Lake and Village Residential District
PARCEL #: 11-12-104-003
PROPERTY ADDRESS: 2485 Jackson Blvd
APPLICANT: Keith Sizemore
OWNER: Keith Sizemore
VARIANCE REQUESTED: A 18.3-foot variance from the required 33-foot front yard setback to 14.7-feet provided,
(Sec. 9.02.B.a.)
This request is for the construction of a house with covered porches; and

A 23.3-foot variance from the required 33-foot front yard setback to 9.7-feet provided.

(Sec. 9.02.B.a.)

This request is for the construction of an addition.

Chairman Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium.

Discussion from the Applicant:

Carl Curtis, 3221 Lester Dr, stated that the applicant could not be present, so he was asked to come be a representative. Mr. Curtis stated that he helped the applicant with the design of the house that was permitted in 2020 and that the house was built in 2020 after the original home burnt down. He noted that Oakland Dr dead ends a couple of houses east of Mr. Sizemore's home and on the other side of Oakland Dr is the Highland Hills Golf Course. He further noted that the neighbor's house at 2493 Jackson Blvd, is actually encroaching onto Mr. Sizemore's property.

Discussion from the Public:

Mr. Curtis provided a letter from Karen Myers, 2475 Jackson Blvd, and a letter from Curt Ferris, 2493 Jackson Blvd, in support of the request. Mr. Gerathy read each into record.

Discussion from the Board:

Mr. Borg asked if the septic system had ever been replaced per the permit that was issued in 2015 by the Oakland County Health Division. Mr. Curtis stated that he did not have that information. Mrs. Littlebear stated that the new septic system was never installed and so the house is still using the original 750-gallon tank that was installed in 1983. He also asked if the well was given final approval. Mrs. Littlebear stated that the well was never given final approval from Oakland County Health Division. Mr. Borg noted that this LV parcel is a result of the combination of two of the original platted lots. He further noted that a lot of construction was accomplished on this parcel without permits and in violation of several stop work notices. Mr. Borg asked for some clarification as to how this all happened. Mrs. Littlebear went over the memo that she provided with the epacket explaining that township records are missing the details of how the home was constructed without a variance and a Certificate of Occupancy for the home was issued without final approvals for the well and septic. He asked if the house is occupied, and Mrs. Littlebear confirmed that it is. Mr. Zeolla asked for clarification regarding the currently open enforcement. Mrs. Littlebear went over the enforcement record explaining that the building official was in the neighborhood doing an inspection on another project and noticed that some construction was happening without a permit. He left a stop work notice on the property and the building department proceeded to send letters, stop work notices, tickets, and made phone calls to Mr. Sizemore to try to get him to apply for the appropriate permits. Once Mr. Sizemore finally turned in paperwork for permits it was discovered by the Zoning Administrator that there are discrepancies with the house and addition regarding setbacks. Mr. Borg noted that construction continued in violation of the stop work notices.

Mr. Eichinger noted that this is another instance of someone asking for forgiveness instead of permission. Mr. Hoffman stated that based on the surrounding neighborhood he would approve the variance requests. He feels strongly that the board should make a decision based on the standard criteria for variance and not allow their decision to be colored by the fact that the construction has already been completed.

Mr. Raimondo thanked Mr. Curtis for being Mr. Sizemore's representative. He noted that the worksheet question #4 which asks if the difficulty was created by the current or previous owner was left blank. He stated that he would like to table the case so that Mr. Sizemore can attend the meeting and answer the board's questions.

Mr. Zeolla, Mr. Gerathy, and Mrs. Michaels stated that they would like to hear from Mr. Sizemore also.

Motion:

Mr. Raimondo moved to table Case #24-24, parcel # 11-12-104-003, commonly known as 2485 Jackson Blvd., to the ZBA meeting on December 4, 2024. Mr. Borg supported the motion.

Roll Call Vote: Mrs. Michaels-yes, Mr. Borg-yes, Mr. Eichinger-no, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Zeolla-no, Mr. Gerathy-yes, (5 yes votes, 2 no votes). The motion carried and the case was tabled.

3. CASE NUMBER: 24-25
ENFORCEMENT:
ZONING: LV – Lake and Village Residential District
PARCEL #: 11-12-176-022
PROPERTY ADDRESS: 4177 Hunters Dr
APPLICANT: Hugh & Carin Pobur
OWNER: Hugh & Carin Pobur
VARIANCE REQUESTED: A 24-foot variance from the required 38-foot front yard setback to 14-feet provided; and
(Sec. 9.02.B.a.)
A 3-foot variance from the required 5-foot side yard setback to 2-feet provided.
(Sec. 9.02.B.b.)
This request is for the construction of an accessory structure.

Chairman Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium.

Discussion from the Applicant:

Hugh & Carin Pobur were both present and went over the case as presented noting that the previous shed was falling apart so it was removed before they learned the setback requirements. They would like to place another shed in the same spot that the shed had always been. Mrs. Pobur noted that they could not place the shed in another location because the south yard near the road is where the septic system is located and the well is in that south yard toward the lake. Placing the shed in the location between the field and well in that south yard would block the view of the lake for the neighbors. Mr. Pobur noted that the shed had been in that location for many decades and is in line with the many garages along the road also.

Discussion from the Public:

Leslie and John Damm, 4021 Hunters Dr, stated that they live a few doors down from the Poburs and are glad that the old, dilapidated shed has been removed and are in favor of this request.
Denise Hendricks, 4011 Hunters Dr, stated that the Poburs have been doing a great job improving the property and is in favor of this request.

Discussion from the Board:

Mr. Eichinger stated that he believes that the side yard setback should be voted on separately from the front yard setback because he does not feel that the side yard variance is necessary. Mr. Eichinger asked why they are not asking for a variance for a garage instead. The Poburs, Mrs. Littlebear, and Mrs. Michaels noted that there was a variance granted for a garage in 2016. The Poburs stated that they do not want to pay for a larger accessory structure, so they are only asking for a variance for this smaller one.

Mr. Borg agreed with Mr. Eichinger that a side yard variance is not necessary and stated that this LV parcel is resulting from the combination of two of the original platted lots.

Mr. Raimondo noted that this is an existing LV lot of record, the request will not alter the character of the

neighborhood, is consistent with neighboring accessory structures, and will not impair the neighbor's view of the lake.

Mrs. Michaels asked when the Poburs would like to start construction. Mr. Pobur stated that they would probably start in the spring as it is getting too late in the year to pour concrete.

Mr. Hoffman stated that he is in favor of this request because it is consistent with the neighboring accessory structures.

Motion:

Mr. Raimondo moved to approve Case #24-25, parcel # 11-12-176-022, commonly known as 4177 Hunters Dr., for a 24-foot variance from the required 38-foot front yard setback to 14-feet provided for the construction of an accessory structure. Mr. Hoffman supported the motion.

Facts and Findings:

This is an existing LV lot of record.

This request will not alter the character of the neighborhood.

This request is consistent with neighboring accessory structures.

This request will not impair the neighbor's view of the lake.

This request is the minimum necessary.

This request will not be harmful and alter the character of the neighborhood.

Roll Call Vote: Mrs. Michaels-yes, Mr. Borg-yes, Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Zeolla-yes, Mr. Gerathy-yes, (7 yes votes). The motion carried and the variance was approved.

Motion:

Mr. Raimondo moved to approve Case #24-25, parcel # 11-12-176-022, commonly known as 4177 Hunters Dr., for a 3-foot variance from the required 5-foot side yard setback to 2-feet provided for the construction of an accessory structure. Mr. Hoffman supported the motion.

Facts and Findings:

This request is not the minimum necessary.

This difficulty is self-created.

This request will be harmful to the neighboring parcel.

Roll Call Vote: Mrs. Michaels-no, Mr. Borg-yes, Mr. Eichinger-no, Mr. Hoffman-yes, Mr. Raimondo-no, Mr. Zeolla-no, Mr. Gerathy-no, (2 yes votes, 5 no votes). The motion failed and the variance was denied.

4. CASE NUMBER: 24-26
ENFORCEMENT:
ZONING: ARR – Agricultural and Rural Residential District (5acre min)
PARCEL #: 11-33-400-003
PROPERTY ADDRESS: 1124 Rowe Rd
APPLICANT: Cale & Joaynna Gray
OWNER: Cale & Joaynna Gray
VARIANCE REQUESTED: A 31.2-foot variance from the required 75-foot front yard setback to 43.8-feet provided,
(Sec. 4.15.)
This request is for the construction of a house with covered porches.

Chairman Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium.

Discussion from the Applicant:

Cale & Joaynna Gray, applicants, were present and went over the case. Mr. Gray explained that they purchased the house in May 2022 and in January 2024 the house burned down. He noted that they are zoned ARR but they only have 1.56 acres. Mrs. Littlebear noted that the new house would be 10 feet further from Rowe Rd and 10 feet further from the west side neighbor than the original house.

Discussion from the Public:

No public comment was offered.

Discussion from the Board:

Mr. Zeolla stated that this request seems very reasonable and that he is in favor of granting this request. He noted that changing the request could change the character of the neighborhood.

Mr. Borg stated that if the house was turned sideways it could fit within the very slim building envelope.

Mr. Gray stated that it would still need some variances because of the covered front porch and would affect the use of the property. Additionally, he noted that the septic system may create a different practical difficulty if the house was positioned differently.

Motion:

Mr. Borg moved to approve Case #24-26, parcel # 11-33-400-003, commonly known as 1124 Rowe Rd, for a 31.2-foot variance from the required 75-foot front yard setback to 43.8-feet provided for the construction of a house with covered porches. Mr. Zeolla supported the motion.

Facts and Findings:

The property is substandard in size for ARR zoning district.

Compliance with the existing regulations would limit use of the property.

The practical difficulty is not self-created.

This request is further from the road than the original house.

This request is the minimum necessary.

This request will not be harmful or alter the character of the neighborhood.

Roll Call Vote: Mrs. Michaels-yes, Mr. Borg-yes, Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Zeolla-yes, Mr. Gerathy-yes, (7 yes votes). The motion carried and the variance was approved.

Motion:

Mr. Zeolla made a motion to grant a Final Determination for Case #24-26, parcel # 11-33-400-003, commonly known as 1124 Rowe Rd. Mr. Hoffman supported the motion, and it was approved with a unanimous voice vote.

CALL TO THE PUBLIC:

No public comment was offered.

MINUTES:

Mr. Borg made a motion to approve the minutes of November 6, 2024, as corrected. Mr. Eichinger supported the motion, and it was approved with a unanimous voice vote.

DISCUSSION:

Mrs. Littlebear stated that the schedule for next year's ZBA meetings are being approved by the Township Board and she asked if everyone wanted to continue with the 7:30 pm start time for the meetings. After some quick discussion the ZBA board members stated that they were fine with staying at the 7:30pm start time.

Mr. Borg asked if Mr. Charlick will remain on the ZBA now that he is a Trustee. Mrs. Littlebear stated that because Mr. Charlick is now a Trustee he can be the liaison on the Planning Commission but not the ZBA. She further stated that Mr. Zeolla has agreed to be on the Planning Commission and then be their liaison to the ZBA. She noted that Mrs. Michaels has agreed to stay on as an alternate but would like to be appointed as a regular member.

ADJOURN:

At 9:09 p.m., Mr. Hoffman made a motion to adjourn the meeting. Mrs. Michaels supported the motion and it was approved with a unanimous voice vote.

Respectfully submitted,

Anthony Raimondo
AR/kpl

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
December 4, 2024

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chairman
Michael Borg, Vice Chairman
Anthony Raimondo, Secretary
Peter Eichinger
Robert Hoffman
Michael Zeolla
(Alternate) Mary Michaels - absent

Kariline P. Littlebear, Zoning Administrator

Visitors: 5

Chairman Gerathy welcomed the public and reviewed the procedures for addressing the Board. Four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance.

OLD BUSINESS:

1. CASE NUMBER: 24-24
ENFORCEMENT: EE23-0280 (Tabled from 11/20/24)
ZONING: LV – Lake and Village Residential District
PARCEL #: 11-12-104-003
PROPERTY ADDRESS: 2485 Jackson Blvd
APPLICANT: Keith Sizemore
OWNER: Keith Sizemore
VARIANCE REQUESTED: A 18.3-foot variance from the required 33-foot front yard setback to 14.7-feet provided,
(Sec. 9.02.B.a.)
This request is for the construction of a house with covered porches; and
A 23.3-foot variance from the required 33-foot front yard setback to 9.7-feet provided.
(Sec. 9.02.B.a.)
This request is for the construction of an addition.

Motion:

Mr. Hoffman made a motion to remove from the table Case #24-24, parcel # 11-12-104-003, commonly known as 2485 Jackson Blvd. Mr. Raimondo supported the motion and it carried with a unanimous voice vote.

Chairman Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. He then noted that the board was short one member and asked if the applicant would like his case to be heard. Mr. Sizemore stated that he would like to proceed with the hearing.

Discussion from the Applicant:

Mr. Sizemore, applicant, was present and went over the case as presented

Discussion from the Public:

Carl Curtis, 3221 Lester Dr, stated he was there to support Mr. Sizemore's request. He noted that the other houses along Oakland Dr are also encroaching into the front yard setbacks, so this house is in keeping with the neighborhood. He also noted that Oakland Dr dead ends a couple of houses east of this property and on the other side of Oakland Dr is the Highland Hills Golf Course. Mr. Curtis stated that the neighbor's house at 2493 Jackson Blvd, is actually encroaching onto Mr. Sizemore's property per the certified survey provided. Mr. Curtis reminded the board that he had provided a letter from Karen Myers, 2475 Jackson Blvd, and a letter from Curt Ferris, 2493 Jackson Blvd, in support of the request at the last meeting and Mr. Gerathy had read each into record at that time.

Michael Gross, 652 Helen St, stated that he is opposed to this request and doesn't understand how this house ever received a certificate of occupancy since the new septic system was never installed, and the house has been built over the existing well.

Discussion from the Board:

Mr. Borg asked if a temporary certificate of occupancy had been issued for this residence. Mr. Sizemore and Mrs. Littlebear confirmed that there was a temporary CofO issued. Mrs. Littlebear stated that it has since expired. Mr. Borg then asked if the septic system had ever been replaced per the Oakland County Health Division permit issued in 2015. Mr. Sizemore stated that it had not been replaced yet but that he has a new permit from OCHD for the installation of an engineered septic system. Mrs. Littlebear stated that he should have provided that information before the meeting so that it could be included in the board packet. Mr. Sizemore produced the permit to show the board. Mrs. Littlebear stated that she would need to make digital and physical copies for the ZBA records and asked Mr. Sizemore if she could keep the permit until then. Mr. Sizemore agreed to pick it up the next afternoon at the township office.

Mr. Borg asked if the well was given final approval. Mrs. Littlebear stated that the well was not given final approval from OCHD nor will it get an approval because wells are not allowed to be under structures for safety reasons.

Mr. Borg asked how we can allow the home to be occupied without an approved well or approved septic system. Mrs. Littlebear stated that people are allowed to occupy a residence with a temporary certificate of occupancy but that normally one is not even issued without approval of the well and septic. She stated that it is unclear in the records as to how a temporary CofO was issued without those approvals. She stated that there were clearly mistakes made but that the focus now should be on correcting those mistakes.

Mr. Gerathy stated that Mr. Sizemore did not sign the application worksheet, nor did he answer worksheet question #4 which asks if the difficulty was created by the current or previous owner. Mr. Gerathy stated that the answer is clearly yes because there is an open enforcement on this property for construction that was done without permits.

Mr. Hoffman agreed with Mrs. Littlebear that the focus now should be on correcting any mistakes that may have been made. He stated that the responsibility of the ZBA is to look at the case as if there has not been any construction done yet and determine whether there is a practical difficulty for the request. He stated that this house is not much closer to the road than the other houses along Oakland Dr and is in keeping with the neighborhood, so he is in favor of granting the variance request. He noted that the Jackson Blvd side has a 40-foot setback and the septic system in that yard.

Mrs. Littlebear noted that there are two different variance requests here. One is for the house and one is for the addition.

Mr. Eichinger noted that this is another instance of someone asking for forgiveness instead of permission.

Mr. Raimondo read into record Section 9.02.B.a.a. and asked the zoning administrator when the calculation of the front yard setback was done. Mrs. Littlebear stated that she rechecked the setback calculations for the property in 2023 when the enforcement for construction without permits was created and then again when the variance was requested. Mr. Raimondo stated that he feels that this is a unique lot, noting that this is a

through lot with two front yards, the septic field will take up most of the front yard on the Jackson Blvd side, it is shallow, and that this request is not of a personal nature nor will it diminish the neighborhood in any way. Mr. Raimondo paraphrased Mr. Hoffmans comments from the previous meeting's minutes stating that he agrees that the board should make a decision based on the standard criteria for a variance request and not allow their decision to be colored by the fact that the construction has already been completed. He then read into record page 90 of the Michigan Township Association Zoning Essential training guide which states that a common but incorrect reason to approve a variance is that the structure has already been constructed.

Mr. Zeolla stated that he feels that this house is now notably closer to Oakland Dr than the other houses along the street. He noted that if Mr. Sizemore had simply rebuilt the home to match the house that burnt down in 2019 then it would not have needed a variance at all and therefore is a self-created difficulty.

Mr. Raimondo asked when the installation of the engineered septic system was scheduled to take place. Mr. Sizemore stated that he is waiting for confirmation from the septic company for a time.

Mr. Gerathy stated if an approval is granted it could be done with the condition that the well and septic be installed and approved per OCHD.

Mr. Eichinger asked what caused the housefire. Mr. Sizemore stated that it was the turkey fryer for Thanksgiving Day of 2019.

Mr. Borg asked Mr. Sizemore what his occupation is. Mr. Sizemore stated that he is a licensed builder. Mr. Borg stated that this request is of a personal nature and that a lot of construction was done on this parcel without permits and in violation of several stop work notices. He further noted that this LV parcel is a result of the combination of two of the original platted lots, is a through lot with two front yards, the new house that was constructed in 2020 did not match the approved site plan in 2020, this parcel does not have an OCHD approved well or septic system but does have a new permit for an engineered field.

Mr. Raimondo asked the applicant if he would like to table the case to the January meeting. Mr. Sizemore said yes. Mr. Raimondo stated that he appreciated the discussion from the board, the applicant, and the public comment.

Motion:

Mr. Raimondo moved to table Case #24-24, parcel # 11-12-104-003, commonly known as 2485 Jackson Blvd., to the ZBA meeting on January 15, 2025. Mr. Hoffman supported the motion.

Roll Call Vote: Mr. Borg-no, Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Zeolla-no, Mr. Gerathy-yes, (4 yes votes, 2 no votes). The motion carried and the case was tabled.

MINUTES:

Mr. Borg made a motion to approve the minutes of November 20, 2024, as corrected. Mr. Hoffman supported the motion, and it was approved with a unanimous voice vote.

DISCUSSION:

Mr. Raimondo asked about the School Bell Daycare project. Mrs. Littlebear went over the Planning Commission's public hearing for the Special Land Use and the Site Plan approval for the construction of the new daycare building on that site.

Mrs. Littlebear noted for the board that there are two cases for the December 18, 2024 meeting.

ADJOURN:

At 8:34 p.m., Mr. Raimondo made a motion to adjourn the meeting. Mr. Hoffman supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Anthony Raimondo
AR/kpl

CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT

MONTHLY REPORT



December-24

Last Year (2023)

This Year (2024)

Cost of Firefighter's by Station

Station One	\$ 11,092.60	\$16,752.65
Station Two	\$7,744.00	\$9,915.26
Station Three	\$6,003.14	\$0.00
Total	\$24,839.74	\$26,667.91

Cost of Firefighter's Last Month

\$ 80,307.74	→	\$101,791.37
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Alarms through Current Month

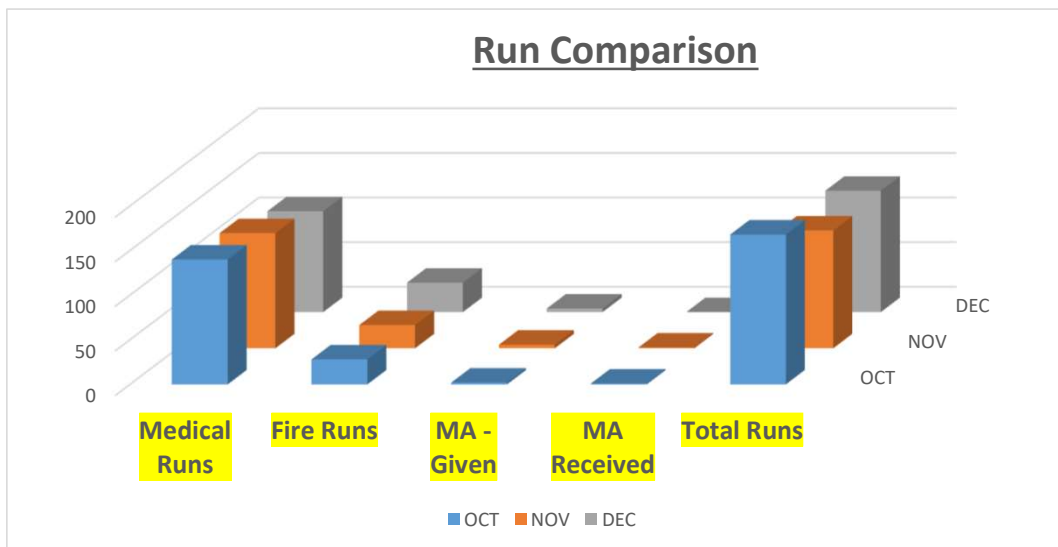
1731	1817
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Total Alarms last Year

1731	Runs Ahead of Last Year	86
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STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by Fire	\$8,000.00	\$600,000.00
Amount Lost by Fire	\$8,000.00	\$400,000.00
Fire Loss	100%	67%
Average Personnel Per Run	4	4
Medical Related Runs	129	113
Fire Related Runs	26	33
Mutual Aid - Given	4	4
Mutual Aid - Received	1	0
EMS Transports	71	76
Total Runs	132	136
Fire Staff Hours	3674.25	3708.05
Administration Staff Hours	353	446



Submitted by...

Chief Nick George



Charter Township of Highland - Fire Department

1600 W. Highland Rd.

Highland, MI 48357

(248)887-9050

Ordinance/Fire Marshal Report
2024

Enforcement

2024 Total	230
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Inspected Rental Property

2024 Total	143
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*Totals are initial inspections/enforcements only. Follow-up or re-inspections are not included in these totals.

**Highland Township Planning Commission
Record of the 1421st Meeting
Highland Township Auditorium
November 7, 2024**

Roll Call:

Grant Charlick, Chairman
Kevin Curtis
Chris Heyn
Mike O'Leary
Roscoe Smith
Scott Temple (absent)
Russ Tierney
Guy York

Also Present:

Elizabeth J. Corwin, Planning Director

Visitors: 9

Chairman Charlick called the meeting to order at 7:30 p.m.

Agenda Item #1: Call to the Public: Opportunity for anyone to bring forward issues of interest or concern for Planning Commission consideration. Each participant limited to 3 minutes.

No public comment offered.

Agenda Item #2: Z-0032 Zoning Text Amendment for maximum lot coverage in Highland Station District and parking requirements for vehicle gas filling stations (with convenience stores)

Ms. Corwin explained that the proposed text amendment addresses a couple of issues that came to light during the review of the proposed BP Gas Station at Highland Road and Milford Road. First, the parking ratio appears to be based on an old model of small service stations whose primary function was gasoline sales, not the retail stores that they have become. At one space per 125 net square feet, plus parking for pumps and stacking spaces, the parking generated far exceeds that of most retail space, which is calculated at one space per 200 square foot gross area.

The second issue leads back to the original draft of the Highland Station District regulations, where the maximum lot coverage was set at 20 percent. Given the small size of lots in the district, this is inadequate even for residential use. A maximum lot coverage of 35 percent is more appropriate.

Mr. Charlick reminded the Planning Commission that they had also considered eliminating maximum lot coverage in the Highland Station District. He opened the public hearing at 7:37. No public spoke. He closed the public hearing at 7:38 and turned the discussion over to the Planning Commission.

Mr. Tierney asked for clarification of whether the ordinance amendment affects other issues such as site circulation, fire truck turning radii, and other factors.. Ms. Corwin explained that maximum lot coverage

is only one of the factors of consideration in approving a site plan. All other features of a site have to be considered, such as safe access for fire trucks, parking, septic systems, etc. but the lot coverage basically limits the amount of rooftop and deck that can be built.

Mr. Charlick moved to recommend approval of text amendment Z-0032 for maximum lot coverage in Highland Station District and parking requirements for gas filling stations (with convenience stores). Mr. Curtis supported the motion. Vote: Curtis, yes; O'Leary, yes; Tierney, yes; York, yes; Charlick, yes; Smith, yes; Heyn, yes. Motion carried (7 affirmative votes, 0 negative votes).

Mr. Charlick moved to reorder the agenda so that agenda item 5 would be taken before agenda item 4. Mr. Curtis supported the motion which carried by unanimous voice vote.

Agenda Item #3:

Parcel #	11-21-451-007
Zoning:	LV, Lakes and Villages
Address:	1160 W Livingston
File#:	SPR 24-08
Request:	Site Plan Review for Essential Services
Applicant:	Amy Gilpin, Consumers Energy
Owner:	Consumers Energy

Rob McEachern, Consumers Energy and Sarah Gamache, NTH, Inc. (civil engineering consultants) were present to present the proposal. Mr. McEachern explained that the project involves updates and service improvements to the site such as telemetry upgrades, but that processes will not change. The new layout represents an increase in the overall footprint. There would be no increase in noise, odor or traffic to or from the site.

Mr. McEachern reviewed the plans with the Planning Commission. He explained that there was an existing pre-emptive easement along the east side of the site, where the neighbor has been provided driveway access to a barn at the rear of the site, and a fenced garden area. Consumers has allowed continued use of the driveway and has oriented the new site fencing to respect that access, with a gate on the northeast end of the site to share the use of the driveway. A second gate allows access to the site from the southwest corner of the site at Livingston Road.

He explained that the fence will be a six foot high chain link fence. Security experts would prefer an 8 foot fence with barbed wire, but they will accept the community standard.

Mr. Charlick asked how the fire department accesses the site, with the multiple gates. Mr. McEachern explained that the fire department is unlikely to enter the site, at least without first contacting Consumer's Energy. Ms. Corwin explained that the Fire Marshall had reviewed the site and would keep their equipment on Livingston Road if called to the site. Mr. McEachern said that if personnel was down and injured on the site, a smaller vehicle would probably go in, but the gate would be open. The surface is gravel, 21AA and would provide a firm service to drive.

Mr. Charlick asked if the site was totally designed around preserving access to the neighbor to the east. Mr. McEachern noted that there is some mature landscaping and that CE was respectful of their desire to maintain the site as is. He noted that the neighbor cooperates with maintaining the landscaping on the site and keeping "eyes on the site." Ms. Corwin confirmed that the neighbor had called and is presumably satisfied.

Mr. Smith asked about landscaping. Mr. McEachern said for security sake, there was little that could be done to the Livingston Road frontage, as the desire was to maintain a clear view into the site. He thought there would be some switchgrass strategically planted. Ms. Corwin note that between the two driveways, there are numerous pipes entering the site, limiting options for planting street trees due to concerns of root intrusion. Technically, since this is technically a residential lot, the only landscape requirement would be one tree in the yard. Commercial lots would typically be required one tree per 30 foot of frontage less the driveways, but the piping limits opportunities.

Mr. Charlick asked if there would be flexibility to alter the façade of the pole building to fit the residential character of the neighborhood, especially if there is to be little or no landscaping. Suggestions included wainscoting, false windows, false vents, or anything to break up the south façade.

Mr. Smith insisted some green plant materials are needed. Ms. Gamache asked if there would be a preference between landscaping or façade improvements if only one could be accommodated. Mr. Smith was concerned the neighbors should be provided some living materials to soften the impact of the industrial appearance of the site in their neighborhood, especially since so many existing trees are to be removed.

Mr. McEachern thought there may be some room to provide short shrubs, such as spreading junipers. Mr. Smith pointed out that the site at Cooley Lake and Duck Lake has attractive flowering shrubs that are quite pleasant amenities. Mr. Smith asked what kind of landscaping CE would offer to Bloomfield Hills. Mr. McEachern said that if the TSA had its way, the site would be even starker than proposed since they would want nothing to interfere with sight lines. Mr. McEachern agreed to engage "Safety and Security" to provide a proposal for some landscaping.

Mr. York offered an observation that the neighborhood is part of a Lakes and Villages district, and that surrounding properties are somewhat wooded. He would like to see some sparse pines or something to help disguise the industrial nature of the site. He also agreed that something should be done to the façade of the building to better fit the residential area, even as simple as changing the color of the gable end. He complimented the team on pulling together a good plan.

Mr. Heyn asked for clarification of the term "diamond mesh fence". Mr. McEachern explained that this is traditionally called "chain link" fence. It would be galvanized.

Mr. O'Leary asked for clarification of the use of the building. Mr. McEachern said the piping network with valving and metering was contained within. The gas comes in at high pressures, and is distributed out at lesser pressures to the community. It is considered a static process. Mr. York asked if odor is added at this location, which Mr. McEachern confirmed that it was, but that this process is not changing.

Mr. O'Leary expressed a concern about impacts to the neighbor on the west, since the fence is so close to the existing structure that he will no longer be able to access the east side of his building to maintain it. The building apparently predates the zoning ordinance and is only a few feet off the property line. Mr. McEachern admitted that no one had reached out to the neighbor to discuss the project. Ms. Gamache suggested that they could stone up to the east foundation of the building so that the lawn would not need to be maintained. Mr. McEachern agreed to discuss the project with the property owner.

Mr. Charlick asked for the timeline for the project. Mr. McEachern thought this would be an early Spring project, perhaps April or May start.

Mr. York moved to approve SPR 24-08 for the Consumers Energy Gate for parcel 11-21-451-007, 1160 W Livingston noting that the Planning Commission was in general agreement with the plans as submitted but would like to see aesthetic improvements to the south façade of the structure more in keeping with the

residential character of the neighborhood. He further noted that while the Planning Commission appreciated the security issues and the desire to preserve sight lines into the site, there should be some compatible landscaping materials. He noted the concerns of the fence on the west side and encouraged the applicant to start a discussion with that neighbor and applauded the cooperation that has been demonstrated with the neighbor on the east and preserving access to the rear of the site. He added that the final details of landscaping and the building elevation could be worked out administratively with staff. Mr. Charlick supported the motion.

Mr. Smith asked if the motion could be amended so that the landscape plan would be presented to the Planning Commission for approval. Mr. York thought this was unnecessary.

Mr. Charlick asked the applicant for an understanding of their schedule. Mr. McEarchern explained that they were aiming for a Spring start. Ms. Corwin suggested that prior to granting any administrative approval, she would seek input from the Planning Commission so that it was unnecessary for the applicants to attend another meeting. Mr. York and Mr. Smith agreed that the motion should stand as initially stated

Mr. Charlick called for a vote: Curtis, yes; O’Leary, yes; Tierney, yes; York, yes; Charlick, yes; Smith, yes; Heyn, yes. Motion carried (7 affirmative votes, 0 negative votes).

Mr. Charlick moved to amend the order of agenda to reverse the order of Agenda Item 5, PLU24-0039 and Agenda Item 4, SPR 24-09.. The motion was supported by Mr. Curtis and was approved by voice vote (all ayes, no nays).

Agenda Item #5:

Parcel #	11-30-200-017
Zoning:	C2, General Commercial
Address:	3365 W Highland
File#:	PLU24-0039
Request:	Temporary Land Use for Food Truck
Applicant:	Wendy Hiebert, Nonnie’s Best
Owner:	Whelan Design Studio, LLC

Mr. Charlick introduced the proposal and invited the applicant to explain the project. Mr. Tim Heiber explained that the application was for a seasonal food truck with a season exceeding 90 days. They have been at the Flowers Powers site for three seasons. They had approached the Planning Commission about a year and half ago to seek a solution to allow for a season extending from March to November. This is a period of about 270 days, but the truck is set up only about 4 days a week, for a presence of less than 180 days a year. There are no permanent structures involved. They had arranged for an electric pedestal so that the noise of a generator would not be necessary.

The ordinance allows for only 180 consecutive days without a full site plan approval, which they had not understood. They would like to continue on at the current site, but since the ordinance does not allow, they propose to move to the adjacent site, where they could still access their electric drop.

Mr. Heiber asked for consideration of ordinance changes such as changing the permit period to 180 “calendar days” instead of “consecutive days,” or allowing more permit renewals to cover their entire season. They are concerned about the permit fees, as they are a small, growing business.

Mr. Heiber thought the truck was a good fit for this site, and that it serves the purpose of slowing down traffic on the marginal access.

Mr. Charlick explained that while the Planning Commission could consider changes to the zoning ordinance, there was a process involved, and the Planning Commission could not allow continued use at the Powers Flowers site at this time. The existing site is off the table for this year.

Mr. Charlick noted that he had heard positive things about this business, but he has also heard from the business community, who are concerned that the truck is afforded advantages that the brick and mortar sites are not allowed. He has visited the site, and notes that the site proposed by the applicant seems to be partially within the right-of-way and he is not confident the trailer could be accommodated.

Mr. Heiber noted that the truck would have to be detached from the trailer to fit in the space.

Mr. Charlick reviewed the standards of approval, including setbacks, traffic circulation and parking. He is concerned that the current location fills the required landscape buffer, which is already inadequate for the existing site. The Planning Commission would not even allow a parking lot where the trailer location is proposed. He thinks that perhaps these issues had been overlooked at the Powers Flowers site, and is inconsistent with the vision. He is concerned that this would set a precedent that other buffer zones would be subject to encroachments.

Mr. Heiber asked if it was possible to allow continued use of the Powers Flowers site while the ordinance was worked out. He thought this a simple matter of interpretation.

Mr. Curtis objected to this simplification. He noted that in any activity requiring a permit, there is always a hard start and stop day. The days the operator chooses is a personal decision. The Township cannot continually move the goal posts for each individual. This is in addition to the other concerns about greenbelts, parking and traffic circulation. Everyone should be subject to the same rules, even temporary uses.

Mr. Charlick noted that he does not see anywhere on the 3365 W Highland Road property where the trailer could be accommodated and still satisfy ordinance amendments and supply the parking needs of AKD cabinet showroom.

Mr. Tierney asked if the truck is currently parked in the right-of-way at the Powers Flowers site. Ms. Corwin explained that the AKD cabinet site does not provide the required greenbelt, and that the Powers Flowers site is not developed so the greenbelt is not defined. One would have to look to the west to Peter's True Value for an example of a modern site plan, and project his lines for the sidewalk and greenbelt to the east to determine where the required greenbelt would fall.

Mr. Curtis noted that reviewing the aerial photograph, the trailer sits further off M-59 on the Powers Flowers site than where proposed on the AKD site. Mr. Smith asked what the building setback would be. He thought the building setback would be 100 feet, and suggests the trailer should operate behind the required building setback since it is the equivalent of a building.

Mr. Tierney asked if the sidewalk was at the property line. Ms. Corwin explained that when the sidewalk was installed by the Mahelich's they matched the sidewalk at the BP station, but also ordered a survey because there was a question about exactly where the right-of-way lies. The AKD sign is just barely south of the right-of-way line.

Ms. Wendy Heiber asked when the ordinance was changed from 180 days to 180 consecutive days. Mr. Charlick reviewed the language of the ordinance. Mr. Tierney said it is common for a permit to be issued on consecutive days. Elsewhere in the ordinance it says permits are issued for consecutive days. He noted that the alternative is for the applicant or property owner to develop a site plan. He noted that it would never be appropriate to park any vehicle in the right-of-way for any amount of time.

Ms. Heiber suggested that they are contained on the new site since they are at the curb. Mr. Charlick noted that the curb denotes the required greenbelt, and should be respected as a barrier that should not be breached. That would suggest the Township should allow LaFontaine to park and display vehicles right up to their right-of-way line.

Mr. Curtis said he understood that the Heibers obviously rely on visibility of the trailer, but suggested that perhaps there is just somewhere else on the AKD site they could park. Mr. Heiber explained that the proximity to the electric pedestal is important.

Mr. Charlick noted that he is not on board with that anyway. Moving the trailer to the neighboring site is just a technicality. Mr. Curtis noted that being present on a site year after year for more than 180 days a year is looking permanent. Mr. Heiber suggested a circus comes to town every year to the same site. Mr. Charlick said there is a significant difference between one weekend a year and six months of a year. He was firm in expressing that the ordinance is very generous in allowing even 180 days for a temporary business.

The Planning Commission discussed other options such as the Peters True Value site, that was previously approved. The Heibers felt they could not make that site work because of the topography.

Ms. Corwin noted the only place that does not require Planning Commission approval is within the Highland Station District. That is a 30 day permit. She reviewed the ordinance requirements.

Mr. Charlick noted that he has received a lot of calls about the temporary use ordinance, and it is likely to be revisited. He cautioned that the changes may not satisfy the Heibers.

Mr. Heiber requested to withdraw the application from consideration to pursue a permit in explore other options that may be available.

Mr. Charlick disclosed that he had a financial interest in the next agenda item, as he has been contracted to do the site improvements and construct the building. Mr. Curtis moved to recuse Mr. Charlick from the agenda item. Mr. York supported and the motion passed by voice vote (all aye, no nays.) Mr. Charlick removed himself from the Commission table and Mr. Heyn assumed the chairman position.

Agenda Item #4:

Parcel #	11-21-201-005-014
Zoning:	IM, Industrial Manufacturing
Address:	1303 Enterprise Drive
File#:	SPR 24-09 (previously SPR-22-11)
Request:	Site Plan Review – extension of previous approval
Applicant:	Allison Van Haverbeke, S.A. Sheid Properties, LLC
Owner:	S.A. Sheid Properties, LLC

Ms. Corwin explained that the site plan had been presented to the Planning Commission for approval November, 2022. The parcel is located just south of the boundary of Oakland Business Center, off Enterprise Drive. The intent was to incorporate this parcel into the larger development and bring it under the governance of the condominium association for the industrial park. Due to a death in the family, the project was put on hold and while the site plan has not expired yet, it will expire before building permits could be issued. The surviving owner is now ready to proceed and has presented the plans for approval without changes.

Ms. Corwin went on to explain that the project involves a large multi-tenant structure with associated parking. There is a retention basin, which ties back to the drainage system for the larger industrial park.

Public water is available, and the building will be looped with watermain. The site plan calls for an onsite septic system in the northwest corner of the site. There are review letters on file from the original approval from the Township Engineer, Fire Marshal and Township Planning Consultant.

Mr. Charlick offered to answer any questions on behalf of the owner, who was unable to be present for the meeting. He noted that there are no residential parcels nearby, and that there is a 100 foot wide gas main easement. There is significant grade difference.

Mr. O'Leary asked for a description of the building. Mr. Charlick explained that it was a typical premanufactured steel structure, similar to those constructed on the west side of Enterprise Drive. It is basically double the size of the other existing buildings. There is built up demand for the lease space, with tenants from the other buildings seeking more space and the interior space would be configured to meet the tenant needs.

Mr. Tierney noted that it had been approved once and there have been no significant changes to the plan or to the ordinance. He could see no reason to deny the request.

Mr. Curtis moved to grant approval of the site plan renewal. Mr. Tierney supported. Vote: Curtis, yes; O'Leary, yes; Tierney, yes; York, yes; Smith, yes; Heyn, yes. Motion carried (6 affirmative votes, 0 negative votes).

Mr. Charlick returned to his seat as chairman.

Agenda Item #6: Text Amendment discussion –event venues; storage on vacant residential lots, shipping containers as accessory structures

Ms. Corwin explained that she has made additional efforts to the proposed amendments. The new changes were differentiated with highlighting.

First the Planning Commission addressed event venues. Mr. Ron Bonadeo had been invited to the meeting since his property would be directly impacted. The major changes involve defining permit requirements. The ordinance was left fairly flexible for the Planning Commission and Board to define limits on the use, such as the months of the year, the number of events in a month or hours of operation.

There was discussion about whether there were sufficient protections to discourage wedding events from taking over valid farming activities. Ms. Corwin said it is important to address the scale of the event activity in relationship to the farming activity. For instance, would it ever be appropriate to build a structure solely for the purpose of events.

Mr. York noted that one possibility would be under section 6. to add the term “resident” property owner. He asked what the objections would be to creating event venues whose principal purpose is events. Mr. Charlick noted that those would not fit into a residential neighborhood, and that our agricultural properties are also typically residential.

Mr. York asked if the Master Plan could identify parcels that are appropriate, such as an overlay district. Or he suggested that the venues could be limited to M-59 frontage. It was thought by some that this would not address the demand, which is to enjoy rural surroundings. Mr. Charlick noted it has become fashionable to be married in a field.

Mr. Charlick thought that it was one thing for a use to “drift” into a wedding venue over time, but that he wanted to guard against a sudden increase of intensity overnight. As an example, the neighbors came out

in force to protest Bonadeo Farms initial permit, but now there are no complaints. For the Township to now amend the permit to allow a little more activity would not be a shock to the neighborhood.

Mr. York thought that the ordinance as written has not opened the door to the specific development of a wedding venue. He thought the language about a secondary use was sufficient.

Ms. Corwin noted that she believed what Mr. Charlick was trying to express was the proportionality between farming activity and the secondary use. Is a horse breeder with four horses eligible for a wedding venue? What about an owner who raises a few chickens and sells three dozen eggs per month. Is the ordinance sufficient to prevent someone from putting up a guise of a farm to become eligible for a use that should otherwise be situated in a commercial zoning district?

Mr. Charlick was concerned that there needs to be enough teeth to allow for denial. Mr. York suggested we review paragraph B, which seem to be the exclusionary paragraph. He suggested various conditions that could be piled on. Ms. Corwin thought the only thing that might need to be addressed is the question of whether you could build a new structure for the specific intent of the use as a wedding venue.

Mr. Heyn thought the 200 foot buffer was inadequate. Ms. Corwin reminded the Commissioners that if the sheriff receives noise complaints, it won't matter what the ordinance says.

Mr. York wondered if there should be language about providing toilet facilities. Mr. O'Leary pointed out that it is covered by the requirement that building official review the structure for occupancy. He said it is fairly complex to change a structure from agricultural use to assembly use.

The Planning Commission discussed the difference between a "temporary use" and a secondary use that must exist within the boundaries set. Ms. Corwin explained the process that Bonadeo Farms went through to allow assembly use in his barn. He has a strict limit of 100 persons based on a thorough review of building code. The problem is when someone thinks he can just invite the public into the bam with no review. One possible solution would be to require that the building predates the ordinance or that the size of a proposed building is strictly tied to other factors specific to the site to protect health, safety and welfare.

Mr. Curtis suggested that limiting the use to a seasonal basis might deter the 365 day per year investor from setting up shop.

Ms. Corwin noted that she had some second thoughts about limiting the use to properties on major thoroughfares. Huff Tree Farm for instance, would be on a natural beauty road, but not on a major thoroughfare. There may be some types of events that would be satisfactory on some sites that do not front major thoroughfares.

Mr. Charlick said they would have to narrowly interpret the ordinance so that someone cannot shoe horn the use into an inappropriate site.

The next section of the ordinance discussed was in regards to open storage and parking of commercial and recreational vehicles on residential lots. Basically, Ms. Corwin rearranged the entire discussion to differentiate between small lots and acreage lots and between open storage and parking. She suggested that it was late in the evening, and perhaps the best approach would be to postpone the discussion to the next meeting.

The final section of the ordinance addressed shipping containers as accessory structures. The discussion previously was to focus on industrial and general commercial districts; to prohibit use in local commercial

and office districts; and to not touch on use in residential districts but rather leave it to the building official to decide.

Mr. Charlick suggested perhaps adding the language that the use would be allowed only where outdoor storage was permitted. Ms. Corwin explained that outdoor storage in general commercial is handled differently than in industrial zones. She had taken the approach to discuss compatibility with the character of the principal structure instead. More detail would probably be needed for a commercial zone than for an industrial zone.

Mr. York suggested perhaps the phrase “shipping containers set in place as a permanent structure” to differentiate between transient containers and those used as structures. He also suggested that there should be an investment in some sort of foundation, especially if a roof structure is added. Ms. Corwin agreed to discuss this issue again with the Building Official to determine what might be appropriate.

Before closing the discussion, Mr. Charlick turned the discussion back to food trucks. He thought this topic needs serious consideration on a larger scale. He has heard from other business owners after the Heibers publicized the issue on social media. They are indignant that a temporary business is allowed to basically disregard the rules that the permanent brick and mortar businesses have to deal with. The Planning Commission allowed a temporary barbeque joint to open only a quarter mile from a permanent barbeque restaurant.

Mr. Charlick has called neighboring communities. No other community around us allows these food trucks to come in except for festivals and parties. The presence of businesses operating on this mobile model may discourage investments in brick and mortar stores and an investment in the community.

Mr. Curtis agreed, and said that the idea that a vendor could bounce from site to site to site makes this a more or less permanent business.

Mr. Charlick said some communities might find that the mobile truck fits a need to offer more options and cheaper dining. But he believes the Planning Commission role is to be forward thinking and set up an environment where business can succeed.

Mr. Heyn asked how we can go back into the ordinance and change the ground rules. Ms. Corwin explained that the ordinance is a living document. The Planning Commission just recommended amendment number 32.

Mr. Zeolla suggested that another idea would be to require that the operator of the mobile food service own the property where they are installed. Mr. Charlick noted that there is one property like that, including the Buenos who own an industrial site and operate taco carts. Mr. York noted that it is a different model when the restaurant sets up their own food truck on their own site.

It was agreed that Food Trucks will be added to the ordinance discussion at the next meeting.

Agenda Item #7 Committee Updates

- Zoning Board of Appeals:
- Township Board:
- Highland Downtown Development Authority:
- Planning Director’s Update

Committee updates and future agendas were discussed.

Agenda Item #8: Minutes: October 3, 2024

Mr. Curtis offered a motion to approve the minutes of October 3, 2024, as presented. Mr. Tierney supported the motion which was approved by voice vote (all ayes, no nays)

Adjournment:

Mr. Tierney moved to adjourn the meeting at 10:52 p.m. Mr. York supported the motion, which was unanimously approved by voice vote. (all ayes, no nays)

Respectfully submitted,

A. Roscoe Smith, Secretary
ARS/ejc

**Highland Township Planning Commission
Record of the 1422nd Meeting
Highland Township Auditorium
December 5, 2024**

Roll Call:

Grant Charlick, Chairman
Kevin Curtis (absent)
Chris Heyn (absent)
Mike O'Leary
Roscoe Smith
Scott Temple (absent)
Russ Tierney
Guy York
Michael Zeolla

Also Present:

Elizabeth J. Corwin, Planning Director

Visitors: 4

Chairman Charlick called the meeting to order at 7:30 p.m. He welcomed Mr. Zeolla to the Planning Commission as a new member and presumably new liaison.

Mr. Charlick moved to postpone the election of officers to a future meeting when more members would be in attendance. Mr. Tierney supported the motion, which passed unanimously by voice vote (all ayes, no nays).

Agenda Item #2: Call to the Public: Opportunity for anyone to bring forward issues of interest or concern for Planning Commission consideration. Each participant limited to 3 minutes.

No public comment offered.

Agenda Item #3:

Parcel #	11-30-200-008, -009, and -030
Zoning:	C2, General Commercial
Address:	268 and 232 S. Hickory Ridge Rd
File:	RZ 24-01
Request:	Rezoning to C3, with offer of conditions for inventory overflow and outdoor storage of recreational vehicles
Applicant:	Jay Feldman, M-59 Highland Properties, LLC
Owner:	M-59 Highland Properties, LLC

Mr. Charlick introduced the agenda item for rezoning of the existing Feldman inventory overflow lot from C-2, General Commercial Zoning District to C-3, Low-impact Commercial zoning to allow expanded use for storage of boats and recreational vehicles.

Mr. Steve Saltz, Facility Manager for Feldman Automotive Group was present to answer questions. He explained that the intent was to recoup some of their investment in the overflow lot by renting space to the public for storage of boats and recreational vehicles. They are not proposing to add any structures to the site.

Ms. Corwin explained that upon discussion with the applicant, staff had determined that open storage of the boats and recreational vehicles is a use best set in the C-3 Zoning District, although it is similar in impact to the vehicle inventory lot that is allowed in the C-2 General Zoning District. The applicant has offered conditions to restrict the use, rather than open the site to all the possibilities under C-3 Zoning District, while preserving the use of inventory overflow lot. The applicant would still be free to approach the Township in the future for other uses, following the appropriate process in place at that time.

Mr. Charlick opened the public hearing at 7:35 pm. There was no comment and the hearing was closed at 7:36 pm.

Mr. Charlick asked if Feldman was planning to bring in a third party to operate the public leasing. Mr. Saltz explained that this operation would be handled “in house”. Once a customer had signed an agreement, they would receive a gate code to enter the site.

Mr. Charlick asked about lighting. Mr. Saltz explained the site was well lit, with lighting decreasing after hours, but motion detectors that brightened the lighting when there is movement on site. Mr. Charlick commented that the site has never been well utilized. Mr. Saltz explained that the COVID era had changed the way dealerships operated. They would like to put the site to productive use since they are not expecting to ever hold the inventories they held in the past.

Mr. Charlick asked if the aisles would be maintained, or if the site would be deep stacked with inventories. Mr. Saltz explained they had not been approached by any other dealerships and were focused on the public. Mr. Charlick asked if the language of the conditions limited the use to the long term storage of boats and recreational vehicles, or if something had to be added to preclude the site from being a daily use “contractor’s storage yard” for construction equipment or industrial vehicles where vehicles would be brought in and out every day. Mr. Tierney expressed concern that the daily movement of heavy equipment would create many different impacts for traffic and noise.

Mr. Saltz expressed Feldman’s understanding that this was a neighborhood and not an industrial zone. Although they have leased space on other sites for utilities for fleets, they are focused on the consumer who would park his recreational vehicle for the season and might only retrieve it for weekends and vacations. There is no plan to seek commercial clients.

Mr. York asked about the property to the south. Ms. Corwin confirmed that the property to the south is the future South Hickory Ridge Pines Park and belongs to the Township. He asked about the landscaping plan, and wondered if the applicant would be open to extending the plantings west, especially for when the park was developed.

Mr. York noted that the parking lot is not currently striped and suggested that some consideration should be given to extra wide and long spaces for the public to maneuver. He noted that where he stores his own recreational vehicle, the vehicles must be parked by staff, and not the vehicle owner, who may have only infrequent experience backing and turning a trailer. He noted that it would not be realistic to expect a yield of as many spaces as are shown on the current site plan. He suggested that Feldman may want to consider a different form of delineating spaces than paint, which would not be visible in snow, and would be very temporary on a gravel surface.

Mr. Zeolla suggested wider aisle widths for the recreational vehicles. Ms. Corwin noted that the pavement is already there. The only option is to reconfigure the spaces, perhaps with diagonal parking to allow more aisle width. Mr. Tierney noted that a primary concern is to keep the public safe by giving them room to maneuver.

Mr. York noted that the applicant might want to include some flexible barriers to separate the public space from the inventory space. Mr. Saltz also offered that another element under consideration is security cameras.

Mr. Charlick asked how best to manage the landscaping requirements for the future. Mr. Smith suggested small plants established now would eventually grow up into a proper screen. Ms. Corwin suggested that this issue might better be left for the Board and Parks committee to work out. They may wish to see some other benefit to the park in regards to the screening requirement rather than implement a landscape plan designed to meet the minimum requirements of the ordinance but not leading to a naturalized appearance.

Mr. Smith asked about outdoor speakers. Mr Saltz stated there were none at this time and none are contemplated.

Mr. York offered a motion as follows: Recommend approval to the Board of Trustees approval of the rezoning request from C-2, General Commercial Zoning District to C-3, Low Impact Commercial Zoning District for parcels 11-30-200-008, -009, and -030, commonly known as 268 and 232 S. Hickory Ridge Road for outdoor storage of recreational vehicles, boats and trailers as well as inventory overflow from the Feldman Automotive Group dealership, specifically excluding the short term storage of commercial vehicles. It is further recommended that the layout of parking and traffic circulation will likely deviate from that shown on the approved site plan by Alpine Engineering, Inc., project 19-346 dated September 18, 2019 and that some areas will be reserved for the exclusive use of the dealership. Mr. Tierney supported the motion.

Mr. Charlick requested an amendment to the motion requiring that the applicant agrees to work out a plan for the screening of the project from the park property on the south boundary line. Mr. York and Mr. Tierney accepted the amendment.

Roll call vote as follows: O’Leary-yes; Tierney-yes; Zeolla-yes; York-yes; Charlick-yes; Smith-yes.. Motion approved (6 yes votes, 0 no votes).

Agenda Item #4:

Parcel #	11-34-176-007
Zoning:	C-3, Low Impact Commercial with conditions
Address:	Vacant S. Milford
File#:	SPR 24-10
Request:	Site Plan Review for Inventory Overflow Lot
Applicant:	Vandrey Properties
Owner:	Vandrey Properties

Mr. Charlick introduced Agenda Item #4, which is for site plan review of an inventory overflow lot on the vacant parcel just north of the multi-tenant site housing Tuffy Muffler. Applicant and property owner, Mr. Andy West was present to answer questions.

Mr. West explained that he has refined the site plan from the plan previously presented with the rezoning action to better reflect the existing topography. Stormwater retention is now delineated in the northwest

corner of the site. The site now shows room for eighty-five boats, although Mr. West expects the operator will park the trailers tightly together and not respect the drive aisles in order to fit more boats on the site.

Mr. O'Leary asked if there was a plan to the way the boats were parked on the site now. Mr. West explained that the boats and trailers onsite today were moved to the site quickly when the operator acquired the inventory of another business. He had intended to hold off on developing this site until next year.

Mr. York asked if the operator was willing to comply with the parking plan presented this evening. Mr. West intends to hold his tenant to the plan.

Mr. O'Leary noted that a screen buffer along Milford Road is absolutely required. He does not appreciate the appearance of the site. Mr. York noted that the public that came out for the rezoning was also not thrilled with the prospect of an ocean of blue and white shrinkwrap.

Mr. West noted that there is a mature red maple in the southwest corner, and that he could plant arborvitae along the edge of the retention basin. He was opposed to planting deciduous trees because he would not want to deal with falling leaves on the boats. He would rather plant evergreens.

Mr. Charlick asked about the required landscape buffer on Milford Road. Ms. Corwin noted that a 12 foot wide buffer is required, as shown, and that one deciduous tree per 30 lineal feet is required, which would result in five trees for the 165 feet frontage. The red maple could count towards that allotment.

Mr. Charlick asked about the placement of the retention basin. Mr. West noted this was the lowest spot on the site. Mr. Charlick also asked if the layout and grades at the south edge of the parking lot met up with the north edge of the existing parking lot. Mr. West explained that the lines of the spaces did not match up but that he would match the grades. Mr. O'Leary noted that the plan was to be able to pull through along the entire shared lot line.

Mr. Charlick noted that although he would like to see the use established, he felt it was important to soften the appearance of the site. He suggested that the basin could be wrapped around parallel to the frontage, and that the excess soil from the basin could be used to build a berm, parallel to the sidewalk. Mr. O'Leary added that landscaping should be added to further soften the lines. Mr. Charlick noted that the deciduous trees are required, but the rest of the plantings could be quick growing low maintenance shrubs or switchgrass. Mr. Charlick thought there would be room to move spaces to the east, away from the road. He also thought there was a benefit to "squaring off" the parking lot, so there were fewer inefficient angles, where boats could be scattered in odd directions.

Mr. Charlick asked if there needed to be a condition that the millings be replaced in the future if the use is changed. Ms. Corwin noted the conditions of rezoning require that the site be represented for any use other than inventory storage.

Mr. York asked about lighting. Mr. West explained this site is only for the use of boat dealership, and not open for the public. Not lighting the site will limit impacts on surrounding residential areas. There is no entrance off Milford Road and the entrance from the site will be blocked off after hours.

Mr. Smith expressed his concern that the Planning Commission has worked hard to improve the appearance of South Milford Road by requiring appropriate tree canopies. He has been disappointed time and again when required landscaping has been removed after the site was established. Mr. West expressed his concern that the root systems of canopy trees were destructive to the sidewalks. He would prefer to see evergreens. Mr. Smith said evergreens were not an acceptable substitute. He noted that if the Planning Commission gave in on this issue, there would never be a canopy anywhere in the Township, nor sidewalks.

Mr. Tierney moved to table the site plan to allow the applicant to revise the site plan. Mr. Charlick supported the motion. Roll call vote as follows: O’Leary-yes; Tierney-yes; Zeolla-yes; York-yes; Charlick-yes; Smith-yes.. Motion approved (6 yes votes, 0 no votes).

Agenda Item #5: Text Amendment discussion –event venues; storage on vacant residential lots, shipping containers as accessory structures, food trucks

Mr. Charlick moved to table the discussion on text amendments to a future meeting. Mr. Tierney supported the motion which passed by voice votes (all ayes, no nays).

Agenda Item #6 Committee Updates

- Zoning Board of Appeals:
- Township Board:
- Highland Downtown Development Authority:
- Planning Director’s Update

Committee updates and future agendas were discussed.

Agenda Item #7: Minutes: November 7, 2024

Mr. Charlick offered a motion to approve the minutes of November 7, 2024, with a correction. Mr. Tierney supported the motion which was approved by voice vote (all ayes, no nays)

Adjournment:

Mr. Tierney moved to adjourn the meeting at 8:54 p.m. Mr. Charlick supported the motion, which was unanimously approved by voice vote. (all ayes, no nays)

Respectfully submitted,

A. Roscoe Smith, Secretary
ARS/ejc

6. Announcements and Information Inquiry

7. Public Comment



Memorandum

To: Board of Trustees
From: Elizabeth J Corwin, PE, AICP; Planning Director
Date: November 12, 2024
Re: Zoning Text Amendments, Parking for Gas Service Stations and Maximum Lot Coverage in the Highland Station Zoning District.

The Planning Commission held a public hearing on November 7 for proposed text amendments that would

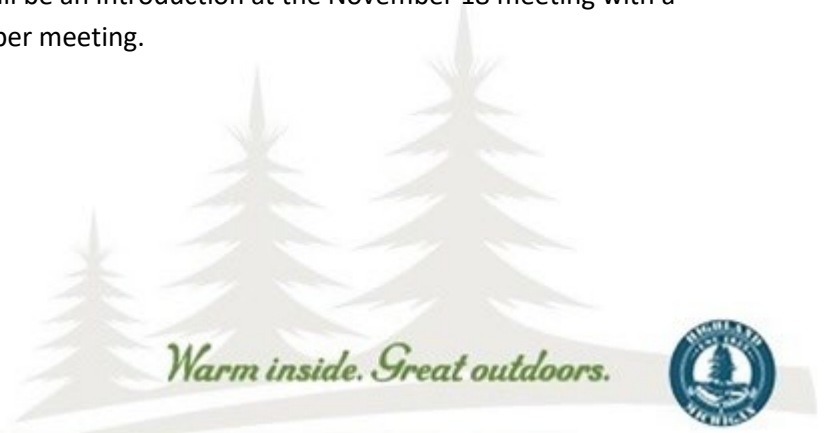
- a) Reduce the parking ratio for gas stations in every district from one space per 125 square feet net floor area to one space per 200 square feet gross floor area
- b) Increase the maximum allowable lot coverage in the Highland Station Zoning District

There was no public comment.

This ordinance amendment addresses issues that came to light in consideration of recent site plans. Modern gas stations tend to be larger than those of the past, with a significant retail sales space, similar to any convenience store. The plans that were conceptualized using the existing parking ratio resulted in “overparked” sites with unnecessary pavement unlikely to be used. A survey of the existing gas stations in Highland Township shows that none of them meet the current parking ratio regulation.

The second provision was simply an error in developing the ordinance. Given typical lot sizes in the Highland Station Zoning District, not even the existing homes meet the maximum lot coverage. The Planning Commission debated dropping the requirement altogether, since the infrastructure needs such as parking, septic and drainage systems self-limit the sites. They decided to go with 35% maximum lot coverage, which is inline with Lakes and Villages Zoning District and seems adequate for commercial as well.

The Planning Commission voted to recommend approval of the Ordinance as presented and move the Ordinance to the Board for further action. This will be an introduction at the November 18 meeting with a second reading and consideration at your December meeting.



**CHARTER TOWNSHIP OF HIGHLAND
ORDINANCE NO. Z-033**

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF HIGHLAND ZONING ORDINANCE (CHAPTER 25 OF THE GENERAL CODE OF ORDINANCES) BY REVISING ARTICLE 9, DISTRICT SPECIFIC REGULATIONS TO INCREASE THE MAXIMUM ALLOWABLE LOT COVERAGE IN HIGHLAND STATION ZONING DISTRICT AND ; ARTICLE 11, ACCESS MANAGEMENT, PARKING, AND CIRCULATION TO REDUCE THE PARKING REQUIREMENT FOR GAS STATIONS.

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

Section 1. Amend Article 9. DISTRICT SPECIFIC REGULATIONS as follows:

Amend Section 9.05 Highland Station District, Subsection B.5 Dimensional requirements as follows:

5. The maximum lot coverage. ~~Twenty (20) percent~~ Thirty-five (35) percent.

Section 2. Amend Article 11. ACCESS MANAGEMENT, PARKING AND CIRCULATION as follows:

Amend TABLE 11.1 SCHEDULE OF REQUIRED OFF-STREET PARKING SPACES as follows:

Commercial Services

Vehicle gas filling stations <u>(including convenience store)</u>	1 space for each 125-200 square feet of <u>net gross</u> floor area, plus 2 parking spaces per fueling station
---	---

Section 3. Savings Clause

That nothing in this ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability

The various parts, sections and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 5. Adoption

This Zoning Ordinance amendment is hereby declared to have been adopted by the Charter

Township of Highland Township Board at a meeting thereof duly called and held on

Section 6. Effective Date

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Rick A. Hamill, Township Supervisor

Tami Flowers MiPMC, Township Clerk

CERTIFICATION OF CLERK

I hereby certify that the foregoing is a true and complete copy of a Zoning Ordinance amendment adopted by the Township Board of the Charter Township of Highland on _____ which was a regular meeting. I further certify that at said meeting there were present the following Board members:

I further certify that the adoption of said Zoning Ordinance amendment was moved by Board member _____ and supported by Board member _____.

I further certify that the following Board members _____ voted for adoption of the Zoning Ordinance amendment and that the following Board members: _____ voted against the adoption of said Zoning Ordinance amendment.

I hereby certify that said Zoning Ordinance amendment has been recorded in the Ordinance Book in said Charter Township and that such recording has been authorized by the signature of the Township Supervisor and Township Clerk.

Tami Flowers MiPMC, Township Clerk

Planning Commission Recommendation: November 7, 2024

Introduction:

Adoption:

Published:

Effective Date:



Memorandum

To: Highland Township Board of Trustees
From: Rick Hamill
Date: January 6, 2025
Re: Healthcare and Dental Renewal

Enclosed is the BCN and Standard Dental Rate Renewal Change sheet provided by our insurance agency, Burnham & Flower Insurance Group.

After reviewing the renewal and consulting with employees, I recommend that we maintain the current plan. This will prevent any disruptions for employees who would otherwise need to change doctors if their current provider is out of network, which can be a significant inconvenience. Additionally, the proposed renewal offers lower deductibles compared to other options.

The BCN renewal reflects an 11.3% increase, and Standard Dental reflects a 5% increase over 2024.

Recommended Motion: To approve the renewal of the 2024 Blue Care Network Medical plan and The Standard Dental Plan with Burnham & Flower Insurance Group for Highland Township for the 2025 plan year, as outlined in the attached documentation.

Warm inside. Great outdoors.



PROPOSAL
TOWNSHIP OF HIGHLAND

February 1, 2025



Member Level Census



Name	Relationship	Gender	Age	Zip Code	Medical	Vision
1. Michael Becker	Employee	Male	42	48357	Enrolled	Enrolled
Sierra Becker	Spouse	Female	34		Enrolled	Enrolled
Aria Becker	Child	Female	5		Enrolled	Enrolled
Deacon Becker	Child	Male	3		Enrolled	Enrolled
2. Shawn Bell	Employee	Male	60	48322	Enrolled	Enrolled
3. Heidi Bey	Employee	Female	59	48356	Enrolled	Enrolled
Olivia Duby	Child	Female	25		Enrolled	Enrolled
4. Gary Bonham	Employee	Male	50	48380	Enrolled	Enrolled
Jacob Bonham	Child	Male	22		Enrolled	Enrolled
Olivia Bonham	Child	Female	20		Enrolled	Enrolled
5. Lisa Burkhardt	Employee	Female	66	48357	Enrolled	Enrolled
6. Michael David	Employee	Male	35	48442	Enrolled	Enrolled
Chelsea David	Spouse	Female	29		Enrolled	Enrolled
7. Jennifer Frederick	Employee	Female	51	48357	Enrolled	Enrolled
8. Nicholas George	Employee	Male	43	48813	Enrolled	Enrolled
Samantha George	Spouse	Female	35		Enrolled	Enrolled
Elika George	Child	Female	7		Enrolled	Enrolled
Conner George	Child	Male	18		Enrolled	Enrolled
9. Anissa Grabowski	Employee	Female	34	48442	Enrolled	Enrolled
10. Chantelle Green	Employee	Female	58	48357	Enrolled	Enrolled
Scott Green	Spouse	Male	61		Enrolled	Enrolled
11. Ricky Hamill	Employee	Male	71	48356	Enrolled	Enrolled
12. Haleigh Kenworthy	Employee	Female	35	48356	Enrolled	Enrolled
13. Justin Lado	Employee	Male	40	48357	Enrolled	Enrolled
Victoria Lado	Child	Female	11		Enrolled	Enrolled
14. Amy LaVoie	Employee	Female	61	48165	Enrolled	Enrolled
Robert LaVoie	Spouse	Male	62		Enrolled	Enrolled
15. Kariline Littlebear	Employee	Female	50	48507	Enrolled	Enrolled
Scott McDonnell	Spouse	Male	55		Enrolled	Enrolled
Benen Littlebear	Child	Male	24		Enrolled	Enrolled
16. Wendy Maertens	Employee	Female	62	48439	Enrolled	Enrolled
17. Michael Moore	Employee	Male	52	48356	Enrolled	Enrolled
Lori Maslowski	Spouse	Female	53		Enrolled	Enrolled
Ryan Maslowski	Child	Male	21		Enrolled	Enrolled
Allie Maslowski	Child	Female	25		Enrolled	Enrolled
18. Kaleb Moreno	Employee	Male	22	48356	Enrolled	Enrolled
19. Robin Orlando	Employee	Female	64	48357	Enrolled	Enrolled
20. Cord Smith	Employee	Male	34	48357	Enrolled	Enrolled

Medical Snapshot

Monthly Premiums



Current
HMO HRA \$5000

Blue Care Network of Michigan

TOTAL MONTHLY PREMIUM	TOTAL DIFFERENCE
\$23,232	-

Medical includes a total HRA funding of \$4,026 (24% utilization applied)

Renewal
HMO HRA \$5000

Blue Care Network of Michigan

TOTAL MONTHLY PREMIUM	TOTAL DIFFERENCE
\$25,854	11.3% (\$2,621)

Medical includes a total HRA funding of \$4,026 (24% utilization applied)

HMO \$500

Blue Care Network of Michigan

TOTAL MONTHLY PREMIUM	TOTAL DIFFERENCE
\$28,932	24.5% (\$5,700)

HMO HRA \$5000

PriorityHealth

TOTAL MONTHLY PREMIUM	TOTAL DIFFERENCE
\$22,289	-4.1% (-\$943)

PH HRA Funding Rule: \$2,600/\$5,200;
Medical includes a total HRA funding of \$1,716 (24% utilization applied)

HMO HRA \$4500

hap

TOTAL MONTHLY PREMIUM	TOTAL DIFFERENCE
\$24,220	4.3% (\$987)

Medical includes a total HRA funding of \$5,709 (24% utilization applied)

HMO HRA \$5000

VEBA

TOTAL MONTHLY PREMIUM	TOTAL DIFFERENCE
\$28,189	21.3% (\$4,957)

Medical includes a total HRA funding of \$4,026 (24% utilization applied)

Medical Snapshot

Monthly Premiums

HRA \$5500



TOTAL MONTHLY PREMIUM

\$31,960

TOTAL DIFFERENCE

37.6%
(\$8,728)

AFA (level-funded)



TOTAL MONTHLY PREMIUM

\$35,240

TOTAL DIFFERENCE

51.7%
(\$12,007)

UHC Funding Rule: Employee pays first; HRA cannot fund more than 1/2 of the deductible.

Medical includes a total HRA funding of \$3,630
(24% utilization applied)

Medical includes a total HRA funding of \$4,950
(14% utilization applied)

Medical Side-by-side



	Current	Renewal	HMO \$500	HMO HRA \$5000
ALTERNATIVE				
MEDICAL PLANS	2024 BCN HRA Platinum Option 3 AR Con	2025 BCN HRA Platinum Option 3 W/Elective Abortion	2025 BCN Platinum W/Elective Abortion	PriorityHRA HMO Gold G5026
NETWORK	Blue Care Network	Blue Care Network	Blue Care Network	Priority HMO
	IN-NETWORK ONLY	IN-NETWORK ONLY	IN-NETWORK ONLY	IN-NETWORK ONLY
HRA Funding	\$6,100 / \$12,200	\$6,100 / \$12,200	-	\$2,600 / \$5,200
Deductible - Individual	\$5,000	\$5,000	\$500	\$5,000
Deductible - Family	\$10,000	\$10,000	\$1,000	\$10,000
OOPM - Individual	\$6,350	\$6,350	\$1,500	\$8,150
OOPM - Family	\$12,700	\$12,700	\$3,000	\$16,300
Co-insurance	20%	20%	0%	30%
PCP	\$20	\$20	\$20	\$30
Specialist	\$40	\$40	\$30	\$60
X-Ray	20% after deductible	20% after deductible	\$0 after deductible	30% after deductible
Lab	\$0	\$0	\$0	\$30
Inpatient Hospital	20% after deductible	20% after deductible	\$0 after deductible	30% after deductible
Outpatient Surgery	20% after deductible	20% after deductible	\$0 after deductible	30% after deductible
Emergency Room	\$150 after deductible	\$150 after deductible	\$150 after deductible	\$250 after deductible
Urgent Care	\$50	\$50	\$35	\$85
Rx				
Rx Individual / Family Deductible	\$0 / \$0	\$0 / \$0	\$0 / \$0	\$0 / \$0
Member Copay Tier 1/2	\$6 / \$25	\$6 / \$25	\$4 / \$15	\$5 per script / \$30 per script
Member Copay Tier 3	\$50	\$50	\$40	\$65 per script
Member Copay Tier 4	\$80	\$80	\$80	\$85 per script
Member Copay Tier 5/6	20%, up to \$200 / 20%, up to \$300	20%, up to \$200 / 20%, up to \$300	20%, up to \$200 / 20%, up to \$300	20%, up to \$250 / 20%, up to \$450
Mail Order	3x - \$10	3x - \$10	3x - \$10	2.0x
Enrollment & Cost	CURRENT	RENEWAL	HMO \$500	HMO HRA \$5000
Employee Enrollment	22 / 22	22 / 22	22 / 22	22 / 22
Employer Total	\$23,232.38	\$25,853.75	\$28,932.14	\$22,289.41
Monthly HRA Funding	\$16,775 max. exposure (24% = \$4,026)	\$16,775 max. exposure (24% = \$4,026)		\$7,150 max. exposure (24% = \$1,716)
Monthly Total	\$23,232	\$25,854	\$28,932	\$22,289
Annual Total	\$278,789	\$310,245	\$347,186	\$267,473
Change from Current - \$		\$31,456	\$68,397	-\$11,316
Change from Current - %		+11.3%	+24.5%	-4.1%

Medical Side-by-side



	Renewal		HMO HRA \$4500	HMO HRA \$5000
ALTERNATIVE				VEBA
MEDICAL PLANS	2025 BCN HRA Platinum Option 3 W/Elective Abortion		HAP HMO Silver E45	HMO HRA \$5000
NETWORK	Blue Care Network		HMO	HMO
	IN-NETWORK ONLY		IN-NETWORK ONLY	IN-NETWORK ONLY
HRA Funding	\$6,100 / \$12,200		\$8,650 / \$17,300	\$6,100 / \$12,200
Deductible - Individual	\$5,000		\$4,500	\$5,000
Deductible - Family	\$10,000		\$9,000	\$10,000
OOPM - Individual	\$6,350		\$8,900	\$6,350
OOPM - Family	\$12,700		\$17,800	\$12,700
Co-insurance	20%		35%	20%
PCP	\$20		\$50	\$20
Specialist	\$40		\$80	\$40
X-Ray	20% after deductible		35% after deductible	20% after deductible
Lab	\$0		35% after deductible	\$0
Inpatient Hospital	20% after deductible		35% after deductible	20% after deductible
Outpatient Surgery	20% after deductible		35% after deductible, up to \$200	20% after deductible
Emergency Room	\$150 after deductible		\$300 after deductible	\$150 after deductible
Urgent Care	\$50		\$65	\$50
Rx				
Rx Individual / Family Deductible	\$0 / \$0		\$0 / \$0	\$0 / \$0
Member Copay Tier 1/2	\$6 / \$25		\$8 / \$30	\$6 / \$25
Member Copay Tier 3	\$50		\$75	\$50
Member Copay Tier 4	\$80		\$100	\$80
Member Copay Tier 5/6	20%, up to \$200 / 20%, up to \$300		20%, up to \$200 / 50%	20%, up to \$200 / 20%, up to \$300
Mail Order	3x - \$10		3.0x	3x - \$10
Enrollment & Cost	CURRENT	RENEWAL	HMO HRA \$4500	HMO HRA \$5000
Employee Enrollment	22 / 22		22 / 22	22 / 22
Employer Total	\$23,232.38	\$25,853.75	\$24,219.79	\$28,189.32
Monthly HRA Funding	\$16,775 max. exp(24% = \$4,026)	\$16,775 max. exp(24% = \$4,026)	\$23,788 max. exposure (24% = \$5,709)	\$16,775 max. exposure (24% = \$4,026)
Monthly Total	\$23,232	\$25,854	\$24,220	\$28,189
Annual Total	\$278,789	\$310,245	\$290,637	\$338,272
Change from Current - \$		\$31,456	\$11,849	\$59,483
Change from Current - %		+11.3%	+4.3%	+21.3%

Medical Side-by-side



	Current	Renewal	HRA \$5500		AFA	
ALTERNATIVE						
MEDICAL PLANS	2024 BCN HRA Platinum Option 3 AR Con	2025 BCN HRA Platinum Option 3 W/Elective Abortion	UHC Choice Plus Gold DX13 - DX13		AFA CPOSII 5000 80/50 (ID: 30018733)	
NETWORK	Blue Care Network	Blue Care Network	Choice Plus POS		CHOICE POS II	
	IN-NETWORK ONLY	IN-NETWORK ONLY	IN	OUT	IN	OUT
HRA Funding	\$6,100 / \$12,200	\$6,100 / \$12,200	\$2,750 / \$5,500		\$7,500 / \$15,000	
Deductible - Individual	\$5,000	\$5,000	\$5,500	\$10,000	\$5,000	\$10,000
Deductible - Family	\$10,000	\$10,000	\$11,000	\$20,000	\$10,000	\$30,000
OOPM - Individual	\$6,350	\$6,350	\$6,500	\$20,000	\$7,750	\$25,000
OOPM - Family	\$12,700	\$12,700	\$13,000	\$40,000	\$15,500	\$75,000
Co-insurance	20%	20%	20%/30%	50%	20%	50%
PCP	\$20	\$20	\$30	50% after deductible	\$40	50% after deductible
Specialist	\$40	\$40	\$60	50% after deductible	\$80	50% after deductible
X-Ray	20% after deductible	20% after deductible	20% after deductible	50% after deductible	20% after deductible	50% after deductible
Lab	\$0	\$0	20% after deductible/30% after deductible	50% after deductible	20% after deductible	50% after deductible
Inpatient Hospital	20% after deductible	20% after deductible	20% after deductible	50% after deductible	20% after deductible	50% after deductible
Outpatient Surgery	20% after deductible	20% after deductible	20% after deductible	50% after deductible	20% after deductible	50% after deductible
Emergency Room	\$150 after deductible	\$150 after deductible	20%	20%	\$300 + Ded. & Coins.	\$300 + Ded. & Coins.
Urgent Care	\$50	\$50	\$50	50% after deductible	\$75	50% after deductible
Rx						
Rx Individual / Family Deductible	\$0 / \$0	\$0 / \$0	\$0 / \$0		\$0 / \$0	
Member Copay Tier 1/2	\$6 / \$25	\$6 / \$25	\$10 per script / \$40 per script		\$3 / \$10	
Member Copay Tier 3	\$50	\$50	\$105 per script		\$50	
Member Copay Tier 4	\$80	\$80	\$250 per script		\$80	
Member Copay Tier 5/6	20%, up to \$200 / 20%, up to \$300	20%, up to \$200 / 20%, up to \$300	\$10-\$500 per script / \$20-\$1,000 per script		20% to \$250 / 40% to \$500	
Mail Order	3x - \$10	3x - \$10	2.5x		2.5x	
Enrollment & Cost						
	CURRENT	RENEWAL	HRA \$5500		AFA	
Employee Enrollment	22 / 22	22 / 22	22 / 22		22 / 22	
Employee Only					\$701.66	
Spouse					\$1,836.05	
Child(ren)					\$1,453.94	
Family					\$2,540.27	
Employer Total	\$23,232.38	\$25,853.75	\$31,960.50		\$35,239.58	
Monthly HRA Funding	\$16,775 (24%)	\$16,775 (24%)	\$15,125 (24%)		\$20,625 (24%)	
Monthly Total	\$23,232	\$25,854	\$31,960		\$35,240	
Annual Total	\$278,789	\$310,245	\$383,526		\$422,875	
Change from Current - \$		\$31,456	\$104,737		\$144,086	
Change from Current - %		+11.3%	+37.6%		+51.7%	

Dental Snapshot

Monthly Premiums

Current



TOTAL MONTHLY PREMIUM

\$2,159

TOTAL DIFFERENCE

-

Renewal



TOTAL MONTHLY PREMIUM

\$2,267

TOTAL DIFFERENCE

5.0%
(\$108)

BCBSM



TOTAL MONTHLY PREMIUM

\$1,657

TOTAL DIFFERENCE

-23.2%
(-\$501)

Delta Dental



TOTAL MONTHLY PREMIUM

\$1,736

TOTAL DIFFERENCE

-19.6%
(-\$423)

MOO



TOTAL MONTHLY PREMIUM

\$1,619

TOTAL DIFFERENCE

-25%
(\$540)

Principal



TOTAL MONTHLY PREMIUM

\$2,134

TOTAL DIFFERENCE

-1.1%
(-\$24)

Dental Snapshot

Monthly Premiums

Unum

unum

TOTAL MONTHLY PREMIUM

\$2,059


TOTAL DIFFERENCE

-4.6%

(-\$100)

Dental Renewal Analysis



CURRENT	 100/75/50/50 DPPO Network						
DENTAL PLANS NETWORK	IN	OUT					
Calendar Year Maximum	\$1,000	\$1,000					
Individual Deductible	\$0	\$0					
Family Deductible	\$0	\$0					
Waived for Preventive	-	-					
Class I - Preventive	100%	100%					
Class II - Basic	75%	75%					
Class III - Major	50%	50%					
Class IV - Orthodontia	50%	50%					
Orthodontia Lifetime Max	\$1,000	\$1,000					
Ortho Eligibility	Up to age 19	Up to age 19					
Pediatric Dental	Included						
Enrollment & Cost	CURRENT	RENEWAL					
Employee Enrollment	22 / 22						
Employee Only	\$50.44	\$52.96					
One more	\$100.96	\$106.04					
Family	\$183.16	\$192.32					
Employer Total	\$2,158.60	\$2,266.68					
Monthly Total	\$2,159	\$2,267					
Annual Total	\$25,903	\$27,200					
Change from Current - \$		\$1,297					
Change from Current - %		+5.0%					
Rate Guarantee		1 year					

Dental Side-by-side



	Current		Renewal		BCBSM		Delta Dental	
ALTERNATIVE								
DENTAL PLANS	100/75/50/50		100/75/50/50		Blue Cross Blue Shield of Michigan Dental PPO Plus 100/80/50/50 1000 SG		100/75/50/50	
NETWORK	DPPO Network		DPPO Network		DPPO Network		DPPO Network	
	IN	OUT	IN	OUT	IN	OUT	IN	OUT
Calendar Year Maximum	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Individual Deductible	\$0	\$0	\$0	\$0	\$25	\$25	\$0	\$0
Family Deductible	\$0	\$0	\$0	\$0	\$75	\$75	\$0	\$0
Waived for Preventive	-	-	-	-	Yes	Yes	-	-
Class I - Preventive	100%	100%	100%	100%	100%	100%	100%	100%
Class II - Basic	75%	75%	75%	75%	80%	80%	75%	75%
Class III - Major	50%	50%	50%	50%	50%	50%	50%	50%
Class IV - Orthodontia	50%	50%	50%	50%	50%	50%	50%	50%
Orthodontia Lifetime Max	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Ortho Eligibility	Up to age 19	Up to age 19	Up to age 19	Up to age 19	Up to age 19	Up to age 19	Up to age 19	Up to age 19
Pediatric Dental	Included		Included		Included		Included	
Enrollment & Cost	CURRENT		RENEWAL		BCBSM		DELTA DENTAL	
Employee Enrollment	22 / 22		22 / 22		22 / 22		22 / 22	
Employee Only	\$50.44		\$52.96				\$41.55	
One more	\$100.96		\$106.04				\$78.99	
Family	\$183.16		\$192.32				\$147.31	
Employer Total	\$2,158.60		\$2,266.68		Member-level rates \$1,657.32		\$1,735.86	
Monthly Total	\$2,159		\$2,267		\$1,657		\$1,736	
Annual Total	\$25,903		\$27,200		\$19,888		\$20,830	
Change from Current - \$			\$1,297		-\$6,015		-\$5,073	
Change from Current - %			+5.0%		-23.2%		-19.6%	
Rate Guarantee			1 year		1 year		1 year	

Dental Side-by-side


DPPO (Continued)



	Renewal 		MOO 		Principal 		Unum 	
ALTERNATIVE	100/75/50/50 DPPO Network		100/75/50/50 DPPO Network		100/70/50/50 DPPO Network		100/80/50/50 DPPO Network	
DENTAL PLANS NETWORK	IN	OUT	IN	OUT	IN	OUT	IN	OUT
Calendar Year Maximum	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Individual Deductible	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Family Deductible	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Waived for Preventive	-	-	-	-	-	-	-	-
Class I - Preventive	100%	100%	100%	100%	100%	100%	100%	100%
Class II - Basic	75%	75%	75%	75%	70%	70%	80%	80%
Class III - Major	50%	50%	50%	50%	50%	50%	50%	50%
Class IV - Orthodontia	50%	50%	50%	50%	50%	50%	50%	50%
Orthodontia Lifetime Max	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Ortho Eligibility	Up to age 19	Up to age 19	Up to age 19	Up to age 19	Up to age 19	Up to age 19	Up to age 19	Up to age 19
Pediatric Dental	Included		No		Included		Included	
Enrollment & Cost	CURRENT	RENEWAL	MOO		PRINCIPAL		UNUM	
Employee Enrollment	22 / 22		22 / 22		22 / 22		22 / 22	
Employee Only	\$50.44	\$52.96	\$37.83		\$49.87		\$47.01	
One more	\$100.96	\$106.04	\$75.72		\$99.81		\$93.86	
Family	\$183.16	\$192.32	\$137.37		\$181.08		\$178.73	
Employer Total	\$2,158.60	\$2,266.68	\$1,618.95		\$2,134.10		\$2,058.79	
Monthly Total	\$2,159	\$2,267	\$1,619		\$2,134		\$2,059	
Annual Total	\$25,903	\$27,200	\$19,427		\$25,609		\$24,705	
Change from Current - \$		\$1,297	-\$6,476		-\$294		-\$1,198	
Change from Current - %		+5.0%	-25%		-1.1%		-4.6%	
Rate Guarantee		1 year	1 year		1 year		2 years	

Vision Renewal Analysis



CURRENT								
VISION PLANS	Blue Cross Blue Shield of Michigan Mutual Insurance Company VisionSM 12-12-12-							
NETWORK	\$5/\$10 VPPO Network							
	IN-NETWORK ONLY							
Exams Frequency	1x every 12 months							
Lenses Frequency	1x every 12 months							
Frames Frequency	1x every 12 months							
Contacts Frequency	1x every 12 months							
Exam Copay	\$5							
Materials Copay	\$10							
Contacts Allowance	\$130							
Frame Allowance	\$130							
Enrollment & Cost	CURRENT	RENEWAL						
Employee Enrollment	22 / 22							
Employer Total	\$203.16	\$203.44						
Monthly Total	\$203	\$203						
Annual Total	\$2,438	\$2,441						
Change from Current - \$		\$3						
Change from Current - %		+0.1%						
Rate Guarantee		1 year						

Disclaimers

The information contained herein is intended to serve only as a brief outline of the various insurance coverages. To avoid misunderstanding or misinterpretation as to the full scope of protection afforded, reference must be made to the respective policies for complete coverage details.



Memorandum

To: Highland Township Board of Trustees
From: Rick Hamill
Date: January 6, 2025
Re: New Hire Activity Center – Security / Building Monitor

Motion to approve the proposed new hire as indicated below:

Candidate Name: William Arlt
Starting Date: January 7, 2025
Starting Hourly Wage: \$18.47 hour
Grade: Assistant #1 (Entry)
Classification: Part Time
Seasonal? Yes
Exempt? No
Maximum Hours: Up to 29 hours per week, max of 1,250 per year
Position Title: Part Time-Activity Center Security / Building Monitor
Regular Schedule? No
Department Name/Head: Supervisors Office/Activity Center/ Heidi Bey
Interviewed by: Rick Hamill and Heidi Bey
Budget Amendment Needed? No
Account Line #: 101-672-704.006 ACT CTR: Security PT
Background Check: Completed and approved
Advertising methods: website, e-sign, and social media

Warm inside. Great outdoors.





Memorandum

To: Highland Township Board of Trustees
From: Rick Hamill
Date: January 6, 2025
Re: New Hire Activity Center – Security / Building Monitor

Motion to approve the proposed new hire as indicated below:

Candidate Name: Greg Lorkowski
Starting Date: January 7, 2025
Starting Hourly Wage: \$18.47 hour
Grade: Assistant #1 (Entry)
Classification: Part Time
Seasonal? Yes
Exempt? No
Maximum Hours: Up to 29 hours per week, max of 1,250 per year
Position Title: Part Time-Activity Center Security / Building Monitor
Regular Schedule? No
Department Name/Head: Supervisors Office/Activity Center/ Heidi Bey
Interviewed by: Rick Hamill and Heidi Bey
Budget Amendment Needed? No
Account Line #: 101-672-704.006 Act Ctr: Security PT
Background Check: Completed and approved
Advertising methods: website, e-sign, and social media

Warm inside. Great outdoors.





ADVERTISEMENT FOR EQUIPMENT SALE

2015 FORD F-150 Supercab 4WD

This vehicle is being sold "as is" with a minimum bid of \$10,000.00. Sealed bids will be accepted by the Township of Highland's Clerk's Office, 205 N. John Street, Highland, Michigan, until 10:00 a.m. on Thursday January 2, 2025 and will be opened on January 2, 2025 10:05 a.m. Sale will be awarded at the Regularly schedule Board of Trustees meeting on Monday January 6th at 6:30 p.m. in the Township Auditorium. The sealed envelope must be marked "bid for 2015 Ford F-150 Pickup" Call 248-887-3791 x 6 for more information.

Category: Pickup

Style: XL Pickup 4D 6 1/2 ft

Engine: V6, EcoBoost, 2.7L

Transmission: Automatic, 6-Spd

Drivetrain: 4WD

Mileage: 55,598







JAMES R. Stowe

Bid for 2015 Ford F-150 Pickup

\$ 11,306.00

10. Adjourn

Time: _____