



CHARTER TOWNSHIP OF HIGHLAND

205 North John Street • Highland, Michigan 48357 • (248) 887-3791

BUDGET WORKSHOP MEETING September 23, 2015 – 6:30 P.M. AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Roll
4. Consent Agenda Approval:
 - a. Approve:
September 9, 2015 Regular Board Meeting Minutes
5. Pending Business:
 - a. None
6. New Business:
 - a. Budget Workshop
7. Public Comment
8. Adjourn

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who needs special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at 248-887-3791 prior to the meeting. Our staff will make the necessary arrangements.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll

Present

Absent

Board Member

Rick A. Hamill

Mary L. McDonell

Judy Cooper

Mary Pat Chynoweth

Charles Dittmar

Brian Howe

Russ Tierney

4. Consent Agenda Approval:

a. Approve:

September 9, 2015 Regular
Board Meeting Minutes

UNAPPROVED

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
205 North John Street, Highland, Michigan
September 9, 2015

The Supervisor called the meeting to order and led the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Mary L. McDonell, Clerk
Judy Cooper, Treasurer
Mary Pat Chynoweth, Trustee
Charles Dittmar, Trustee
Brian Howe, Trustee
Russ Tierney, Trustee

Also Present: Fire Chief Richard Cole
Sgt. Matt Snyder
Julie Kabalka, Recording Secretary

Visitors: 47

Approval of Agenda:

Mrs. Cooper moved to revise the agenda with the change of item o. to “Discussion to Consider Pay Increase for Interim Chief”. Mr. Dittmar supported the motion and it carried with the following vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney – yes.

1. Consent Agenda Approval:

- a. Approve: August 12, 2015 Regular Board Minutes
August 24, 2015 Special Meeting Minutes and Confidential Minutes**
- b. Receive and file: Financial Report – July 2015
Fire Department Report – July 2015 and August 2015
Library Board Minutes and Public Budget Hearing - September 2015
Library Director’s Report – September 2015
Ordinance Department Report – August 2015
Sheriff’s Department Report – August 2015
Treasurer’s Report – July 2015**

Mr. Dittmar moved to approve the Consent Agenda with the removal of the special and confidential minutes of the August 24, 2015 meeting. Mrs. Chynoweth supported the motion carried with a voice vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney – yes.

Mr. Dittmar moved to approve the Special and Confidential Meeting Minutes of August 24, 2015 with a correction. Mr. Howe supported the motion and it carried with the following vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney – yes. For future confidential minutes, Mr. Dittmar asked to investigate whether the Board could receive unapproved minutes ahead of the meeting.

Announcements and Information Inquiry:

- a. **Highland Heritage Festival – September 11, 12 & 13th**
- b. **Hazardous Waste Day – October 10, 2015 from 8:00 am to 12:00 pm**
- c. **Highland Township is seeking substitute School Crossing Guards - Apply in Supervisor's Office**
- d. **Moment of silence in memory of William Howard Armstrong**
- e. **Public Comment:** Mr. Jim Baker, Superintendent of Huron Valley Schools, requested the Board consider meeting 3 to 4 times a year with himself, and no more than three School Board members, to discuss the Township Board's and the School Board's visions for Highland. Mr. Baker expressed the need to work toward transparency with open honest dialog through regular scheduled meetings.
A resident requested disclosure of Confidential Meeting Minutes which cannot be granted.
Comments were received regarding the Pizza & Politics events.
Comments were received regarding the lack of response from a State Representative regarding trees on Duck Lake Road hitting power lines which eventually resulted in a fire.

Pending Business: None

New Business:

- a. **Consider the Approval of Highland/Milford Transportation Program Intergovernmental Agreement**

The Board discussed in great detail the proposed agreement to take total control of the Highland/Milford Transportation Program. The program is currently run with shared responsibilities with Milford Township and Milford Village.

Mr. Hamill moved to approve the new Intergovernmental Agreement to give Highland responsibility of program administration, financial services, documentation and revenue schedule. Highland Township shall be responsible for the program administration including hiring, firing and supervising of all staff associated with providing services. Highland Township shall be responsible for financial services including accounting, budgeting, payroll and accounts payable. Milford Village will turn over all funds related to the Program to Highland Township. Highland Township shall be responsible for all supporting documentation required to maintain the Program. The Van shall be titled in the name of SMART and insured by Highland Township. Routine and scheduled maintenance on the Van shall be completed by SMART or Milford Village DPW. The Parties shall share the Van parking. Participation in the Program requires the Parties commitment to the following funds: CDBG Milford Township \$3,000.00, CDBG Highland Township \$10,000.00, CDBG Milford Village \$2,500.00, Specialized Services \$23,605.00, Municipal Credit Milford Township \$9,386.00, Municipal Credit Highland Township \$18,886.00, Municipal Credit Milford Village \$6,080.00 for a total of \$73,457.00. These amounts shall be used for Operating Expenses for the Program. CDBG funding will not be used for gas and maintenance of the Van. Milford Township and Milford Village will sign over their Municipal Credits to Highland Township. In the event the Program cannot generate sufficient funding, the Program may be in jeopardy and alternative partnerships may be sought. Mr. Howe supported and the motion carried with the following roll call vote: Hamill – yes, McDonell – no, Cooper – no, Chynoweth – no, Dittmar – yes, Howe – yes, Tierney – yes.

- b. **Public Hearing: Reprogramming of 2014 CDBG Funds**

The proposed reprogramming of 2014 CDBG Funds is for account #731696 in the amount of \$19,571 toward PY 2014 CDBG funds, account #731697, for removal and installation of two 95% efficient furnace/AC units, all flue piping, two stage gas valves and all related electrical at the Highland Township

Senior Center Annex, as well as removal and installation of new interior closet doors at the Senior Center, and removal of existing non-working gas fireplace insert in the medial room of the Senior Center and replacing it with custom shelving for media components. The Public Hearing was opened at 8:41 p.m. With no public comment offered, the public hearing was closed at 8:42 p.m.

c. Consider Resolution 15-18: To Reprogram 2014 CDBG Funds

Mr. Hamill moved to approve Resolution #15-18: To reprogram 2014 CDBG Funds. Mrs. Chynoweth supported the motion and it carried with the following roll call vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney – yes.

d. Consider Approval to Award Bid for Snow Plow Services

Mr. Dittmar moved to award the snow plowing contract to Golden's Landscaping for one year at \$29,999.00 for the 2015/2016 season. Mr. Tierney supported the motion carried with a voice vote: Hamill – yes, McDonell – no, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney - yes.

e. Consider Resolution 15-19: to Authorize Road Closure for Flaming Pickle Run

Mr. Dittmar moved to approve Resolution #15-19: To Authorize Road Closure for Flaming Pickle Run as presented. Mrs. Chynoweth supported the motion and it carried with the following vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney - yes.

f. Consider Resolution 15-17: to Establish Millage Rates for 2016 Budget

Mr. Hamill moved to approve resolution #15-17: To Establish Millage Rates for the 2016 Budget (0.6000 for the General Operating Fund millage, 1.4295 for the Fire Fund millage, 3.5117 for the Police Fund millage, 1.2597 for the Library millage, 0.5500 for the Library Debt Fund). Mrs. Cooper supported the motion and it carried with the following roll call vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney – yes.

g. Consider Approval of Final Employee Personnel Policy Handbook

Mr. Hamill moved to approve the Final Employee Personnel Policy Handbook as amended through previous Board discussions. Mr. Howe supported and the motion carried with the following roll call vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – no, Howe – yes, Tierney - yes.

h. Consider Approval of Fire Department New Hire and Reinstatement

Mr. Hamill moved to approve hiring Haleigh Kenworthy for the Highland Township Fire Department and reinstate Justin Swillum as presented. Mrs. Chynoweth supported the motion and it carried with the following vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney - yes.

i. Consider Approval to Fill Vacant Admin. Assistant Position at Highland Activity Center

Mr. Dittmar moved to veer from Township policy which states “all positions must be posted and advertised in at least one paper” as an exception for the hiring of an Administrative Assistant for the Highland Activity Center. Mr. Hamill supported the motion carried with a voice vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney – yes.

Mr. Dittmar moved to promote Valerie McCarty to the Highland Activity Centers Administrative Assistant for 25 hours a week at \$14.51 per hour. Mr. Howe supported the motion and it carried with the following vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney – yes.

j. Consider Annual Renewal of Municipal Credit and Community Credit Contract with SMART

Mrs. Cooper moved to approve Annual Renewal of Municipal Credit and Community Credit Contract with SMART as presented. Mr. Howe supported the motion and it carried with the following roll call vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes Tierney - yes.

k. Consider Approval of RFP for township office chairs

Mrs. Cooper moved to approve the RFP for office chairs as presented. Mr. Dittmar supported the motion and it carried with the following roll call vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes Tierney - yes.

l. Consider Approval to Discontinue Charging HDDA Rent in Annex and Refund Rent Paid in 2015

Mr. Hamill moved to approve discontinuing rent and refunding \$5,225.00. Mr. Tierney Supported but the motion was withdrawn after discussion.

Mr. Dittmar moved to discontinue charging rent to the DDA and to refund \$3,800.00 (which is eight months of rent minus utilities). Mrs. Cooper supported and the motion carried with the following vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney - yes.

m. Consider Approval for Supervisor to Sign Miss Dig Systems Membership Agreement and Authorize Payment of Fees for Remainder of 2015

Mr. Dittmar moved to authorize the Supervisor to sign the Miss Dig Systems Membership Agreement and authorize payment of up to \$200.00 of fees for the remainder of 2015. Mrs. Cooper supported the motion and it carried with the following vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney - yes.

n. Discussion: Dark Skies

Mr. Hamill gave a brief discussion on 147 lights existing throughout Highland Township with an annual cost of \$140,000.00. Mr. Smith and Ms. Hansford are on a committee to evaluate the necessity of these lights. The concept of Dark Skies was explained and a website was shared for additional information.

o. Consider Approval for Pay Increase for Interim Fire Chief and Discussion

Mrs. Cooper moved to approve the pay adjustment for Interim Fire Chief Richard Cole to the prior Fire Chief's salary rate without benefits retroactive August 10, 2015. Mrs. Chynoweth supported and the motion carried with the following vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney - yes.

Mrs. McDonell recognized Chief Cole for the great job he is doing as Interim Fire Chief and inquired as to how the process will proceed from this point. Mr. Hamill stated that the process of choosing a new Fire Chief was going to be slow and given great consideration because of the amount of work and “healing” that needs to occur. Fire Fighter Jeff Paszkowski commented that in order to make the whole process more transparent, it

would be wise to hire three Fire Chiefs from outside to set criteria and interview candidates with the Board having the final decision based on these recommendations.

Chief Cole commented that he would like to rectify existing problems before the job of Fire Chief is filled, and he anticipated that this would be accomplished by February or March of 2016. Mr. Paszkowski invited the Board to stop by the Fire Department and review the plan that has been developed to implement and establish solid programming changes.

List of Bills:

Mr. Dittmar moved to approve the List of Bills dated August 26, 2015 and September 9, 2015 as presented. Mr. Tierney supported and motion carried with following roll call vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar - yes, Howe – yes, Tierney - yes.

Public Comment:

Jeff Paszkowski, 629 Tomahawk Trail, commented as a citizen of Highland Township that Jim Crunk was not presented well in the press and he is ashamed of the Board for not doing their job. He added that Mr. Crunk had served the community well for 34 years and it was not a nice retirement newspaper article representing his service. He urged the Board to do their job and to help the Fire Department.

Anthony Raimondo, 2148 N. Hickory Ridge, requested all supporting documents to agenda items be made public prior to Board Meetings.

After discussion, Mr. Tierney moved to approve posting all supporting documents to agenda items on the Highland Township website prior to Board Meetings for public review. Mrs. Cooper supported and the motion carried with the following vote: Hamill – yes, McDonell – yes, Cooper – yes, Chynoweth – yes, Dittmar – yes, Howe – yes, Tierney – yes.

Mr Raimondo also commented on the lack of a sound system and proposed presenting options and pricing for a microphone system to present to the Board at the next meeting. He also asked if pensions were being received by Board members.

Adjourn: The meeting adjourned at 10:12 p.m.

Respectfully Submitted,

Mary L. McDonell, CMMC
Highland Township Clerk

MLM:jk

5. Pending Business

a. None

6. New Business

a. Budget Workshop

		2014-14	2015	2016	
		Pri Year	Cur Year	Fut Year	
Account Number	Account Title	Actual	Budget	Budget	
	REVENUE				
101-000-000-390-003	FUND BALANCE-ASSIGNED OPEB	100,000	0	0	
101-000-000-403-200	CURRENT PROPERTY TAX	383,206	395,000	395,000	
101-000-000-423-200	MOBILE HOME TAXES	4,656	3,500	3,500	
101-000-000-428-200	DELINQUENT P. PROPERTY TAX	210	0	0	
101-000-000-452-380	CONTRACTORS REGISTRATIONS	3,197	1,000	2,000	
101-000-000-477-200	DOG LICENSES	1,234	1,000	1,000	
101-000-000-478-380	BUILDING PERMITS	257,024	130,004	80,000	
101-000-000-479-380	HEATING PERMITS	33,080	15,000	15,000	
101-000-000-480-380	PLUMBING PERMITS	14,578	8,000	8,000	
101-000-000-481-380	ELECTRICAL PERMITS	30,439	15,000	15,000	
101-000-000-490-200	OTHER LIC. & PERMIT	4,521	5,000	5,000	
101-000-000-490-201	METRO AUTHORITY	10,110	10,000	9,500	
101-000-000-570-960	SENIOR ADVERTISING	1,800	1,000	0	No revenue going forward in this Acct
101-000-000-570-961	SENIOR CENTER REVENUES	7,591	4,000	4,000	
101-000-000-570-964	SENIOR CENTER ANNEX RENT	5,715	4,500	0	
101-000-000-570-965	SENIOR CENTER ANNEX UTILITIES	4,939	3,500	3,500	
101-000-000-576-960	SALES TAX	1,492,506	1,450,000	1,450,000	
101-000-000-607-805	CABLE TV FRANCHISE FEES	283,432	225,000	225,000	
101-000-000-609-805	ZONING BD. OF APPEALS	7,825	4,000	5,000	
101-000-000-610-805	SITE PL. REVIEW, OTHERS	10,095	7,000	5,000	
101-000-000-620-215	ELECTION REIMBURSEMENT	0	12,000	18,000	
101-000-000-625-805	SUMMER TAX COLLECTION FEE	42,225	42,000	42,000	
101-000-000-627-000	ENHANCE ACCESS FEES	0	500	1000	
101-000-000-642-276	SALE OF CEMETERY LOTS	12,960	4,000	4,000	
101-000-000-642-277	CEMETERY RESTITUTION	527	0	0	
101-000-000-655-000	DISTRICT COURT MONIES	35,448	30,000	30000	
101-000-000-656-805	BOND FORFEITURES	2,747	4,000	4,000	
101-000-000-664-200	INTEREST EARNINGS	24,158	8,000	7000	
101-000-000-665-934	LOAN PROCEEDS/DEBT ISSUE	25,155	0	7,500	DDA this is not accurate at this time
101-000-000-675-000	PARK RENTALS	700	500	500	
101-000-000-694-008	ORDINANCE VIOLATION REIMBURSE	4,681	6,000	5,000	
101-000-000-694-100	SNOW REMOVAL REIMBURSEMENT	3,420	3,325	5,700	
101-000-000-694-200	MISCELLANEOUS	6,611	8,000	8,000	from copies ie. Blueprints/ maps
101-000-000-694-203	ADMINISTRATION FEES	12,442	12,000	13,500	
101-000-000-694-207	POLICE LEASE PAYMENTS	28,000	28,000	28,000	
101-000-000-695-200	APPROPRIATION FUND BAL.	0	569,936	0	includes property purchase
	REVENUE TOTAL	2,855,232	3,010,765	2,400,700	
	EXPENDITURE TOTAL			2,368,894	
	DIFERENTIAL			31,806	

	LEGISLATIVE				
101-101-000-703-000	LEGISLATIVE: SALARIES	23,016	23,016	23,016	
101-101-000-708-000	LEGISLATIVE: PER DIEM	0	300	300	
101-101-000-820-000	LEGISLATIVE: DUES/ED/TRAVEL	994	4,000	4,000	
	LEGISLATIVE TOTAL	24,010	27,316	27316	
	SUPERVISOR'S DEPT				
101-171-000-703-000	SUP DEPT: SALARIES	65,127	68,000	68,000	
101-171-000-705-000	SUP DEPT: CLERICAL SALARIES	41,121	40,870	41,594	
101-171-000-705-001	SUP DEPT: FLOATER SALARIES	20,231	0	0	
101-171-000-707-006	SUP DEPT: MAINT SALARIES	28,238	28,410	28,411	
101-171-000-820-000	SUP DEPT: DUES/ED/TRAVEL	1,340	2,500	2,500	
101-171-000-931-001	SUP DEPT: MAINT-WORK CREW	3,755	10,000	13,000	1300 hrs/25 hrs per wk@10.00
	SUPERVISOR'S DEPT TOTAL	159,812	149,780	153,505	
	ACCOUNTING DEPT				
101-201-000-703-000	ACCTG: BOOKKEEPER	29,202	39,388	41,594	
101-201-000-705-000	ACCTG: CLERICAL SALARIES	1,917	0	0	
101-201-000-820-000	ACCTG: DUES/ED/TRAVEL	610	1,000	2,000	
		31,729	40,388	43,594	
	ASSESSING DEPT				
101-209-000-705-000	ASSESSING: CLERICAL SALARIES	21,132	19,925	19,925	
101-209-000-820-000	ASSESSING: DUES/ED/TRAVEL	120	600	600	
101-209-000-960-000	ASSESSING: TAX BD OF REVIEW	893	1,500	1,500	
101-209-000-960-001	ASSESSING: OAKLAND COUNTY	119,337	125,000	125,000	
	ASSESSING DEPT TOTAL	141,482	147,025	147,025	
CLERK'S DEPT	CLERK'S DEPT				
101-215-000-701-002	CLERK: RECORDING SECTY	2,180	1,800	1,800	
101-215-000-702-000	CLERK: DEPUTY SALARIES	0	54,001	46,800	
101-215-000-703-000	CLERK: SALARIES	65,215	68,000	68,000	
101-215-000-703-001	CLERK: SEASONAL OFFICE WORKER	0	0	0	
101-215-000-704-000	CLERK: CERTIFICATION	600	1,000	2,000	
101-215-000-705-000	CLERK: CLERICAL SALARIES	90,140	35,531	33,209	
101-215-000-714-003	CLERK: VOTING EQUIP MAINT	884	1,000	1,000	
101-215-000-726-215	CLERK: ELECT EXP TO BE REIMBUR	0	12,000	18,000	
101-215-000-740-002	CLERK: ELECTION INSPECTORS	21,330	0	22,000	
101-215-000-741-002	CLERK: ELECTION SUPPLIES	12,516	0	14,000	
101-215-000-741-003	CLERK: CAP ELECTION EQUIP	0	0	30,000	
101-215-000-820-000	CLERK: DUES/ED/TRAVEL	3,069	3,000	3,000	

101-215-000-821-002	CLERK: BOARD OF CANVASSERS	0	0	600	
101-215-000-821-003	CLERK: BALLOT CODING	601	0	600	
	CLERK'S DEPT TOTAL	196,535	176,332	241,009	
	TREASURER'S DEPT				
101-253-000-702-000	TREAS: DEPUTY SALARIES	0	49,148	49,140	
101-253-000-703-000	TREAS: SALARIES	65,127	68,000	68,000	
101-253-000-704-000	TREAS: CERTIFICATION	875	1,000	1,000	
101-253-000-705-000	TREAS: CLERICAL SALARIES	76,337	34,847	34,847	
101-253-000-706-000	TREAS: PART-TIME SEASONAL	0	11,700	11,700	
101-253-000-820-000	TREAS: DUES/ED/TRAVEL	2,329	3,000	3,000	
	TREASURER'S DEPT TOTAL	144,668	167,695	167,687	
	CEMETARY				
101-276-000-935-000	CEMETERY: MAINTENANCE	27,380	28,864	28,864	
101-276-000-936-000	CEMETERY: MISCELLANEOUS	0	1,000	1,000	
101-276-000-937-000	CEMETERY: MAJOR MAINT	2,300	15,000	5,000	
	CEMETARY TOTAL	29,680	44,864	34,864	
	ACTIVITY CENTER				
101-289-000-703-007	ACTIVITY CTR: DIR SALARIES	30,881	33,216	39,000	\$20/hr to align with other communities
101-289-000-704-000	ACTIVITY CTR: ACTIVITY COORDIN	2,640	10,608	10,608	
101-289-000-705-007	ACTIVITY CTR: CLERICAL SALARY	18,669	18,683	29,250	This is Valrie McCarty@ 37.5 hrs
101-289-000-705-008	ACTIVITY CTR: SECURITY	2,255	2,000	3,000	
101-289-000-727-000	ACTIVITY CTR: OFFICE SUPPLIES	1,163	2,500	2,500	
101-289-000-728-000	ACTIVITY CTR: POSTAGE	167	300	300	
101-289-000-729-001	ACTIVITY CTR: OPER. SUPPLIES	2,789	3,000	3,000	
101-289-000-820-000	ACTIVITY CTR: DUES/ED/TRAVEL	52	700	700	
101-289-000-853-000	ACTIVITY CTR: PHONE SERVICE	3,722	3,500	1,500	change name to this
101-289-000-853-000	ACTIVITY CTR: INTERNET SERVICE		3,500	3,500	add this line item & new acct #
101-289-000-903-000	ACTIVITY CTR: ADVERT./PRINTING	3,070	4,500	3,500	
101-289-000-920-000	ACTIVITY CTR: UTILITIES	8,079	9,000	9,000	
101-289-000-931-000	ACTIVITY CTR: BUILDING MAINT	2,180	15,000	15,000	
101-289-000-931-001	ACTIVITY CTR: MAINT-WORK CREW	4,228	7,956	7,956	
101-289-000-933-000	ACTIVITY CTR: OFF. EQUIP MAINT	688	2,000	2,000	
101-289-000-956-000	ACTIVITY CTR: MISCELLANEOUS	14	200	200	
101-289-001-853-000	ANNEX: /INTERNET SERVICE	950	900	900	change name to this
101-289-001-920-002	ANNEX: UTILITIES	7,422	9,000	9,000	
101-289-001-931-002	ANNEX: BUILDING MAINT	18,554	45,298	30,000	parking,sidewalks, storm windows,paint
101-289-001-956-002	ANNEX: MISCELLANEOUS	293	500	500	
	ACTIVITY CENTER TOTAL	107,816	172,361	171,414	
	GENERAL GOVERNMENT				
101-290-000-727-000	GEN GOV: OFFICE SUPPLIES	10,326	7,500	10,000	
101-290-000-728-000	GEN GOV: POSTAGE	10,785	10,000	10,000	

101-290-000-792-000	GEN GOV: MEMBER FEES	10,114	10,000	10,000	
101-290-000-793-000	GEN GOV: BANK FEES	6,865	8,000	8,000	
101-290-000-799-000	GEN GOV: TAX BILL PRINTING	14,185	10,000	14,000	
101-290-000-802-000	GEN GOV: AUDITING	41,000	42,200	42,200	
101-290-000-804-000	GEN GOV: LEGAL SERVICES	74,225	40,000	50,000	
101-290-000-806-000	GEN GOV: COURT WITNESS FEES	50	500	500	
101-290-000-810-000	GEN GOV: PROF SERVICES	2,289	15,000	15,000	
101-290-000-853-000	GEN GOV: PHONE SERVICE	9,872	8,400	8,000	
101-290-000-855-000	GEN GOV: WEBSITE	1,500	1,200	1,500	
101-290-000-856-000	GEN GOV: STORM WATER PERMIT	500	800	800	
101-290-000-903-000	GEN GOV: ADVERTISING	7,179	4,500	7,500	mostly news publications
101-290-000-903-100	GEN GOV: PRINTING	2,894	3,000	3,000	
101-290-000-913-000	GEN GOV: GEN INSURANCE	-20,625	95,000	0	MMRMA? What do we put here
101-290-000-920-000	GEN GOV: UTILITIES	58,414	60,000	60,000	40,000 for street lights??
101-290-000-931-000	GEN GOV: TOWNSHIP MAINTENANCE	18,161	30,000	30,000	
101-290-000-932-000	GEN GOV: BUILDING RENOV	4,356	5,000	0	
101-290-000-933-000	GEN GOV: EQUIP MAINT CONTRACT	28,640	26,000	28,000	gracon, applied imag
101-290-000-934-000	GEN GOV: VEHICLE OP MAINT	4,719	6,000	2,000	
101-290-000-940-000	GEN GOV: SNOWPLOW SERV	17,999	17,999	19,999	
101-290-000-956-000	GEN GOV: MISCELLANEOUS	-320	35,515	20,000	went over budget in 2014?
101-290-000-967-000	GEN GOV: METRO AUTHORITY EXP	5,695	10,000	10,000	why not spent in 2014
101-290-000-970-000	GEN GOV: EQUIP CAP OUTLAY	39,533	67,496	2,500	
101-290-000-973-000	GEN GOV: COMP CAP OUTLAY	8,336	18,000	12,000	
101-290-000-973-001	GEN GOV: SOCIAL MEDIA	5,213	4,000	1,500	change name
101-290-000-973-002	GEN GOV: COMPUTER SOFTWARE	1,499	10,000	12,000	bs&a upgrade
101-290-000-974-002	GEN GOV: TRANS TO ROAD FUND	106,019	100,677	0	
101-290-000-974-211	GEN GOV: CONTRI TO POST EMPLOY	0	0	0	
101-290-000-974-401	GEN GOV: TRANS TO CAP IMPROV	20,000	665,125	0	
	GENERAL GOVERNMENT TOTAL	489,423	1,311,912	378,499	
	TWP COMMUNITY PARKS				
101-292-000-756-000	PARKS: HIGHLAND STATION	0	5,000	7,000	
101-292-000-756-001	PARKS: VETERAN'S PARK	2,052	0	2,500	
101-292-000-756-002	PARKS: HICKORY RIDGE	3,276	25,000	5,000	Name change
101-292-000-920-000	PARKS: UTILITIES	1,897	3,000	2,000	
101-292-000-935-000	PARKS: MAINTENANCE	17,935	18,000	10,000	
	PARKS:DUCK LAKE	168	5,000	20000	Name change and to 003
101-292-000-937-000	PARKS: MAINTENANCE			0	KEEP THIS ITEM FOR HISTORY
101-292-000-956-004	PARKS: TWP BEAUTIF PROJ	3,500	3,500	3,500	
101-292-000-957-000	PARKS: HISTORICAL MARKERS	0	3,000	3,000	
101-292-000-975-000	PARKS: FIREWORKS	3,000	4,000	10,000	
	TWP COMMUNITY PARKS TOTAL	31,828	66,500	63,000	
	GENERAL GOVT PERSONNEL				
101-295-000-712-000	GGP: LONGEVITY	0	0	0	

101-295-000-715-000	GGP: HEALTH/DENTAL/LIFE INS	167,215	237,000	237,000	
101-295-000-715-001	GGP: BLUE CROSS BUYOUT	0	18,000	24,000	
101-295-000-715-002	GGP: RETIREE MEDICAL	61,723	92,962	96,000	
101-295-000-715-005	GGP: CONTRIB TO POST-RET BENEF	340,000	0	0	
101-295-000-717-000	GGP: EMPLR PAYROLL TAX	67,771	69,443	71,198	
101-295-000-718-000	GGP: DEFINED CONTRIBUTION PLAN	87,312	113,012	113,538	
101-295-000-720-000	GGP: MERIT INCREASES	0	12,000	0	
101-295-000-721-000	GGP: HUMAN RESOURCE SERVICE	5,819	11,458	11,458	
	GENERAL GOVT PERSONNEL TOTAL	729,840	553,875	553,194	
	ORDINANCE ENFORCEMENT				
101-301-000-703-000	OE: ZONING ADMINISTRATOR	42,386	43,698	43,700	
101-301-000-806-001	OE: VIOLATION CORRECTIONS	2,174	6,000	5,000	
101-301-000-810-003	OE: GENERAL ORD OFFICER	17,972	22,051	22,048	
	ORDINANCE ENFORCEMENT TOTAL	62,532	71,749	70,748	
	BUILDING DEPT				
101-371-000-703-000	BLDG: INSPECTOR	54,255	59,670	59,670	
101-371-000-704-000	BLDG: CLERICAL SALARIES 1	0	27,515	33,209	This is Kari
101-371-000-705-000	BLDG: CLERICAL SALARIES 2	39,485	37,453	26,408	This is Jenn
101-371-000-706-000	BLDG: PART-TIME SEASONAL	3,705	10,004	0	
101-371-000-710-001	BLDG: INSP/ELEC/PLUMB/HTG	78,938	100,000	60,000	
101-371-000-710-002	BLDG: SEWER TAP INSP	0	500	500	
101-371-000-820-000	BLDG: DUES/ED/TRAVEL	496	1,000	2,000	
	BUILDING DEPT TOTAL	176,879	236,142	181,787	
	PLANNING DEPT				
101-400-000-703-002	PLNG: DIRECTOR OF PLAN & DEV	62,276	64,404	64,409	
101-400-000-704-000	PLNG: CERTIFICATION	916	2,000	2,000	
101-400-000-705-000	PLNG: CLERICAL SALARIES	21,593	19,871	24,843	
101-400-000-706-000	PLNG: OVERTIME	0	0	800	
101-400-000-820-000	PLNG: DUES/ED/TRAVEL	1,259	1,200	1,200	
101-400-100-701-000	PLNG COMM: RECORDING SECTY	475	2,300	1,500	
101-400-100-819-000	PLNG COMM: COMMISSION	6,055	6,000	6,000	
101-400-100-820-000	PLNG COMM: DUES/ED/TRAVEL	0	250	250	
101-400-100-821-000	PLNG COMM: SUB-COMMITTEE	281	750	750	
101-400-100-903-005	PLNG COMM: ADVERTISING/PRTG	922	1,500	1,500	
101-400-100-904-101	PLNG COMM: ORDINANCE REVISION	0	15,000	10,000	
	PLANNING DEPT TOTAL	93,777	113,275	113,252	
	ZONING BOARD				
101-410-000-710-008	ZBA: MEMBERS' FEES	6,900	6,000	6,000	
101-410-000-711-008	ZBA: SECRETARIAL FEES	1,535	2,000	2,000	
101-410-000-810-000	ZBA: PROFESSIONAL SERVICES	15	500	500	
101-410-000-820-000	ZBA: DUES/ED/TRAVEL	0	200	200	

101-410-000-903-005	ZBA: ADVERTISING	1,453	1,500	1,500
101-410-000-903-008	ZBA: ZONING BOOKS	279	300	300
	ZONING BOARD TOTAL	10,182	10,500	10,500
	SOCIAL SERVICES			
101-673-000-702-000	SOC SERV: CROSSING GUARDS	4,665	5,064	5,000
101-673-000-842-000	SOC SERV: DECOR-XMAS LIGHTS	1,716	5,000	2,500
101-673-000-844-000	SOC SERV: YOUTH ASSIST	4,000	4,000	4,000
	SOCIAL SERVICES TOTAL	10,381	14,064	11,500
	TOTAL FUND EXPENDITURES	2,440,574	3,303,778	2,368,894
	ROAD FUND REVENUE			
201-000-000-656-000	OPERATING TRANSFER IN	106,019	100,677	0
201-000-000-659-000	HAUL ROUTE MITIGATION	0	95,000	0
201-000-000-664-000	INTEREST EARNINGS	15	0	0
	ROAD FUND REVENUE TOTAL	106,034	195,677	0
	ROAD EXPENITURES			
201-290-000-952-000	DUST CONTROL	43,336	45,000	0
201-290-000-953-000	TRI PARTY PROGRAM	62,305	55,677	0
201-290-000-955-000	HICKORY RIDGE RD HAUL ROUTE	0	95,000	0
	ROAD EXPENITURES TOTAL	105,641	195,677	0
	FIRE FUND REVENUE			
206-000-000-403-206	PROPERTY TAXES	939,499	948,277	956,578
206-000-000-570-206	GRANT REVENUE	47,113	126,090	0
206-000-000-656-001	OPERATING TR IN FOR EMS	909	1,000	2,000
206-000-000-664-206	INTEREST ON INVESTMENTS	13,041	10,000	0
206-000-000-694-200	MISCELLANEOUS	155	1,000	2,000
206-000-000-695-200	APPROPRIATION FUND BAL.	0	97,722	315,922
	FIRE FUND REVENUE TOTAL	1,000,717	1,184,089	1,276,500
	FIRE FUND EXPENDITURES			
206-290-000-717-000	EMPLOYER PAYROLL TAX	32,695	45,000	48,000
206-290-001-715-206	FIRE: INSURANCE/BONDS	81,517	79,000	84,000
206-290-001-727-206	FIRE: SUPPLIES	11,411	10,000	12,000
206-290-001-728-206	FIRE: UNIFORMS	5,869	50,000	55,000
206-290-001-819-206	FIRE: FIREFIGHTERS MEDICAL	630	5,000	5,000
206-290-001-820-206	FIRE: DUES & EDUCATION	3,919	5,000	10,000
206-290-001-821-206	FIRE: FIREFIGHTERS PAYROLL	313,445	420,000	440,000

206-290-001-823-206	FIRE: INSTRUCTOR TRAINING	0	0	2,500
206-290-001-824-206	FIRE: ACTING CHIEF COMPENSATIO	0	0	130,000
206-290-001-825-206	FIRE: CHIEF'S COMPENSATION	96,092	120,000	0
206-290-001-826-206	FIRE: RETIREMENT	3,300	0	4,000
206-290-001-835-206	FIRE: MEDICAL SUPPLIES	9,437	10,000	15,000
206-290-001-852-206	FIRE: RADIO COMMUNICATIONS	36,843	40,000	42,000
206-290-001-865-206	FIRE: VEHICLE REPAIR	18,315	30,000	35,000
206-290-001-866-206	FIRE: VEHICLE GAS/OIL	17,214	20,000	20,000
206-290-001-920-206	FIRE: PUBLIC UTILITIES	31,117	35,000	30,000
206-290-001-931-206	FIRE: BLDG MAINT/REPAIR	23,187	15,000	20,000
206-290-001-933-206	FIRE: EQUIP MAINT	14,712	15,000	20,000
206-290-001-956-206	FIRE: MISC EXPENSE	13,566	10,000	15,000
206-290-001-958-206	FIRE: GRANT EXPENSE	68,189	126,090	140,000
206-290-001-965-206	FIRE: RES FD NEW VEHICLE	614,000	114,000	114,000
206-290-001-977-206	FIRE: CAPITAL OL EQUIP	1,275	10,000	10,000
206-290-001-978-206	FIRE: NEW PROJECTS	9,807	24,000	25,000
	FIRE FUND EXPENDITURES TOTAL	1,406,540	1,183,090	1,276,500
	POLICE FUND REVENUE			
207-000-000-403-000	CURRENT TAXES	2,306,755	2,329,456	0
207-000-000-654-000	MINI CONTRACT	8,615	12,000	0
207-000-000-654-100	AMERICAN AG. CONTRACT	162,000	162,000	0
207-000-000-664-000	INTEREST EARNINGS	11,086	5,000	0
207-000-000-694-002	SCHOOL PARTICIPATION	94,991	105,000	0
207-000-000-694-200	MISCELLANEOUS	0	0	0
	POLICE FUND REVENUE TOTAL	2,583,447	2,613,456	0
	POLICE EXPENDITURES			
207-290-000-715-002	POLICE: RETIREE MEDICAL	1,536	6,700	0
207-290-000-717-000	POLICE: EMPLOYER PAYROLL TAX	1,772	0	0
207-290-000-815-000	POLICE: SHERIFF'S MAINT	10,853	9,000	0
207-290-000-815-001	POLICE: SUBSTATION LEASE/LC	28,000	28,000	0
207-290-000-816-000	POLICE: OAKLAND CO SHER CONT	2,110,629	2,127,053	0
207-290-000-816-002	POLICE: CLERK	22,475	30,000	0
207-290-000-816-003	POLICE: SCHOOL RESOURCE OFSR	94,991	105,000	0
207-290-000-817-000	POLICE: MINI CONTRACT	8,522	12,000	0
207-290-000-817-001	POLICE: OVERTIME	137,760	180,000	0
207-290-000-920-000	POLICE: UTILITIES	9,160	12,000	0
207-290-000-956-000	POLICE: MISCELLANEOUS	941	3,000	0
207-290-000-970-000	POLICE: EQUIP CAP OUTLAY	0	5,000	0
207-290-000-970-003	POLICE: BUILDING REN	0	2,500	0
211-000-000-656-000	EMPLOYER CONTRIBUTION	340,000	0	0
211-000-000-664-000	INTEREST EARNINGS	32,360	0	0
211-000-000-664-001	GAINS/LOSSES	-9,758	0	0
211-290-000-700-000	PREMIUMS EXPENSE	0	0	0

211-290-000-956-000	MISCELLANEOUS	6,738	0	0	
	POLICE EXPENDITURES TOTAL	2,795,979	2,520,253	0	
	REFUSE REVENUE				
226-000-000-600-805	REFUSE COLLECTION	904,261	964,950	0	
226-000-000-613-805	REFUSE CONTAINERS	60	0	0	
226-000-000-664-200	INTEREST EARNINGS	7,514	3,500	0	
226-000-000-694-200	MISCELLANEOUS	3,064	0	0	
226-000-000-695-200	APPROPRIATION FUND BAL.	0	87,806	0	
	REFUSE REVENUE TOTAL	914,899	1,056,256	0	
	REFUSE EXPENDITURES				
226-528-000-705-000	REFUSE: CLERICAL SALARIES	9,056	13,286	13,284	
226-528-000-706-000	REFUSE: CONTRACTOR	917,465	986,093	986,093	
226-528-000-849-000	REFUSE: STORM CLEAN-UP	0	10,000	0	
226-528-000-956-000	REFUSE: MISCELLANEOUS	564	1,000	0	
226-528-000-956-001	REFUSE: COMM SERVICE PROJ	36,209	35,000	0	hazardous waste day 2017
226-528-000-956-002	REFUSE: FUND ADMIN COSTS	8,950	9,861	9,861	
	REFUSE EXPENDITURES TOTAL	972,244	1,055,240	1,009,238	
	CAPITAL IMPROVEMENT REVENUE				
401-000-000-390-003	FUND BALANCE-ASSIGN SEWER-LEVY	0	0	0	
401-000-000-656-000	OPERATING TRANSFER IN	20,000	665,125	0	
401-000-000-664-200	INTEREST EARNINGS	2,939	1,500	0	
401-000-000-664-201	INTEREST EARNINGS DDA LOAN	3,407	9,373	0	
401-000-000-685-300	WATER RESOURCE REVENUE	0	0	0	
401-000-000-689-001	CELL TOWER LEASE	124,747	105,000	105,000	
	CAPITAL IMPROV REVENUE TOTAL	151,093	780,998	105,000	
	CAPITAL IMPROVEMENT EXPEND				
401-290-000-810-000	PROFESSIONAL SERVICES	10,662	30,000	30,000	engineering, etc.
401-290-000-938-000	TOWNSHIP IMPROVEMENTS	0	0	0	
401-290-000-938-012	INTERCONNECTION EXPENSE	0	0	0	
401-290-000-956-000	MISCELLANEOUS EXPENSE	-1,600	5,000	0	
401-290-000-970-002	LAND PURCHASE	0	352,113	0	
401-290-000-974-201	TRANSFER TO ROAD FUND	55,677	0	0	
	CAPITAL IMPROVEMENT EXPEND total	64,739	387,113	30,000	
	FIRE CAPITAL FUND REVENUE				
402-000-000-657-000	CONTRIBUTION FR FIRE FUND	614,000	114,000	0	
402-000-000-664-000	INTEREST EARNINGS	7,537	3,000	0	
	FIRE CAPITAL FUND TOTAL				
	FIRE CAPITAL IMPROV EXPND				
402-290-000-942-000	VEHICLES	531,890	114,000	0	

402-290-000-945-000	BUILDING IMPROVEMENT	55,232	0	0
	FIRE CAPITAL IMPROV EXPND TOTAL	1,338,137	1,005,226	60,000
	LIBRARY REVENUE			
471-000-000-403-200	CURRENT PROPERTY TAX	397,260	367,597	379,000
471-000-000-664-000	INTEREST EARNINGS	639	0	0
471-000-000-695-200	APPROPRIATION FUND BAL.	0	31,353	15,250
	LIBRARY REVENUE TOTYAL	397,899	398,950	394,250
	LIBRARY EXPENDITURE			
471-290-000-957-000	DEBT PAYMENT	407,263	398,950	394,250
	LIBRARY EXPENDITURE TOTAL	407,263	398,950	394,250
	HDDA REVENUE			
495-000-000-299-000	LONG-TERM LOAN	388,320	0	0
495-000-000-664-000	INTEREST EARNINGS	1,153	250	0
495-000-000-694-201	DDA EVENTS FUND	35	5,000	0
495-000-000-694-205	FUNDRAISING	0	0	0
495-000-000-694-302	TIF	114,312	107,921	120,013
495-000-000-695-200	APPROP FUND BALANCE	0	0	0
	HDDA REVENUE TOTAL	503,820	113,171	120,013
	HDDA EXPENDITURES			
495-290-000-703-000	DDA: DIRECTOR	31,901	32,000	0
495-290-000-710-000	DDA: RECORDING SECRETARY	680	1,200	0
495-290-000-717-000	DDA: EMPLOYER PAYROLL TAX	2,535	2,600	0
495-290-000-727-000	DDA: OFFICE SUPPLIES	1,377	1,000	0
495-290-000-729-000	DDA:MEETING PUBLIC ED SUPPLIES	117	200	0
495-290-000-805-000	DDA: TAX PAYBACK TO OAK CTY.	0	0	0
495-290-000-810-000	DDA: PROF SERVICES	1,947	1,500	0
495-290-000-820-000	DDA: DUES/ED/TRAVEL	2,565	2,500	0
495-290-000-901-000	DDA: PROPERTY PURCHASE	0	0	0
495-290-000-903-000	DDA: ADVERTISING/PRINTING	2,068	3,000	0
495-290-000-920-000	DDA: RENT/ UTILITIES	9,701	8,100	0
495-290-000-938-000	DDA: COMMUNITY PROJECTS	0	0	0
495-290-000-947-000	DDA: MAINTENANCE FOUR CORNERS	575	2,000	0
495-290-000-947-401	DDA: INTEREST EXPENSE	0	0	0
495-290-000-956-000	DDA: MISCELLANEOUS	0	0	0
495-290-000-973-001	DDA: WEBSITE	270	400	0
495-290-000-975-002	DDA: DDA EVENTS	6,225	0	0
495-290-000-975-100	DDA: HORSIN AROUND	0	0	0
495-290-000-975-105	DDA:CART PROJECT	0	0	0
495-290-000-976-001	DDA: PROMOTIONS	7,556	5,000	0
495-290-000-976-002	DDA: ECONOMIC RESTRUCTURING	1,792	2,000	0
495-290-000-976-003	DDA: DESIGN	0	2,000	0

495-290-000-976-004	DDA: ORGANIZATION	0	1,000	0
495-290-000-976-100	DDA: CAPITAL IMPROVEMENT PROJ	1,167,448	45,262	0
	HDDA EXPENDITURES TOTAL	1,236,757	109,762	0
	WATER SYSTEM REVENUE			
591-000-000-664-200	INTEREST EARNINGS	17	0	0
591-000-000-672-000	SPECIAL ASSESSMENT	81,207	73,200	68,140
591-000-000-695-200	APPROPRIATION FUND BALANCE	0	7,060	8,923
591-536-000-956-000	MISCELLANEOUS	0	0	0
	WATER SYSTEM REVENUE TOTAL	81224	80260	77063
	WATER SYSTEM EXPENDITURES			
591-536-000-956-002	FUND ADMINISTRATION COST	0	0	0
591-536-000-957-000	DEBT PAYMENT	83,981	80,260	77,063
	WATER SYSTEM EXPENDITURES	83981	80260	77063

7. Public Comment

8. Adjourn