

PROPOSAL-ALL TRADES

TO: Highland Township Clerks Department
205 N. John St.,
Highland, MI 48357

PROJECT: Highland Township's – Activities Center Warming Kitchen Renovation
209 N. John St.,
Highland, MI 48357

ARCHITECT: Lindhout Associates architects aia pc
10465 Citation Drive
Brighton, MI 48116

PROPOSALS

The Undersigned _____proposes to furnish all of the material, labor, necessary tools, expendable equipment and all utility and transportation services necessary to complete in a workmanlike manner the General Contract for All Trades in accordance with the Contract Documents for:

BASE PROPOSAL Architects Comm. No. 26044 for the sum of:

_____ Dollars (\$_____)

as BASE PROPOSAL. Applicable Sales and Use Taxes are included.

FEES FOR ADDITIONAL WORK

- 01 For additional work performed by sub-contractors upon instruction by the Owner, the charges will be the actual cost of the sub-contract work plus a fee of _____percent, which fee includes all of the charges of the undersigned for overhead and profit.
- 02 For additional work performed by undersigned own forces, upon instructions of the Owner, the charges will be the actual cost of all labor and materials plus a fee of _____percent, which fee includes all of the charges for overhead and profit, to which will be added the actual cost of the insurance and applicable taxes.

ADDENDA

The undersigned acknowledges the receipt of the following Addenda and has included them in his proposal.

Addendum No. _____	Dated _____
Addendum No. _____	Dated _____
Addendum No. _____	Dated _____

BASE BID SUBSTITUTIONS

The Undersigned proposes the following list of materials, products or methods as direct substitutions for the Base Bid items. See "Base Bid Specification", Page IB-2 (Contractor may attach additional sheets if necessary). It being understood that items listed herein will not be considered in determining low bidders.

PRODUCT	MANUFACTURER	COST DIFFERENTIAL (ADD OR DEDUCT)

COMPLETION TIME

The Undersigned agrees to complete the total project in ____ consecutive calendar days maximum.

SUBCONTRACTORS

It is agreed by the Undersigned that all other Subcontractors names used in this Proposal, together with a Schedule of Values, will be forwarded to Highland Township 24 hours upon notice.

BID GUARANTY

Accompanying this proposal is a certified check, or bid bond, payable to the Charter Township of Highland, which sum, it is agreed, shall be forfeited as liquidated damages to the Charter Township of Highland if the undersigned fails to execute the Contract for the above stated work after due notification of the award of Contract to the undersigned.

Oakland County CDBG Construction Bonding Requirements**Required bid bond for all construction or facility improvement contracts or subcontracts:**

1. A bid guarantee is required from each bidder equivalent to 5% of the bid price. The "bid guarantee" shall consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of their bid, execute such contractual documents as may be required within the time specified.
2. The above described bid guarantee or bid bond must be submitted at the time of the bid; If a contractor fails to deliver the required guarantee or bond, the bid will be rejected.

Additional required bonds for construction or facility improvement contracts or subcontracts exceeding \$50,000.00:

1. A performance bond shall be delivered to the agency when the contract is executed on the part of the contractor for 100% of the contract price. A "performance bond" is executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
2. A payment bond (labor & material bond) shall be delivered to the agency when the contract is executed on the part of the contractor for 100% of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

3. The above described performance and payment bonds must be submitted at the time of contract signing when construction or facility improvement contracts or subcontracts exceed \$50,000.00.

ACCEPTANCE

In submitting this proposal, it is understood that the right is reserved by the Charter Township of Highland to reject any and all bids. It is agreed that bid may not be withdrawn for a period of 60 days after opening thereof.

DATE:	FIRM NAME:
BY:	TITLE:
ADDRESS:	

Submission Checklist

- Bid Proposal Form
- Provide a detailed overview of the warranty of product and workmanship of the areas
- Bidders shall be a reputable, recognized organization with at least five years successful experience on work of this type.
- INSURANCE CERTIFICATE INCLUDED
- ATTACHMENT B - SIGNED AND INCLUDED
- ATTACHMENT C - BID BOND INCLUDED
- This is a Federally Funded project. The Contractor and Subcontractors on this project must comply with HUD contract provisions 24CFR part 85.36(i), the Davis-Bacon Act, Nondiscrimination, Equal Employment Opportunity, Affirmative Action, Section 3 requirements, Anti-Kickback Act, Federal Occupational Safety and Health Act and Department of Labor Standards and Regulations as set forth in the Contract Bid Documents. This municipality is an equal opportunity employer, businesses owned by women or minorities are strongly encouraged to bid.